Agenda Item #: 3A - 1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	April 6, 2010	[X] Consent	[]	Regular Public Hearing	
Department:	County Adr	ninistration			
Submitted By:	County Adr	ninistration			
Submitted For	: Office of Co	mmunity Revitaliz	ation		=======
		I. EX	(ECUT	VE BRIEF	
Motion and Tit with Country Cl			appro	ve: First Amendment to the Agreemer	nt (R2009-1446)
the scope of wo	ork by adding of	fice supplies, postag	ge and p	untry Club Acres Association, Inc. (R2 printing services as an eligible expense posed in its grant application. <u>District</u>	. This amendment
with the purchas represented one determined that Association, Inc. bulletin board, or	se of meeting si of the fifteen (1 the scope of wo . The Agreemer ffice supplies, p	pres Association, Inc gns and a bulletin to 5) projects that receing rk did not accurately to is therefore being	c. In an a coard fo ived gra reflect amende service:	ne Board of County Commissioners ("Bo mount not-to-exceed \$1,375.00 for exp r the Country Club Acres Community nt funding through the REAP. After ful the requested items as proposed by C ed to include the initial requested items s. The amendment has been execute loard for approval.	censes associated This Agreement of the review, it was country Club Acres
Attachments:					W)
 First ame Original 	endment to the A Agreement with	Agreement with Cou Country Club Acre	intry Clues Asso	b Acres Association, Inc. ciation, Inc., dated September 15, 20	09 (R2009-1446)
Recommende	d by:	Department	Directo	Date	/26/10
Approved By:		11 Bah	le	3/3	3/10

II. FISCAL IMPACT ANALYSIS

A. Fi	ve Year Summary o	of Fiscal Impa	act:				
Fisca	l Years	20_10	20_11	20 <u>12</u>	20 <u>13</u>	20 <u>14</u>	
Opera Exter Progr In-Kir	al Expenditures ating Costs nal Revenues ram Income (Count nd Match (County) FISCAL IMPACT	y)					
	DITIONAL FTE SITIONS (Cumulativ	e)					
Is Iter Budg	m Included In Curre et Account No.:	ent Budget? Fund	Yes Departm	No ent _	UnitO	bject	
Repo	rting Category						
В.	Recommended So	ources of Fur	nds/Summar	y of Fiscal I	mpact:		
	will be no additiona			ne previously	budgeted amo	ount.	
eri ed	Carrier State	1	**				
C.	Departmental Fisc	cal Review:	fat In	Egosline	v		
		1	II. <u>REVIEW</u>	COMMENTS			
A.	OFMB Fiscal and/	xien 3/30	photo p	1-1.	Adams:	3130/10	2
В.	Legal Sufficiency:	••	·10	This am	endment complies	with	
	Assistant County		31/10	our revi	iew requirements.		
C.	Other Department	Review:					
	Department Direct	tor					

FIRST AMENDMENT TO THE AGREEMENT WITH COUNTRY CLUB ACRES ASSOCIATION, INC. FOR FUNDING OF THE COMMUNITY OUTREACH PROJECT

THIS FIRST AMENDMENT, dated, ______2010, to the Agreement dated September 15, 2009, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and Country Club Acres Association, Inc. a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "AWARDEE".

WITNESSETH:

WHEREAS, the parties have entered into that certain Agreement dated September 15, 2009 (R2009-1446), hereinafter referred to as the "CONTRACT" under which the AWARDEE received a Resident's Education to Action Program "REAP" grant in an amount not-to-exceed \$1,375 for the purchase of meeting signs and a bulletin board; and

WHEREAS, COUNTY and AWARDEE desire to amend the CONTRACT by adding office supplies, postage and printing services as an eligible project expense; and

WHEREAS, this amendment reflects the requested items originally proposed by AWARDEE in it's REAP grant application.

NOW THEREFORE, in consideration of the mutual covenants and agreements expressed herein, the COUNTY and the AWARDEE agree as follows:

- 1. The above recitals are true and correct and are incorporated herein by reference.
- 2. The third whereas clause to the CONTRACT is hereby deleted in its entirety and replaced by the following: "WHEREAS, during the six (6) week REAP, AWARDEE submitted a grant application for the America's Next Top Neighborhood Award Program, which consists of purchase of meeting signs, a bulletin board, office supplies, postage and printing services, hereinafter referred to as the "Community Outreach Project"; and"
- 3. A revised Exhibit "A-1", as attached hereto and incorporated herein by reference shall replace the original Exhibit "A" attached to the CONTRACT.
- 4. All other provisions of said CONTRACT, dated September 15, 2009, are hereby confirmed and, except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

5. This First Amendment shall not take effect until executed by the COUNTY and AWARDEE.

IN WITNESS WHEREOF, the undersigned parties have signed this First Amendment on the date first written above.

ATTEST: SHARON R. BOCK, CLERK & COMPTROLLER	PALM BEACH COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS
Ву:	Ву:
Deputy Clerk	Burt Aaronson, Chair
APPROVED AS TO FORM AND LEGAL SUFFICIENCY By: Anne Defend Assistant County Attorney	APPROVED AS TO TERMS AND CONDITIONS By: Houston Tate, Director Office of Community Revitalization
WITNESSES:	Country Club Acres Association, Inc.
Witness Signature	By: Kristin Gallo
Witness Signature	(Signature)
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EXHIBIT "A-1"

Palm Beach County Office of Community Revitalization Resident Education to Action Program (REAP) "America's Next Top Neighborhood Award Program"

SCOPE OF WORK

Applicant Name:

Country Club Acres Association, Inc.

Project Title:

Community Outreach Program

Area Location:

Project will be located in the median of the front entrance of Country Club Acres in Delray Beach.

Project Description:

This project entails the purchase of meeting signs, bulletin board, office supplies, postage and printing services for community outreach.

County funds recommended:

\$1,375.00

Original Document is over 50 pages-Copy of item can be viewed in Administration

Agenda Item #: 3A-

#: 3A- 1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Weeting Date: S	eptember 15, 2009	· []		Consent Workshop	[]	Regular Public Hearing		
Department:	County Administrat	ion		19				
Submitted By:	County Administrat	ion				8		
Submitted For:	Office of Communit	y Revi	taliz	ation	2		(X)	
************		====	===					

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends a motion to approve: A) an Agreement with Barbara Cheives in an amount not-to-exceed \$1,200 for expenses related to the Race Relations Dialogue Project; B) an Agreement with Country Club Acres Association, Inc. in an amount not-to-exceed \$1,375 for expenses related to the Community Outreach Program; C) an Agreement with Country Club Acres Association, Inc. in an amount not-to-exceed \$2,000 for expenses related to the Media Enhancement Project; D) an Agreement with Demetrius Jacques in an amount not-to-exceed \$625 for expenses related to the Neighborhood Outreach Project; E) an Agreement with Homes at Lawrence Homeowner's Association, Inc. in an amount not-to-exceed \$1,000 for expenses related to the Community Outreach Project; F) an Agreement with Lake Worth West Resident Planning Group, Inc. in an amount not-to-exceed \$400 for expenses related to the Friday Family Night Program; G) an Agreement with Lynne Hubbard, in an amount not-to-exceed \$2,000 for expenses related to the Landscape Project; H) an Agreement with Salvation Army, Inc. in an amount not-to-exceed \$1,000 for expenses related to the Community Outreach Project; I) an Agreement with Claudia Williams in an amount not-to-exceed \$2,200 for expenses related to the Landscaping Project; K) an Agreement with Beth Weeks in an amount not-to-exceed \$2,000 for expenses related to the Landscaping Project; K) an Agreement with Salvation Army, Inc. for Project; M) an Agreement with St. James Missionary Baptist Church of Riviera Beach, Florida, Inc. in an amount not-to-exceed \$2,000 for expenses related to the Computer Lab Project; N) an Agreement with Steve White in an amount not-to-exceed \$375 for expenses related to the Development of Community Organization Project; and O) an Agreement with The Glades Initiative, Inc. in an amount not-to-exceed \$2,500 for expenses related to the Community Outreach Project; Countywide. (AH)

Summary: The Resident Education to Action Program (REAP) is a six (6) week session which provides organizational and technical support to residents and neighborhood organizations that are seeking to improve the quality of life within their communities. On February 3, 2009, the Board of County Commissioners (BCC) authorized the allocation of \$30,037 by the Office of Community Revitalization (OCR) for Fiscal Year 2009-2010 for the implementation of REAP. The Agreements being submitted represent the REAP projects selected by the

Background and Justification: On September 13, 2005, the BCC authorized the OCR to make eligible for REAP grant funding all participating neighborhoods from both unincorporated Palm Beach County and municipalities. This fiscal year, the OCR implemented two (2) six (6) week REAP sessions. One six (6) week REAP session was conducted in the Glades/Lake Region from January 22nd through February 19, 2009, and the other six (6) week REAP session was held in central Palm Beach County from March 17th through April 14, 2009. The OCR Director is recommending grant funding for the implementation of fifteen (15) projects that were submitted for consideration as part of the community action plan developed during the six (6) week REAP session. This will be the fourth year, since the program creation, that OCR seeks to financially assist the participating neighborhoods. A total of Twenty One Thousand Seventy Five Dollars (\$21,075) will be awarded in REAP grant funding if the grant agreements are approved by the BCC. All funds will be drawn from the general

Grant Agreements	A	
Recommended by:	Austra I Fro	8/19/09
	Department Director	Date
Approved By:	- Jah	9/11/09
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Fi	ve Year Summary o	of Fiscal impa	act:			
Fisca	l Years					95
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	8.	5.9		Expenditur Balance	e -\$21,075 \$33,880	
C.	Departmental Fis	cal Review:	Brenda (Conne		
			III. REVIEW	COMMENTS		
A.	OFMB Fiscal and	or Contract i	Dev. and Cor	ntrol Comme	nts:	
	Annow OFM	8.9.07 B CN	on Son	tract Dev ar	nd Control	9/9/09
B.	Legal Sufficiency	:			fraction of	comply work
	Assistant County	Attorney	1	DUC 4/01	AL (V/0'4	winered with the part of Resident
C.	Other Departmen	t Review:		verisal	540	is being
	Department Direc	tor	-			

AGREEMENT BETWEEN PALM BEACH COUNTY AND COUNTRY CLUB ACRES ASSOCIATION, INC. FOR THE COMMUNITY OUTREACH PROJECT R 2009 1446

THIS AGREEMENT is made and entered into Ser 1 5 2009 by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County" and Country Club Acres Association, Inc. a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "AWARDEE".

WITNESSETH:

WHEREAS, AWARDEE, completed a six (6) week Resident's Education to Action Program (REAP) held by the County on March 17, 2009 to April 14, 2009; and

WHEREAS, REAP provided organizational and technical support to residents and neighborhood organizations who desire to improve the quality of life within their community; and

WHEREAS, during the six (6) week REAP, AWARDEE submitted a grant application for the America's Next Top Neighborhood Award Program, which consists of purchasing meeting signs and a bulletin board for community outreach hereinafter referred to as the Community Outreach Project; and

WHEREAS, County has selected AWARDEE's Community Outreach Project to receive funding for implementation; and

WHEREAS, County desires to provide AWARDEE an amount not to exceed One Thousand Three Hundred and Seventy Five Dollars (\$1,375.00) to help offset expenses toward AWARDEE's implementation of its Community Outreach Project; and

WHEREAS, implementation of AWARDEE's Community Outreach Project serves a public purpose; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

 AWARDEE shall perform the Project Scope of Work, as proposed by AWARDEE and detailed in the Scope of Work as described in Exhibit A. AWARDEE shall abide by any written instructions or conditions placed on the Project by the County.



EXHIBIT "A"

Palm Beach County Office of Community Revitalization Resident Education to Action Program (REAP) "America's Next Top Neighborhood Award Program"

SCOPE OF WORK

Applicant Name:

Country Club Acres Association, Inc.

Project Title:

Community Outreach Program

Area Location:
Project will be located in the median of the front entrance of Country Club Acres in

Project Description:
This project entails the purchase of meeting signs and a bulletin board for community outreach.

County funds recommended:

\$1,375.00

COUNTRY CLUB ACRES ASSOCIATION, INC. (COMMUNITY OUTREACH) America's Next Top Neighborhood Grant Application Budget Form

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Total Project Cost (a+t)+c+d+e)				+				

Exhibit B



PALM BEACH COUNTY OFFICE OF COMMUNITY REVITALIZATION

RESIDENT EDUCATION TO ACTION PROGRAM (REAP)

REQUEST FOR PAYMENT FORM

Date:
Project Name:
Project Coordinator:
Address:
Reason for request:
Amount being requested: \$
Recipient of disbursed funds:
Name:
Address:
Telephone #:
Attach original receipt(s) and/or invoice(s)
Deliver / Mail to:

Chrystal Mathews, Senior Planner Office of Community Revitalization 2300 North Jog Road West Palm Beach, FL 33411

For financial information regarding your Resident Education to Action Program (REAP) Grant project, please call Vicki White at 233-5026.

EXHIBIT "C"

RELEASE AND HOLD HARMLESS AGREEMENT

This Release and Hold Harmless Agreement ("Agreement") is made this day of, by ("Volunteer") for the benefit of Palm Beach County, Florida, ("County").
WHEREAS, County has awarded a Residents Education To Action Program (REAP) Grant ("Grant") to allow theproject presented by
Volunteer assistance.
NOW, THEREFORE, in order to fulfill the obligations under this Grant, the Volunteer agrees as follows:
1. Volunteer does hereby waive, release, relinquish, satisfy, quit claim and forever discharge the County, or any of its officers, agents, and/or employees from and against any and all actions, claims liabilities, losses, and demands that he/she ever had, now has, or may have against the County, or any of its officers, agents, and/or employees as a result of or in connection with satisfying the obligations of the Grant.
Volunteer shall protect, defend, reimburse, indemnify and hold County, its agents, officers and/or employees harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including, but not limited to, attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of his/her performance of the terms of this Grant or due to the acts or omissions of the Volunteer.
I have read this Agreement fully and understand its content and sign it of my own free will. I further certify that I am eighteen (18) years of age or older or the parent/legal guardian of a minor participant.
Name: Date:
Signature:
If under age 18:
Name of parent/legal guardian: Date:
Signature of parent/legal guardian:

Resident Education to Action Program (REAP) "America's Next Top Neighborhood Award Project"

RISK MANAGEMENT INSURANCE VERIFICATION FORM

Please review the attached Applications (s) and indicate if the project requires General Liability insurance and provide any additional comments as applicable.

APPLICANT: Country Club Acres- Outreach Program
PROJECT DESCRIPTION:
This project entails the purchase of meeting signs and a bulletin board.
County funds requested: \$ 1375,00
Approval Status:
Risk Management agree do not agree o waive the "insurance requirement" for
Country Club Acres, Inc. a Florida not-for-profit corporation.
INSURANCE NEEDED: YES NO
COMMENTS: Attached COI is in compleance
SIGNATURE OF REVIEWER TITLE OF REVIEWER 7/2/202 PRINT NAME
PRINT NAME DATE

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