AGENDA ITEM 3.B.3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

| Meetin | Meeting Date: December 15, 2009 (x) Consent () Regular () Workshop () Public Hearing | | | | | | |
|--|--|-----|--|--|--|--|--|
| Depart | ment: | | | | | | |
| ; | Submitted By: Clerk & Comptroller, Palm Beach County | | | | | | |
| ; | Submitted For: Sharon R. Bock, Clerk & Comptroller | | | | | | |
| | | | | | | | |
| | I. EXECUTIVE BRIEF | | | | | | |
| Motion | and Title: | | | | | | |
| | Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$18,836,356.57. | | | | | | |
| Summ | ary: | | | | | | |
| | The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract. | | | | | | |
| Backg | round and Justification: | | | | | | |
| The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective. | | | | | | | |
| Attach | ments: | | | | | | |
| | Lists identifying contracts: 1) Purchasing - Regular Totaling \$ 18,836,356.57 2) Purchasing – Hurricane Totaling \$ -0- 3) TDC Contracts \$ -0- 4) Risk Management \$ -0- TOTAL \$ 18,836,356.57 | | | | | | |
| Recommended by: J. Anthony Beard, Clerk and Comptroller's Director of Compliance and Revenue Approved by: Assistant County Administrator Date | | | | | | | |
| | Assistant County Administrator Da | IFE | | | | | |

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

| DATE ROUTED: December 9, 2009 | | | | |
|--|--|--|--|--|
| ROUTED TO: Grant Skolnick/Charles Mansen/Angela Sims | | | | |
| ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951 | | | | |
| DESCRIPTION OF ITEM: | | | | |
| Contract List for the December 15, 2009, BCC/Workshop Meeting. My deadline to County Administration is December 10, 2009 Noon | | | | |
| | | | | |
| | | | | |
| REQUESTED ACTION: | | | | |
| X Review and signature | | | | |
| □ Review and information | | | | |
| D Other: | | | | |
| OTHER ROUTING INSTRUCTIONS: | | | | |
| X Return to originator | | | | |
| □ Forward for additional processing to: | | | | |
| Other: Mgrasson 13/9/09. Insurance contract And term contract Diane Brown Reviewed by Pre-And an 12/9/09 String 18/0/18 | | | | |
| Diane Brown Reviewed by Pre-Ander an 12/9/09 STIND 12/8/8 | | | | |

II. FISCAL IMPACT ANALYSIS

| A. Fiv | e Year Summary of F | iscal Impact: | | | | |
|--------------------------|--|---------------|-------------|-----------------------|---------------|-------------|
| | Fiscal Years | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> |
| Opera Exteri Progr | al Expenditures Iting Costs Iting Revenues In Income (County) Ind Match (County) | | | | | |
| NET I | FISCAL IMPACT | **** | <u></u> | | | |
| | DITIONAL FTE FIONS (Cumulative) | | | | | |
| | m Included In Current et Account No.: | Fund | Dept | No Unit Program | | |
| В. | Recommended Sour | ces of Funds/ | Summary of | Fiscal Impac | t: | |
| C. | Departmental Fisca | l Review: | | | | |
| Α. | OFMB Budget and/ | | REVIEW CO | | ıts: | |
| | OFMB/Bud | get | | Contract De | velopment and | d Control |
| В. | Legal Sufficiency: | | | | | |
| | Assistant County A | ttorney | | | | |
| C. | Other Department | Review: | | | | |
| | Department Directo | | | | | |

This summary is not to be used as a basis for payment.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

12/15/09

| Contractor(s) | Project | Contract Amount SBE / M/WBE Amount | Department(s) or Division(s) Accounting Line(s) | Executor Minu | tes # |
|---|--|------------------------------------|---|---------------|-------|
| EXHIBIT A L&L Worldwide, Inc.; Line-Tec, Inc. | Renewal of term contract for the purchase of fittings for water meter and pipe, for the period 1/13/10 through 1/12/11 per Bid #09-007/TN. | \$738,000.00 SBE 100% | Water Utilities 4001-720-2310-4615 | Scarlett | |

The County has encumbered \$615,000 (\$61,500/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage, \$738,000 is needed to meet the County's requirements for renewal of this twelve (12) month term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awarded vendors are located in Palm Beach County.

| EX | HI | BI | T | В |
|----|----|----|---|---|
|----|----|----|---|---|

| B Ellis Enterprise Inc. | Renewal of term contract for coastal vegetation planting for the period 1/23/10 through 1/22/11 per Bid #06-045/PR. | \$266,950.00 SBE \$0 | Engineering & Public Works 0001-380-3130-3401 0001-380-3139-3401 3654-381-E457-6503 | Scarlett |
|-------------------------|---|-------------------------|--|----------|
| | | | | |

The County has encumbered \$222,459 (\$22,246/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage \$266,950 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

| E | = | <u>X</u> | H | 11 | E | <u> </u> | Ţ | C | |
|---|---|----------|---|----|---|----------|---|---|--|
| _ | _ | - | | | _ | _ | | _ | |

| NALCO Company | Renewal of term contract for the purchase of antiscalant, NALCO, TRASAR, PC-191T for the period 1/01/10 through 12/31/10 per Master | \$242,700.00 SBE \$0 | Water Utilities 4001-720-2532-5205 4001-720-2533-5205 | Scarlett |
|---------------|---|-------------------------|---|----------|
| | Agreement @ SS300383/CB. | | | |

The County has encumbered \$222,460 (\$20,224/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, \$242,700 is needed to meet the County's requirements for renewal of this twelve (12) month term contract. This term contract has no renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

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Department(s) or Contract Amount Minutes # Executor Division(s) Contractor(s) **Project** SBE / M/WBE Amount Accounting Line(s) **EXHIBIT D** Parks & Recreation Scarlett Renewal of term contract to furnish and install \$263,000.00 Odums Sod Inc. 0001-580-5221-4605 SBE 100% certified Celebration Bermuda sod for the period 1383-580-5253-4605 1/01/10 through 12/31/10 per Bid #08-013/MM.

The County has encumbered \$226,188 (\$20,563/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, (\$246,750) and Parks and Recreation requesting an additional \$16,250 to replace the existing sod on various athletic fields with sod that has increased endurance and requires less maintenance, \$263,000 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County.

EXHIBIT E

H & H Liquid Sludge Disposal, Inc.

Extend term contract to haul and dispose sewage cake sludge for the period 9/16/08 through 3/15/10 per Bid # 06-154/CB.

\$770,825.00 SBE \$0 Water Utilities 4001-720-2582-3401

Scarlett

The County has encumbered \$572,393 (\$39,475/month) during the previous fourteen and a half (14.5) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority. A contract extension of three (3) months is requested, which will allow time for re-bid and award of a new solicitation. Awardee is located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

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Contractor(s)

Project

Contract Amount SBE / M/WBE Amount Department(s) or Division(s) Accounting Line(s)

Executor Minutes #

EXHIBIT F

Hewlett Packard Company; IBM Corporation; Lenovo

Inc.; Dell Marketing LP d/b/a Dell USA LP Term contract for computer equipment, peripherals and related services for the period 12/15/09 through 8/31/12 per Master Agreement #250409.

\$6,900,000.00 SBE \$0 Countywide

Scarlett

The County has encumbered \$8,611,910 (\$358,790/month) during the previous twenty-four (24) month term contract. Based upon the budgets of the User Departments, \$6,900,000 is needed to meet the County's requirements through the expiration of this new thirty-two and a half (32.5) month term contract. This term contract has two (2) twelve (12) month renewal options. Three of the awarded vendors are located out of State and one vendor is located in Orlando, Florida. This purchase is off the Western States Contracting Alliance (WSCA).

EXHIBIT G

Baker & Taylor, Inc.

Increase of term contract amount for adult/juvenile books catalogued collection for the period 7/24/07 through 7/23/10 per RFP #07-067/LJ.

Increased Amount: \$ 810,000.00 Total with Increase: \$8,910,000.00 Library 1180-320-3200-6601 Scarlett

The County has encumbered \$7,408,393 (\$264,586/month) during the previous twenty-eight (28) months of the current thirty-six (36) month term contract. Due to increased usage in library services during this economic downturn, an increase in the Opening Day Collection Project at the Acreage Branch, and an increase in cost for cataloging and processing work and Radio-Frequency Identification (RFID) tags, the Library Department is requesting an increase of \$810,000 over the previously authorized amount of \$8,100,000. This term contract has two (2) twelve (12) month renewal options. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

SBE \$0

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 12/15/09

| Contractor(s) | Project | Contract Amount SBE / M/WBE Amount | Department(s) or Division(s) Accounting Line(s) | Executor Minutes # |
|----------------------------------|--|---|---|--------------------|
| EXHIBIT H Pahokee Aviation, Inc. | Extend and increase of Management Agreement for fixed based operator at Glades Airport for the period 3/01/09 through 8/31/10 per RFP #04-014/DP/LJ. | Increased Amount: \$ 64,590.00 Total with Increase: \$193,770.57 SBE 100% | Airports 4100-120-1240-3401 | Scarlett |

The County has encumbered \$96,885 (\$10,765/month) during the previous nine (9) months of the current twelve (12) month term contract. Airports is requesting an extension of six (6) months to this Management Agreement to allow time to complete appraisals and surveys needed to issue a new single solicitation for the operation of both the Glades and North County General Aviation Airports. The management fee to be paid to the operator for the six month extension term is \$64,590. Revenue of \$20,400 from leasing hangars, fuel flowage and other aircraft storage charges offset the management fee during the six month extension. Awardee is located in Palm Beach County.

EXHIBIT I

| The Stand | lard |
|-----------|---------|
| Insurance | Company |

Renewal of term contract for long term disability insurance for the period 1/01/10 through 12/31/10 per RFP #06-116/PR.

\$551,111.00 SBE \$0 Risk Management
7001-L29-2290-0330
County paid (Basic)
7001-L29-2290-0335
County & Employee paid (Buy-up)
7001-L29-2290-0123
Employee paid (Voluntary)

Scarlett

The County has expended \$1,657,365 (\$46,038/month) during the current thirty-six (36) month term contract. Based upon the salary of participating employees and no rate change, the estimated total value of this twelve (12) month renewal term is \$551,111. This term contract has one (1) twelve (12) month renewal option remaining. This contract includes both employer paid core, LTD (provided to HMO participants only) and buy-up voluntary coverage. Awardee is located in Sunrise, Florida. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - I) \$ 874,590.00

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - I)

\$18,836,356.57