

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 12, 2010

☒ Consent
☐ Ordinance

☐ Regular
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: First Amendment to Agreement (R2009-1191) with Palm Beach County PAL, Incorporated for First Tee of the Glades golfing program to extend the project completion date from July 30, 2009, to August 30, 2009.

Summary: This fully executed First Amendment to Agreement extends the project completion date for this completed project in order to allow the County to continue with the reimbursement process. The reimbursement request was received before the deadline date of October 30, 2009, but the project end date needs to be extended to allow for reimbursement of all eligible project expenses. All other terms of the Agreement, including the funding amount of \$1,000, remain the same. Funding for the project is from the Recreation Assistance Program (RAP) District 6 Funds. District 6 (AH)

Background and Justification: Resolution R-2005-1738 was adopted by the Board on September 13, 2005, to streamline the RAP reimbursement process. It establishes terms and conditions for amending RAP projects and delegates authority for the execution of the amendments to the County Administrator or his designee, which is the Director of the Parks and Recreation Department. The criteria for delegated signature of amendments on behalf of the Board include:

- Changes in project scope/elements within the intent of the approved RAP project;
- Adjustments in budgetary line items within the intent of the approved RAP Project which do not change the contractual amount;
- Changes to the approved project time frame including the initiation date and/or project completion date for periods of less than one year; and
- Other miscellaneous modifications approved by the awarding Commissioner within the overall intent of the approved RAP project.

This delegation of authority allows for more efficient and timely reimbursements for RAP projects by streamlining the existing RAP process for amendments to agreements. The attached Amendment meets criteria listed above, and was executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department.

Attachment: First Amendment to Agreement

Recommended by: _____

Department Director

Date

Approved by: _____

Assistant County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Department _____ Unit _____
Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This Amendment is for a project completion time extension only, and has no additional fiscal impact to Palm Beach County. The budget account number for the original Agreement is 3600-583-R906-200-8201 (KPO 583 PRRP080409*98).

C. Departmental Fiscal Review: ckopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

John B. Smith 12-21-09
OFMB
12/15/09
12/15/09
SN
12/14/09
pm

J. J. J. J. J. 12/19/09
Contract Development & Control

B. Legal Sufficiency:

Anne Delmont 12-23-09
Assistant County Attorney

C. Other Department Review:

Department Director

REVISED 10/95
ADM FORM 01

This summary is not to be used as a basis for payment

**FIRST AMENDMENT TO AGREEMENT BETWEEN PALM BEACH COUNTY AND PALM
BEACH COUNTY PAL, INCORPORATED FOR FIRST TEE GLADES GOLFING PROGRAM
EXPENSES**

THIS AMENDMENT is entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Palm Beach County PAL, Incorporated, a Florida not-for-profit corporation, herein referred to as "PAL".

WITNESSETH:

WHEREAS, on July 21, 2009, COUNTY entered into an Agreement (R-2009-1191) with PAL, hereinafter referred to as "Agreement" to provide Recreation Assistance Program (RAP) funding in an amount not to exceed \$1,000 to help offset costs for the First Tee Glades Golfing Program, hereinafter referred to as the "Project"; and

WHEREAS, PAL has requested that County amend the Agreement to extend the project completion date from July 30, 2009, until August 30, 2009, to allow for the reimbursement of program expenditures made in August of 2009, for this completed project; and

WHEREAS, the Project will benefit all citizens of Palm Beach County.

NOW THEREFORE, the parties hereby agree as follows:

1. The first two sentences of Section 11 of the Agreement are amended to read "PAL shall complete the Project by August 30, 2009, and invoices and checks submitted for reimbursement must be dated within the project time frame of June 4, 2009, through August 30, 2009. PAL shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before October 30, 2009.
2. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

WITNESSES:

Dusan W. Yorgy
Veronica Kennett

**PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS**

By: *Dennis L. Eshleman*
Dennis L. Eshleman, Director
Parks and Recreation Department

WITNESSES:

Dusan W. Yorgy
Veronica Kennett

**PALM BEACH COUNTY PAL,
INCORPORATED**

By: *Scott Scrivner*
Name (Type or Print) *DIRECTOR*
Title *Director*
Signature *Scott Scrivner*

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: *Anne DeFand*
County Attorney