

Department

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

**31-5**

Meeting Date: November 3, 2009

☒ X ] Consent

☐ ] Regular

☐ ] Public Hearing

Department: Housing and Community Development

Submitted By: Housing and Community Development

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Eighteen (18) Agreements under the FY 2009-2010 Community Development Block Grant (CDBG) Program totaling \$743,333 to seventeen (17) non-profit agencies and one (1) municipality, in the amounts indicated below, for the period October 1, 2009 to September 30, 2010.

- A) Adopt-A-Family of the Palm Beaches, Inc. -\$30,400
- B) Children's Home Society of Florida, Inc. -\$76,380
- C) Children's Case Management Organization -\$18,000
- D) Children's Place at Home Safe, Inc. -\$61,750
- E) Coalition for Independent Living Options, Inc. -\$25,500
- F) Community Caring Center of Boynton Beach, Inc. -\$13,500
- G) Consumer Credit Counseling Services -\$17,000
- H) Faith-Hope-Love-Charity, Inc. - \$19,000
- I) Florida Resource Center for Women and Children, Inc. - \$42,750
- J) Healthy Mothers/ Healthy Babies, Inc. - \$50,176
- K) Juvenile Transition Center, Inc. - \$21,250
- L) Legal Aid Society of Palm Beach County, Inc. - \$112,320
- M) Seagull Industries for the Disabled- \$45,000
- N) Sickie Cell Foundation, Inc. - \$26,400
- O) The ARC of Palm Beach County, Inc. - \$67,500
- P) The Lord's Place, Inc. (Café Joshua) - \$18,000
- Q) West Jupiter Community Group, Inc. -\$40,500
- R) City of South Bay-\$57,907

**Summary:** The FY 2009-2010 Action Plan approved by the BCC on July 21, 2009 allocated \$743,333 of CDBG funds for the provision of public services, fair housing activities and housing activity delivery costs. These Agreements will allocate the approved funding as follows: \$573,106 to sixteen (16) subrecipients for the provision of public services; \$112,320 to one (1) subrecipient for the provision of fair housing services; and \$57,907 to one (1) municipality for delivery costs associated with implementation of CDBG funded housing and community development activities. Staff reviews each agency program budget to ensure that there is no duplication in reimbursement of expenses from other County programs. **These are Federal funds that require no local match. (Countywide) (TKF)**

**Attachments:**

- 1. Summary of Agreements/Scope of Services
- 2. Eighteen (18) Agreements with Insurance Certificates

Recommended By: \_\_\_\_\_

Department Director

Date

Approved By: \_\_\_\_\_

Assistant County Administrator

Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures					
Operating Costs:	<u>\$743,333</u>				
External Revenues:					
Program Income (County)					
In-Kind Match (County):	<u>\$743,333</u>				
NET FISCAL IMPACT:					
	<u>0</u>				
# OF ADDITIONAL FTE					
POSITIONS (Cumulative):	<u>N/A</u>				

Is Item Included In Current Budget? Yes X No       

Budget Account #: Fund 1101 Dept 143 Unit 1431 Object 8201/8101

Program Code/Program Period various/GY09

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

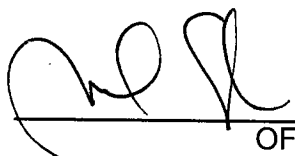
Approval of this agenda item will appropriate \$685,426 of Community Development Block Grant Funds to seventeen (17) non-profit agencies and \$57,907 of Community Development Block Funds to one (1) municipality in Palm Beach County.

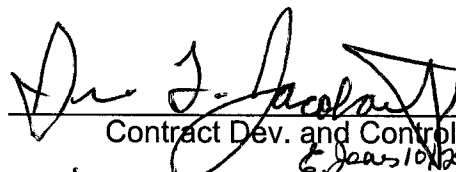
### C. Departmental Fiscal Review:

\_\_\_\_\_  
Fiscal Manager I

## III. REVIEW COMMENTS

### D. OFMB Fiscal and/or Contract Administration Comments:

 10/28/09  
\_\_\_\_\_  
OFMB 10/21/09

 10/29/09  
\_\_\_\_\_  
Contract Dev. and Control 10/29/09

### E. Legal Sufficiency:

 10/30/09  
\_\_\_\_\_  
Senior Assistant County Attorney

These contracts comply  
with our review requirements.

### F. Other Department Review:

\_\_\_\_\_  
Department Director

**(Continued from Page 1)**

**Background and Justification:** Palm Beach County Housing and Community Development (HCD) receives CDBG funding from the U.S. Department of Housing and Urban Development (HUD). On July 21, 2009, the Board of County Commissioners (BCC) approved Document R2009-1207, "Palm Beach County Action Plan: October 2009-September 2010." The Plan contains a listing of the proposed CDBG projects for FY 2009-10, including these activities. The activities to be funded via these Agreements are described in the Action Plan as requests to fund salaries for persons undertaking the activities. Based on HUD's recommendations to HCD, funding of salaries for public service activities are discouraged, therefore, these agreements are written to allow the county to reimburse the agencies for the provision of a quantifiable service to eligible beneficiaries.

## **Summary of Agreements/Scope of Services**

- A. Adopt-A-Family of the Palm Beaches, Inc –Provision of transitional housing and case management services to at least one hundred thirty-five (135) homeless persons under Project SAFE.
- B. Children's Home Society of Florida, Inc. – Provision of case management at Transitions House to benefit seven (7) homeless teenage mothers and their babies.
- C. Children's Case Management Organization dba Families First of PBC- Provision of case management and respite care to one-hundred eighty (180) individuals
- D. Children's Place at Home Safe, Inc. - Provision of emergency residential care and shelter to one-hundred sixty (160) abused and neglected children, ages new born to eighteen.
- E. Coalition for Independent Living Options, Inc. - Provision of emergency meals and life skill classes for one-hundred (100) individuals with severe disabilities.
- F. Community Caring Center of Boynton Beach, Inc. - Administrative cost to carry out the Emergency Food, Shelter and Financial Aid Program slated to benefit six-hundred fifty (650) persons.
- G. Consumer Credit Counseling Services-Provision of housing and financial education services to one-thousand eighty (1080) persons.
- H. Faith-Hope-Love-Charity, Inc. - Provision of transitional housing , case management and other residential services to at least forty-two (42) homeless veterans at the Stand-Down House facility.
- I. Florida Resource Center for Women and Children, Inc. - Provision of emergency shelter and support services to one hundred (100) women and children who are victims of domestic violence.
- J. Healthy Mothers/ Healthy Babies, Inc. - Provision of assistance to eight hundred (800) uninsured low income pregnant women in accessing health care.
- K. Juvenile Transition Center, Inc. – Fund operating cost of the ESTEEM Ambassadors Program which will prepare thirty (30) low- and moderate-income youths for state-mandated standardized tests.
- L. Legal Aid Society of Palm Beach County, Inc. - Provision of fair housing education, outreach, advocacy and enforcement activities in Palm Beach County through the Agency's Fair and Affordable Housing Advocacy Project. Specifically, at least seventy-two (72) persons will be provided with enforcement or counseling services; twenty-four (24) Fair Housing Workshops to various citizen and professional groups will be conducted; and efforts will be made to identify illegal practices in rental, sales, mortgage, insurance, and advertising. Special focus will be placed on foreclosure issues.
- M. Seagull Industries for the Disabled- Provision of vocational training to ninety (90) developmentally challenged adults in a sheltered workshop.
- N. Sickie Cell Foundation, Inc. - Provision of an outreach program, counseling, and case management services to one hundred forty four (144) unduplicated individuals who have the sickle cell disease or the sickle cell trait.
- O. The ARC of Palm Beach County, Inc. - Provision of employment services and training to two-hundred four (204) persons with development disabilities.
- P. The Lord's Place, Inc. (Café Joshua) - Training of twenty (20) homeless persons under the Chef's/Catering Apprentice Job Training Program.
- Q. West Jupiter Community Group, Inc.-Provision of after school services to ninety (90) disadvantaged children residing in the West Jupiter area.
- R. City of South Bay-Activity delivery cost associated with the implementation of thirteen (13) CDBG funded housing rehabilitations and five (5) CDBG funded demolitions.