

PALM BEACH COUNTY  
BOARD of COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: 12/15/09       Consent       Regular  
    Ordinance       Public Hearing

Department Submitted by: Information Systems Services  
Submitted for: Information Systems Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) **approve** Amendment No. 8 to extend the term of the contract with Metatomix Inc. (R-2004-2414) for Phase II for one year to December 31, 2010 at no additional cost; and
- B) **receive and file** Task Orders No. 7 paid by the Sheriff's Office to Metatomix for professional services in the amount of \$13,500 to port the LEX System to a new hardware environment and Task Order No. 8 in the amount of \$61,620 for annual software maintenance.

**Summary:** Palm Beach County ISS and Metatomix, Inc., a Massachusetts company, have been working to complete Phase II of the VPT/LEX Project to integrate disparate law enforcement information systems in order to enable the sharing of crime-related information among the agencies. This phase includes establishing a production environment, connecting additional Palm Beach County law enforcement agencies, programming additional application functionality, completing items from Phase I, and providing resources as required for completing the work. Additional Phase II work to connect to other law enforcement data sources and/or integration with other systems are to be detailed as required and authorized via Task Orders under this contract. The contract extension is necessary to coordinate between the various agencies to accomplish work identified in Change Order No. 2. In addition, Task Order no. 7 (\$13,500) for Metatomix services paid by the Sheriff's Office, and Task Order No. 8 (\$61,620) for software maintenance were less than \$100,000 and authorized by the Director of ISS. Countywide (PK)

(Continued on Page 3)

**Attachments:**

- 1. Two original Amendment No. 8 documents
- 2. One original Task Order No. 7 document
- 3. One original Task Order No. 8 document

Recommended by: Steve Bordelon      11/20/09  
   Department Director      Date

Approved by: [Signature]      11/28/09  
   County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Capital Expenditures	0	0	0	0	0
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Inc (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET FISCAL IMPACT</b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>

# Additional FTE  
Positions (Cumulative)      0                    0                    0                    0                    0

Is Item Included in Current Budget                    Yes   X      No   

Budget Account Number(s):      Fund 3901 Dept. 491 Unit 1267 Object 3401

**B. Recommended Sources of Funds / Historical Summary of Phase II Task Orders**

If grants funds are received they may be credited to the VPT Capital account. One time-limited position is currently funded from Criminal Justice Commission Department funding and one position is funded from the capital budget. The Sheriff's Office is providing grant funds to pay Metatomix directly \$99,750 for functionality in Task Order No. 5 and \$13,500 for services under Task Order No. 7.

Task Order No. 1	\$118,500 OSCA Sources, Service Days, Maint., Functionality
Task Order No. 2	\$ 71,250 Boynton and School District Licenses and Services
Task Order No. 3	\$ 60,000 Annual Maintenance
Task Order No. 4	\$ 14,250 Audit Query Functionality
Task Order No. 5	\$ 99,750 Logging and Printing (Paid by the Sheriff's Office)
Task Order No. 6	\$ 35,625 State Attorney License and Services
Task Order No. 7	\$ 13,500 Services (Paid by the Sheriff's Office)
Task Order No. 8	<u>\$ 61,620 Annual Maintenance</u>
Total	\$472,875

C. Department Fiscal Review:

*MR. JIM C. MORGAN*  
\_\_\_\_\_

**III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Administration Comments:

\_\_\_\_\_  
OFMB

\_\_\_\_\_  
Contract Administration

B. Legal Sufficiency:

*Paul F. S. 11/24/09*  
\_\_\_\_\_  
Assistant County Attorney

C: Other Department Review:

\_\_\_\_\_  
Department Director

**Background and Justification** (continued from page 1)

The Visual Planning Technologies (VPT) Project initiated by the Criminal Justice Commission, is a multi-agency project enabling crime data sharing among law enforcement organizations in Palm Beach County. The application developed by Metatomix is called the Law Enforcement eXchange (LEX) and is currently being used by over 640 law enforcement officers. The application provides agency data previously unavailable via electronic access. LEX also provides the efficiency of a single sign-on for officers to access law enforcement information. The following data sources are currently operational:

City of Boca Raton	Town of Juno Beach
City of Palm Beach Gardens	City of Boynton Beach
City of Delray Beach	Sheriff's Jail Booking System
Town of Jupiter	FDLE Hot Files
City of West Palm Beach	Department of Corrections
City of North Palm Beach	Dept. Highway Safety & Motor Vehicles
Town of Lantana	Statewide Court Records (CCIS)
National Jail Booking (APPRISS)	National Crime Information Center (NCIC)
State Attorney's Office	

In addition, all other Palm Beach County law enforcement agencies are being provided access to the LEX system to enhance their ability to fight crimes.

The LEX Board of Directors is organizing to enable receipt and expenditure of funds for covering project costs beginning in FY 2010. In addition, a membership fee structure is being implemented for law enforcement agencies to contribute funding. Grant funds and funding from the State/Region are also being pursued.

This project dates back to late FY 2003 when Information Systems Services (ISS) was brought into the project to provide the project management services for the VPT initiative. On October 16, 2004, Palm Beach County contracted with Metatomix, Inc. (R2004-2414) to develop and deploy the data sharing system. Amendment (#7) and Task Order #1 amended the contract and scope to begin Phase II implementation, increase the authority to negotiate and execute Change Orders and Task Orders to up to \$100,000, and authorizing maintenance. The Sheriff's Office, working with Palm Beach County ISS, is providing grant funds to pay Metatomix directly \$99,750 for Task Order No. 5 and \$13,500 for Task Order No. 7. The Sheriff's Office has also purchased system hardware and software estimated at \$120,490 for the LEX Project, which is housed at the Sheriff's Office and administered by ISS technical staff.

**EIGHTH AMENDMENT to Agreement No: PAL01**

**Order Pricing Schedule to the Contract for Consulting/Professional Services, Software Licensing and Maintenance and Support Services**

This Amendment is entered into as of the \_\_\_ day of December, 2009 by and between Metatomix, Inc., ("Metatomix"), and Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners (the "County") and amends the contract and Order Pricing Schedule of November 16, 2004 (R-2004-2414) as previously amended to extend the term of the agreement as set forth in Amendment No. 7 to December 31, 2010.

WHEREAS, the parties mutually desire to extend the Contract until December 31, 2010,

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties agree to as follows:

In Article 2, SCHEDULE, the expiration date of the contract, as amended by Amendment No. 7 on November 6, 2007 is deleted and December 31, 2010 is substituted.

Except as specifically modified herein, all other provisions of the contract as amended, are hereby confirmed and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 8 to be executed, in the manner appropriate to each, on the day and year first above written.

**METATOMIX, INC.**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

By: 

By: \_\_\_\_\_

Timothy M. Cunningham  
Printed Name

Burt Aaronson, Chair

CFO  
Title

ATTEST:  
Sharon R. Bock, Clerk and Comptroller

By: \_\_\_\_\_  
Deputy Clerk

Approved as to Form and Legal Sufficiency

Approved as to Terms and Conditions:

By: \_\_\_\_\_  
County Attorney

By: \_\_\_\_\_  
ISS Director

**TASK ORDER**

TASK ORDER # 7

CONSULTANT **Metatomix, Inc.**

ACCOUNT # 3901-491-I267

CONTRACT R-2004-2414

COUNTY PROJECT DIRECTOR **Phil Davidson**

PHONE 355-3956

PROJECT NAME **VPT/LEX Phase II Implementation**

LOCATION **Palm Beach County**

TASK DESCRIPTION

**Metatomix services required for upgrading host environment hardware for production readiness per the attached order supplement. The Sheriff's Office has grant funds to augment the LEX Project and will be invoiced directly by Metatomix for each milestone upon acceptance by the County.**

DELIVERABLES +/- See Attached DUE DATE **December 1, 2009**

TASK ORDER TYPE **Lump Sum** RETAINAGE **0%**

TOTAL AMOUNT Not to Exceed **\$13,500**

PROJECT DIRECTOR *Phil Davidson* DATE 9/22/09  
Phil Davidson

CONSULTANT *Timothy M. Cunningham* DATE 9/17/09  
Printed Name/Title: Timothy M. Cunningham, CFO

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

PALM BEACH COUNTY  
SHERIFF

*Steve Bordelon*  
Steve Bordelon, Director of ISS

*Ric Bradshaw*  
Ric Bradshaw, Sheriff

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

*Paul E. J...*  
COUNTY ATTORNEY

APPROVED AS TO  
TERMS AND CONDITIONS

*Daniel R. McBride*  
Major Daniel R. McBride  
LEX Board Member



3 Allied Drive  
 Suite 210  
 Dedham, MA 02026  
 T: 781-907-6700  
 F: 781-907-6701

Agreement No: PALM9409  
 Quote Date: 9/4/2009

**Order Supplement**

**BILL TO:**  
 Palm Beach County – ISS  
 2300 North Jog Road  
 West Palm Beach, FL 33411  
 Attn: Penny Anderson

**SHIP TO:**  
 Palm Beach County – ISS  
 Attn: Fiscal Manager  
 301 N. Olive Ave  
 West Palm Beach, FL 33401

**Software**

SOFTWARE DESCRIPTION	Qty.	Unit Cost	Extended Cost
			\$ -
<b>Sub-Total</b>			\$ -

**Professional Services**

	Engineering Services Hours	Unit Cost	Extended Cost
<b>Setup Tasks</b>			
Modify LEX audit to work with SQL Server Software Configuration Document	16	\$187.50	\$ 3,000.00
Software Configuration Document	4	\$187.50	\$ 750.00
<b>Development Setup (1 Instance)</b>			
Install Java & Mtx software	2	\$187.50	\$ 375.00
Deploy artifacts	2	\$187.50	\$ 375.00
Modify GAR	2	\$187.50	\$ 375.00
<b>Staging Setup (2 Instances)</b>			
Install Java & Mtx software	3	\$187.50	\$ 562.50
Deploy artifacts	3	\$187.50	\$ 562.50
Modify GAR	3	\$187.50	\$ 562.50
<b>Operational Setup (2 Instances)</b>			
Install Java & Mtx software	3	\$187.50	\$ 562.50
Deploy artifacts	3	\$187.50	\$ 562.50
Modify GAR	3	\$187.50	\$ 562.50
<b>Failover Tasks</b>			
Modify LDAP Filter for failover capability	8	\$187.50	\$ 1,500.00
Modify Password change for failover	4	\$187.50	\$ 750.00
Failover Testing & Deployment	16	\$187.50	\$ 3,000.00
<b>Professional Services Sub-Total</b>			\$ 13,500.00

**Support**

DESCRIPTION	Qty.	Unit Cost	Extended Cost
			\$ -
<b>Support Sub-Total</b>			\$ -

<b>Total</b>			\$ 13,500.00
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**Terms**

- This Order Supplement sets forth certain terms and conditions regarding the professional services to be provided by Metatomix for Palm Beach County (Customer) and shall be incorporated by reference into the Contract for Consulting/Professional Service, Software Licensing and Maintenance and Support Services dated November 16, 2004 (as amended), by and between Metatomix and Customer (the "Contract"). This Order Supplement and all professional services to be provided hereby shall be governed by and subject to the terms and conditions of the Contract. Should there be any conflict between the Order Supplement and the terms and conditions of the Contract, the Order Supplement terms will prevail.
- Services will be billed according to the milestone schedule below. Payment terms shall be net 30.


Milestone	Deliverables	Payment
1	First environment with audit modifications	\$ 4,687.50
2	Remaining environments setup & documentation	\$ 3,562.50
3	Failover implementation (bill actuals)	\$ 5,250.00
		<u>\$ 13,500.00</u>

- The pricing included in this Order Supplement is dependent upon the assumptions as listed below. If any of these assumptions prove incorrect, the standard pricing may not apply and additional service charges may be incurred. Additional services charges are billable at Metatomix's then current standard service rates which are currently \$1,500 per day.
  - No conversion of existing audit records from Oracle to SQL Server
  - LDAP structures will remain unchanged

<b>Contract Total</b>	<b>\$</b>	<b>13,500.00</b>
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**TASK ORDER**

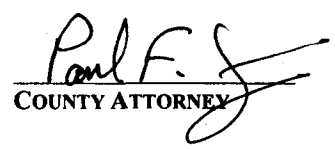
TASK ORDER # 8 CONSULTANT **Metatomix, Inc.**  
ACCOUNT # 3901-491-I267 CONTRACT R-2004-2414  
COUNTY PROJECT DIRECTOR **Phil Davidson** PHONE **355-3956**  
PROJECT NAME **VPT/LEX Phase II Implementation**  
LOCATION **Palm Beach County**  
TASK DESCRIPTION  
**One year of Annual Maintenance per the attached Invoice.**  
DELIVERABLES +/- **See Attached** DUE DATE **December 21, 2009**  
TASK ORDER TYPE **Lump Sum** RETAINAGE **0%**  
TOTAL AMOUNT **Not to Exceed \$61,620**

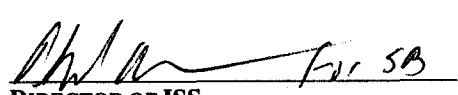
PROJECT DIRECTOR  DATE 11/16/09  
Phil Davidson

CONSULTANT Timothy U. Cunningham, DATE 11/12/09  
Printed Name/Title: CFO

  
PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

 For SB  
Steve Bordelon, Director of ISS

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY  
  
COUNTY ATTORNEY

APPROVED AS TO  
TERMS AND CONDITIONS  
 For SB  
DIRECTOR OF ISS



metatomix

Invoice	INV00010656
Date	11/9/2009
Page	1

**Bill To:**

Palm Beach County  
 Attn: Fiscal Manager  
 301 N. Olive Avenue  
 West Palm Beach FL 33401

**Ship To:**

Palm Beach County  
 3323 Belvedere Road  
 West Palm Beach FL 33406

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	
		WESTP001			See Terms Below	
Quantity	Item Number	Description	Unit Price	Discount	Ext. Price	
1.00	MAINTENANCE	Phase II Standard Maintenance and Support Standard Maintenance and Support for the deliverable name - Activity Bookings Annual maintenance and support for the period September 30, 2009 to September 29, 2010	\$1,620.00	\$0.00	\$1,620.00	
1.00	MAINTENANCE	Phase I Support and Maintenance Standard Maintenance and Support for the period December 22, 2009 to December 21, 2010  Payment due on or before December 22, 2009	\$60,000.00	\$0.00	\$60,000.00	

**Please Remit Payment to:**  
 Metatomix, Inc.  
 3 Allied Dr.  
 Suite 210  
 Dedham, MA 02026

<b>Subtotal</b>	\$61,620.00
<b>Misc</b>	\$0.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$61,620.00

Client#: 34241

METATOMIXI

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/18/2009

<b>PRODUCER</b> HUB International New England 299 Ballardvale St Wilmington, MA 01887 978 657-5100	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	<b>INSURED</b> Metatomix, Inc. Jay Boyer 3 Allied Drive, Suite 210 Dedham, MA 02026	<b>INSURERS AFFORDING COVERAGE</b> INSURER A: Travelers Insurance Co INSURER B: Travelers Indemnity Co of CT INSURER C: AIG INSURER D: INSURER E:

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRC	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	BINDER1078684	12/06/09	12/06/10	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	BINDER1078684	12/06/09	12/06/10	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				
A		EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	BINDER1078684	12/06/09	12/06/10	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$ \$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	UB4715M60509	06/25/09	06/25/10	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
C		OTHER Professional Liability	031894028	07/16/09	07/16/10	\$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 Certificate holder is additional insured for liability ATIMA

<b>CERTIFICATE HOLDER</b> Palm Beach County 2300 North Jog Rd West Palm Beach, FL 33411	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <i>Michael A. Chapman</i>
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## IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.