

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY**

*Revised*

**Meeting Date:** February 23, 2010

**Department:** Housing and Community Development

**Advisory Board:** Commission on Affordable Housing (CAH)

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to adopt: a Resolution appointing five (5) members to the Commission on Affordable Housing.

<u>Nominee</u>	<u>Area of Representation</u>	<u>Term No.</u>	<u>Seat By:</u>	<u>Nominated</u>
Bill Sanders	Residential Builder/ Affordable Housing	5/17/2009 5/16/2012	Seat 1	Commissioners Marcus, Koons Taylor
John Howard	Active Banker	2/23/2010 2/22/2013	Seat 2	Commissioners Marcus, Koons Taylor
Dionna Brahs	Real Estate Professional	2/23/2010 2/22/2013	Seat 6	Commissioners Marcus, Koons, Abrams, Taylor
Maite Reyes-Coles	Representative of Service Origination for Special Needs Housing	2/23/2010 2/22/2013	Seat 8	Commissioners Marcus, Koons, Abrams, Taylor
<b>OR</b>				
Shelley Gottsagen	Representative of Service Origination for Special Needs Housing	5/17/2009 5/16/2012	Seat 8	Commissioner Vana
Hazel Lucas	Fair Housing Representative	2/23/2010 2/22/2013	Seat 13	Commissioners Marcus, Koons, Taylor

**Summary:** The Commission on Affordable Housing consists of thirteen (13) members nominated by the Board of County Commissioners. All must be residents of Palm Beach County. The Commission on Affordable Housing members serves three (3) year terms. The primary objective of the Commission on Affordable Housing is to make program and funding recommendations to the Board of County Commissioners for its Local Housing Assistance Plan (LHAP). Countywide (TKF)

**Background and Justification:** Continued on Page Two

**Attachments:**

1. Resolution
2. Board Appointment Information Forms and Resumes

**Recommended by:** *Sharon B. Boy* 2-11-10  
 Department Director Date

**Legal Sufficiency:** *Jy [Signature]* 2-11-10  
 Assistant County Attorney Date

**Background and Justification:** On April 3, 2008, section 420.9073, Florida Statutes, created and established The Commission on Affordable Housing. This component of this Legislation modified the composition of the Board of County Commissioners' Commission on Affordable Housing (CAH). The CAH is comprised of nine (9) at-large members. The Palm Beach County Affordable Housing Ordinance requires that each member serve a term of three (3) years. Appointments to the Commission on Affordable Housing must be adopted by Resolution. This advisory committee membership has seven (7) seats currently filled and a diversity count of Black 1 (14%), Hispanic 0 (0%) and White 6 (86%). The gender ratio (male:female) is 3:4.

**RESOLUTION NO. 2010-\_\_\_\_\_**

**A RESOLUTION APPOINTING MEMBERS TO THE  
COMMISSION ON AFFORDABLE HOUSING (CAH)**

**WHEREAS**, the State of Florida enacted the William E. Sadowski Affordable Housing Act on July 7, 1992, that allocates a portion of new and existing documentary stamp taxes on deeds to local governments for development and maintenance of affordable housing; and

**WHEREAS**, the William E. Sadowski Act creates the State Housing Initiative Partnership Program which requires the establishment of an Affordable Housing Advisory Committee and requires appointments to be made by a resolution; and

**WHEREAS**, the Palm Beach County Affordable Housing Ordinance 93-8 (as amended) adopted on May 18, 1993 establishes the Commission on Affordable Housing, as the Affordable Housing Advisory Committee and the terms of membership.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY**

**COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:**

**Section I: Appointments**

The individuals as described below shall serve as a member of the Commission on Affordable Housing Advisory Committee:

1. Residential Builder - Affordable Housing - Bill Sanders
2. Active Banker - John Howard
3. Real Estate Professional - Dionna Brahs
4. Representative of Service Origination for Special Needs Housing -  
Maite Reyes-Coles or Shelley Gottsagen
5. Fair Housing Representative - Hazel Lucas

**Section II: Duration of Terms**

Appointments to the Commission on Affordable Housing Advisory Committee shall be for a period of three (3) years.

**Section III: Effective Date**

This Resolution shall become effective upon the voted of the Palm Beach County Board of County Commissioners.

The foregoing Resolution was offered by:

Commissioner: \_\_\_\_\_, and seconded by

Commissioner: \_\_\_\_\_, and upon being put to a vote,

the vote was as follows:

District 5	BURT AARONSON – CHAIR	_____
District 1	KAREN T. MARCUS - VICE-CHAIR	_____
District 2	JOHN F. KOONS	_____
District 3	SHELLEY VANA	_____
District 4	STEVEN L. ABRAMS	_____
District 6	JESS R. SANTAMARIA	_____
District 7	PRISCILLA A. TAYLOR	_____

The Chairperson thereupon declared the Resolution duly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2010

**Attest:**

**Sharon R. Bock, Clerk and Comptroller**

\_\_\_\_\_

**Deputy Clerk**

**APPROVED AS TO FORM AND**

**LEGAL SUFFICIENCY**



**County Attorney**

**PALM BEACH COUNTY  
 BOARD OF COUNTY COMMISSIONERS  
 ADVISORY BOARD NOMINEE INFORMATION FORM**

**Part I:**

Board Name: Commission on Affordable Housing

At Large Appointment or  District Appointment

Term of Appointment: 3 Years. From: 05/17/2009 To: 05/16/2012

Seat Requirement: Residential Builders - Affordable Housing Seat #: 1

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due  resignation  other to: \_\_\_\_\_  
 Completion of term to expire on: \_\_\_\_\_

**Part II: APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Sanders Bill  
                                 Last  First  Middle

Occupation/Affiliation: Executive Director

Business Name: Delray Community Development Corporation

Business Address: 401 West Atlantic Avenue, Suite 016

City & State Delray Beach, Fl Zip Code: 33444

Residence Address: N/A

City & State N/A Zip Code: N/A

Home Phone: ( ) N/A Business Phone: (561) 266-9840 Ext.

Cell Phone: (561) 371-7106 Fax: ( )

Email Address: Sand1050@yahoo.com

Mailing Address preference:  Business  Residence

**Minority Identification Code:**

- IF (Native-American Female)  IM (Native-American Indian Male)
- AF (Asian-American Female)  AM (Asian-American Male)
- BF (African-American Female)  BM (African-American Male)
- HF (Hispanic-American Female)  HM (Hispanic-American Male)
- WF (Caucasian Female)  WM (Caucasian Male)

**Part III: COMMISSIONER COMMENTS**

Appointment to be made at BCC Meeting on: February 23, 2010

**\*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

         Number of previously disclosed voting conflicts during the previous term

Signature: Cindy De Filippo for Karen T. Marcus Date: 2/1/10

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by member of the public.



**PALM BEACH COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**ADVISORY BOARD NOMINEE INFORMATION FORM**

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Residence Address: N/A

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Home Phone: ( ) N/A Business Phone: (561) 266-9840 Ext.

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Email Address: Sand1050@yahoo.com

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\_\_\_\_\_  
Number of previously disclosed voting conflicts during the previous term

Signature: 

Date: 2/23/10

WILLIAM N. SANDERS  
401 W. Atlantic Avenue, #016  
Delray Beach, FL 33444  
561/266-9840

**PROFESSIONAL EXPERIENCE**

Executive Dir. Delray Beach Community Development Corporation,  
Delray Beach, Florida, 1996-present.

**Responsibilities:**

- o Develop, carry-out, and manage first-time homebuyer affordable housing program
- o Oversee the growth and development of start-up community development corporation

PROJECT MANAGER, Neighborhood Development Initiative of Palm Beach County, West Palm Beach, Florida -- technical assistance staff office for six community development corporations in Palm Beach County, 1995-1996.

**Responsibilities:**

- o Research, develop, manage and monitor all projects for six community development corporations

Executive Director, Leech Lake Twin Cities Office, Minneapolis, Minnesota -- the urban office of the Leech Lake Reservation, 1992-1993.

**Responsibilities:**

- o Oversaw the financial management and operations of the office
- o Prepared and implemented annual and semi-annual budgets
- o Recommended policies and procedures to the Leech Lake Twin Cities Office Community Council and Leech Lake Reservation Tribal Council
- o Directed and carried out all fundraising projects for the office
- o Supervised and evaluated staff of six
- o Expanded the development of programs conducted by the office
- o Represented the office at community functions and meetings throughout the metropolitan area



William N. Sanders

Page 2.

Independent Consultant, Washington, D.C., 1990-1992.

**Responsibilities:**

- o Functioned as Washington, D.C. contact for several community-based development corporations throughout the country
- o Researched federal, foundation and private funding sources for community-based development corporations
- o Coordinated proposal development and communication between potential funders and community-based development corporations
- o Assisted a number of D.C. based national nonprofits in fundraising

Director of Public Policy and Public Affairs, National Congress for Community Economic Development (NCCED), Washington, D.C. -- a national nonprofit association representing the interests of community-based development corporations engaged in a full range of development activities including housing, small business, and commercial real estate development, 1988-1990.

**Responsibilities:**

- o Provided technical assistance to member organizations in proposal and project development
- o Identified and worked with financing sources on behalf of member organizations
- o Administered HUD neighborhood development project
- o Worked with members of congress, their staffs, and the staffs of various federal agencies
- o Developed public relations strategy and conducted promotional campaigns for organizations' activities
- o Informed various members of congress and their staffs of the importance of community development policy and legislation
- o Wrote and disseminated policy issue briefings to members, public officials, et al.
- o Represented NCCED at various functions, meetings and conferences as well as making presentations
- o Hired and supervised various consultants
- o Prepared detailed reports of numerous projects and activities
- o Developed the computer capacity of the office, including staff training

William N. Sanders

Page 3.

Program Director, Community Information Exchange (CIE), Washington, D.C. -- a nationwide organization providing in-depth, computerized, technical information as a tool to build the capacity of community-based development organizations and their public and private sector partners, 1986-1988.

**Responsibilities:**

- o Provided technical assistance to clients including foundations, community development organizations, city, state and federal government agencies, corporations, and other public entities
- o Provided technical assistance to members on all aspects of their various development projects
- o Administered the provision of technical assistance for HUD neighborhood development program
- o Researched and monitored governmental and private sector initiatives in community economic development
- o Represented CIE at various functions, meetings and conferences
- o Assisted in developing and managing database on community economic development projects nationwide
- o Prepared detailed reports on numerous projects and activities
- o Researched and wrote-up case studies on community economic development projects throughout the country
- o Developed technical assistance materials and packages in response to client inquiries
- o Assisted in researching and writing several organization publications

**EDUCATION**

George Washington University, Washington, D.C.

Course work in community and industrial development finance, 1986

Harvard University, John F. Kennedy School of Government,  
Cambridge, Massachusetts

Public Administration, 1984-1985

Harvard University, Gund School of Design, Cambridge, Massachusetts  
Concentration in city and regional planning, 1978-80

University of Minnesota, Minneapolis/Duluth, Minnesota  
Major in History 1972-1975

References furnished upon request

**PALM BEACH COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**ADVISORY BOARD NOMINEE INFORMATION FORM**

**Part I:**

Board Name: Commission on Affordable Housing

At Large Appointment                      or                       District Appointment

Term of Appointment:   3   Years.                      From:   02/23/2010                        To:   02/22/2013  

Seat Requirement:   Active Banker or Mortgage Banker                        Seat #:   2  

\*Reappointment                      or                       New Appointment

or  to complete the term of   N/A                        Due to:  Resignation                       other

Completion of term to expire on:   N/A  

**Part II:                      *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT***

Name: Howard                      Last                      John                      First                      H.                      Middle

Occupation/Affiliation:   President  

Business Name:   Palm Beach County Black Business Investment Corporation  

Business Address:   N/A  

City & State:   N/A                        Zip Code:   N/A  

Residence Address:   626 Clear Lake Avenue  

City & State:   West Palm Beach, FL                        Zip Code:   33401  

Home Phone:   (561) 833-3749                        Business Phone:   (561) 845-8055                        Ext.           

Cell Phone:   ( ) N/A                        Fax:   ( ) N/A  

Email Address: \_\_\_\_\_

Mailing Address preference:  Business                       Residence

**Minority Identification Code:**

- |   |  |
|---|--|
| <input type="checkbox"/> IF (Native-American Female)      | <input type="checkbox"/> IM (Native-American Indian Male)      |
| <input type="checkbox"/> AF (Asian-American Female)       | <input type="checkbox"/> AM (Asian-American Male)              |
| <input type="checkbox"/> BF (African-American Female)     | <input checked="" type="checkbox"/> BM (African-American Male) |
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| <input checked="" type="checkbox"/> WF (Caucasian Female) | <input type="checkbox"/> WM (Caucasian Male)                   |

**Part III: COMMISSIONER COMMENTS**

Appointment to be made at BCC Meeting on:   February 23, 2010  

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           Number of previously disclosed voting conflicts during the previous term

Signature:   Cindy L De Filippo for Comm. Karen T. Marcus                        Date:   2/1/10  

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RESUME

NAME: John H. Howard

ADDRESS: 626 Clear Lake Avenue  
West Palm Beach, Florida 33401

TELEPHONE: (561) 833-8749 (Home)  
(561) 845-8055 (Business)

MARTIAL STATUS: Married - 4 Children

EXPERIENCE:

Oct. 1987 - Present President, Palm Beach County Black Business Investment Corporation.

Oct. 1986 - Present President & CEO, Scorpion Ink, Inc., a Printing Ink Distributing Company.

Nov. 1982 - Sept. 1986 President & CEO, of a Commercial Bank, with assets in excess of twenty (20) million dollars.

May 1970 - Nov. 1982 Vice President & Branch Manager of a medium size Commercial Bank, in South Florida. Responsible for administration of all branch activities, which included making commercial and consumer loans, and business development.

April 1970 - May 1980 With a major Commercial Banking Institution in the South, in a position of progressively increasing responsibility and authority, from the position of Administrative Assistant to Assistant Vice President.

1960 - April 1970 Functioned as an Intelligence Agent for the U.S. Army Military Intelligence Corps and for the U. S. Government.

1958 - 1960 Professional Baseball player in the Baltimore Orioles Organization.

EDUCATION:

M.B.A. Management/Finance, University of Miami, Miami, Florida, 1978.  
Graduated, Florida School of Banking, University of Florida, Gainesville, Florida, 1977.  
Fort Lauderdale College of Business & Finance, 1975.  
A.A. Banking & Finance, Miami-Dade Community College, 1972.

**JOHN HOWARD**

Mr. Howard is presently serving as President of Palm Beach County Black Business Investment Corporation (PBCBBIC) and President of Scorpion Ink, Inc., both headquartered in Palm Beach County, Florida. He became affiliated with these two companies after serving as President of Palm Beach Lakes Bank.

Mr. Howard have received numerous honors and awards for his service on several Board of Directors of Civic, Community based and business organizations in the communities where he resided over the past years and from the State of Florida, which includes his leadership in the rebuilding of Dade County, after the 1980 civil disturbance.

He is a graduate of the Florida School of Banking and received his MBA from the University of Miami. He is the father of John Redish, Tate, John Henry, Valarie and Jahmeir and the husband of Christine. He resides in West Palm Beach, Florida.







**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

**Part I:**

Board Name: Commission on Affordable Housing

At Large Appointment                  or                   District Appointment

Term of Appointment: 3 Years.                  From: 02/23/2010                  To: 02/22/2013

Seat Requirement: Real Estate Professional                  Seat #: 6

\*Reappointment                  or                   New Appointment

or  to complete the term of N/A                  Due  resignation  other to:

Completion of term to expire on: N/A

**Part II:                  *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT***

Name: Brahs                  Dionna  
Last                  First                  Middle

Occupation/Affiliation: Vice President of Government Affairs

Business Name: Realtors Association of the Palm Beaches

Business Address: 1926 – 10<sup>th</sup> Avenue North, Suite 410

City & State: Lake Worth, FL                  Zip Code: 33461

Residence Address: N/A

City & State: N/A                  Zip Code: N/A

Home Phone: ( ) N/A                  Business Phone: (561) 585-4544 Ext.

Cell Phone: ( ) N/A                  Fax: ( ) N/A

Email Address: dbrahs@rapb.com

Mailing Address preference:  Business     Residence

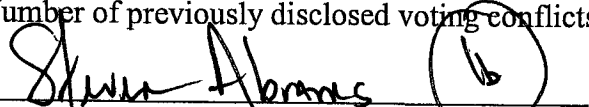
**Minority Identification Code:**

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- BF (African-American Female)                   BM (African-American Male)
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**Part III: COMMISSIONER COMMENTS**

Appointment to be made at BCC Meeting on: February 23, 2010

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Number of previously disclosed voting conflicts during the previous term  
 Signature:                   Date: 2/2/10

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#6

**Dionna Brahs**  
1926 10<sup>th</sup> Avenue North, Suite 410  
Lake Worth, FL 33461  
561-585-4544 • dbrahs@rapb.com

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### **Professional Profile**

Committed and experienced Palm Beach County executive of 8,000-member housing non-profit organization.

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### **Professional Experience**

***Vice President of Government Affairs***, April 2005 – Present  
Realtors<sup>®</sup> Association of the Palm Beaches, Lake Worth, FL

***Responsible for coordinating local Realtor<sup>®</sup> advocacy activities, which include the development of homeownership related programs. Programs specific to housing needs in Palm Beach County include:***

- **Foreclosure 911** – Developing the Foreclosure 911 Symposium, a cooperative effort between the Realtors<sup>®</sup> Association of the Palm Beaches (RAPB) and a municipality. The purpose of this partnership is to educate the municipality's residents about the options they have if facing foreclosure. Participating municipalities include Wellington, West Palm Beach, Greenacres and Boca Raton.
- **Neighborhood Stabilization Program 1 (NSP1)** – Working with Palm Beach County and the Palm Beach County Community Land Trust to ensure NSP1 grant money is utilized.
- **Workforce Housing Fair** – Planning and coordinating the Palm Beach Gardens Workforce Housing Fair. Partnering with Palm Beach County Government, Commissioner Marcus and other organizations to accomplish tasks.
- **Home From Work Program** – Empowering Realtors<sup>®</sup> to meet with local businesses and teach employers ways to help employees attain affordable/workforce housing. Employees are also educated about preparing for home ownership.
- **Workforce Housing Certification for Realtors<sup>®</sup>** – Developing a certification program in response to area non-profits' requests for affordable/workforce housing-educated Realtors<sup>®</sup>. The certification encompasses many educational components including working with community land trusts and down payment subsidies. Ed Lowery, Housing Community Development Director, was brought in to explain Palm Beach County's programs.
- **Fair Housing Multi-Media Contest** – Teaming up each year with Palm Beach County's Office of Equal Opportunity to educate Palm Beach County school children about Fair Housing through a fun and educational multi-media contest.

*Other programs of interest include:*

- **Neighborhood Stabilization Program 2 (NSP2)** – Leading the effort that led to RAPB signing on to the City of West Palm Beach's and the City Lake Worth's NSP2 applications.
- **RAPB Foundation** – Developing a new non-profit organization that encourages Realtors® to provide all homebuyers with housing counseling.
- **Sadowski Trust Fund** – Advocating avidly in favor of removing the cap from the Sadowski Trust Fund.

### **Committee Positions**

Florida Realtors® Workforce Housing Committee  
Florida Realtors® Taxation Committee  
Florida Realtors® Public Policy Forum  
RAPB Foundation

### **Organizational Memberships**

ASAE & the Center for Association of Leadership  
The Business Forum of Palm Beach County  
Forum Club of Palm Beach County  
Palm Beach County League of Cities  
Toastmasters Noon

### **Education**

**Bachelors of Science, Finance and Marketing**, April 2002  
Florida State University, Tallahassee, Florida  
➤ Cum Laude Graduate, G.P.A. 3.5

**Nonprofit Management Certification**, Completion scheduled May 2010  
University of Chicago, Chicago, Illinois

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

**Part I:**

Board Name: Commission on Affordable Housing

At Large Appointment      or       District Appointment

Term of Appointment: 3 Years.      From: 02/23/2010      To: 02/22/2013

Seat Requirement: Representative of Service Organization working on behalf of persons w/special housing needs      Seat #: 8

\*Reappointment      or       New Appointment

or  to complete the term of N/A      Due to:  Resignation  other

Completion of term to expire on: N/A

**Part II:      APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Reyes-Coles      Maite  
Last      First      Middle

Occupation/Affiliation: Coordinator of Independent Living Services

Business Name: Coalition for Independent Living Options, Inc.

Business Address: 6800 Forest Hill Boulevard

City & State      West Palm Beach, FL      Zip Code: 33413

Residence Address: 1267 Imperial Lake Road

City & State      West Palm Beach, FL      Zip Code: 33413

Home Phone: (561) 429-4625      Business Phone: (561) 966-4288 Ext. 103

Cell Phone: ( ) N/A      Fax: (561) 641-6619

Email Address: maiter@cilo.org

Mailing Address preference:  Business       Residence

**Minority Identification Code:**

- |   |   |
|---|---|
| <input type="checkbox"/> IF (Native-American Female)              | <input type="checkbox"/> IM (Native-American Indian Male) |
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Number of previously disclosed voting conflicts during the previous term  
Signature: Cindy L DeFilippo for      Date: 2/1/10  
Commt Karen T. Marous







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or  to complete the term of N/A      Due  Resignatio  other n

Completion of term to expire on: N/A

**Part II:**      *APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT*

Name: Reyes-Coles      Maite      Last      First      Middle

Occupation/Affiliation: Coordinator of Independent Living Services

Business Name: Coalition for Independent Living Options, Inc.

Business Address: 6800 Forest Hill Boulevard

City & State      West Palm Beach, FL      Zip Code: 33413

Residence Address: 1267 Imperial Lake Road

City & State      West Palm Beach, FL      Zip Code: 33413

Home Phone: (561) 429-4625      Business Phone: (561) 966-4288 Ext. 103

Cell Phone: ( ) N/A      Fax: (561) 641-6619

Email Address: maiter@cilo.org

Mailing Address preference:  Business     Residence

**Minority Identification Code:**

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Signature:       Date: \_\_\_\_\_

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## **MAITE REYES COLES**

1267 Imperial Lake Rd  
West Palm Beach, FL 33413

(561) 429-4625  
[woodsreyes@yahoo.com](mailto:woodsreyes@yahoo.com)

### **EXPERIENCE**

**The Coalition for Independent Living Options, West Palm Beach, FL 03/04-  
Present**

Coordinator of Independent Living Services- Supervise staff of 6 Independent Living Specialists throughout Palm Beach, St Lucie and Okeechobee Counties; Determine financial assistance eligibility using Palm Beach County eligibility criteria; Responsible for data collection and quarterly reporting to Palm Beach County's Financially Assisted Agencies Division; Coordinate staff schedules to ensure adequate staff coverage; Design and implement curriculum for Independent Living training courses for persons with disabilities; Oversee implementation of Department of Children and Families' Community Partnering Pilot Project in department; trained in SOAR Project; trained on Ticket to Work; trained on benefits counseling on returning to work with SSI/SSDI benefits; Member of Nonprofits First Rising Leaders Class of 09-10

#### **Committee Membership/Positions**

- **Homeless Advisory Board Subcommittees:** Program Planning
- **Homeless and Housing Alliance-** Advocacy Committee Chair
  - Discharge Planning Committee Chair
- **10 -Year Plan To End Homelessness-**Service Provider Group; Universal Intake Committee

#### **Board Membership/Positions**

- **Homeless Coalition of Palm Beach County-**Past Board President
- **Emergency Food and Shelter Program(EFSP) -** Board of Directors

**The Children's' Aid Society, Health Care Access Program (HCAP) NY, NY 11/00-02/04**

Enrollment Supervisor- HCAP Site Supervisor for the Milbank Community Center and Mt Sinai Medical Group; supervise a staff of three enrollment counselors; assist with training of staff in the different public health insurance programs of New York State as well as all Social Security programs; screen individuals and families for public health insurance eligibility; review public health insurance applications of enrollment counselors for accuracy; facilitated integration of Medicaid health insurance programs into medical, dental and mental health programs. Assist seniors not eligible for Medicaid/Family Health Plus in applying for New York State's Elderly Pharmaceutical Insurance Coverage Program (EPIC). Troubleshoot with New York City's Human Resource Administration to ensure successful enrollment in Medicaid and Family Health Plus. Interface with MAXIMUS to ensure appropriate Medicaid Managed Care Plan enrollment.

**Harlem Independent Living Center (HILC), NY, NY**

**8/99-7/00**

Special Projects Coordinator- Coordinated a diverse range of special projects all relating to the area of Independent Living; spoke at statewide conference on Domestic Violence and Disability; acted as direct liaison between the center and various community agencies; supervised Office Associates and Interns; outreached to educational institutions; Assistant to Executive Director.  
Systems Advocate (benefits counselor)- Provided information and referral to consumers regarding the impact of employment on their public benefits; was liaison between Social Security Administration (SSA) and HILC; attended conferences and training on the Ticket to Work Incentives Improvement Act (TWIIA) and Work Incentive Network (WIN); educated consumers on

the policies and procedures of SSA; successfully completed specialized courses on public benefits; facilitated a women's support group, Women in Search of Empowerment (W.I.S.E.).  
Coordinator Of Pride 2000 Project- Counseled consumers on the preparation of SSI claims; prepared monthly reports to funding and referral source; engineered and implemented the Pride 2000 project to efficiently meet the needs of the consumers; prepared and represented consumers at SSI fair hearings.

#### **VOLUNTEER WORK**

**Centerline: Crisis and Suicide Prevention, Lake Worth, FL 10/96-6/97**

Phone Operator - Answered three crisis lines, utilized active listening techniques with people with emotional needs, and suicidal tendencies; made social service referrals.

**Fortune Society, ATI Unit NY, NY 8/95-3/96**

Court Advocate - Advocated on behalf of defendants facing a criminal conviction in the Supreme Courts of New York City; recommended an alternative to incarceration for those defendants deemed to be amenable to rehabilitation.

#### **EDUCATION**

New York University , Master of Arts

1/00

#### **SKILLS**

Language

Spanish - fluent read and write

French - read and write

Computer

Macintosh OS9; Microsoft Windows XP, Excel, PowerPoint, Access

## **Patty Hindle**

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**From:** Shannon LaRocque  
**Sent:** Thursday, January 28, 2010 5:54 PM  
**To:** Patty Hindle  
**Subject:** FW: REsume Maite Reyes-Coles

Here is the other lady for Shelley's seat

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**From:** Ellen Efeir [mailto:[efeir@cilo.org](mailto:efeir@cilo.org)]  
**Sent:** Thursday, January 28, 2010 5:43 PM  
**To:** Shannon LaRocque  
**Subject:** REsume Maite Reyes-Coles

Here is Maite's resume and contact information

Maite Reyes-Coles, M.S.  
Coordinator of Independent Living Services  
Coalition for Independent Living Options, Inc.  
6800 Forest Hill Boulevard  
West Palm Beach, Florida 33413  
(561) 966-4288 ext. 103  
FAX: (561) 641-6619  
[maiter@cilo.org](mailto:maiter@cilo.org)

Ellen Feir, Esquire  
Associate Executive Director  
Coalition for Independent Living Options, Inc  
6800 Forest Hill Boulevard  
West Palm Beach, FL 33413  
(561) 966-4288 ext.101  
FAX: (561) 641-6619  
[efeir@cilo.org](mailto:efeir@cilo.org)  
[www.cilo.org](http://www.cilo.org)



## **SHELLEY GOTTSAGEN**

splash55@bellsouth.net

55 Misty Meadow Drive  
Boynton Beach, FL 33436

Cellular: (561) 601-6173

### **AREAS OF EXPERTISE**

- Grant Writing, Fundraising, and Development
- Creating Positive Media Relationships
- Agency Planning and Program Development
- Evaluation and Monitoring
- Inspiring, Motivating, Training, Coaching and Team Building
- Analyzing Administrative, Budgetary, and Technical Issues
- Identifying Alternative, Creative, and Effective Solutions
- Organizing Workshops, Community Forums, Public Hearings
- Negotiating Contracts, Agreements, and Benefits
- Creating Requests for Proposals and Bid Processes
- Human Resources
- Building Policies and Infrastructure for Non-Profit Agency Transformation
- Writing, Publishing, Marketing, and Distributing Resources
- Facilitation of focus groups and Disability Sensitivity Training for diverse audiences

### **PROFESSIONAL EMPLOYMENT HISTORY**

- 2008 – Present      Title: Development and Community Relations Manager  
**Center for Independent Living of South Florida, Miami, FL**
- Program development and oversight.
  - Grant writing and fund development.
  - Community Relations – collaboration development, community education, media relations.
  - Special Projects – conferences, seminars, workshops, training, and project management.
- 2007 – Present      Title: Compliance Investigator  
**Florida Department of Health, Children's Medical Services, Tallahassee, FL**
- Expertise in laws affecting children (birth – 3 years old) with developmental risks/disabilities.
  - Contract position to investigate complaints within strict timelines to insure legal compliance in service delivery by providers of the Florida Early Steps Program.
- 2007 – 2008          Title: Interim Executive Director  
**Homeless Coalition of Palm Beach County, West Palm Beach, FL**
- Administration and oversight of non-profit organization.
  - Coordination of services for children and adults who were homeless
  - Facilitated support and collaboration amongst homeless service providers.
  - Grant writing, development, advocacy, and education to increase resources for the homeless population in Palm Beach County.
- 1997 – 2007          Title: Executive Director  
**Coalition for Independent Living Options, West Palm Beach, FL**
- Operation and oversight of non-profit organization with offices throughout Palm Beach, Martin, St. Lucie, and Okeechobee Counties.
  - Programmatic and fiscal administration accountability resulting in excellent monitoring reports from all funding sources over a 10-year period.
  - Developed agency budget from under \$200,000 to \$1.3 million annually through grant writing, events, and development activities.
  - Increased workforce from 5 up to 30 employees.
  - Created programs for youth, adults, and seniors with disabilities including after school & summer, crime victim assistance, food delivery, economic stability, adaptive equipment recycling, legal services, and empowerment.

- Effective advocacy in areas of education, transportation, housing, health care, recreation, and access to community resources.
- Expanded offices to four counties, including negotiating donation/purchase and renovation of administrative headquarters valued over \$1 million.
- Increased services from 325 to 5,060 children and adults with disabilities.
- Developed need surveys, satisfaction surveys, annual reports, newsletters, brochures, marketing materials, personnel policies, procedure manuals.

- 1990 – 1997            Title: Planning and Program Development, Contract Manager  
**Children’s Services Council of Palm Beach County, West Palm Beach, FL**
- Developed program and funding concepts and priorities.
  - Contract management and monitoring compliance.
  - Created Requests for Proposals, reviewed proposals, developed funding recommendations, facilitated community planning, negotiated contracts for services.
  - Administered \$100,000 annual funds to support attainment of assistive technology, adaptive equipment, and inclusive programming for children with disabilities.
- 1988 – 1990            Title: Disabilities Services and Mental Health Coordinator  
**Palm Beach County Head Start & Children’s Services, West Palm Beach, FL**
- Coordination and implementation of a comprehensive inclusive program for pre-school children with disabilities within nine target poverty areas.
  - Contracted with physical, occupational, mental health therapists, and speech pathologists to insure accountability in fulfillment of Individual Education Plans.
  - Advocacy training for family empowerment.
- 1986 – 1988            Title: Human Service Counselor II  
**Florida Department of Health & Rehabilitative Services, Delray Beach, FL**
- Case management for 180 children and adults with developmental risk factors or developmental disabilities, assisted in accessing services and community supports. Purchased adaptive equipment (wheelchairs, communication devices, etc.).
- 1983 – 1985            Title: Medical Social Worker / Case Manager  
**Community Hospital of Brooklyn, Brooklyn, New York**
- Medical social worker in a 340-bed facility, individual and family counseling, discharge planning, documentation on medical charts, assuring federal regulations/guidelines were met.

**Additional Prior positions:** Social Worker in adolescent shelter, Rape/Sexual Assault Counselor.

**EDUCATION**

Pennsylvania State University      Bachelor of Social Welfare (BSW)  
Florida Atlantic University      Masters in Nonprofit Management (current student 2009- 2011)

**PUBLICATIONS**

2005      “*Getting a Life: Postsecondary Transition for Youth with Disabilities Planning Manual*”  
1992      “*State of the Child in Palm Beach County*” - Special Needs and Education Chapters

**VOLUNTEER ACTIVITIES and APPOINTMENTS**

2008 – Present      Florida Independent Living Council – Gubernatorial Appointment by Governor Crist  
2006 - Present      Palm Beach County Commission on Affordable Housing  
1998 – 2007      School District of Palm Beach County ADA / 504 Committee  
1992 - 2007      Exceptional Student Education Advisory Board-School District of Palm Beach  
2005 - 2007      Homeless Coalition of PBC – Treasurer, Member of Board of Directors  
1997 – 2006      Human Rights Advocacy Council on Developmental Disabilities – Gubernatorial appointment by Governor Chiles (97-01) and Governor Bush (02-06)

1988 -1993

Gold Coast Down Syndrome Organization – Advocacy Chair





**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

Part I:

Board Name: Commission on Affordable Housing

At Large Appointment      or       District Appointment

Term of Appointment: \_\_\_\_\_ Years.      From: 02/23/2010      To: 07/21/2011

Seat Requirement: Fair Housing Representative      Seat #: 13

\*Reappointment      or       New Appointment

or  to complete the term of Vince Larkin      Due to:  Resignation       other

Completion of term to expire on: 07/21/2011

Part II:      ***APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT***

Name: Lucas                          Hazel                          L.  
   Last    First    Middle

Occupation/Affiliation: Managing Attorney

Business Name: Florida Rural Legal Services, Inc.

Business Address: 3111 South Dixie Highway, Suite 140

City & State                          West Palm Beach, FL                          Zip Code:                          33405

Residence Address: 10290 Showboat Lane

City & State                          Royal Palm Beach, FL                          Zip Code:                          33414

Home Phone:                          ( ) - N/A                          Business Phone:                          (561) 820-8902 Ext. 6013

Cell Phone:                          ( ) N/A                          Fax:                          (561) 820-9982

Email Address: Hazel.lucas@frls.org

Mailing Address preference:  Business       Residence

**Minority Identification Code:**

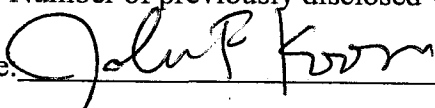
- IF (Native-American Female)
- AF (Asian-American Female)
- BF (African-American Female)
- HF (Hispanic-American Female)
- WF (Caucasian Female)
- IM (Native-American Indian Male)
- AM (Asian-American Male)
- BM (African-American Male)
- HM (Hispanic-American Male)
- WM (Caucasian Male)

Part III:      **COMMISSIONER COMMENTS**

Appointment to be made at BCC Meeting on: February 23, 2010

**\*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

Number of previously disclosed voting conflicts during the previous term \_\_\_\_\_

Signature: 

Date: \_\_\_\_\_



## RESUME

**HAZEL L. LUCAS, ESQ.**  
10290 Showboat Lane  
Royal Beach, FL 33414

[hazel.lucas@frls.org](mailto:hazel.lucas@frls.org)  
(561) 820-8902 ext. 6013

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### EDUCATION

May 1983 J.D. - Temple University School of Law  
May 1980 B.A. Sociology & Certificate in Criminal Justice  
Douglas College, Rutgers University, New Brunswick, NJ

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### EXPERIENCE

May 2000 – present **Managing Attorney**  
Florida Rural Legal Services, Inc.  
West Palm Beach, FL  
Duties include the handling of housing, education, public benefits, consumer and employment problems; supervision of staff

October 1994 – May 2000 **Staff Attorney**  
Florida Rural Legal Services, Inc.  
West Palm Beach, FL  
Legal representation of indigent clients in housing, education, and employment problems

March 1993 – May 2000 **Adjunct Professor**  
Nova University  
Fort Lauderdale, FL  
Taught a course in School Law for Administrators. The course was for candidates for a master's or doctorate degree in education.

April 1989 – June 1994 **Associate Counsel for Student and Personnel Matters**  
Palm Beach County School Board  
West Palm Beach, FL  
Responsibilities included the handling of student discipline matters, including

July 1983 – April 1989 **Supervising Attorney**  
**Staff Attorney**  
Florida Rural Legal Services, Inc.  
Belle Glade, FL  
Extensive experience in housing and benefits law