AGENDA ITEM PALM BEACH COUNTY CONTAINS MORE THAN 50 DOARD OF COUNTY COMMISSIONERS IT MAY BE VIEWED IN COUNTY ADMINISTRATION AGENDA ITEM SUMMARY

Meeting Date: February 23, 2010	[X]	Consent Ordinance	[r]	Regular Public Hearing	
Department						
Submitted By: Community Services				 		
Submitted For: Head Start/Early Head	l Start 8	Children's Services	5			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to ratify: the Chair's signature on Early Head Start Expansion Grant Revised budget documents to the U.S. Department of Health and Human Services (HHS), Administration for Children and Families, for the period of December 1, 2009, through September 30, 2010, in the amount of \$1,214,364.

Summary: Head Start applied to and was awarded an American Recovery and Reinvestment Act Early Head Start Expansion Grant by the Department of Health and Human Services Administration for Children and Families (HHS/ACF). The Financial Assistance Award (FAA) letter with the funding level was received on December 1, 2009 (R-2010-0140). It contains special conditions requiring submission of revised budget documents to the Region IV Office of Head Start within 10 days of receipt of the FAA letter. The emergency signature process was used because there was insufficient time to submit the item through the regular agenda process. The total amount of the request, including startup expenses is \$1,214,364 (Federal) and \$303,591(Non Federal). No new County funds are required. (Head Start) <u>Countywide</u> (TKF).

Background and Justification: The Department of Health and Human Services informed Head Start and Early Head Start grantees of the opportunity to apply for additional funding for Head Start expansion, and issued instructions for its intended use. This grant will allow the program to expand services to additional children and families and meet the need of underserved communities.

Attachments

1.	Early	Head	Start	Expansion	Grant	revised	budaet	documents
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Recommended by: Department Director Approved By: Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years Capital Expenditures	2010	2011	2012	2013	2014
Operating Costs External Revenue	<u>1,517,955</u> (1,214,364)			 	
Program Income (County) In-Kind Match (External)	<u>(1,214,304)</u>		<u></u>		
In-Kind (County) County (overmatch)					
NET FISCAL IMPACT	<u>303,591</u>				
# ADDITIONAL FTE POSITIONS (Cumulative)					<u></u>

Is Item Included In Current Budget: Yes X No _____ Budget Account No. : Fund 1002 Dept. 147 Unit 1464 Object var Program Code: ____

- B. Recommended Sources of Funds/Summary of Fiscal Impact:
- C. Departmental Fiscal Review: Taruna Malhoha

III. REVIEW COMMENTS

OFMB Fiscal and/or Contract Administration Comments: Budget already created for grantwith county natch & \$303,591. No additional county funds required Α. 116110 ent & Control OFMB Confract Develop 000

B. Legal Sufficiency:

ssistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



MEMORANDUM

то: 	Burt Aaronson, Chair Board of County Commissioners
FROM:	Robert Weisman County Administrator
DATE:	February 4, 2010
RE:	Early Head Start (EHS) Expansion Grant

Pursuant to PPM #CW-F- 003, your signature is needed on the SF424 Application for Federal Assistance for the American Recovery and Reinvestment (ARRA) EHS Expansion grant. The total amount of the request is \$1,214,364 (Federal) and \$303,591 (Non-Federal match). \$233,908 of Non-Federal will be provided as In-kind and \$69,683 as cash from the County overmatch. Thus no new County dollars are required.

Head Start applied to and was awarded an ARRA EHS Expansion Grant by the Department of Health and Human Services Administration for Children and Families (HHS/ACF). The Financial Assistance Award (FAA) letter with the funding level was received on December 1, 2009. It contains special conditions requiring submission of revised budget documents to the Region IV Office of Head Start within 10 days of receipt of the FAA letter. In your absence Commissioner Vana signed the documents. However, Head Start was notified on February 3, 2010 that new regulations require that only the Board Chair's signature is acceptable.

There is not sufficient time to submit through the Board of County Commissioners agenda process.

Staff will submit this item on the Agenda for the Board of County Commissioners meeting of February 23, 2010.

If additional information is needed, please contact Dr. Carmen Nicholas, Head Start/Early Head Start Director at 561-233-1611.

Assistant County Attorney

Department of **Community Services Division of Head Start** & Children Services

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