

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 2, 2010 (xx) Consent () Regular
 () Ordinance () Public Hearing

Department
Submitted By: Medical Examiner's Office
Submitted For: Medical Examiner's Office

I. EXECUTIVE BRIEF

Motion and Title: **Staff Recommends Motion to A) Receive and File:** The Paul Coverdell National Forensic Sciences Improvement Grant for \$2,675.54, through the Florida Department of Law Enforcement, for the period of November 10, 2009 through September 30, 2010; and **B) Approve:** A Budget Amendment of \$ 2,676 in the general fund to establish revenue and grant expenditure budget.

Summary: The Department of Justice has awarded a Paul Coverdell Forensic Sciences Improvement Grant to the Palm Beach County Medical Examiner's Office, through the Florida Department of Law Enforcement, for books on medicolegal death investigations, forensic photography, forensic pathology and other related subjects to enhance the operations of the Medical Examiner's Office. This is a 100% grant funded award and no County match is required. Countywide (DW)

Background and Policy Issues: Palm Beach County is geographically the largest county in the State of Florida and has a population of almost 1,300,000, not including the many tourists, visitors and new or temporary residents. With such a large and diverse population, the Medical Examiner's case load continually increases and currently averages over 1,500 cases annually.

Property tax reform imposed on Palm Beach County by the Florida Legislature has resulted in a 10% cut of County revenues, while the Medical Examiner's caseload has grown. These budget cuts do not allow for the Medical Examiner's Office to purchase books on the latest advances and techniques of medicolegal death investigations, forensic pathology, photography and other related subjects in order to successfully improve the quality and timeliness of services.

Attachments:

1. Award Letter
2. Budget Amendment

Recommended by: Mychal Bell 12/19/09
 Department Director Date

Approved by: Vincent J. Bonvento 12/22/09
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures					
Operating Costs	<u>2,675.54</u>				
External Revenues	<u>(2,675.54)</u>				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	<u>-0-</u>				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes _____ No x
 Budget Account No.: Fund 0001 Agency 670 Org. 4102 Object various
 Reporting Category

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The Office of Justice has award the County \$2,675.54 in reimbursable grant funds.
 Fund: General Fund
 Unit: Medical Examiner's Office

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 1-6-10 OFMB
[Signature] 1/7/10 Contract Dev. and Control

B. Legal Sufficiency:

[Signature] 1/7/10 Assistant County Attorney
 8/14/10
 11/5/10
 MM 12/30/09

C. Other Department Review:

Department Director

REVISED 9/95
 ADM FORM 01
 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

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Charlie Crist, *Governor*
Bill McCollum, *Attorney General*
Alex Sink, *Chief Financial Officer*
Charles H. Bronson, *Commissioner of Agriculture*

November 10, 2009

MEMORANDUM

TO: Michael D. Bell, M.D.
District Fifteen Medical Examiner

FROM: Mike Crews
Professionalism Program Director

SUBJECT: 2009 Paul Coverdell Grant Award Notification

I am pleased to inform you that your grant application for the "2009 Paul Coverdell Forensic Sciences Improvement Grant" has been approved by the National Institute of Justice (NIJ) in the amount of \$2,675.54.

Enclosed you will find a copy of your expenditure list and reimbursement forms. Reimbursement requests for this grant may be submitted on a monthly or quarterly basis. The grant requires a copy of the invoice and check used for payment to be included with the reimbursement form. If there is a problem with obtaining a copy of the check, please provide a copy of the invoice and a note that you were not able to obtain a copy of the check. Please return the reimbursement forms and supporting documentation to my office at the address above.

The grant period for this award is November 10, 2009 through September 30, 2010. If you anticipate not being able to complete your purchases prior to the end of September 2010, please let me know as soon as possible so that an extension can be requested.

If you have any questions pertaining to this award, please contact Government Analyst Branch Ocampo at (850) 410-8608.

MC/bko

Enclosures: Expenditure List
Reimbursement Forms

Attachment 1

**Expenditure List
District Fifteen Medical Examiner Office**

The **District Fifteen Medical Examiner's Office** requested funding for educational/reference materials. The entire amount will go toward building a reference library to improve the quality and timeliness of medical examiner services. The library will be used to train and educate all medical examiner personnel; thereby, improving services for the District.

Category: Other Costs

Quantity	Item	Cost
1	Forensic Photography Book	\$69.04
1	Spitz and Fisher's Medicolegal Investigation of Death Book	\$119.95
1	Handbook of Autopsy Practice by Ludwig	\$250.00
1	Kirk's Fire Investigation, 6th Edition Book	\$71.84
1	Knight's Forensic Pathology Book	\$220.00
1	Agents of Bioterrorism: Pathogens & Weaponization Book	\$27.50
1	Textbook of Medical Physiology	\$97.98
1	Atlas of Human Anatomy Book	\$68.13
1	Forensic Medicine: Clinical & Pathological Aspects Book	\$330.00
1	Forensic Pathology Book	\$99.96
1	Forensic Pathology Reviews, 5th Volume	\$79.51
1	Forensic Neuropathology, 2nd Edition	\$144.96
1	Gunshot Wound Book	\$121.46
1	Medicolegal Death Investigation Book	\$109.73
1	Entomology & Death, A Procedural Guide	\$49.95
1	Medicolegal Neuropathology Book	\$225.96
1	Pathology of the Heart & Sudden Death in Forensic Medicine	\$130.46
1	Terminal Ballistics: A Text & Atlas of Gunshot Wounds, 2nd Ed.	\$188.96
1	Forensic Taphonomy Book	\$110.95
1	Forensic Pathology of Trauma Book	\$159.20

Total Award Amount: \$2,675.54

2010 - 03/6

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Fund 0001 GENERAL FUND

BGEX-010510* 660
BGRV-010510* 175

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 1/5/10	REMAINING BALANCE
Revenues							
670-4101 3129 - Federal Grant Other Public Safety	0	0	2,676	0	2,676		
TOTAL RECEIPTS & BALANCES	982,828,890	982,828,890	2,676	0	982,831,566		
Expenditures							
670-4101 5401 Books & Publications			2,676		2,676		
TOTAL APPROPRIATIONS & EXPENDITURES	982,828,890	982,828,890	2,676	0	982,831,566		

Attachment 2

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS
AT MEETING OF

MEDICAL EXAMINER'S OFFICE
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Michael Bell 12/19/09
Jordan 1-6-10

2/2/10
Deputy Clerk to the
Board of County Commissioners

1/5/10
28 1/5/10