

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: November 25, 2009

ROUTED TO: Grant Skolnick/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the December 1, 2009, BCC/Workshop Meeting.
My deadline to County Administration is November 30, 2009 Noon

REQUESTED ACTION:

Review and signature

Review and information

Other: _____

OTHER ROUTING INSTRUCTIONS:

Return to originator

Forward for additional processing to:

Other: _____

THANKS!
Diane Brown

Term contracts & TDC Amendments ASmd 11/25/09
W. Goldson 11/25/09
Pete Jones 11/25/09

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Dept _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

_____	_____
OFMB/Budget	Contract Development and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/01/09

Contractor(s)	Project	Contract Amount SBE / MWBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

G.A. Food Service, Inc.	Renewal of term contract for congregate/home delivered meals (DOSS) for the period 01/01/10 through 12/31/10 per Bid # 06-031/AW.	\$1,294,596.00 SBE \$0	Community Services/DOSS 1007-144-1458-3419 1007-144-1459-3419	Scarlett	
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The County has encumbered \$1,078,835 (\$107,883/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage, \$1,294,596 is needed to meet the County's requirements for renewal of this twelve (12) month term contract. This term contract has no renewal options remaining. Awardee is located in St. Petersburg, Florida. No SBE vendor submitted a bid on this project.

EXHIBIT B

James F. Schnelle, Jr. P.E., d/b/a Environmental Management & Engineering; Community Tree & Landscape Services, Inc.	Renewal of term contract amount for exotic vegetation control and removal for the period 02/01/10 through 01/31/11 per Bid # 07-007/PR.	\$1,062,733.00 SBE (1) Amount dependent upon usage.	Countywide	Scarlett	
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The County has encumbered \$929,892 (\$88,561/month) during the previous ten and a half (10.5) months of the current twelve (12) month term contract. Based upon historical usage \$1,062,733 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Both awardees are located in Palm Beach County.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/01/09

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u> Odums Sod Inc.	Increase of term contract amount to furnish and install certified Celebration Bermuda sod for the period 01/01/09 through 12/31/09 per Bid #08-013/MM.	Increased Amount: \$ 29,500.00 Total with Increase: \$226,500.00 SBE 100%	Parks & Recreation 0001-580-5221-4605 1383-580-5253-4605	Scarlett	

The County has encumbered \$161,188 (\$15,351/month) during the previous ten and a half (10.5) months of the current twelve (12) month term contract. Parks and Recreation is requesting an increase of \$29,500 over the previously authorized amount of \$197,000 to replace the existing sod on the athletic fields at Seminole Palms Park (\$10,000); Westgate Park (\$10,000); Juno Park (\$5,000); South County Regional Park (\$2,500); and Veterans Park (\$2,000) with a different type of sod that has better endurance and requires less maintenance. Awardee is located in Palm Beach County.

<u>EXHIBIT D</u> Weiser Security Services, Inc.	Term contract for uniformed security guard services for the period 12/04/09 through 12/03/11 per Bid #10-005/MB.	\$7,285,385.00 SBE \$0	Countywide	Scarlett	
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The County has encumbered \$3,533,783 (\$294,482/month) during the current twelve (12) month term contract. Based upon historical usage and FDO/ESS request for an additional \$217,817 for three (3) additional supervisory positions at the Courthouse facilities, \$7,285,385 is needed to meet the County's requirements through the expiration of this new twenty-four (24) month term contract. This term contract has three (3) twelve (12) month renewal options. Awardee is located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/01/09**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT E BV Oil Company, Inc.	Increase of term contract amount for purchase and delivery of fuel, gasoline and diesel, tankwagon, for the period 01/01/09 through 12/31/09 per Bid #05-154/ER.	Increased Amount: \$ 50,000.00 Total with Increase: \$434,000.00 SBE \$0	Parks & Recreation 1381-580-5253-5215 1381-580-5271-5215 1381-580-5287-5215 1340-540-5140-5214	Scarlett	

The County has encumbered \$384,000 (\$36,572/month) during the previous ten and a half (10.5) months of the current twelve (12) month term contract. Due to underestimating fuel usage due to fluctuating fuel costs, Palm Tran is requesting \$50,000 over the previously authorized amount of \$384,000. This term contract has no renewal options remaining. Awardee is located in Miami, Florida. No SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - E) \$ 79,500.00

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - E) \$10,303,214.00

INTEROFFICE MEMORANDUM

DATE: November 17, 2009
TO: Judith Crosbie
Minutes
FROM: Carol Menzely
TDC
RE: AMENDMENTS FOR TWO CONTRACTS FOR
CONSULTING/PROFESSIONAL SERVICES

I have attached four (4) originals of the following agreement:

- First amendment for the contract between Discover Palm Beach County and Green Advertising, a division of Pace Communications Group, Inc., to develop a creative media plan and media placement. The contract amount is \$90,000 per year and this is the first of two one-year renewal options.

I have also attached three (3) originals of the following agreement:

- Second amendment for the contract between Discover Palm Beach County and CircleSolution Consultants, Ltd., for representation in UK and Europe. The contract amount is \$100,000 and this is the second of two renewals.

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies of Green Advertising and 2 originals of CircleSolution to be returned to this office. If you have any questions, please call me at 3130.

CM/cap
Enclosures

cc: Jackie Chesney, TDC
Mike Valdes, CVB
Roger Amidon, TDC

RECEIVED
2009 NOV 19 AM 10:36
STAFF OF THE BOARD OF COUNTY COMMISSIONERS
FINANCE

Tdc/Subcontracts2010/minutes/CVB.GreenAdvertising/CircleSolutions


Palm Beach County, Florida
THE BEST OF EVERYTHING
