

3H-2

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 23, 2010 Consent Regular
 Ordinance Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 3 to Contract with Hi-Tech Roofing & Sheetmetal, Inc. (R2007-0941) to implement the third renewal of an annual roofing contract.

Summary: Amendment No. 3 is a renewal to the annual roofing contract awarded to Hi-Tech Roofing & Sheetmetal, Inc., as one of six (6) prequalified roofing contractors. The contract provides for planned work to be bid among the six roofing contractors with the award being made to the lowest responsible, responsive bidder and taking into account SBE and local status, per County policy. Work authorized in response to active leaks and other emergent repairs is offered on a rotating basis to the six contractors. The annual roofing contract is an indefinite-quantity contract and this renewal has a maximum value of \$1,500,000. The renewal term is twelve (12) months or until \$1,500,000 in work orders are issued. Staff is bringing forward the amendment at this time based on expiration of the term. All terms of the original contract remain in effect. This is the third of four extensions allowed by the Contract. The Small Business Enterprise (SBE) goal for the roofing contracts are 15% and across all six contracts 46.23% SBE participation has been achieved. Hi-Tech Roofing is the only SBE of the six prequalified contractors. Their participation for work orders issued to date is 100%. (FD&O Admin) Countywide (JM)

Background and Justification: Amendment No. 3 is the third renewal to the Annual Contract-Roofing which was awarded to Hi-Tech Roofing & Sheetmetal, Inc. on June 19, 2007 as one of seven roofing contractors. The contractor will continue to perform as an annual roofing contractor for implementation of remedial roof repairs, roof maintenance, and roof replacements. The annual roofing contract is an indefinite-quantity contract and this renewal has a maximum value of \$1,500,000 among the pool of roofing contractors. The renewal term is twelve (12) months or until the renewal limit of \$1,500,000 is reached.

Attachments:

Amendment No. 3

Recommended by: Army Wolf 3/11/10
Department Director Date

Approved by: [Signature] 3/17/10
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2010	2011	2012	2013	2014
Capital Expenditures	0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	*	0	0	0	0
# Additional FTE Positions (Cumulative)	—	—	—	—	—

Is Item Included in Current Budget? Yes _____ No _____

Budget Account No:

Reporting Category _____


B. Recommended Sources of Funds/Summary of Fiscal Impact:

* Potential maximum fiscal impact is \$1,500,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects. This amendment includes language applying requirements of the IG Ordinance including the application of the IG fee of \$3,750

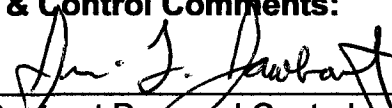
C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

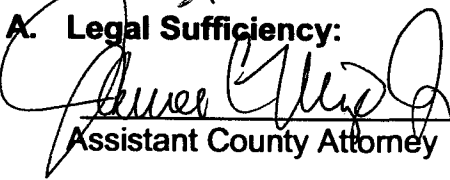
A. OFMB Fiscal and/or Contract Development & Control Comments:



 OFMB

 (3/12/10)

 Contract Dev. and Control
 E. Jones 3/11/10

A. Legal Sufficiency:


 Assistant County Attorney

2/6/10
 2/8/10

This amendment complies with our review requirements.

3/16/10

A. Other Department Review:

 Department Director

AMENDMENT #3 TO ANNUAL ROOFING CONTRACT

This agreement amends the contract between Palm Beach County (County) and Hi-Tech Roofing & Sheetmetal, Inc., (Contractor) authorized pursuant to Palm Beach County Resolution (R-2007-0941).

The original contract provided that Contractor would act as an annual roofing contractor from June 19, 2007 to June 18, 2008 or until the total dollar value of work authorizations issued in the term, among the pool of annual Roofing Contractors, totals One Million Five Hundred Thousand Dollars (\$1,500,000), whichever occurred first. That contract also provides that it could be extended for four additional terms. This amendment is the third extension. The contract was amended on April 1, 2008 and again on April 7, 2009.

The County is extending the contract for a period of twelve (12) months based on expiration of the current term. Pursuant to the provisions of the existing contract, the parties agree that Contractor will continue to act as an annual roofing contractor until April 6, 2011 or until the total dollar value of work authorizations for the fourth term totals One Million Five Hundred Thousand Dollars (\$1,500,000), whichever comes first. The parties agree that the total dollar value of work authorizations issued pursuant to this amendment shall not exceed One Million Five Hundred Thousand Dollars (\$1,500,000).

The County has established the Office of the Inspector General, Ordinance R2009-049 which is authorized and empowered to review past, present and proposed County contracts, transactions, accounts and records. All consultants and parties doing business with the County and receiving County funds shall fully cooperate with the Inspector General including receiving unrestricted access to records relating to this contract. The Inspector General has the power to subpoena witnesses, administer oaths, require the production of records, and audit, investigate, monitor, and inspect the activities of the contractor, its officers, agents, employees, and lobbyists in order to ensure compliance with contract specifications and detect corruption and fraud. The cost of the Inspector General's Office shall be incorporated into the contract price of all contracts and shall be one quarter (1/4) of one (1) percent of the contract price.

Except as amended herein, all provisions of the existing contract shall remain in full force and effect.

ATTEST:
Sharon R. Bock, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS

Deputy Clerk

Burt Aaronson, Chair

Witness:

Hi-Tech Roofing & Sheet Metal, Inc.

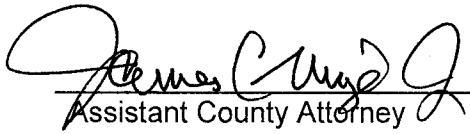
Lisa Friedman
Printed Name

[Signature]
Signature

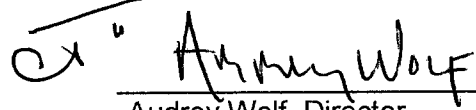
Lisa Friedman
Signature

President
Title

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS


Audrey Wolf, Director
Facilities Development & Operations