# AGENDA ITEM

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

(

Meeting Date: January 26, 2010

) Consent ( )Workshop (

( x) Regular( ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

#### I. EXECUTIVE BRIEF

#### Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$1,758,423.00**.

#### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

#### Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

#### Attachments:

Lists identifying contracts:

1)	Purchasing - Regular Totaling	\$1,130,992.00
2)	Purchasing – Hurricane Totaling	\$ -0-
3)	TDC Contracts	\$ 627,431.00
4)	Risk Management	\$ -0-
•	TOTAL	\$ 1,758,423.00

Recommended by Grant Skolnick, Eso Administrator Board Services

Approved by:

Assistant County Administrator

Date

7.A.2

### BOARD SERVICES (MINUTES) DIVISION

## **ROUTING INFORMATION SLIP:**

DATE ROUTED: January 20, 2010

ROUTED TO: Grant Skolnick/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the January 26, 2010, BCC/Workshop Meeting. My deadline to County Administration is January 21, 2010 Noon

REQUESTED ACTION:

- Х Review and signature
- Review and information
- Other:

OTHER ROUTING INSTRUCTIONS:

- Х Return to originator
- Forward for additional processing to:

Other: contracts Tocontracts ~ 1/21/W THANKS!

**Diane Brown** 

### II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<u>2009</u>	2010	<u>2011</u>	2012	2013
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County)		肁			
NET FISCAL IMPACT		-			
# ADDITIONAL FTE POSITIONS (Cumulative)			·		:
Is Item Included In Current Budget Account No.:	Budget? Fund Object _	Yes Dept P	No Unit rogram		

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

### III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

OFMB/Budget

**Contract Development and Control** 

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.

#### PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

#### BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

10/26/10

	SBE / M/WBE Amount	Division(s) Accounting Line(s)	Executor	Minutes #
	\$563,310.00 SBE \$0	Countywide	Scarlett	
The County has encumbered \$1,331,910 (\$59,196/month) during the twenty-two and a half (22.5) months of the current twenty-four (24) month term contract. Based upon historical usage; and a ten percent (10%) increase in supplies due to merging Palm Beach County Fire Rescue with the cities of Lake Worth and Palm Springs Fire Rescue departments, \$563,310 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardees are located out of State. No SBE vendor submitted a bid on this project.				
and home delivered meals for the period 4/01/10	\$287,240.00 SBE \$0	Division of Senior Services 1006-144-1458-3419 1006-144-1459-3419	Scarlett	
	Renewal of term contract for medical supplies for the period 2/19/10 through 2/18/11 per Bid #08-008/LM. bered \$1,331,910 (\$59,196/month) during the twenty-twisage; and a ten percent (10%) increase in supplies due epartments, \$563,310 is needed to meet the County's retwo (2) twelve (12) month renewal options remaining. A Renewal of term contract for Hispanic congregate and home delivered meals for the period 4/01/10 through 3/31/11 per Bid #08-003R/AW.	period 2/19/10 through 2/18/11 per Bid #08-008/LM. SBE \$0 bered \$1,331,910 (\$59,196/month) during the twenty-two and a half (22.5) months of the current of isage; and a ten percent (10%) increase in supplies due to merging Palm Beach County Fire Resc epartments, \$563,310 is needed to meet the County's requirements through the expiration of this to two (2) twelve (12) month renewal options remaining. Awardees are located out of State. No SBE Renewal of term contract for Hispanic congregate \$287,240.00 and home delivered meals for the period 4/01/10 SBE \$0 through 3/31/11 per Bid #08-003R/AW.	SBE / M/WBE Amount Accounting Line(s)   Renewal of term contract for medical supplies for the \$563,310.00 Countywide   period 2/19/10 through 2/18/11 per Bid #08-008/LM. SBE \$0   bered \$1,331,910 (\$59,196/month) during the twenty-two and a half (22.5) months of the current twenty-four (24) month term contracts of Lake Worth usage; and a ten percent (10%) increase in supplies due to merging Palm Beach County Fire Rescue with the cities of Lake Worth expartments, \$563,310 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term of two (2) twelve (12) month renewal options remaining. Awardees are located out of State. No SBE vendor submitted a bid on this   Renewal of term contract for Hispanic congregate and home delivered meals for the period 4/01/10 \$287,240.00 Division of Senior Services 1006-144-1458-3419	SBE / M/WBE Amount Accounting Line(s)   Renewal of term contract for medical supplies for the period 2/19/10 through 2/18/11 per Bid #08-008/LM. \$563,310.00 SBE \$0 Countywide Scarlett   Ibbered \$1,331,910 (\$59,196/month) during the twenty-two and a half (22.5) months of the current twenty-four (24) month term contract. Issage; and a ten percent (10%) increase in supplies due to merging Palm Beach County Fire Rescue with the cities of Lake Worth and Palm spartments, \$563,310 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. Iww (2) twelve (12) month renewal options remaining.   Renewal of term contract for Hispanic congregate and home delivered meals for the period 4/01/10 through 3/31/11 per Bid #08-003R/AWV. \$287,240.00 SBE \$0 Division of Senior Services Scarlett 1006-144-1458-3419 1006-144-1459-3419

The County has encumbered \$463,272 (\$21,548/month) during the previous twenty-one and a half (21.5) months of the current twenty-four (24) month term contract. Based upon historical usage, and the addition of one (1) meal site scheduled to open in April, \$287,240 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

#### 10/26/10

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT C Bell South Communication Systems, LLC d/b/a AT&T Communication Systems Southeast	Renewal of term contract for post warranty maintenance for the Meridian PBX Telephone Systems for the period 2/01/10 through 1/31/11 per Master Agreement #SS200340/MJ.	\$280,442.00 SBE \$0	ISS 0001-490-1316-4622 0001-490-1316-5112	Scarlett	

The County has encumbered \$414,437 (\$37,676/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to several projects being put on hold, \$280,443 is needed to meet the County's requirements through this twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located in Palm Beach County. This is sole-source provider who is not a certified SBE.

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - C) \$1,130,992.00

## **INTEROFFICE MEMORANDUM**

RE:	CATEGORY "CII" GRANT AGREEMENT	
DD	Y	
rkowi:	Carol Meneely TDC	
FROM:	Constant (P	
	Minutes	
TO:	Judith Crosbie	
DATE:	January 11, 2010	

I have attached three (3) originals of the following Category "CII" Grant Agreement:

# Lynn University, Inc. Conservatory of Music \$15,366

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

ECEIVED

CM/cap Enclosures cc: Jan Rodusky, Cultural Council Jackie Chesney, TDC Roger Amidon, TDC

Tdc/grantagr2010/minutes.Culture.LynnUniversity.1.11.10



# **INTEROFFICE MEMORANDUM**

DATE:	January 19, 2010	
TO:	Judith Crosbie Minutes	
FROM:	Carol Meneel TDC	
RE:	CATEGORY "CII" GRANT AGREEMENT	

I have attached three (3) originals of the following Category "CII" Grant Agreement:

### Lake Worth Playhouse, Inc. \$15,065

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap

Enclosures

cc: Jan Rodusky, Cultural Council Jackie Chesney, TDC Roger Amidon, TDC

Tdc/grantsagr2010.Minutes.Culture.LakeWorthPlayhouse



# **INTEROFFICE MEMORANDUM**

RE:	CATEGORY "G" GRANT AGREEMENTS	
FROM:	Carol Meneely TDC	
EDOM	Minutes	
TO:	Judith Crosbie	
DATE:	January 11, 2010	

I have attached three (3) originals of the following Category "G" Grant Agreements:

•	Match Point, Inc.	\$12,000
•	Equestrian Sports Production, Inc.	\$25,000
	Total Amount	\$37,000

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap Enclosures cc: George Linley, Sports Commission Jackie Chesney, TDC Roger Amidon, TDC

Tdc/grantagr2010/minutes.Sports.MatchPoint&Equestrian





# **INTEROFFICE MEMORANDUM**

DATE:	January 19, 2010
TO:	Judith Crosbie Minutes
FROM:	Carol Mendaly TDC
RE:	CONTRACT FOR MARKETING/ADVERTISING SERVICES with CVB

I have attached four (4) originals of the following contract for Marketing/Advertising Services with Discover Palm Beach County:

Cendyn Corporation to administer website and cross-channel marketing including the purchase of advertising. The contract is in the amount of \$75,000 for marketing/management fees with an additional \$485,000 of pass through costs allocated for on-line advertising which was included in the original marketing stimulus plan. The term of this contract is from January 15, 2010 and end on May 15, 2010.

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap Enclosures cc: Mike Valdes, CVB Jackie Chesney, TDC Roger Amidon, TDC

TdcContracts-CVBSubcontracts2010/Minutes.Cendyn

