



BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: October 14, 2009

ROUTED TO: Grant Skolnick/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the October 20, 2009, BCC/Workshop Meeting.  
My deadline to County Administration is October 15, 2009 Noon

---

---

---

---

REQUESTED ACTION:

- Review and signature
- Review and information
- Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:  
\_\_\_\_\_
- Other: \_\_\_\_\_

*revised 10/14/2009.*

*ASims 10/14/09  
one term contract  
Designated  
Reviewed by Pre-Audit  
Charles Mansen  
10/15/09*

THANKS!  
Diane Brown

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included In Current Budget?      Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.:      Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_  
    Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Budget and/or Contract Dev. and Control Comments:**

\_\_\_\_\_  
 OFMB/Budget

\_\_\_\_\_  
 Contract Development and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/20/09**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---------------------------------------	---	----------	-----------

**EXHIBIT A**

<b>Agro Distribution LLC d/b/a Prosource One; Glades Formulating Corporation; Phoenix Environmental Care LLC; Red River Specialties, Inc.</b>	<b>Renewal of term contract for purchase of fertilizer, herbicides and insecticides for the period 11/13/09 through 5/12/11 per Bid #08-041/MB.</b>	<b>\$849,546.00 SBE \$0</b>	<b>Countywide</b>	<b>Scarlett</b>	
---	---	---------------------------------	-------------------	-----------------	--

The County has encumbered \$778,749 (\$47,197/month) during the previous sixteen and a half (16.5) months of the current eighteen (18) month term contract. Based upon historical usage, \$849,546 is needed to meet the County's requirements for renewal of this eighteen (18) month term contract. This term contract has one (1) eighteen (18) month renewal option remaining. No SBE vendor submitted a bid on this project.

**EXHIBIT B**

<b>Shenandoah General Construction</b>	<b>Increase of term contract amount for drainage systems, clean/video/repair, for the period 12/29/08 through 12/28/09 per Bid #05-007/PR.</b>	<b>Increased Amount: \$ 50,000.00 Total with Increase: \$245,000.00 SBE \$0</b>	<b>Countywide</b>	<b>Scarlett</b>	
--	--	---	-------------------	-----------------	--

The County has encumbered \$180,382 (\$20,042/month) during the previous nine (9) months of the current twelve (12) month term contract. Road and Bridge is requesting an increase of \$50,000 over the previously authorized amount of \$195,000 for unanticipated storm systems repairs needed due to aging infrastructures. This term contract has no renewal options remaining. No SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/20/09**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---------------------------------------	---	----------	-----------

EXHIBIT C

ValleyCrest Golf Course Maintenance, Inc. d/b/a VCGCM/VCLM Joint Venture	Renewal of term contract for turf management for Park Ridge Golf Course for the period 11/01/09 through 10/31/10 per Bid #07-111/MM.	\$946,062.60 SBE \$0	Parks & Recreation 1383-580-5253-3401	Scarlett	
--	--	-------------------------	--	----------	--

The County has encumbered \$1,781,325.88 (\$77,448.96/month) during the previous twenty-three (23) months of the current twenty-four (24) month term contract. Due to a reduction in services necessitated by budget constraints, \$946,062.60 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal contract. This term contract has two (2) twelve (12) month renewal options remaining. No responsive SBE vendor bid within 10% of the low bidder.

EXHIBIT D

ValleyCrest Golf Course Maintenance, Inc. d/b/a VCGCM/VCLM Joint Venture	Renewal of term contract for turf management for Okeehelée Golf Course for the period 11/01/09 through 10/31/10 per Bid #06-164/MM.	\$931,827.92 SBE \$0	Parks & Recreation 1381-580-5289-3401	Scarlett	
--	---	-------------------------	--	----------	--

The County has encumbered \$947,853.23 (\$86,168.48/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to a reduction in services necessitated by budget constraints, \$931,827.92 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal contract. This term contract has one (1) twelve (12) month renewal options remaining. No responsive SBE vendor bid within 10% of the low bidder.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/20/09**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u>					
Club Car, Inc.	One time purchase and delivery of golf carts and accessories, Mfr: Club Car, for Okeeheelee and Southwinds Golf Courses per Purchase Order # TN100609-02.	\$458,690.83 SBE \$0	Parks & Recreation 1380-580-5286-6401 Southwinds 1381-580-5287-6401 Okeeheelee	Scarlett	

Parks & Recreation has requested a one-time purchase of one hundred (100) golf carts for Okeeheelee Golf Course, and eighty (80) golf carts and one (1) beverage cart for Southwinds Golf Course, which are replacement carts for the golf courses. The funding for the golf cart fleet is paid by golf course user fees and is included in the FY10 golf course operations budget. The purchase of these electric golf carts will reduce greenhouse gas emissions, promote energy conservation, and reduce annual operating costs. This purchase is off City of Tucson contract #084070. There is no SBE currently certified for this commodity or service.

<u>EXHIBIT F</u>					
Designlab, Inc.	Renewal of term contract amount for a uniform program for firefighters and animal care and control officers for the period 11/01/09 through 10/31/10 per RFP 07-113/LJ.	\$743,000.00 SBE \$0	Fire Rescue 1300-440-Various-5248 Public Safety (ACC) 0001-660-2220-5248	Scarlett	

The County has encumbered \$1,037,974.30 (\$45,129.32/month) during the previous twenty-three (23) months of the current twenty-four (24) month term contract. Based upon historical usage \$743,000 is needed to meet the County's requirements for renewal of this twelve (12) month term contract. This term contract has two (2) twelve (12) month renewal options remaining. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

**TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - F)    \$    50,000.00**

**TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - F)        \$4,174,127.35**

**RISK MANAGEMENT DEPARTMENT SETTLEMENTS FOR APPROVAL  
BOARD OF COUNTY COMMISSIONERS MEETING  
10/19/2009**

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	Evelyn Evans	Workers' Compensation	11/29/2000;11/12/2002	\$87,500.00

**CLAIM SETTLEMENTS TOTAL:**

**\$87,500.00**

**NOTE:** Workers' Comp claims settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.