

AGENDA ITEM
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COUNTY ADMINISTRATION

PALM BEACH COUNTY
AGENDA ITEM SUMMARY

Agenda Item #: _____

3I-2

Meeting Date: December 1, 2009

Consent
 Public Hearing

Regular

Department: Housing and Community Development

Submitted By: Housing and Community Development

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: **A)** An Agreement with Place of Hope in the amount of \$38,000; **B)** An Agreement with Redlands Christian Migrant Association, Inc, in the amount of \$35,592; and **C)** An Agreement with the Salvation Army in the amount of \$16,720.

Summary: The FY 2009-2010 Action Plan approved by the Board of County Commissioners on July 21, 2009 (R2009-1207) allocated \$1,138,542 of CDBG funds for the provision of public services, fair housing activities and housing activity delivery costs. The services to be provided by the three agencies under the contracts for which approval is being sought are as follows: Place of Hope will provide transitional housing and support services for thirty-six (36) abused and/or neglected children in foster care at the agency's Paxton Campus in Palm Beach Gardens, FL; Redlands Christian Migrant Association will operate two (2) child development centers in Belle Glade, FL and Unincorporated Palm Beach County to serve one hundred ten (110) children of migrant farmworkers; and, the Salvation Army will provide transitional housing and support services to two-hundred seventy-five (275) homeless men at the Center of Hope transitional housing facility in West Palm Beach, FL. These Agreements will allocate \$90,312 of approved funding for the provision of public services. Staff has evaluated each of the activities proposed to be funded under these Agreements to ensure that the services to provided are not duplicated by activities funded under any other County Program or Agreement. All Agencies are Palm Beach County entities. **These are Federal funds that require no local match. (Countywide) (TKF)**

Background and Justification: Palm Beach County Housing and Community Development (HCD) receives CDBG funding from the U.S. Department of Housing and Urban Development (HUD). On July 21, 2009, the Board of County Commissioners (BCC) approved Resolution No. R2009-1207, "Palm Beach County Action Plan: October 2009-September 2010." The Plan funded twenty-one (21) non-profit agencies and four (4) municipalities to undertake public services, fair housing and housing activity delivery services. On November 3, 2009, the BCC approved eighteen (18) agreements (R2009-1896 through 1913) which allocated \$743,333 of FY 2009-10 CDBG funds to non-profit agencies and one municipality to undertake public services, fair housing activities, and housing activity delivery costs. This Agreement will allocate an additional \$90,312 to public service activities. The activities to be funded through these Agreements are described in the Action Plan as requests to fund salaries for persons undertaking the activities. Based on HUD's recommendations to HCD, funding of salaries for public service activities are discouraged, therefore, these agreements are written to allow the County to reimburse the agencies for the provision of a quantifiable service to eligible beneficiaries. Contracts are currently being prepared to allocate the balance of \$304,897.

Attachments:

1. Three (3) Agreements with Insurance Certificates

Recommended By: _____

Department Director

11/20/09
Date

Approved By: _____

Assistant County Administrator

11/24/09
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs:	_____	\$90,312	_____	_____	_____
External Revenues:	_____	(90,312)	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County):	_____	\$0	_____	_____	_____
NET FISCAL IMPACT:	_____	0	_____	_____	_____
# OF ADDITIONAL FTE POSITIONS (Cumulative):	N/A	_____	_____	_____	_____

Is Item Included In Current Budget? Yes X No _____

Budget Account #: Fund 1101 Dept 143 Unit 1431 Object 8201

Program Code/Program Period various/GY09

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this agenda item will appropriate \$90,312 of Community Development Block Grant Funds to three (3) non-profit agencies located in Palm Beach County.

C. Departmental Fiscal Review:

[Signature] 11/19/09
Fiscal Manager I

III. REVIEW COMMENTS

D. OFMB Fiscal and/or Contract Administration Comments:

The period of these contracts is October 1, 2009 through September 30, 2010.

[Signature] 11/23/09
OFMB
11/23/09
pm
11-2009

[Signature] 11/23/09
Contract Dev. and Control
E. Jones 11/23/09

E. Legal Sufficiency:

[Signature] 11/24/09
Senior Assistant County Attorney

These Agreements comply with our review requirements.

F. Other Department Review:

Department Director

**AGREEMENT BETWEEN PALM BEACH COUNTY
AND
PLACE OF HOPE, INC.**

THIS AGREEMENT, entered into this _____ day of _____, 20____, by and between Palm Beach County, a political subdivision of the State of Florida, for the use and benefit of its Community Development Block Grant (CDBG) Program and **Place of Hope, Inc.**, a non-profit corporation duly organized and existing by virtue of the laws of the State of Florida, having its principal office at **9078 Isaiah Lane, Palm Beach Gardens, Florida 33418** and its Federal Tax Identification Number as **65-0841384**.

WHEREAS, Palm Beach County has entered into an agreement with the United States Department of Housing and Urban Development for a grant for the execution and implementation of a Community Development Block Grant in certain areas of Palm Beach County, pursuant to Title I of the Housing and Community Development Act of 1974 (as amended); and

WHEREAS, Palm Beach County, in accordance with the FY 2009-10 Action Plan, and **Place of Hope, Inc.**, desire to provide the activities specified in Part II of this Agreement; and

WHEREAS, Palm Beach County desires to engage **Place of Hope, Inc.**, to implement such undertakings of the Community Development Block Grant Program.

NOW, THEREFORE, in consideration of the mutual premises and covenants herein contained, it is agreed as follows:

PART I

DEFINITION AND PURPOSE

1. Definitions:

- (1) "County" means Palm Beach County.
- (2) "CDBG" means Community Development Block Grant Program of Palm Beach County.
- (3) "HCD" means Palm Beach County Housing and Community Development.
- (4) "Agency" means **Place of Hope, Inc.**,
- (5) "HCD Approval" means the written approval of the HCD Director or designee.
- (6) "U.S. HUD" means the Secretary of the U. S. Department of Housing and Urban Development or a person authorized to act on U.S. HUD's behalf.
- (7) "Low- and Moderate-Income Persons" means the definition set by U.S. HUD.

2. Purpose:

The purpose of this Agreement is to state the covenants and conditions under which the Agency will implement the Scope of Services set forth in Part II of this Agreement. At least 51 percent (51%) of the beneficiaries of a project funded under this Agreement must be low- and moderate-income persons.