

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: March 23, 2010 **Consent** **Regular**
 Ordinance **Public Hearing**

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: a notice of exercise of option to extend the term of the Lease Agreement (R2000-0755) with the State of Florida Department of Juvenile Justice (DJJ), for DJJ's continued use of a building and adjacent land at 1025 NW Avenue D in Belle Glade for their juvenile probation administration program for \$1.00/year.

Summary: The State of Florida Department of Juvenile Justice has leased 0.47 acres of land containing a 2,000+ SF building and adjacent parking area in Belle Glade since June 2000. The Lease Agreement has been amended to revise the use of the facility from a site only for girls to a facility for both boys and girls (R2001-1033), and to modify the insurance requirements in order for the DJJ to secure property coverage (R2003-1208). The Lease Agreement requires the DJJ to notify the County 180 days prior to the June 5, 2010, expiration date to exercise the ten (10) year extension option. As the DJJ satisfied this requirement by requesting the extension option in a letter dated December 3, 2009, the Board has no discretionary authority to deny the exercise of the extension. Rent of \$1.00/year continues for the ten (10) year extension period and the DJJ is responsible for the maintenance, utilities, taxes and assessments of the facility. Extension of this Lease will allow DJJ to continue to administer their juvenile probation program. (PREM) District 6 (HJF)

Attachments:

- 1. Location Map
- 2. Letter from the DJJ dated December 3, 2009, requesting extension

Recommended By: RH Annmarie Wolf 2/27/10
 Department Director **Date**

Approved By: [Signature] 3/15/10
 County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	<1.00>	<1.00>	<1.00>	<1.00>	<1.00>
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<1.00>	<1.00>	<1.00>	<1.00>	<1.00>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes No X

Budget Account No: Fund 0001 Dept 410 Unit 4240 Object 6225
 Program _____


B. Recommended Sources of Funds/Summary of Fiscal Impact:

Rent paid by the DJJ to the County is \$1.00 per year.

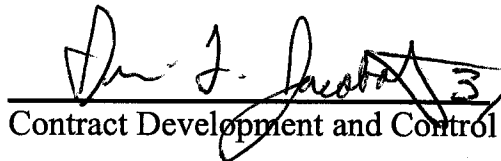
C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:



 OFMB
 (NO) 2/19/2010
 3/8/10



 Contract Development and Control 3/11/10

B. Legal Sufficiency:

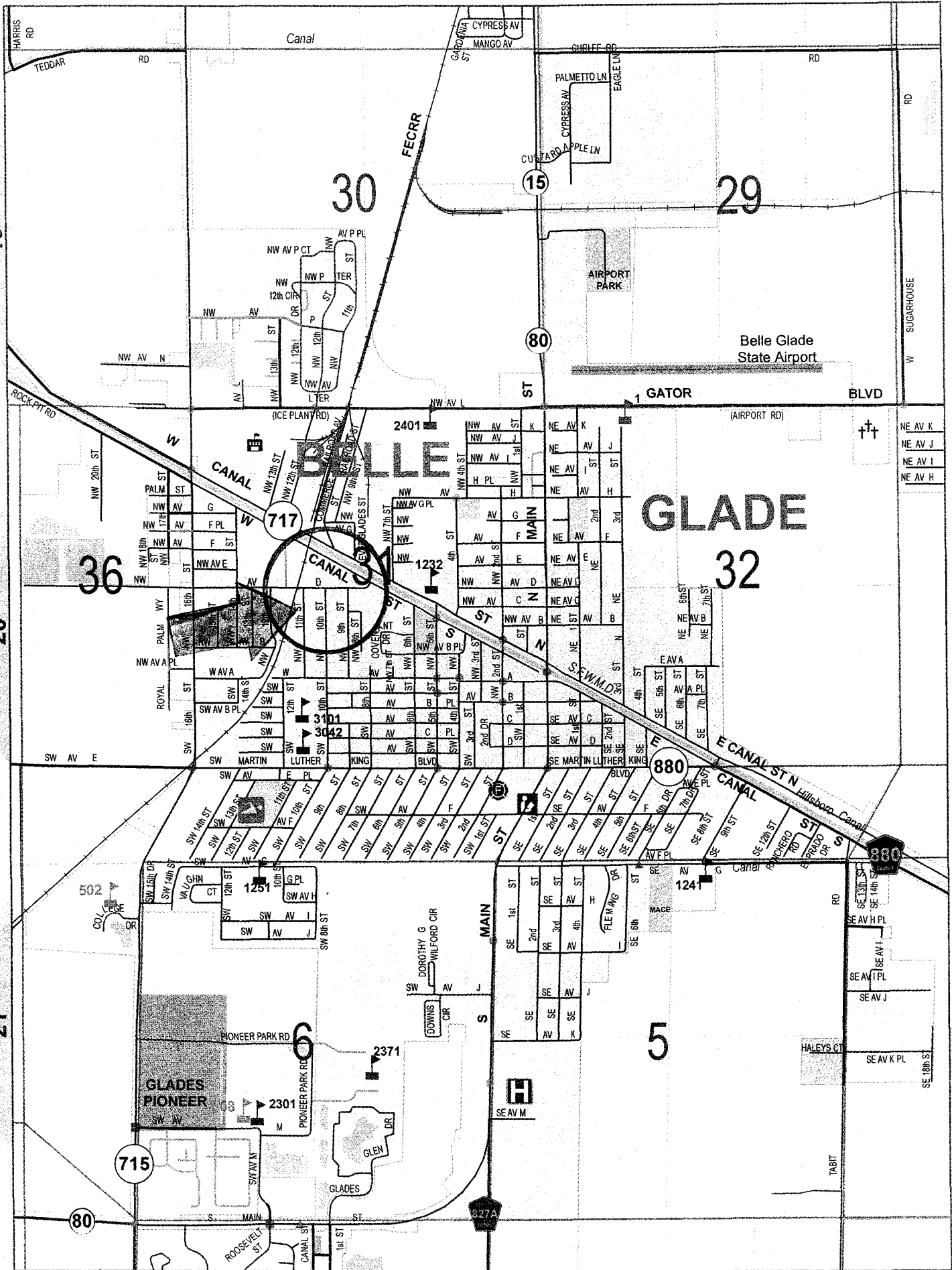


 Assistant County Attorney 3/12/10

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.



LOCATION MAP

ATTACHMENT #1





FLORIDA DEPARTMENT OF JUVENILE JUSTICE

Charlie Crist, Governor

Frank Peterman, Jr., Secretary

**

December 3, 2009

RECEIVED

Palm Beach County Bd of County Commissioners
Attn: Mr. Steven K. Schlamp, Property Specialist
Facilities Development & Operations Dept.
Property & Real Estate Management Division
2633 Vista Parkway
West Palm Beach, FL 33411-5605

DEC 07 2009

Re: Belle Glade Lease: N/A002 - Renewal
Location: 1025 NW Avenue D – Belle Glade, FL

Dear Mr. Schlamp:

By way of this letter, please note that the Department of Juvenile Justice wishes to give the County six months notice as agreed to in article 4 of the original lease and entered into on June 6, 2000. The lease is for an additional ten (10) year period and will terminate June 5, 2020.

We would like to update article 29 NOTICES section to read as follows:

Notice to Lessee shall be as Follows:
State of Florida
Department of Juvenile Justice
Bureau of General Services
Attention: Purchasing, Leasing & Land Acquisitions Director
2737 Centerview Drive Suite 1210
Alexander Building
Tallahassee, Florida 32399-3100

Should you have any questions/concerns, please call Eileen Sewell, Management Review Specialist at (850) 921-7834.

Sincerely,

Richard Haire, Director
Purchasing, Leasing and Land Acquisitions

RH/es

CC: Central Land File

2737 Centerview Drive • Tallahassee, Florida 32399-3100 • (850) 488-1850
<http://www.djj.state.fl.us>

The mission of the Department of Juvenile Justice is to increase public safety by reducing juvenile delinquency through effective prevention, intervention and treatment services that strengthen families and turn around the lives of troubled youth.

ATTACHMENT # 2

STATE OF FLORIDA



**DEPARTMENT OF MANAGEMENT SERVICES
AGENCY'S AUTHORIZED SIGNATURE AUTHORITY**

Please list all persons authorized to sign the following documents:

Certification of Compliance

Richard L. Haire, Director
Purchasing, Leasing and Land Acquisition

Jeff Nichols, Chief
Bureau of General Services

Sheree Keeler, Director
Administration

Bonnie Rogers, Chief of Staff

Rod Love, Deputy Secretary

Lease Requirement Justification

Richard L. Haire, Director
Purchasing, Leasing and Land Acquisition

Jeff Nichols, Chief
Bureau of General Services

Sheree Keeler, Director
Administration

Bonnie Rogers, Chief of Staff

Rod Love, Deputy Secretary

Lease Agreement, Modifications, Lease Renewals and Lease Cancellations

Richard L. Haire, Director
Purchasing, Leasing and Land Acquisition

Jeff Nichols, Chief
Bureau of General Services

Sheree Keeler, Director
Administration

Bonnie Rogers, Chief of Staff

Rod Love, Deputy Secretary
FM 4106 (R07/07)

Request for Prior Approval of Space Need

Richard L. Haire, Director
Purchasing, Leasing and Land Acquisition

Jeff Nichols, Chief
Bureau of General Services

Sheree Keeler, Director
Administration

Bonnie Rogers, Chief of Staff

Rod Love, Deputy Secretary

Tenant - at - Will

Richard L. Haire, Director
Purchasing, Leasing and Land Acquisition

Jeff Nichols, Chief
Bureau of General Services

Sheree Keeler, Director
Administration

Bonnie Rogers, Chief of Staff

Rod Love, Deputy Secretary

Department of Juvenile Justice



Frank Peterman Jr., Secretary

9/8/08

Date

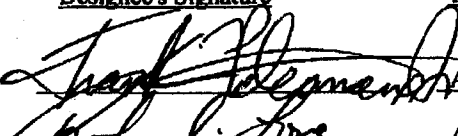

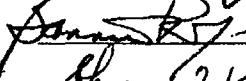
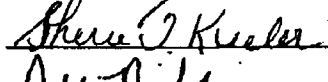
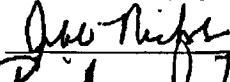
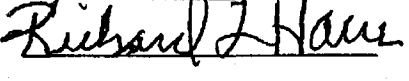
**AGENCY AUTHORIZATION DESIGNATION
(PUR 7077)**

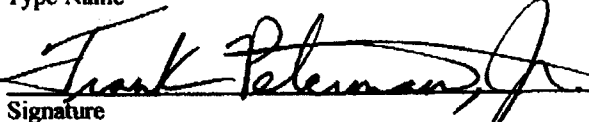
Instructions: Complete this form as detailed below. The completed form must be mailed from the Agency Head's email account, (e.g., Agency Head John Smith at Agency fills out and emails from his email address SmithJ@agency.state.fl.us), OR, any agency representative may email the scanned image of a copy physically signed by the Agency Head. Either email must be submitted to AgencyAuthorization@dms.myflorida.com. All requested documents should be attached to the same email.

Type of Designation

- A - Single Source (PUR 7777)
- B - Emergency Notification (PUR 7800)
- C - Contract Non-Compliance Notification (PUR 1010)

Agency: Department of Juvenile Justice District or Region (if applicable): HO Purchasing Office

<u>Designee's Name and Title (typed)</u>	<u>Designee's Signature</u>	<u>Type of Designation (A, B, and/or C)</u>
1. <u>Frank Peterman, Jr. Secretary</u>		<u>A, B, C</u>
2. <u>Rod Love, Deputy Secretary</u>		<u>A, B, C</u>
3. <u>Bonnie Rogers, Chief of Staff</u>		<u>A, B, C</u>
4. <u>Sherce Keeler, Dir. Ofc. Of Administration</u>		<u>A, C</u>
5. <u>Jeff Nichols, Chief of General Services</u>		<u>A, C</u>
6. <u>Richard L. Haire</u>		<u>A, C</u>
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

Authorized by Agency Head: Frank Peterman, Jr Secretary
 Type Name

 Signature
 (Not required if sent by the Agency Head from his/her email address)
9/16/08
 Date



Florida Department of Juvenile Justice

Part of the Community, Part of the Solution



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Home » [Administrative Services](#) » Administration Contacts

Administration Contacts *Email Advisory*

Sheree T. Keeler, Director for Administrative Services
2737 Centerview Drive, Suite 1226
Tallahassee, FL 32399-3100
sheree.keeler@djj.state.fl.us
(850) 921-0803

Pam Davis, Personal Secretary I, Office of the Director
pam.davis@djj.state.fl.us
(850) 921-3048

Morrison King, SMA II, Office of the Director
morrison.king@djj.state.fl.us
(850) 921-0850

Libby Grimes, Chief, Bureau of Finance & Accounting
libby.grimes@djj.state.fl.us
(850) 921-2045

Beatrice Wimbley, Administrative Assistant to Chief
beatrice.wimbley@djj.state.fl.us
(850) 921-2046

Jeff Nichols, Chief, Bureau of General Services
jeff.nichols@djj.state.fl.us
(850) 921-6581

William Gravely, Architect Supervisor, Facility Services
william.gravely@djj.state.fl.us
(850) 921-7835

Richard Haire, Director, Purchasing, Leasing and Land Acquisition
richard.haire@djj.state.fl.us
(850) 921-7952

Bill Rich, Director, Support Services

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Documents

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For Signature Authority

CHIEF FINANCIAL OFFICER
STATE OF FLORIDA

ALEX SINK

STATE RISK MANAGEMENT
TRUST FUND

Policy Number: GL-09-8600

General Liability

Certificate of Coverage

Name Insured: DEPARTMENT OF JUVENILE JUSTICE

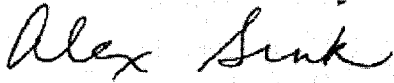
General Liability Coverage provided pursuant to Chapter 284, Part II, Section 768.28, Florida Statutes, and any rules promulgated thereunder.

Coverage Limits:

General Liability: \$100,000.00 each person
\$200,000.00 each occurrence

Inception Date: 7/1/2009

Expiration Date: 7/1/2010



CHIEF FINANCIAL OFFICER

DFS-D0-863
(REV. 3/01)

FLORIDA PROPERTY INSURANCE TRUST FUND

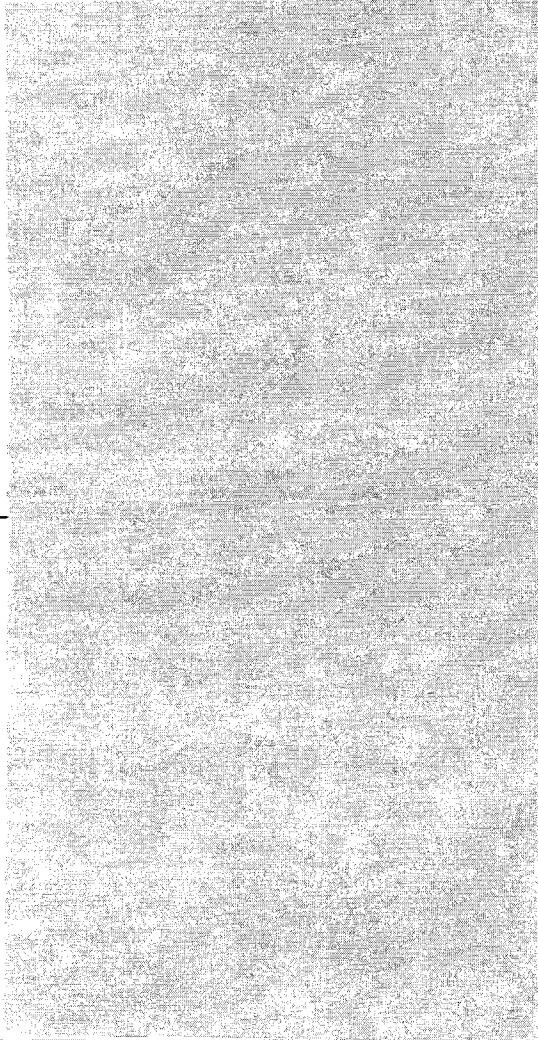
PROPERTY SCHEDULE

DATE 7/1/2004

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CERTIFICATE # 171501

DEPARTMENT OF JUVENILE JUSTICE



UNK

0

CHANGE TO

BUILDING # _____

VALUES:

BUILDING _____

CONTENTS _____

RENTAL _____

EXPOSURE:

SPRINKLERED: _____

FLOOD ZONE CODE _____

CONST. DATE: _____

SQ. FT. _____

CHANGE TO

BUILDING # _____

VALUES:

BUILDING _____

CONTENTS _____

RENTAL _____

EXPOSURE:

SPRINKLERED: _____

FLOOD ZONE CODE _____

CONST. DATE: _____

SQ. FT. _____

X

37 875

AS REPORTED

BUILDING # 0000116
 PROBATION-KATHERINE PRICE BELLE GLADE
 1025 N AVENUE D

BELLE GLADE FL 33430

VALUES:

BUILDING 559 205

CONTENTS 537 195

RENTAL \$0

EXPOSURE:

SPRINKLERED N FLOOD ZONE CODE UNK

CONST. DATE 1970 SQ. FT. 2 500

CHANGE TO

BUILDING # _____

VALUES:

BUILDING _____

CONTENTS _____

RENTAL _____

EXPOSURE:

SPRINKLERED: _____

FLOOD ZONE CODE _____

CONST. DATE: _____

SQ. FT. _____