

3H-7

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

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Meeting Date: January 12, 2010

☒ Consent  
☐ Ordinance

☐ Regular  
☐ Public Hearing

Department: Facilities Development & Operations

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: JOC Work Order No. 10-020 with Holt Contractors, Inc. (R2007-0947) in the amount of \$309,819.42 to provide the required ongoing maintenance to maintain the proper drainage at the Four Squares (Mecca Farms) site.

**Summary:** The work consists of annual mowing maintenance (mow site completely once annually, mow slopes of impound along with top of dike once annually, and mow roadways, perimeter canals, top of impound, common areas and along Pratt Whitney Road six (6) times annually); annual canal cleaning (clean all critical canals that feed the impound area including all perimeter canals twice annually, and clean all canals once annually); and annual road maintenance (maintain roads including washouts and culvert replacement). This project is funded from the General Fund. The Small Business Enterprise (SBE) goal is 15%. The SBE participation in this work order is 100%. When the participation for this work order is added to Holt Contractors, Inc.'s total participation-to-date, the resulting values are 100%. The total construction duration is 365 days. Holt Contractors, Inc. is a Palm Beach County company. (FD&O Admin) Countywide/District 1 (JM)

**Background and Justification:** Palm Beach County had initiated revisions to this 1900+ acre Mecca Farms property in anticipation of development for Scripps. Plans for development have been canceled. Since that time, the property has undergone restoration of the site drainage, water control culverts have been replaced, and the groves have been excavated from the property.

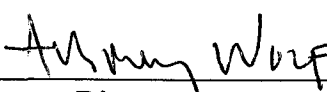
In order to maintain the property, an annual maintenance plan has been developed to include the mowing, canal cleaning, and access road improvements. To preserve proper drainage and control the permitted water levels on all the canals throughout the property, it is necessary for Palm Beach County to perform periodic cleaning of all canals. The mowing of the property is to maintain and control exotic overgrowth in lieu of expensive tree removal costs. Mowing will also improve site security against trespassers. The road maintenance is necessary to allow access throughout the property.

**Attachments:**

1. Location Map
2. Work Order
3. Contractor's Cost Proposal
4. SBE Estimate Report
5. Budget Availability Statement

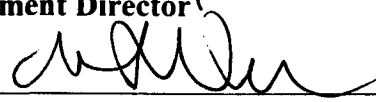
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Recommended by:

  
\_\_\_\_\_  
Department Director

12/10/09  
\_\_\_\_\_  
Date

Approved by:

  
\_\_\_\_\_  
County Administrator

12/24/09  
\_\_\_\_\_  
Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Year	2010	2011	2012	2013	2014
Capital Expenditures	\$314,466.71	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	\$314,466.71	0	0	0	0
# Additional FTE Positions (Cumulative)	—	—	—	—	—

Is Item Included in Current Budget? Yes x No   

Budget Account No: 0001-429-B348-3401 (General Fund)

Reporting Category                     

### Recommended Sources of Funds/Summary of Fiscal Impact:

Departmental Fiscal Review:                     

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development & Control Comments:

Construction Costs \$309,819.42  
Architect/Engineer 4,647.29  
\$314,466.71  
OFMB 12/21/09  
Contract Dev. and Control 12/19/09

### A. Legal Sufficiency:

Assistant County Attorney 12/28/09

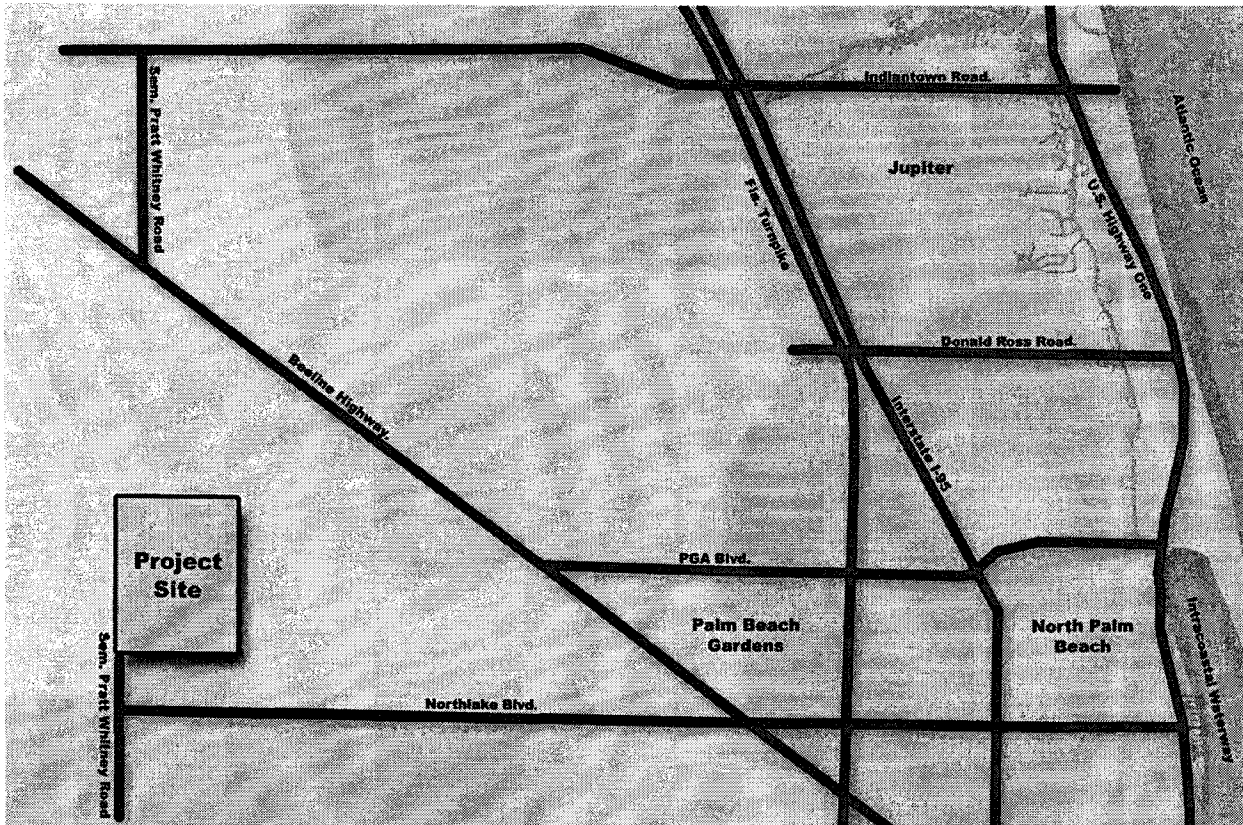
This item complies with current County policies.

### A. Other Department Review:


                                      
Department Director

This summary is not to be used as a basis for payment.

## MECCA FARMS/FOUR SQUARES



ATTACHMENT # 1

December 01, 2009	<b>JOC WORK ORDER</b> Job Order Construction Services	
Loc #: 0	Four Squares	
JOC#: 10301	Four Squares (Mecca Farms) - Ongoing maintenance	

**Brief Scope:** Provide the required ongoing maintenance to maintain the proper drainage of the site.

**Contractor:** Holt Contractors, Inc.  
12754 158 Ct North  
Jupiter, FL 33478

**Contract:** R-2007-0947

**AMOUNT:** \$ 309,819.42

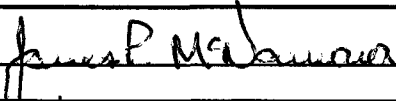
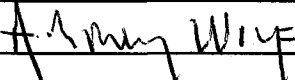
**District:** 1


**Funding:** 0001-429-B348-3401

**JOC Work Order #:** 10-020

**Project Duration:** Liquidated damages will apply


**Approval Signatures**

Jim McNamara, Project Coordinator	 Date 11/10/09
Audrey Wolf, Director Facilities Development & Operations	 Date 12/7/09
Chair	(NOT REQUIRED FOR PROJECTS <\$100,000 OR >\$200,000)
Contract Review Committee	Date
Approved as to form and legal sufficiency County Attorney	(NOT REQUIRED FOR PROJECTS < \$200,000)
	Date
Burt Aaronson, Chair Board of County Commissioners	Date

Jerry Holt, President Holt Contractors, Inc.	 Date 12-1-09
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COPY: Project File

ATTACHMENT #2

December 01, 2009	<b>JOC WORK ORDER</b> Job Order Construction Services	
Loc #: 0	Four Squares	
JOC#: 10301	Four Squares (Mecca Farms) - Ongoing maintenance	

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**Contract:** R-2007-0947

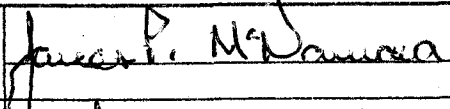
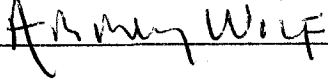
**AMOUNT:** \$ 309,819.42 **District:** 1

**Funding:** 0001-429-B348-3401

**JOC Work Order #:** 10-020


**Project Duration:** Liquidated damages will apply

**Approval Signatures**

Jim McNamara, Project Coordinator		11/12/09 Date
Audrey Wolf, Director Facilities Development & Operations		11/17/09 Date
Chair	(NOT REQUIRED FOR PROJECTS <\$100,000 OR >\$200,000)	
Contract Review Committee	Date	
Approved as to form and legal sufficiency County Attorney	(NOT REQUIRED FOR PROJECTS < \$200,000)	
	Date	
Burt Aaronson, Chair Board of County Commissioners	Date	

Jerry Holt, President Holt Contractors, Inc.		12-1-09 Date
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December 01, 2009	<b>JOC WORK ORDER</b> Job Order Construction Services	
Loc #: 0	Four Squares	
JOC#: 10301	Four Squares (Mecca Farms) - Ongoing maintenance	

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Jupiter, FL 33478

**Contract:** R-2007-0947

**AMOUNT:** \$ 309,819.42

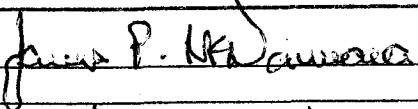
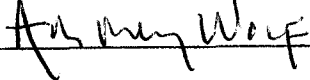
**District:** 1

**Funding:** 0001-429-B348-3401

**JOC Work Order #:** 10-020


**Project Duration:** Liquidated damages will apply

**Approval Signatures**

Jim McNamara, Project Coordinator	 Date 11/12/09
Audrey Wolf, Director Facilities Development & Operations	 Date 12/7/09
Chair	(NOT REQUIRED FOR PROJECTS <\$100,000 OR >\$200,000)
Contract Review Committee	Date
Approved as to form and legal sufficiency County Attorney	(NOT REQUIRED FOR PROJECTS < \$200,000)
	Date
Burt Aaronson, Chair Board of County Commissioners	Date

Jerry Holt, President Holt Contractors, Inc.	 Date 12-1-09
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COPY: Project File


December 09, 2009	<b>Proposal Review - CSI Summary</b> <b>Job Order Construction Services</b>		
Loc #: 0	Four Squares		
JOC#: 10301	Four Squares (Mecca Farms) - Ongoing maintenance		

**Contract Number:** R-2007-0947  
**Contractor:** Holt Contractors, Inc.  
**Proposal Value:** \$ 309,819.42  
**Proposal Name:** Four Squares (Mecca Farms) - Ongoing Maintenance  
**Proposal Submitted:** 11/04/2009

<b>01 - General Requirements:</b>	<b>\$86,224.72</b>
<b>02 - Site Work:</b>	<b>\$223,594.70</b>
<b>Proposal Total</b>	<b>\$309,819.42</b>

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

ATTACHMENT #3


December 09, 2009	<b>Proposal Review - CSI Detail</b> <b>Job Order Construction Services</b>		
Loc #: 0	Four Squares		
JOC#: 10301	Four Squares (Mecca Farms) - Ongoing maintenance		

**Contract Number:** R-2007-0947  
**Contractor:** Holt Contractors, Inc.  
**Proposal Value:** \$ 309,819.42  
**Proposal Name:** Four Squares (Mecca Farms) - Ongoing Maintenance  
**Proposal Submitted:** 11/04/2009

Record	CSI Number	Modifier	UOM	Description	Line Total
<b>01 - General Requirements</b>					
1	01590	4103	MO	36" Wide, 1/8 CY Bobcat, With Full-Time Operator	\$18,251.86
			Installation	Quantity      Unit Price      Factor      Total 3.00      x      5,521.33      x      1.1019 =      \$18,251.86	
2	01590	4419	MO	1-1/8 To 1-1/4 CY Excavator, With Full-Time Operator	\$54,240.19
			Installation	Quantity      Unit Price      Factor      Total 4.00      x      12,306.06      x      1.1019 =      \$54,240.19	
3	01591	3168	WK	13 CY Rear Dump Truck, With Full-Time Truck Driver	\$13,732.67
			Installation	Quantity      Unit Price      Factor      Total 4.00      x      3,115.68      x      1.1019 =      \$13,732.67	
<b>Subtotal for 01 - General Requirements:</b>					<b>\$86,224.72</b>
<b>02 - Site Work</b>					
4	02102	1107	ACR	Clearing - Light Brush Without Grub	\$176,950.15
			Installation	Quantity      Unit Price      Factor      Total 1,560.00      x      102.94      x      1.1019 =      \$176,950.15	
5	02201	1005	EA	Backhoe, Dozer Or Roller > 250 HP Delivery/Mob/Demob Note: Use for backhoe, dozer, roller, loader, excavator or similar sized equipment. Includes delivery fee, delivery, set-up and return.	\$3,104.91
			Installation	Quantity      Unit Price      Factor      Total 6.00      x      469.63      x      1.1019 =      \$3,104.91	
6	02205	1002	CY	Bulk Excavation by Hydraulic Excavator, Front End Loader, Backhoe in Soil	\$4,313.94
			Installation	Quantity      Unit Price      Factor      Total 1,500.00      x      2.61      x      1.1019 =      \$4,313.94	
7	02205	2001	CY	Spreading, Shaping, and Rough Grading Imported or Stockpiled Material for Bulk Excavation by Machine	\$7,821.66
			Installation	Quantity      Unit Price      Factor      Total 2,762.00      x      2.57      x      1.1019 =      \$7,821.66	
8	02212	1101	CY	Cut, Shape, and Rough Grading for Roadways, Parking Areas, Landscaping and Embankments by Machine in Soil	\$31,404.04
			Installation	Quantity      Unit Price      Factor      Total 9,965.00      x      2.86      x      1.1019 =      \$31,404.04	
<b>Subtotal for 02 - Site Work:</b>					<b>\$223,594.70</b>
<b>Proposal Total</b>					<b>\$309,819.42</b>

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.




December 01, 2009	<b>SBE Estimate</b> Job Order Construction Services		
Loc #: 0	Four Squares		
JOC#: 10301	Four Squares (Mecca Farms) - Ongoing maintenance		
<b>SUBMITTED BY</b>	Holt Contractors, Inc. 12754 158 Ct North Jupiter, FL 33478		Contract: R-2007-0947 Awarded: 06/17/2009

Proposal Value:       **\$ 309,819.42**

Contractor/Sub-Contractor	Trade	SBE Status	SBE \$	% of Job
Holt Contractors, Inc.		SBE-Non MWBE	\$309,819.42	100.00%
Total estimate SBE participation			<b>\$309,819.42</b>	<b>100.00%</b>



\_\_\_\_\_  
Jerry Holt , President, Holt Contractors, Inc.

November 05, 2009	<b>Budget Availability Statement</b> <b>Job Order Construction Services</b>	
Loc #: 0	Four Squares	
JOC#: 10301	Four Squares (Mecca Farms) - Ongoing maintenance	

REQUEST DATE: November 05, 2009      REQUESTED BY: Jim McNamara      PHONE#: (561) 233-2054  
LOCATION #: 0

LOCATION DESCRIPTION: Four Squares

ORIGINAL CONTRACT/ANNUAL AMOUNT:

BCC RESOLUTION # / DATE:

CSA/LOA/CHANGE ORDER AMOUNT:

R-2007-0947 dated 06/17/2009

CSA/LOA/CHANGE ORDER NUMBER: Work Order #:

CONTRACTOR/CONSULTANT NAME: Holt Contractors, Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Provide the required ongoing maintenance to maintain the proper drainage of the site.

WILL THIS AMENDMENT CHANGE THE ESTIMATED COST OF THE PROJECT?

IF YES, PROVIDE ESTIMATES OF THE NEW COSTS:

CONSTRUCTION	\$309,819.42	
ARCHITECT/ENGINEER	\$4,647.29	1.5% WORK ORDER AMOUNT FOR TGG FEE
*STAFF COSTS	\$0.00	
EQUIPMENT/OTHER	\$0.00	
CONTINGENCY	\$0.00	
<b>TOTAL:</b>	<b>\$314,466.71</b>	

\* By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

BUDGET ACCOUNT NUMBERS (IDENTIFY ALL SOURCES): FUNDING SOURCE (CHECK ALL THAT APPLY)

0001-409-B348-3401

- ☐ FEDERAL/DAVIS BACON  
☒ AD VALOREM  
☐ OTHER

ANTICIPATED DATE OF APPROVAL:

BAS APPROVED BY: [Signature]

DATE: 11-6-09

ENCUMBRANCE NUMBER: 120709-294

**ATTACHMENT #5**