

AGENDA ITEM 3.B.3

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: March 9, 2010 **Consent** **Regular**
 Workshop **Public Hearing**

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$242,497**.

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

Attachments:

Lists identifying contracts:

1) Purchasing - Regular Totaling --	\$ 204,997
2) Purchasing -- Hurricane Totaling --	\$ -0-
3) TDC Contracts --	\$ 37,500
4) Risk Management --	\$ -0-
TOTAL	\$ 242,497

Recommended by: *Grant Skolnick* 3/8/10
 Grant Skolnick, Esq., Administrator Board Services Date

Approved by: *N/A*
 Assistant County Administrator Date

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: March 3, 2010

ROUTED TO: Grant Skolnick/Charles Mansen/Carol Richmond

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the March 9, 2010, BCC/Workshop Meeting.
My deadline to County Administration is March 4, 2010 Noon

REQUESTED ACTION:

- Review and signature
- Review and information
- Other: _____

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:

Other: _____

Review of TDC Category 'A' Grants Agreements - Error identified
contract amount \$5000 ~~Not~~ \$15,065 as stated on cover letter
TDC made correction and submitted to Finance - Pre Audit
mgoldson 3/8/2010

THANKS!
Diane Brown



MARCH 9, 2010

CONSENT AGENDA

3.B.3 .– Agenda Item Summary - CONTINUED

- a) Renewal of term contract with B Ellis Enterprises, Inc. for \$204,997 for irrigation system maintenance and parts.
- b) Tourist Development Council Category "G" Grant Agreement with Diamond Management Group, Inc. for the Palm Beach Challenge for \$7,500.
- c) Tourist Development Council Category "G" Grant Agreement with Player's International Management, Inc. for the USTA Boy's and Girl's National Spring Tennis Championships for \$5,000.
- d) Tourist Development Council Category "A" Grant Agreement with The Latin American Vinofest for \$5,000.
- e) Tourist Development Council Category "G" Grant Agreement with Okeeheelee BMX Parent Council, Inc. for the BMX Sunshine State Qualifier for \$2,500.
- f) Tourist Development Council Category "G" Grant Agreement with Okeeheelee BMX Parent Council, for the BX Easter Classic Nationals for \$2,500.
- g) Tourist Development Council Consulting/Professional Services Agreement with The Latin American Vinofest, Inc. for \$15,000.

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Dept _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

 OFMB/Budget

 Contract Development and Control

B. Legal Sufficiency:

 Assistant County Attorney

C. Other Department Review:

 Department Director

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
03/09/10

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u> B Ellis Enterprises, Inc.	Renewal of term contract for irrigation system maintenance and parts for the period 5/01/10 through 4/30/11 per Bid #07-041/TN.	\$204,997.00 SBE 100%	Countywide	Scarlett	

The County has encumbered \$158,023 (\$16,634/month) during the previous nine and a half (9.5) months of the current twelve (12) month term contract. Based upon historical usage (\$199,608) and a 2.7% CPI increase (\$5,389) as set forth in the existing contract, \$204,997 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County.

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A) \$204,997.00

INTEROFFICE MEMORANDUM

DATE: February 16, 2010
TO: Judith Crosbie
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- | | |
|---|----------|
| • Diamond Management Group, Inc. for the Palm Beach Challenge | \$7,500 |
| • Player's International Management, Inc. for the USTA Boy's and Girls' 12's National Spring Tennis Championships | \$5,000 |
| Total Amount | \$12,500 |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap
Enclosures
cc: George Linley, Sports Commission
Jackie Chesney, TDC
Roger Amidon, TDC

RECEIVED
2010 FEB 17 PM 1:02
SHARON A. BOYD, CLERK
BOARD OF CO COMM PB CO
FINANCE

Tdc/grantagr2010/minutes.Sports.PBChallenge.USTABoysGirls12's


Palm Beach County, Florida
THE BEST OF EVERYTHING

TEL: (561) 233-3130 FAX: (561) 233-3113
1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

DATE: March 8, 2010
TO: Judith Crosbie
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "A" GRANT AGREEMENT

I have attached three (3) originals of the following Category "A" Grant Agreement:

- **The Latin American Vinofest** **\$5,000**

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap

Enclosures

cc: Mike Valdes, CVB
Jackie Chesney, TDC
Roger Amidon, TDC

Tdc/grantagr2010/minutes.CVB.Vinofest2



THE BEST OF EVERYTHING

INTEROFFICE MEMORANDUM

DATE: February 25, 2010
TO: Judith Crosbie
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENTS and a
CONSULTING/PROFESSIONAL SERVICES AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreements:

- Okeehetee BMX Parent Council, Inc. for the
BMX Sunshine State Qualifier \$2,500
- Okeehetee BMX Parent Council, for the
BMX Easter Classic Nationals \$2,500

I've also attached a consulting/professional services agreement:

- The Latin American Vinofest, Inc. \$15,000
This Vendor is located in Palm Beach County

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap

Enclosures

cc: George Linley, Sports Commission
Jackie Chesney, TDC
Roger Amidon, TDC

Tdc/grantagr2010/minutes.sports.BMXTDCVinofest

