## AGENDA ITEM 6.A.2.

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

# AGENDA ITEM SUMMARY

Meeting Date: March 16, 2010 ( ) Consent ( x ) Regular ( ) Workshop ( ) Public Hearing							
Department:							
Submitted By: Clerk & Comptroller, Palm Beach County							
Submitted For: Sharon R. Bock, Clerk & Comptroller							
I. EXECUTIVE BRIEF							
Motion and Title:							
Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$697,000.							
Summary:							
The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.							
Background and Justification:							
The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.							
Attachments:							
Lists identifying contracts:  1) Purchasing - Regular Totaling \$ 697,000  2) TDC Contracts \$ -0-  3) Risk Management \$ -0-  TOTAL \$ 697,000							
Recommended by: Skolnick, Esq., Administrator Beard Services Date							
Approved by:Assistant County Administrator Date							
Assistant Sounty Administrator Date							

## BOARD SERVICES (MINUTES) DIVISION

### **ROUTING INFORMATION SLIP:**

DATE	ROUTED: March 11, 2010							
ROUTED TO: Grant Skolnick/Charles Mansen/Carol Richmond								
ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951								
DESCRIPTION OF ITEM:								
Contract List for the March 16, 2010, BCC/Workshop Meeting.  My deadline to County Administration is March 11, 2010 Noon								
REQUESTED ACTION:								
Χ	Review and signature							
	Review and information							
	Other:							
OTHER ROUTING INSTRUCTIONS:								
X	Return to originator							
	Forward for additional processing to:							
	Other:							
AND STORES	mgoldson 3/11/2010							
THAN Diane	Modern 3/11/2010  KS! Reviewed by Re-Andit om 3/11/10							

#### MARCH 16, 2010

#### REGULAR AGENDA

### 6.A.2 .- Agnenda Item Summary - CONTINUED

- a) Renewal of term contract with Kirms Communications, Inc. for \$340,000 for radio tower maintenance, repairs & installation.
- b) Renewal of term contract with Tradewinds Trading Company, Inc. d/b/a TW Medical Veterinary Supply and Merritt Veterinary Supplies, Inc. for \$357,000 for discounted veterinary supplies.

#### II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:								
	Fiscal Years	2009	<u>2010</u>	2011	2012	<u>2013</u>		
Operat Externa Progra	Expenditures ing Costs al Revenues m Income (County) d Match (County)							
NET F	ISCAL IMPACT	1		S				
	ITIONAL FTE IONS (Cumulative)							
	Included In Current E Account No.:	Fund	Dept	No Unit rogram				
В.	Recommended Sources of Funds/Summary of Fiscal Impact:							
C.	Departmental Fiscal Review:							
Α.	III. REVIEW COMMENTS  OFMB Budget and/or Contract Dev. and Control Comments:							
	OFMB/Budget		Co	ontract Develop	oment and Co	ontrol		
В.	Legal Sufficiency:							
	Assistant County Atto	orney						
C.	Other Department Re	view:						

This summary is not to be used as a basis for payment.

Department Director

### PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

03/16/10

Contractor(s)

Project

Contract Amount

SBE / M/WBE Amount

Department(s) or

Division(s)

Accounting Line(s)

Executor Minutes #

**EXHIBIT A** 

Inc.

Kirms Communications, Renewal of term contract for radio tower

maintenance, repairs & installation, for the period

4/30/10 through 4/29/11 per Bid #07-046/MM.

\$340,000.00 SBE: \$0

Countywide

Scarlett

The County has encumbered \$190,405 (\$19,040/month) during the previous ten (10) months of the current twelve (12) month term contract. Due to a 2.7% CPI increase (\$6,169) set forth in the existing contract; additional projects to expand the County's WiFi program that include areas in downtown West Palm Beach and various School Board and South Florida Water Management locations, and unexpected maintenance and repairs for Channel 20, ISS, Fire Rescue and FDO (\$105,351), \$340,000 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located outside Palm Beach County in Bunnell, Florida. No SBE vendor submitted a bid on this project.

**EXHIBIT B** 

Tradewinds Trading Company, Inc. d/b/a TW Medical Veterinary Supply; Merritt Veterinary Supplies, Inc.

Renewal of term contract for discounted veterinary supplies, for the period 4/23/10 through 10/22/11 per Bid #07-042/NA.

\$357,000.00 SBE \$0

**Animal Care & Control** 0001-660-2220-5230 0001-660-2220-5231

Scarlett

The County has encumbered \$317,300 (\$19,831/month) during the previous sixteen (16) months of the current eighteen (18) month term contract. Based upon historical usage, \$357,000 is needed to meet the County's requirements for renewal of this eighteen (18) month term contract. This term contract has no renewal options remaining. Awardees are located out of state. No SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - B) \$697,000.00