# Meeting Date: November 3, 2009 <br> [ x ]Consent <br> [ ]Ordinance <br> [ ]Regular <br> [ ]Public Hearing 

## Department: Facilities Development \& Operations

## I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: JOC Work Order No. 09-175 with Holt Contractors, Inc., (R2007-0947) in the amount of $\$ 315,000.65$ to provide renovations to the existing South Bay Depot building.

Summary: The work consists of interior renovations including installation of flooring throughout the facility, a new HVAC system, electrical system upgrade/improvements, plumbing upgrades/improvements, fire sprinkler upgrades/improvements; restroom renovations, interior painting, installation of kitchen cabinets and equipment, and installation of walls, new doors, and windows. The Small Business Enterprise (SBE) participation in this work order is $100 \%$. When the participation for this work order is added to Holt's total participation-to-date, the resulting values are $100 \%$. The SBE goals are $15 \%$. The total construction duration is 90 days. This work will comply with all applicable local, state, and federal codes and regulations. The bond funds are identified as $\$ 25 \mathrm{M}$ GO 05 and are specifically targeted for recreation and/or cultural capital projects. (FD\&O Admin) Countywide/District 6 (JM)

Background \& Justification: On June 25, 2000, the City of South Bay and the County executed a 30 -year lease agreement (R2000-1050) that required the City to design, construct and operate a Crossroads Depot and Marketplace within two years of the effective date of the Agreement. The City began construction of the Depot project in 2003, but due to the City's budgetary constraints and the rising cost of the project, it was unable to complete or staff the Crossroads Depot project. On April 7, 2009, the Board approved a request from the City to terminate the lease and complete the project as a community recreation center (R20090606). This contract will provide the services necessary to complete the Depot building.

## Attachments:

1. Location Map
2. Work Order
3. Contractor's Cost Proposal
4. SBE Estimate Report
5. Budget Availability Statement

II. FISCAL IMPACT ANALYSIS
A. Five Year Summary of Fiscal Impact:

| Fiscal Year | 2010 | 2011 | 2012 | 2013 | 2014 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Capital Expenditures | \$366,225.72 | 0 | 0 | 0 | 0 |
| Operating Costs | 0 | 0 | 0 | 0 | 0 |
| External Revenues | 0 | 0 | 0 | 0 | 0 |
| Program Income (County) | 0 | 0 | 0 | 0 | 0 |
| In-Kind Match (County) | 0 | 0 | 0 | 0 | 0 |
| NET FISCAL IMPACT | \$366,225.72 | 0 | 0 | 0 | 0 |
| \# Additional FTE |  |  |  |  |  |
| Positions (Cumulative) | - | - | - | - |  |
| Is Item Included in Current Reporting Category $\qquad$ | get? Yes X | No |  |  |  |

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Construction - $\$ 315,000.65$
FUND: \$25M GO 05, Parks \& Cultural Improvements Architecture/Enaineer - 4,725.01
UNIT: South Bay RV and Recreation Center
Staff costs -15,000.00
Contingency $\quad 31,500.06$
Park Improvements
3020-581-P663-6520
\$366,225.72
C. Departmental Fiscal Review: $\qquad$
III. REVIEW COMMENTS
A. OFMB Fiscal and/or Contract Development \& Control Comments:

A. Legal Sufficiency:



## A. Other Department Review:



Department Dírector

This summary is not to be used as a basis for payment.

South Bay Crossroads Depot Community Center 100 Levee Road
South Bay, FL


ATTACHMENT \#I

| September 15, 2009 | JOC Work Order <br> Job Order Construction Services |  |
| :---: | :--- | :---: |
| 09610 | South Bay Crossroads Depot - Catering kitchen |  |

Brief Description: Provide a catering kitchen in the Depot Building similar to the one at the South County Civic

| Contractor: | Holt Contractors, Inc. 8161 NW 51st Place Coral Springs, FL 33067 |  |
| :---: | :---: | :---: |
| Contract: | R-2007-0947 Dated June 17, 2009 |  |
| AMOUNT: | \$ 315,000.65 | DISTRICT: 6 |
| Funding: | 3020-581-P663-6520 |  |
| JOC Work Order | 09-175 |  |
| Project Duration: | 3 Months (Liquidated damages will apply) |  |

Approval Signatures

| Jim McNamara, Project Coordinator | $\text { buir.MiNawan } \quad 9 / 14 / 09$ |
| :---: | :---: |
| Audrey Wolf, Director <br> Facilities Development \& Operations | AnkiyWock |
| Chair | (NOT REQUIRED FOR PROJECTS $<\$ 100,000$ OR > $\$ 200,000$ ) |
| Contract Review Committee | Date |
| Approved as to form and legal sufficiency <br> County Attorney | Date |
| John F. Koons, Chairman <br> Board of County Commissioners | Date |



COPY: Project File

| JOC Work Order | Page 1 of 1 |
| :--- | :--- |
| $9 / 15 / 2009$ |  |

Procurement \& Project Implementation Group 2633 Vista Parkway, West Palm Beach, FL 33411-5607

Proposal Review - CSI Detail
Date September 15, 2009

Job Order Number: 09610


Review:
South Bay Crossroads Depot - Catering kitchen mure



## Proposal Review - CSI Detail (Continued)

Job Order Number: 09610

| Job Order Name: | South Bay Crossroads Depot - Catering kitchen <br> Review: | South Bay Crossroads Depot - Interior Renovations - 9/14/2009 10:47:14PM |
| :--- | :--- | :--- |



## Proposal Review - CSI Detail (Continued)

Job Order Number: 09610
$\begin{array}{lll}\text { Job Order Name: } & \text { South Bay Crossroads Depot - Catering kitchen } \\ \text { Review: } & \text { South Bay Crossroads Depot - Interior Renovations - 9/14/2009 10:47:14PM }\end{array}$


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## Proposal Review - CSI Detail (Continued)

Job Order Number: 09610
$\begin{array}{ll}\text { Job Order Name: } & \text { South Bay Crossroads Depot - Catering kitchen } \\ \text { Review: } & \text { South Bay Crossroads Depot - Interior Renovations - 9/14/2009 10:47:14PM }\end{array}$


## Proposal Review - CSI Detail (Continued)



| Proposal Review - CSI Detail | Page 5 of 12 |
| :--- | ---: |
| $9 / 15 / 2009$ |  |

## Proposal Review - CSI Detail (Continued)

job Order Numiver: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen
Review: $\quad$ South Bay Crossroads Depot - Interior Renovations - 9/14/2009 10:47:14PM

\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|}
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Unit Price 0.64
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\end{tabular} \& \[
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\hline 74 \& 09540 \& 1003 \& \[
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Installation
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\$ 10,155.11
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Plastic Base \\
Quantity 890,00
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All Colors \\
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\$ 1,216.06
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\hline 77 \& 09670 \& 2102 \& SF Epoxy
Installation \& \begin{tabular}{l}
ble Chip Flo \\
Quantity 860.00
\end{tabular} \& \begin{tabular}{l}
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\end{tabular} \& \begin{tabular}{l}
3/16" Thick \\
Unit Price 5.51
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Factor
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\$ 5,221.46
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\hline 78 \& 09920 \& 1411 \& \begin{tabular}{l}
SF Paint \\
Installation
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or Plaster/D \\
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16,800.00
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Unit Price 0.28
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\$ 5,183.34 \\
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\hline 79 \& 09920 \& 1413 \& SF Paint
Installation \& \begin{tabular}{l}
ior Plaster/D \\
Quantity \\
16,800.00
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\end{array}
\] \& \[
\$ 10,181.56
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\hline 80 \& 09920 \& 2301 \& \begin{tabular}{r} 
SF \(\quad\) Paint \\
Installation \\
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ior Drywall/P \\
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Unit Price 0.31
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\$ 293.77
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\hline 81 \& 09920 \& 2303 \& \begin{tabular}{l}
SF Paint \\
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Work \\
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\$ 578.06
\end{array}
\] \& \$578.06 \\
\hline 82 \& 09920 \& 4104 \& LF Paint
Installation \& \begin{tabular}{l}
ior Metal Fr \\
Quantity 360.00
\end{tabular} \& \begin{tabular}{l}
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\end{tabular} \& rim, 1 Coat Unit Price 0.36 \& \begin{tabular}{l}
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\& \$ 142.81
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\] \& \$142.81 \\
\hline 83 \& 09920 \& 4106 \& LF \(\quad\) Paint
Installation \& \begin{tabular}{l}
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\hline 84 \& 09920 \& 4311 \& \[
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$x$ \& Coat Primer Unit Price 15.44 \& Brush/ \& | er Work |
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\text { Total } \\
\$ 340.27
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\hline
\end{tabular}

## Proposal Review - CSI Detail (Continued)

Job Order Number: 09610

| Job Order Name: | South Bay Crossroads Depot - Catering kitchen |
| :--- | :--- |
| Review: | South Bay Crossroads Depot - Interior Renovations - 9/14/2009 10:47:14PM |



## Proposal Review - CSI Detail (Continued)

Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen
Roview: $\quad$ South Bay Crossroads Depot - Interior Renovations - 9/14/2009 10:47:14PM


## Proposal Review - CSI Detail (Continued)

Job Order Number: 09610
$\begin{array}{lll}\text { Job Order Name: } & \text { South 3ay Crossroads Depoi - Catering kitchen } \\ \text { Review: } & \text { South Bay Crossroads Depot - Interior Renovations - 9/14/2009 10:47:14PM }\end{array}$

Proposal Review - CSI Detail Page 9 of 12

Proposal Review - CSI Detail (Continued)


Proposal Review - CSI Detail (Continued)
Job Order Number: 09610
$\begin{array}{lll}\text { Job Order Name: } & \text { South Bay Crossroads Depot - Catering kitchen } \\ \text { Review: } & \text { South Bay Crossroads Depot - Interior Renovations - 9/14/2009 10:47:14PM }\end{array}$


Proposal Review - CSI Detail (Continued)
Job Order Number: 09610


This job order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

Job Order Contract
Proposal Review - CSI Summary

|  |  |  |  |
| :---: | :---: | :---: | :---: |
| Job Order Name: Review: | South Bay Crossroads Depot - Catering kitchen |  |  |
|  | South Bay Crossroads Depot - Interior Renovations - 9/14/2009 | 10:47:14PM |  |
| Section 01 |  | Subtotal for 01 | \$4,070.04 |
| Section 02 |  | Subtotal for 02 | \$19,464.49 |
| Section 03 |  | Subtotal for 03 | \$10,065.85 |
| Section 04 |  | Subtotal for 04 | \$1,868.94 |
| Section 05 |  | Subtotal for 05 | \$151.24 |
| Section 06 |  | Subtota: for 06 | \$23,073.74 |
| Section 07 |  | Subtotal for 07 | \$10,600.65 |
| Section 08 |  | Subtotal for 08 | \$9,160.40 |
| Section 09 |  | Subtotal for 09 | \$60,170.46 |
| Section 10 |  | Subtotal for 10 | \$5,825.24 |
| Section 11 |  | Subtotal for 11 | \$13,895.77 |
| Section 13 |  | Subtotal for 13 | \$30,065.13 |
| Section 15 |  | Subtotal for 15 | \$85,428.84 |
| Section 16 |  | Subtotal for 16 | \$41,159.86 |
| Proposal Review | Total |  | 315,000.65 |

This job order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

Sob Order Contract
Proposal Review - Category Detail
Date September 15, 2009
ob Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen
Review: $\quad$ South Bay Crossroads Depot - Interior Renovations - 9/14/2009 10:47:14F


Proposal Review - Category Detail (Continued)
Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen


# Proposal Review - Category Detail (Continued) 

Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen


Proposal Review - Category Detail (Continued)
Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen

| 38 | 06415 | 1001 | EA |  |  |  |  |  |  | \$22.39 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | Quantity |  |  |  | Factor |  | Total |  |
|  |  |  | Installation | 1.00 | $x$ | 20.32 | $x$ | 1.10 | $=$ | \$22.39 |  |
|  |  |  | Demolition | 0.00 | x | 0.00 | $x$ | 1.10 | = | \$0.00 |  |
| 39 | 06415 | 1004 | LF | Quantity |  |  |  |  |  | $\begin{array}{r} \text { Total } \\ \$ 1.573 .51 \end{array}$ | \$1,573.51 |
|  |  |  |  |  |  | Factor |  |  |  |
|  |  |  | Installation | 60.00 | x |  |  | 23.80 | $x$ |  |  | 1.10 | = |
|  |  |  | Demolition | 0.00 | x | 3.66 | $\times$ | 1.10 | = | \$0.00 |  |
| 40 | 06450 | 3002 | LF | Quantity |  |  |  |  |  | \$238.23 |  |
|  |  |  |  |  |  | Unit Price |  | Factor |  | Total |  |
|  |  |  | Installation | 115.00 | $x$ | 1.88 | $x$ | 1.10 | $=$ | \$2ミ3.23 |  |
|  |  |  | Demolition | 0.00 | $\times$ | 0.00 | X | 1.10 | $=$ | \$0.00 |  |
| 41 | 06710 | 2001 | EA | Quantity |  |  |  |  |  | \$61.82 |  |
|  |  |  |  |  |  | Unit Price |  | Factor |  | Total |  |
|  |  |  | Installation | 30.00 | x | 1.87 | x | 1.10 | = | \$61.82 |  |
|  |  |  | Demolition | 0.00 | X | 0.73 | x | 1.10 | = | \$0.00 |  |
| 42 | 06710 | 3001 | EA | Quantity |  |  |  |  |  | \$59.59 |  |
|  |  |  |  |  |  | Factor |  | Total |  |  |  |
|  |  |  | Installation | 32.00 | x |  |  | 1.69 | x | 1.10 | $=$ | \$59.59 |  |
|  |  |  | Demolition | 0.00 | x | 0.68 | x | 1.10 | $=$ | \$0.00 |  |
| 43 | 06720 | 1201 | EA | Quantity |  |  |  |  |  | \$16.93 |  |
|  |  |  |  |  |  | Unit Price |  | Factor |  | Total |  |
|  |  |  | Installation | 6.00 | $x$ | 2.56 | x | 1.10 | $=$ | \$16.93 |  |
|  |  |  | Demolition | 0.00 | x | 0.95 | x | 1.10 | $=$ | \$0.00 |  |
| 44 | 06720 | 1503 | EA | Quantity |  |  |  |  |  | \$160.17 |  |
|  |  |  |  |  |  | Unit Price |  | Factor |  | Total |  |
|  |  |  | Installation | 46.00 | x | 3.16 | $x$ | 1.10 | $=$ | \$160.17 |  |
|  |  |  | Demolition | 0.00 | x | 0.68 | x | 1.10 | $=$ | \$0.00 |  |
| 45 | 07210 | 1103 | SF | Quantity |  | Unit Price |  |  |  | \$1,918.19 |  |
|  |  |  |  |  |  | Factor |  | Total |  |  |  |
|  |  |  | Installation | 2,560.00 | $x$ |  |  | 0.68 | $x$ | 1.10 | $=$ | \$1,918.19 |  |
|  |  |  | Demolition | 0.00 | x | 0.17 | x | 1.10 | = | \$0.00 |  |
| 46 | 07210 | 1105 | SF | Quantity |  |  |  |  |  | \$3,586.68 |  |
|  |  |  |  |  |  | Unit Price |  | Factor |  | Total |  |
|  |  |  | Installation | 3,500.00 | $x$ | 0.93 | $x$ | 1.10 | $=$ | \$3,586.68 |  |
|  |  |  | Demolition | 0.00 | $\times$ | 0.17 | x | 1.10 | $=$ | \$0.00 |  |
| 47 | 07310 | 2101 | SQ | Quantity |  | Unit Price |  |  |  | \$47.73 |  |
|  |  |  |  |  |  |  | Factor |  | Total |  |  |
|  |  |  | Installation | 4.00 | x |  | 10.83 | $x$ | 1.10 | $=$ | \$47.73 |  |
|  |  |  | Demolition | 0.00 | x | 1.53 | X | 1.10 | $=$ | \$0.00 |  |
| 48 | 07310 | 2103 | SQ | Quantity |  | Unit Price |  |  |  | \$159.25 |  |
|  |  |  |  |  |  |  | Factor |  | Total |  |  |
|  |  |  | Installation | 4.00 | x |  | 36.13 | x | 1.10 | $=$ | \$159.25 |  |
|  |  |  | Demolition | 0.00 | $\times$ | 2.56 | x | 1.10 | $=$ | \$0.00 |  |
| 49 | 07410 | 4513 | SF | Quantity |  | Unit Price |  | Factor |  | \$3,781.72 |  |
|  |  |  |  |  |  |  |  |  |  | Total |  |
|  |  |  | Installation | 400.00 | x | 8.58 | x | 1.10 | $=$ | \$3,781.72 |  |
|  |  |  | Demolition | 0.00 | x | 0.86 | x | 1.10 | $=$ | \$0.00 |  |
| 50 | 07410 | 4532 | LF | Quantity 60.00 0.00 |  | $\begin{aligned} & \text { Unit Price } \\ & 10.36 \end{aligned}$ |  | $\begin{gathered} \text { Factor } \\ 1.10 \end{gathered}$ |  | \$684.94 |  |
|  |  |  |  |  |  |  |  |  |  | Tota |  |
|  |  |  | Installation |  | $x$ |  | x |  | - | \$684.94 |  |
|  |  |  | Demolition |  | x | 1.76 | x | 1.10 | $=$ | \$0.00 |  |

Proposal Review - Category Detail (Continued)
Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen


Proposal Review - Category Detail (Continued)
Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen


Proposal Review - Category Detail (Continued)
Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen


Proposal Review - Category Detail (Contirued)
Job Order Number: 09610
Job Crder Name: South Bay Crossroads Depot - Catering kitchen


## Proposal Review - Category Detail (Continued)

Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen


Proposal Review - Category Detail (Continued)
Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen


Proposal Review - Category Detail (Jontinued)
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Proposal Review - Category Detail (Continued)
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Proposal Review - Category Detail (Continued)
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Job Order Name: South Bay Crossroads Depot - Catering kitchen


Proposal Review - Category Detail (Continued)
Job Order Number: 09610
Job Order Name: South Bay Crossroads Depot - Catering kitchen

## Proiect Proposal Tota

$\$ 315,000.65$
This job order proposal total represents the correct total for the proposal. Any discrepancy between line totals,
sub-totals and the proposal total is due to rounding of the line totals and sub-totais.

| DATE | GC 06 - SBE Estimate |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| September 15, 200\% |  |  |  |  |  |
| Job\# <br> O9610 <br> Loc\# |  |  |  |  |  |
| SUBMITTED BY | Holt Contractors, Inc. Contract: R-2007-0947 <br> 8161 NW 51st Place Awarded: 06/17/2009 <br> Coral Springs, FL 33067  |  |  |  |  |
| Proposal Value: $\$ 315,000.65$ |  |  |  |  |  |
| Contractor/Sub-Contractor |  | Trade | SBE Status | SBE \$ | \% of Job |
| Holt Contractors, Inc. |  |  | SBE-Non MWBE | 315,000.65 | 315,000.65 |
| $\begin{array}{ll}\text { Total estimate SBE participation } & 100.00 \%\end{array}$ |  |  |  |  |  |
| 0\% |  | Estimated Participation |  | 100\% |  |

## ATTACHIMENT:4

REQUEST DATE: 09/10/09
REQUESTED BY: Jim McNamara
PHONE: 233-2054
PROJECT TITLE: South Bay Crossroads Depot - Interior Renovations
PROJECT NO.: 09610
LOCATION: US Highway 27, South Bay
LOCATION DESCRIPTION: South Bay Crossroads Depot

BUILDING NUMBER: NA
CONTRACTOR/CONSULTANT NAME: Holt Contracting
PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR: Supply all labor, material engineering and permits necessary to perform renovations to interior of the South Bay Crossroads Depot.

WILL THIS AMENDMENT CHANGE THE ESTIMATED COST OF THE PROJECT? IF YES, PROVIDE ESTIMATES OF THE NEW COSTS:

| CONSTRUCTION | $\$ 315,000.65$ |
| :--- | ---: |
| ARCHITECTURE/ENGINEER | $\$ 4,725.01$ |
| *STAFF COSTS | $\$ 15,000.00$ |
| EQUIPMENT/ OTHER | NA |
| CONTINGENCY | $\$ 31,500.06$ |
| TOTAL | $\$ 366,225.72$ |

By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD\&O. Unless there is a change in the scope of work, no additional staff charges will be billed.
BUDGET ACCOUNT NUMBERS (IDENTIFY ALL SOURCES) FUNDING SOURCE (CHECK ALL THAT APPLY)
FUND: 3020 AGENCY: 581 ORG: P663 OBJ: 6520 SUBOBJ:
$\square$ AD VALOREM $\quad \square$ OTHER $\quad \square F E D E R A L D A V I S ~ B A C O N ~$

SUPPLEMENTAL AGREEMENT TO BE APPROVED BY: Department Director (W O<\$50,000) ANTICIPATED DATE OF APPROVAL:

BASAPPROVEDBY:
 DATE: $\qquad$
ENCUMBRANCE NUMBER:



[^0]:    Proposal Review - CSI Detail
    Page 3 of 12
    9/15/2009

