

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>75,000</u>	_____	_____	_____	_____
External Revenue	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>75,000</u>	_____	_____	_____	_____
# ADDITIONAL FTS POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget: Yes X No
 Budget Account No.: Fund 0001 Dept. 148 Unit 1331 Obj. 3401
 Program Code HS11 Program Code: FY10

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Taruna Malhotra
 Departmental Fiscal Review 3/26/10

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

N. D. [Signature] 4/2/2010
 OFMB 3/23/10 3/30/10 4/1/10

A. J. [Signature] 4/5/10
 Contract Administration 4/5/10

B. Legal Sufficiency:

This amendment complies with our review requirements.

[Signature] 4/7/10
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT TO
CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE**

THIS AMENDMENT TO THE CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE (R2009 1252; dated August 18, 2009) made and entered into at West Palm Beach Florida, on this _____ day of _____, 2010 by and between PALM BEACH COUNTY, a political subdivision of the State of Florida hereinafter referred to as "COUNTY" and The Center for Family Services of Palm Beach County, Inc. hereinafter referred to as the AGENCY, a not-for-profit corporation, entitled to do business in the State of Florida, whose address is The Center for Family Services of Palm Beach County, Inc., 4101 Parker Avenue, West Palm Beach, Florida 33405.

WITNESSETH:

WHEREAS, the Center for Family Services of Palm Beach County, Inc. has had an increased demand for emergency shelter services to homeless families; whereas the need exists to amend the contract to increase the total contract amount.

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on August 18, 2009 is hereby amended as follows:

- I. Article 3 is hereby amended to read, an amount not to exceed One Hundred Twenty-Two Thousand Five Hundred Fourteen Dollars (\$122,514).
- II. Exhibit "A" is hereby replaced by "A-1" attached hereto and made a part thereof.
- III. Exhibit "C" is hereby replaced by "C-1" attached hereto and made a part thereof.

OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this First Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

Sharon R. Bock, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of
Florida**

BOARD OF COUNTY COMMISSIONERS

BY: _____
Clerk & Comptroller

BY: _____
Burt Aaronson, Chair

WITNESS:

AGENCY:

Yolanda Perez
Signature

The Center for Family Services of Palm
Beach County, Inc.
AGENCY's Name Typed

Yolanda Perez
Name Typed

BY: Dorla Leslie
Signature

59-1084179
AGENCY's Federal ID Number

Dorla Leslie
AGENCY's Signatory Name Typed

Executive Director
AGENCY's Signatory Title Typed

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

**APPROVED AS TO TERMS AND CONDITIONS
Department of Community Services**

Assistant County Attorney

By: Channell Wilkins
Channell Wilkins
Director, Community Services

SCOPE OF WORK

BACKGROUND INFORMATION:

This contract is being developed as a result of a Board Directive regarding homelessness and accessing information and services after hours for families.

DESCRIPTION OF EMERGENCY SHELTER WITH THE CENTER FOR FAMILY SERVICES OF PALM BEACH COUNTY, INC. AS OUTLINED IN EXHIBIT B:

Emergency Shelter and Support Services will be provided to homeless individuals/families with priority given to Homeless Outreach Team (HOT) referrals. These individuals/families will be placed through Project REACH, an Emergency Shelter Program for The Center for Family Services of Palm Beach County. Priority will be given to those homeless families referred after 5 PM or on weekends. The services to be provided are outlined in the proposal (**Exhibit B**). Maximum annual expenses are: Emergency Shelter Placement, including hotel/motels and apartments/utilities at \$113,234, Food at \$7,840 and Bus Passes at \$1,440. The total amount available for Emergency Shelter and Support Services is not to exceed \$122,514.

STANDARDS OF CARE

The provider must comply with the Standards of Care related to emergency shelter. (**Exhibit F**).

MONITORING / REPORTING:

A monthly desk audit by the County will be completed to determine programmatic and fiscal compliance.

Monitoring of Emergency Shelter will be completed by the County annually.

BILLING / PAYMENTS:

By the 10th of each month the following must be submitted for payment:

1. For Emergency Shelter, Food, and Bus Pass reimbursement, the Provider must submit (**Exhibit D**) which includes: Adult name, children's name, Social Security Number, Service(s) and Cost
2. Invoices, utility bills, and rental agreements should accompany requests for payment.
3. (**Exhibit E**) must be submitted on agency letterhead certifying all expenses.

All invoice billings for services relative to this agreement must be submitted to Human Services by September 30, 2010.

Budget

Center for Family Services

After Hours Homeless Program Budget 10/1/2009 – 9/30/2010

	Total Annual Expense
Motel Rooms	\$113,234.00
Food	\$7,840.00
Bus Passes	<u>\$1,440.00</u>
Total	\$122,514.00

Note: Contract does not require monthly obligation, however, total dollars must be met by 9/30/2010.