

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: April 20, 2010 [X] Consent [] Regular
[] Workshop [] Public Hearing

Department

Submitted By: Community Services

Submitted For: Financially Assisted Agencies

I. EXECUTIVE BRIEF


Motion and Title: Staff recommends motion to approve: Amendment No. 5 to the contract with the Center for Family Services of Palm Beach County (R2007-1928), increasing funding for the Traveler's Aid Program by \$31,000, for a new not-to-exceed total amount of \$388,782.

Summary: The Department of Community Services through the Financially Assisted Agencies program has been requested to provide \$31,000 in additional funds to the Center for Family Services, specifically in the Traveler's Aid program. This program is currently funded at \$13,470 and will be raised to \$44,470. Funding under this amendment will be used for non-refundable bus tickets to transport homeless individuals to locations where permanent housing has been arranged, as well as case management services, and administrative expenses. This agency is working closely with the County's Homeless Outreach Teams under the direction of the Human Services Division to make sure all individuals who qualify will receive this emergency assistance. The funding for this amendment is from unused allocated funds to Financially Assisted Agency Big Brothers/Sisters. This agency discontinued services as of November 1, 2009, and thus the County did not fund this agency its entire contract amount. Countywide (TKF)

Background and Justification: In providing for human service needs, Palm Beach County augments its own service mix through the provision of funding for programming and services delivered by community-based agencies. The Financially Assisted Agencies program was established in the early 1980s to overcome the adverse impact of reduced federal funding. It is now an important component of the federal, state and local funding sources that support our County's system of care. The Board of County Commissioners has directed staff to pursue data-driven, evidenced-based programming and outcome measures that ensure effective changes in people's lives in our community. Funded organizations are monitored by the Community Services Department to maintain programmatic and fiscal accountability. Contracts include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid out on a unit cost basis and funds cannot be used to initiate or to pursue litigation against the County.

Attachments:

Amendment No. 5

Recommended by:  4/5/10
Department Director Date

Approved by:  4/7/10
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2011</u>	<u>2013</u>	<u>2014</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>31,000</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>31,000</u>	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No
Budget Account No.: Fund 0001 Dept 740 Unit 2020 Object 8201
Program

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

Tauna Malhotra
3/26/10

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 4/2/2010
OFMB 2/3/10 3/30/10 4/2/10

[Signature] 4/5/10
Contract Dev. and Control 4/5/10

B. Legal Sufficiency:

[Signature] 4/7/10
Assistant County Attorney

**This amendment complies with
our review requirements.**

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT TO FINANCIALLY ASSISTED AGENCIES
CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE**

THIS AMENDMENT TO THE FINANCIALLY ASSISTED AGENCIES CONTRACT

(R2007-1928, November 6, 2007) made and entered into in Palm Beach County Florida, on this _____ day of _____ 2010 by and between PALM BEACH COUNTY, hereinafter referred to as "COUNTY" and **Center for Family Services of Palm Beach County, Inc.** hereinafter referred to as the AGENCY, a not-for-profit corporation, entitled to do business in the State of Florida, whose address is 4101 Parker Avenue, West Palm Beach, FL 33405.

WITNESSETH:

WHEREAS, the parties entered in a contract on **November 6, 2007**, which provided for the Traveler's Aid program which assists homeless individuals in returning back to homes out of the state; and

WHEREAS, the contract was extended and modified by Amendment 01 (**R-2008-1284**), Amendment 02 (**R-2008-2115**), Amendment 03 (**R-2009-0826**), Amendment 04 per (**R2009-1849**) and currently has an expiration date of September 30, 2010 **and**;

WHEREAS, the need exists to further amend the contract to add additional dollars of the Traveler's Aid program by modifying Article 3 – Payments and Exhibit B4 "Service/Program To Be Provided FY 2010 Financial Assistance Contract".

NOW THEREFORE, the above named parties hereby mutually agree that the contract is hereby amended as follows:

- I. Article 3 – Payments is amended to read "The COUNTY shall pay to the AGENCY for services rendered under this contract, an amount not to exceed **Three Hundred Eighty-Eight Thousand, Seven Hundred and Eighty Two Dollars (\$388,782)**."
- II. Exhibit B4 is hereby amended and replaced with Exhibit B5 attached hereto and made a part hereof.

OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this Fifth Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their officials thereupon duly authorized.

ATTEST:

Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of Florida

BOARD OF COUNTY COMMISSIONERS

BY: _____
Clerk & Comptroller

BY: _____
Burt Aaronson, Chair

WITNESS:

Yolanda Perez
Signature

Yolanda Perez
Name Typed

59-1084179
Agency's Federal ID Number

AGENCY:

The Center For Family Service of PBC
Agency's Name Typed

BY Dorla Leslie
Signature

Dorla Leslie
Agency's Signatory Name Typed

Executive Director
Agency's Signatory Title Typed

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Assistant County Attorney

APPROVED AS TO TERMS AND CONDITIONS
Department of Community Services

By: Channell Wilkins
Channell Wilkins, Director

SERVICE/PROGRAM TO BE PROVIDED FY 2010
FINANCIAL ASSISTANCE CONTRACT

Agency: Center for Family Services of Palm Beach County, Inc.

Program Name and Definition of Unit of Service	Unit Cost	Total Cost Of Service
Service/Program: Individual & Family Counseling A unit of service is one (1) hour of counseling or assessment in individual, group, or family sessions generally not more than one (1) time per week.	78.06	76,812
Service/Program: DUI/Early Intervention Program Unit of Service is defined as one(1) hour and may include individual or group counseling or case management or drug screening.	50.83	49,792
Service/Program: SAFE Kids A unit of service is defined as one (1) hour and may include clinical evaluation, individual/conjoint/family therapy, crisis intervention, or case management services.	63.62	37,589
Service/Program: Emergency Assistance/REACH Pat Reeves Village A unit of service will be a night of shelter and may include case management, assessment services, action plan development, information and referral phone linkage services, transportation, food and clothing.	10.23	109,936
Service/Program: Traveler's Aid A unit of service shall include all cost pertaining to transporting the individual home out of the area. This includes a non-refundable bus ticket, case management and accounting services for meeting with client, processing greyhound checks, purchasing ticket, and ensuring that the client leaves on the bus. the unit of service also includes travel and telephone cost incurred during the process of serving the clients.	201.04	44,470
Service/Program: Homeless Intervention Program A unit of service will be any of the following: Night of shelter, food voucher, bus pass, meal, clothing, assessment/action plan an hour of case management/tutoring/rent/utility assistance/screening, and referrals.	5.49	70,183
<u>TOTAL CONTRACT</u>		<u>388,782</u>