

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

3H-1

Meeting Date: April 20, 2010

☒ [X] Consent

☐ [ ] Regular

☐ [ ] Ordinance

☐ [ ] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: An annual contract with Robling Architecture Construction, Inc. for the construction of Pavilions, Shelters, and Sheds in an amount not to exceed \$499,999.

**Summary:** This contract is for one (1) year and is an indefinite-quantity contract with a maximum value of \$499,999. The contract will terminate when a total of \$499,999 in work orders are issued or when the one-year time frame has expired, whichever occurs first. The contract provides for up to four (4) – one (1) year renewals, each for a not-to-exceed amount of \$499,999, at the sole option of the County. Staff will review the status of the contractor's certifications annually, prior to renewal, to ensure the firm remains qualified under the original terms and conditions of the contract. The work consists of the construction of picnic pavilions, shelters, or storage sheds and associated site improvements. Any work performed will be in accordance with the Contract and the unit-pricing listing. The specific magnitude of the work shall be determined by individual work orders issued by Palm Beach County. The Small Business Enterprise (SBE) goal is 15%, and will be tracked cumulatively for each work order issued. Robling Architecture Construction, Inc. is a certified SBE Contractor and is a Palm Beach County company. (FD&O Admin) Countywide (JM)

**Background and Justification:** Bids were opened on February 18, 2010, for Annual Contract: Pavilions, Shelters, and Sheds and Robling Architecture Construction, Inc. submitted the lowest responsible and responsive bid.

**Attachments:**

Contract

Contract available in County Administrator's Office

Recommended by:

Armen Woz  
Department Director

3/26/10  
Date

Approved by:

[Signature]  
County Administrator

4/19/10  
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2010	2011	2012	2013	2014
Capital Expenditures	0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	<del>0</del>	0	0	0	0
# Additional FTE Positions (Cumulative)	—	—	—	—	—

Is Item Included in Current Budget? Yes x No   

Budget Account No: **Not applicable**

Reporting Category                                 

Recommended Sources of Funds/Summary of Fiscal Impact:

~~\*~~ Potential maximum fiscal impact is \$499,999. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects. This contract includes language applying requirements of the IG Ordinance including the application of the IG fee.

Departmental Fiscal Review:   

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

                                 4/8/10  
OFMB  
4/1/10

                                 4/6/10  
Contract Dev. and Control  
E. Jones 4/6/10

A. Legal Sufficiency:  
                                 4/8/10  
Assistant County Attorney

This Contract complies with our contract review requirements.

A. Other Department Review:

    
Department Director

This summary is not to be used as a basis for payment.