Agenda Item #:

3E-3

#### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

Meeting Date: October 6, 2009	(X) Consent ()Regular () Ordinance () Public Hearing
Department	() ()
Submitted By:	Community Services
Submitted For:	Division of Senior Services

### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 002 to Standard Agreement No. IC008-9500 (R2008-1621; dated September 23, 2008) for the Community Care for the Elderly (CCE) Program with the Area Agency on Aging (AAA) of Palm Beach/Treasure Coast, Inc. for the period July 1, 2008 through June 30, 2009, increasing the agreement amount by \$21,460.42 for a new total not-to-exceed amount of \$1,112,474.42.

Summary: This amendment will increase the agreement amount by \$21,460.42 for services provided by the County. In the area south of Hypoluxo Road, Mae Volen Senior Center, Inc. currently provides CCE services under a similar grant from the AAA. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (TKF)

Background and Justification: The Division of Senior Services (DOSS) provides a broad spectrum of services to the senior population under the CCE program. As additional funding is granted, amendments are needed to reflect the change in the various service categories affected. DOSS is responsible for creating referrals to the contracted vendors and managing the spending authority for the program. The CCE program provide community-based services organized in a continuum of care to assist aged 60+ elders at risk of nursing home placement to live in the least restrictive environment suitable to their needs. As additional funding is granted, amendments are needed to reflect the change in the various service categories affected. Additional referrals will be made to other community resources as determined by needs of the senior population.

### Attachments:

CCE Amendment No. 002 1.

Recommended by: **Department Director** Approved By: ssistant County Administrator

Date

#### II. FISCAL ANALYSIS IMPACT

#### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures Operating Costs External Revenue Program Income (County In-Kind Match (County)	23,844.91 (21,460,92)	)			
NET FISCAL IMPACT	<u>2384.49</u>				
# ADDITIONAL FTE POSITIONS (Cumulative	)	0			
Is Item Included in Currer Budget Account No.: Fu Pr		Yes _ Dept <u>144</u> ari.	<u>X</u> No Unit <u>1443</u> Ob	ij. <u>Vari.</u>	

B. Recommended Sources of Funds/Summary of Fiscal Impact: State funds through the Department of Elder Affairs and County funds. The Resolution No. and date of the previously approved amendment is R2009-0743; dated May 5, 2009.

Departmental Fiscal Review: <u>Taruna</u>

Malhohi

#### III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments: There is philodougty moutch required

9/04

Contract Administration

B. Legal Sufficiency:

Assistant County Attorne

This amendment complies with our review requirements.

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.

This AMENDMENT, entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "AGENCY", and <u>Palm Beach County Board of County</u> <u>Commissioners</u>, hereinafter referred to as the "PROVIDER", amends agreement # <u>IC008-9500</u>.

The purpose of this amendment is to: 1) increase the agreement amount by \$21,460.42 and to 2) revise ATTACHMENT I, COMMUNITY CARE FOR THE ELDERLY PROGRAM BUDGET SUMMARY.

1) Section II.A. of the agreement is hereby amended to read:

#### A. Agreement Amount:

To pay for services according to the conditions of the **PROGRAM PROVISIONS** in an amount not to exceed \$1,112,474.42, subject to the availability of funds.

- 2) Section II.C. of the agreement is hereby amended to read:
  - C. Source of Funds:

The costs of services paid under any other agreement or from any other source are not eligible for reimbursement under this agreement. The funds awarded to the recipient pursuant to this agreement are in the state grants and aids appropriations and consist of the following:

Year	Funding Source	CSFA #	Fund Amounts	
2008	General Revenue/Tobacco Settlement Trust Funds	65.010	\$1,112,474.42	
TOTAL	FUNDS CONTAINED IN THIS A	GREEMENT:	\$1,112,474.42	
	2008	2008 General Revenue/Tobacco Settlement Trust Funds	2008 General Revenue/Tobacco 65.010	

3) ATTTACHMENT I, COMMUNITY CARE FOR THE ELDERLY PROGRAM BUDGET SUMMARY is hereby replaced with revised ATTTACHMENT I, COMMUNITY CARE FOR THE ELDERLY PROGRAM BUDGET SUMMARY attached hereto.

This amendment shall be effective on the last date that the amendment has been signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all of its attachments are hereby made a part of this agreement.

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IN WITNESS THEREOF, the parties hereto have caused this 4 page agreement to be executed by their undersigned officials as duly authorized.

PROVIDER: PALM BEACH COUNTY, FLORIDA, A Political Subdivision of the State of Florida.

Area Agency on Aging Palm Beach/Treasure Coast, Inc.

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## ATTACHMENT I

## COMMUNITY CARE FOR THE ELDERLY PROGRAM

# **BUDGET SUMMARY**

CCE Case Management	\$196,383.00
CCE Case Aide	\$21,820.00
CCE Client Services	\$894,271.42
Total	\$1,112,474.42

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# **Attestation Statement**

# Agreement Number IC008-9500

# Amendment Number 002

I, John F. Koons, Chairman , provider representative for Palm Beach County Board of County Commissioners, attest that no changes or revisions have been made to the content of the above referenced agreement or amendment between the Area Agency of Palm Beach Treasure Coast, Inc. and <u>Palm Beach County Board of County Commissioners</u>. The only exception to this statement would be for changes in page formatting, due to the differences in electronic data processing media, which has no effect on the agreement content.

Signature of Provider Representative

Date

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PSA: 9 County Name: Palm Beach County Period: 7/1/2008 - 6/30/2009 Provider Name: Palm Beach County Division of Senior Services

ORIGINAL DATE: July 1, 2008 REVISED DATE: August 17, 2009 REVISION NUMBER: Revision #003 , Amendment #001

#### III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY

\* (Indicate all DOEA funding sources applicable to your agency)

#### Funding Source

(X) CCE

Form Revised July 18, 2003	(Service Reference)	(1)	(5)	(6)	(14)	(17)	(19)	(46)	(58)
DESCRIPTION	TOTAL SERVICES	Adult Day Care	Case Aid	Case Management	Counseling (Mental Health / Screening)	Emergency Alert Response	In_Home Services (H,P,SA,R,C,C H,CHE,E)	Pest Control (Maintenance)	Specialized Medical Equipment, Services & Supplies
1. Total Budgeted Cash Costs	1,591,170.83	24,952.89	23,288.09	290,450.65	3,419.65	28,223.65	1,030,606.96	0.00	190,228.94
1. (a) Add Inkind Cost 1. (b) Total Budgeted Costs	1,591,170.83	24,952.89	23,288.09	290,450.65	3,419.65	28,223.65	1,030,606.96	0.00	190,228.94
2. Total Budgeted Units	93,396.24	1,323.50	241.75	3,483.50	30.00	23,038.00	62,342.41	0.00	2,937.08
2.(a) Total Cost Per Unit of Service	N/A	18.85	96.33	83.38	113.99	1.23	16.53	70.42	64.77
3. Less USDA	0.00								
4. Less Cash Match	123,608.27	1,376.44	597.12	14,619.07	216.67	2,022.22	95,453.16	0.00	9,323.59
5. Less Inkind Match									
6. Less Program Income Used as Match									
Sub-Total Match:	123,608.27	1,376.44	597.12	14,619.07	216.67	2,022.22	95,453.16	0.00	9,323.59
7. Program Income	48,030.00								48,030.00
8. Less Other Non-Matching Cash & Co-payments	307,058.14	11,188.52	17,316.86	144,259.95	1,252.98	8,001.41	76,075.34	0.00	48,963.08
9. Adjusted Budgeted Costs	1,112,474.42	12,387.93	5,374.11	131,571.63	1,950.00	18,200.02	859,078.46	0.00	83,912.27
10. Adjusted Cost Per Unit of Service	N/A	9.36	22.23	37.77	65.00	0.79	13.78	70.00	28.57
12. Estimated Number of UNDUPLICATED Clients	N/A	6	100	350	5	110	350	1	130