

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: April 20, 2010 Consent [] Regular [X]
Public Hearing []

Submitted By: Water Utilities Department
Submitted For: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the appointment of one (1) at-large member to the Glades Utility Authority (GUA) Board.


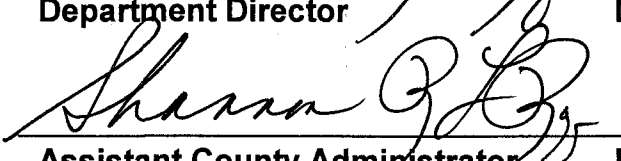
<u>Nominee</u>	<u>Seat</u>	<u>Requirements</u>
Stacie J. Rimes	County Appointee	Resides in GUA Service Area

Summary: On June 16, 2009, the Board of County Commissioners adopted Resolutions No. R2009-1033 through R2009-1035 and approved an Interlocal Agreement establishing the Glades Utility Authority (GUA). The GUA is a regional partnership between Palm Beach County and the cities of Belle Glade, Pahokee, and South Bay formed to provide sustainable water and wastewater services to the citizens of the three Glades cities and surrounding unincorporated areas. Pursuant to the Agreement, three members of the seven member board are appointed by the Palm Beach County Board of County Commissioners. One County-appointed seat has recently been vacated by Michael Jackson. Ms. Stacie J. Rimes has expressed a desire to fill this vacancy and meets the requirements of the seat. These requirements are: to be appointed by the Board of County Commissioners and reside within the GUA service area. District 6 (MJ)

Background and Justification: The Glades Utility Authority Board was established through an Interlocal Agreement between the Tri-Cities and Palm Beach County to administer and execute the provisions of the GUA Agreement and governs the operations of the GUA.

Attachments:

1. Resume of Ms. Stacie J. Grimes

Recommended By:		4/15/2010
	Department Director	Date
Approved By:		4/15/2010
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Budget Account No.: **Fund** **Dept** **Unit** **Object**

Is Item Included in Current Budget? **Yes** **No**

Reporting Category


B. Recommended Sources of Funds/Summary of Fiscal Impact:

No Fiscal Impact


C. Department Fiscal Review: Sharon By 4/15/2010

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 <hr/> OFMB <u>4/15/10</u>	<hr/> NA Contract Development and Control
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B. Legal Sufficiency:



 Assistant County Attorney 4/19/10

C. Other Department Review:

 Department Director

STACIE J. RIMES

240 ROYAL PALM WAY, BELLE GLADE, FL 33430
PH-(561) 261-1578 EMAIL:STACIEJORIMES@BELLSOUTH.NET

PROFESSIONAL EXPERIENCE

1995-2001 Positions varying at the City of Belle Glade including: **Accounting Clerk, Assistant to the Finance Director, Systems Programmer**, City of Belle Glade, FL

2001-2003 **Assistant Finance Director**, City of Belle Glade, Belle Glade, FL

Supervised staff including selecting or recommending selection, training, assigning and evaluating work, counseling, disciplining, and terminating or recommending termination. Assisted the Finance Director with planning, controlling, budgeting, evaluating, developing policy and procedures, and reporting; acts in Finance Directors behalf in his/her absence. Assisted customers, staff and other departments with budget, finance, or related problems. Monitored grant processes; ensured grant expenditures adhere to laws, rules, and other requirements. Monitored expenditures for compliance with financial policy and procedures; adjusts or corrects as necessary. Developed memos, letters, or other correspondence to staff agencies, state or local officials, customers, businesses, or others. Attended or conducted staff meetings to exchange information; attended in-service training and technical or professional classes, seminars, or conferences to improve technical or professional skills. Gathered and maintained information to support periodic and special reports documenting finance activities and events.

2003-2005 **Director of Finance**, City of Belle Glade, Belle Glade, FL

Supervised staff including recommending selection, training, assigning and evaluating work, disciplining, and terminating or recommending termination. Researched and monitored state or local laws or rules regarding accounting policies and practices. Directed all financial functions such as receipts, disbursements, purchasing, grants, investments, debt, risk management, billing, licensing, pensions, and cash flow. Developed City budget and administered budget in accordance with established requirements. Established and maintained relations with financial agencies. Provided technical financial guidance to city departments, elected and appointed officials, and other interested agencies; oversaw auditing, controlling, or other accounting for all budgeted funds. Directed all department administrative functions such as training, records, reports, and supplies. Directed the collection and maintenance of information to support periodic and special reports documenting department activities and events. Attended or conducted staff or executive meetings to exchange information or negotiate matter affecting the department or organization.

2005- Present **Accountant**, Rio-Bak Corporation, Wellington, FL

Perform all required accounting function of the company in a timely and accurate manner. Provide reports and schedules to the company's CPA firm in preparation of all financial statements. Proficient in computer software systems for the preparation of Rio-Bak's reports, spreadsheets, and other accounting analysis that may be required by management. Responsible for the accurate and timely preparation of weekly field and office payrolls, making proper federal, state and 401K deposits into respective accounts. Accumulate job cost data from weekly payroll reports, materials and subcontract billings in order to prepare weekly cost reports for each project. Maintain all company operation, payroll, savings and investment banking accounts including deposits, disbursements and balancing.

EDUCATION

- ❖ Indiana University, Bloomington, IN 1994
- ❖ Palm Beach Community College, Lake Worth, FL 1994-1996
- ❖ Bachelor of Business Administration, Florida Atlantic University, Boca Raton, FL 1996-2000

ACCOMPLISHMENTS

- ❖ Awarded Comprehensive Annual Financial Report from GFOA
- ❖ Nominated for finance director of the year, Florida league of Cities, Inc. 2005