

3H-1

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 23, 2010

Consent

Regular

Ordinance

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 4 to the Contract with Andrea Construction, Inc. to implement the fourth renewal of an annual handyman contract .

Summary: Amendment No. 4 is a renewal to the Annual Contract-Handyman which was awarded to Andrea Construction, Inc., as one of six (6) approved contractors. The renewal term is twelve (12) months or until \$199,999.99 in work orders are issued. All terms of the original contract remain in effect. This is the fourth and final extension allowed by the Contract. The Small Business Enterprise (SBE) goal for the Handyman Contracts are 15%. Andrea Construction's participation for work orders issued to date is 100%.

The annual handyman contract is a prequalification contract wherein each job is competitively quoted among all six (6) general contractors. Amendment No. 4 requires Board approval because Andrea Construction, Inc., has reached a work order capacity totaling \$196,565 of the available \$199,999.99 capacity since August 24, 2009, and this is the second amendment within a twelve (12) month period which exceeds the authority accorded the Director of FDO under the Purchasing Ordinance. (FD&O Admin) Countywide (JM)

Background and Justification: The Handyman contract was approved on September 1, 2006, by the Director of FDO with an annual capacity of \$199,999.99 and up to four (4) renewals. This Amendment is the fourth renewal to the Annual Contract-Handyman which was awarded to Andrea Construction, Inc. as one of six Annual Handyman Contractors. The contractor will continue to perform as an annual handyman contractor for general construction matters. The renewal term is twelve (12) months or until the renewal limit of \$199,999.99 is reached.

Attachments:

Amendment No. 4

Recommended by:	<u>Arny Wolf</u>	3/2/10
	Department Director	Date
Approved by:	<u>[Signature]</u>	3/17/10
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2010	2011	2012	2013	2014
Capital Expenditures		0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	*	0	0	0	0
# Additional FTE Positions (Cumulative)	-	-	-	-	-

Is Item Included in Current Budget? Yes No

Budget Account No:

Reporting Category _____


B. Recommended Sources of Funds/Summary of Fiscal Impact:


* Potential maximum fiscal impact is \$199,999.99. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects. This amendment includes language applying requirements of the IG Ordinance including the application of the IG fees of \$500.

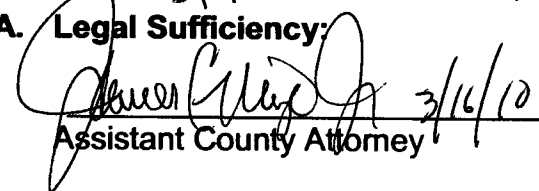
C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:


 OFMB
 UP
 3/9/2010
 2/3/10


 Contract Dev. and Control
 E Jones 3/11/10
 3/11/10

A. Legal Sufficiency:

 Assistant County Attorney 3/16/10

This amendment complies with our review requirements.

A. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

AMENDMENT #4 TO ANNUAL HANDYMAN CONTRACT

This agreement amends the contract between Palm Beach County (County) and Andrea Construction, Inc. (Contractor) authorized by Audrey Wolf, Director, Facilities Development & Operations.

The original contract provided that Contractor would act as an annual Handyman contractor from September 1, 2006 to August 31, 2007 or until the total dollar value of work authorizations issued in the term totals \$199,999.99, whichever occurred first. That contract also provides that the contract could be extended for four additional terms at the County's discretion. This amendment is the fourth extension. This contract was amended on October 1, 2007, August 11, 2008, and again on August 24, 2009.

The County is extending the contract for a period of twelve (12) months based on expiration of the term. Pursuant to the provisions of the existing contract, the parties agree that Contractor will continue to act as an annual Handyman Contractor until January 31, 2011 or until the total dollar value of work authorizations for the fourth term totals \$199,999.99, whichever comes first. The parties agree that the total dollar value of work authorizations issued pursuant to this amendment shall not exceed \$199,999.99 annually.

The County has established the Office of the Inspector General, Ordinance R2009-049 which is authorized and empowered to review past, present and proposed County contracts, transactions, accounts and records. All consultants and parties doing business with the County and receiving County funds shall fully cooperate with the Inspector General including receiving unrestricted access to records relating to this contract. The Inspector General has the power to subpoena witnesses, administer oaths, require the production of records, and audit, investigate, monitor, and inspect the activities of the contractor, its officers, agents, employees, and lobbyists in order to ensure compliance with contract specifications and detect corruption and fraud. The cost of the Inspector General's Office shall be incorporated into the contract price of all contracts and shall be one quarter (¼) of one (1) percent of the contract price.

Except as amended herein, all provisions of the existing contract shall remain in full force and effect.

BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

Deputy Clerk

Burt Aaronson, Chair

Witness:

Chloe M. Englund

Printed Name
Chloe M. Englund

Signature

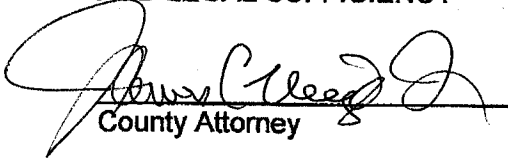
Andrea Construction, Inc.

[Handwritten Signature]

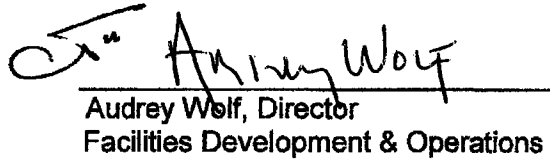
Signature
President

Title

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


County Attorney

APPROVED AS TO TERMS
AND CONDITIONS


Audrey Wolf, Director
Facilities Development & Operations