

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

MEETING DATE: 05/04/10

Consent

Regular

Ordinance

Public Hearing

Department: Equal Opportunity

Submitted By: Equal Opportunity

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: A) A modification to an Award/Contract [R2009-1058] (Charge Resolution Contract No. EECCN090037, Modification No. 1) with the U. S. Equal Employment Opportunity Commission (EEOC) allowing the Office of Equal Opportunity to receive revenue in the total amount of \$99,900 as payment for processing and resolving employment discrimination complaints. B) A budget amendment of \$18,900 in the EEOC Fund to adjust the budget to the actual grant award.

Summary: Execution of this contract modification is required so that OEO can receive payment for processing and resolving complaints of employment discrimination pursuant to the Worksharing Agreement with the EEOC. This Charge Resolution Contract is for FY 2009-2010 and is in the amount of \$99,900 (\$97,350 - charge processing; \$1,150 Intake Services, and \$1,400 - attendance at EEOC sponsored annual training). EEOC Charge Resolution Contracts for all Fair Employment Practices Agencies nationwide provide payment at a rate of \$550 per charge. OEO's contract is for a total of 177 charges. (Countywide)(TKF)

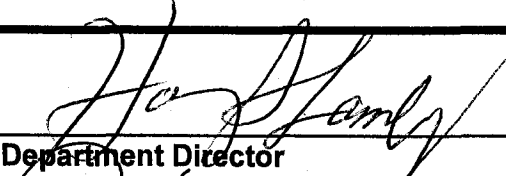
Background and Policy Issues: On August 15, 1995, the BCC enacted an ordinance prohibiting discrimination in employment, granting OEO investigative and enforcement authority, and authorizing OEO to become a referral agency for the federal government. In each subsequent fiscal year, the BCC has approved Charge Resolution Contracts between the OEO and EEOC.


Execution of this contract modification is necessary in order for OEO to receive payment for the processing and investigation of employment discrimination complaints that are filed under federal employment discrimination statutes and Palm Beach County's Equal Employment Ordinance.

The EEOC contract is retroactive to October 1, 2009. EEOC distributed the FY 2009-2010 contracts to state and local agencies via letter dated March 25, 2010. (The contract was received by OEO on March 30, 2010). Expedited approval is needed to meet national contract award deadlines as established by EEOC. Pursuant to the instructions in the EEOC transmittal letter, OEO has requested an extension to the deadline for submission of the signed contracts.

Attachments:

1. EEOC Transmittal Letter
2. EEOC Award/Contract
3. Standard Form 30 (2)
4. OEO Letter to EEOC re: Extension of Submission Deadline

Recommended by:  Date 04-12-2010
 Department Director

Approved by:  Date 4/14/10
 Assistant County Administrator



U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION
Washington, D.C. 20507
MAR 25 2010

PALM BEACH COUNTY
OFFICE OF
EQUAL OPPORTUNITY
10 MAR 30 AM 9:54

Office of the Chief Financial Officer

Palm Beach County Office of Equal Opportunity
Attn: FEPA Director
215 North Olive Avenue, Suite 130
West Palm Beach, FL 33401

RE: Contract No. EECCN090037, Modification No. 0001

Dear FEPA Director:

Enclosed are two (2) copies of the Standard Form (SF) 30 and one (1) copy of the entire contract and all attachments.

In order to expedite the execution of this contract, please return two (2) signed copies of the SF 30 only within ten (10) days from receipt of this letter to the following address:

**Equal Employment Opportunity Commission
Acquisition Services Division
131 M Street, NE, 4th Floor
Washington, DC 20507
Attn: Anthony R. Price, Contracting Officer**

It is essential that you adhere to the timely submission of the fully executed copies of the signed SF 30. Any request for extension should be made via telephone or in writing. Facsimile requests are acceptable. Our facsimile telephone number is (202) 663-4178.

The single contract document with all attachments is for your records.

Upon execution by the Government, one (1) fully executed copy of the contract will be returned to you for your files.

If you have any questions, please call me on (202) 663-4218.

Sincerely,

Anthony R. Price, Contracting Officer
Acquisition Services Division

Enclosure(s)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 10/01/2009	4. REQUISITION/PURCHASE REQ. NO. See Lines	5. PROJECT NO. (If applicable)
6. ISSUED BY EEOC 131 M Street, N.E. 4th Floor Washington, DC 20507	CODE CFASD	7. ADMINISTERED BY (If other than item 6) Equal Employment Opportunity Commission Miami District Office One Biscayne Tower Suite 2700 2 South Biscayne Boulevard Miami, FL 33131	CODE FPMIA

8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, state and ZIP Code) PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS 215 NORTH OLIVE AVENUE, SUITE WEST PALM BEACH, FL 33401	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	X	10A. MODIFICATION OF CONTRACT/ORDER NO. EECCN090037
		10B. DATED (SEE ITEM 11) 07/21/2009
CODE 596000785	FACILITY CODE 001	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended,

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
2010-01-FPSLP-SLCR-2510

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) CLAUSE H.10

E. IMPORTANT: Contractor is not, is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
PURPOSE: EXERCISE OPTION YEAR 1. PURSUANT TO CLAUSE H.10 OPTION TO EXTEND THE TERM OF THE CONTRACT, THE GOVERNMENT HEREBY EXERCISES OPTION YEAR 1 TO EXTEND CONTRACT PERFORMANCE FOR A PERIOD OF TWELVE (12) MONTHS COMMENCING OCTOBER 1, 2009.

Approved as to terms and conditions

Approved as to form and Legal Sufficiency

Harry E. Lamb, Jr., Director, OEO

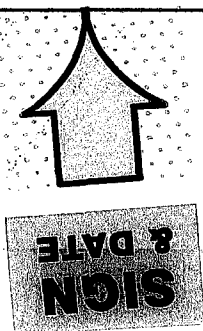
Tammy K. Fields, Asst. Col. Atty.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Burt Aaronson, Chairman, BCC	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Anthony Price Contracting Officer
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA By _____ (Signature of Contracting Officer)	16C. DATE SIGNED

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA FAR (48 CFR) 53.243



AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 10/01/2009	4. REQUISITION/PURCHASE REQ. NO. See Lines		5. PROJECT NO. (If applicable)
6. ISSUED BY EEOC 131 M Street, N.E. 4th Floor Washington, DC 20507		CODE CFASD	7. ADMINISTERED BY (If other than Item 6) Equal Employment Opportunity Commission Miami District Office One Biscayne Tower Suite 2700 2 South Biscayne Boulevard Miami, FL 33131		CODE FPMIA
8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, state and ZIP Code) PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS 215 NORTH OLIVE AVENUE, SUITE WEST PALM BEACH, FL 33401			(X)	9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
			X	10A. MODIFICATION OF CONTRACT/ORDER NO. EECCN090037	
				10B. DATED (SEE ITEM 11) 07/21/2009	
CODE 596000785		FACILITY CODE 001			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended,

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
2010-01-FPSLP-SLCR-2510

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) CLAUSE H.10

E. IMPORTANT: Contractor is not, is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
PURPOSE: EXERCISE OPTION YEAR 1. PURSUANT TO CLAUSE H.10 OPTION TO EXTEND THE TERM OF THE CONTRACT, THE GOVERNMENT HEREBY EXERCISES OPTION YEAR 1 TO EXTEND CONTRACT PERFORMANCE FOR A PERIOD OF TWELVE (12) MONTHS COMMENCING OCTOBER 1, 2009.

Approved as to terms and conditions

Approved as to form and
Legal Sufficiency

Harry L. Lamb, Jr., Director, OEO

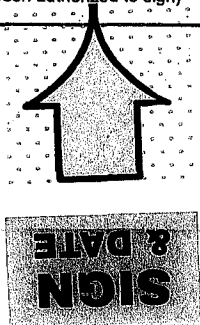
Tammy K. Fields, Asst. Col. Atty.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Burt Aaronson, Chairman, BCC		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Anthony Price Contracting Officer	
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA By _____ (Signature of Contracting Officer)	16C. DATE SIGNED

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA FAR (48 CFR) 53.243



AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 10/01/2009	4. REQUISITION/PURCHASE REQ. NO. See Lines		5. PROJECT NO. (If applicable)
6. ISSUED BY EEOC 131 M Street, N.E. 4th Floor Washington, DC 20507		CODE CFASD	7. ADMINISTERED BY (If other than Item 6) Equal Employment Opportunity Commission Miami District Office One Biscayne Tower Suite 2700 2 South Biscayne Boulevard Miami, FL 33131		CODE FPMIA
8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, state and ZIP Code) PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS 215 NORTH OLIVE AVENUE, SUITE WEST PALM BEACH, FL 33401			(X)	9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
			X	10A. MODIFICATION OF CONTRACT/ORDER NO. EECCN090037	
				10B. DATED (SEE ITEM 11) 07/21/2009	
CODE 596000785		FACILITY CODE 001			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
2010-01-FPSLP-SLCR-2510

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) CLAUSE H.10

E. IMPORTANT: Contractor is not, is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
PURPOSE: EXERCISE OPTION YEAR 1. PURSUANT TO CLAUSE H.10 OPTION TO EXTEND THE TERM OF THE CONTRACT, THE GOVERNMENT HEREBY EXERCISES OPTION YEAR 1 TO EXTEND CONTRACT PERFORMANCE FOR A PERIOD OF TWELVE (12) MONTHS COMMENCING OCTOBER 1, 2009.

Approved as to terms and conditions

Approved as to form and
Legal Sufficiency

Harry L. Lamb Jr.
Harry L. Lamb Jr., Director, OEO

Tammy K. Fields, Asst. Co. Atty.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Burt Aaronson, Chairman, BCC		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Anthony Price Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA By (Signature of Contracting Officer)	16C. DATE SIGNED

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA FAR (48 CFR) 53.243



Table of Contents

<u>Section</u>	<u>Description</u>	<u>Page Number</u>
O	Commercial Clauses.....	1
A	Solicitation/Contract Form.....	3
B	Supplies or Services and Prices/Costs.....	3
C	Descriptions/Specifications/Statement of Work.....	4
D	Packaging and Marking.....	5
E	Inspection and Acceptance.....	5
F	Deliveries or Performance.....	5
G	Contract Administration Data.....	5
H	Special Contract Requirements.....	5
I	Contract Clauses.....	6
J	List of Attachments.....	6

Summary Info Continuation Page
Continuation Sheet

Section A - Solicitation/Contract Form

Section B - Supplies or Services and Prices/Costs

EFFECTIVE AS OF THE DATE OF THIS MODIFICATION, CONTRACT NO. EECCN090063 IS REVISED AS FOLLOWS:

Number	Commodity Name	Quantity	Unit of Issue	Unit Price	Total Cost (Incl. disc. and tax)
4	OPTION YEAR 1: TITLE VII, ADEA, AND ADA	Original : 0.000000		Original: \$0.0000	Original:\$0.00
	CHARGE RESOLUTIONS	Change: 177.000000		Change: \$550.0000	Change: \$97,350.00
		Total : 177.000000	EA	Total: \$550.0000	Total: \$97,350.00

Period of Performance: 10/01/2009 - 09/30/2010

Description:SEE SECTION B, PAGE B-1 FOR LINE ITEM DESCRIPTION.

Delivery Schedule:

Delivery Number Delivery Date Quantity

Number	Commodity Name	Quantity	Unit of Issue	Unit Price	Total Cost (Incl. disc. and tax)
5	OPTION YEAR 1: TITLE VII, ADEA, AND ADA	Original : 0.000000		Original: \$0.0000	Original:\$0.00
	INTAKE SERVICES	Change: 23.000000		Change: \$50.0000	Change: \$1,150.00
		Total : 23.000000	EA	Total: \$50.0000	Total: \$1,150.00

Period of Performance: 10/01/2009 - 09/30/2010

Description:PROVIDE INTAKE SERVICES FOR CHARGES, WITH AFFIDAVITS, FILED DURING THE PERIOD OCTOBER 1, 2009 TO SEPTEMBER 30, 2010, AT A PRICE OF \$50 PER CHARGE.

Delivery Schedule:

Delivery Number Delivery Date Quantity

Number	Commodity Name	Quantity	Unit of Issue	Unit Price	Total Cost (Incl. disc. and tax)
6	OPTION YEAR 1: FY 2010 EEOC/FEPA	Original : 0.000000		Original: \$0.0000	Original:\$0.00
	TRAINING CONFERENCE	Change: 1.000000		Change: \$1,400.0000	Change: \$1,400.00

Number	Commodity Name	Quantity	Unit of Issue	Unit Price	Total Cost (Inc. disc. and (a))
		Total : 1.000000	LT	Total: \$1,400.0000	Total: \$1,400.00

Period of Performance: 10/01/2009 - 09/30/2010

Description: TRAINING TO FACILITATE SUCCESSFUL COMPLETION OF CONTRACT, WHICH MUST INCLUDE ATTENDANCE AT EEOC-SPONSORED ANNUAL CONFERENCE.

Delivery Schedule:

Delivery Number	Delivery Date	Quantity
-----------------	---------------	----------

AS A RESULT OF THIS MODIFICATION, THE TOTAL FUNDING IS INCREASED BY \$99,900.00 FROM \$74,500.00 TO \$174,400.00. EXCEPT AS STATED ABOVE, ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

Accounting Line Accounting and Appropriations Data:

4
2010-01-FPSLP-SLCR-2510
Original: \$0.00
Change: \$97,350.00
Total: \$97,350.00

5
2010-01-FPSLP-SLINTAKE-2510
Original: \$0.00
Change: \$1,150.00
Total: \$1,150.00

6
2010-01-FPSLP-SLTRNG-2510
Original: \$0.00
Change: \$1,400.00
Total: \$1,400.00

Accounting and Funding Total:

Previous Total: \$74,500.00
Modification Total: \$99,900.00
Grand Total: \$174,400.00

IDC Constraints Line Item

Line Number	Minimum Quantity	Minimum Amount	Maximum Quantity	Maximum Amount
4	0.000000	\$0.00	0.000000	\$0.00
5	0.000000	\$0.00	0.000000	\$0.00
6	0.000000	\$0.00	0.000000	\$0.00

Section C - Descriptions/Specifications/Statement of Work

Descriptions & Specifications

*IDC Constraints Document***Section D - Packaging and Marking***Packaging and Marking***Section E - Inspection and Acceptance***Inspection and Acceptance***Section F - Deliveries or Performance***Deliveries or Performance***PERIOD OF PERFORMANCE**

ITEM	START	END
4	10/01/2009	09/30/2010

PERIOD OF PERFORMANCE

ITEM	START	END
5	10/01/2009	09/30/2010

PERIOD OF PERFORMANCE

ITEM	START	END
6	10/01/2009	09/30/2010

Section G - Contract Administration Data*Contract Administration Data*
*Accounting Data***Section H - Special Contract Requirements***Special Contract Requirements*

Section I - Contract Clauses

Contract Clauses

Section J - List of Attachments

Exhibits and Attachments TOC

Exhibits

Line Item No. 4 Description – Option Year 1

Processing and Resolving, Title VII, ADEA, and ADA Charges. Each Charge must have been filed since October 1, 2004, (or since October 1, 2003, for each charge where a determination of reasonable cause is issued and the charge is processed through hearings and/or litigation) and resolved in accordance with a charge resolution plan if applicable.

In addition, listed below are the revised Sections of the contract:

Section C – **DESCRIPTIONS AND SPECIFICATIONS**

Section I, Paragraph A of the Statement of Work – Add the following statute: Genetic Information Nondiscrimination Act of 2008.

Section II, Paragraph B of the Statement of Work – The last sentence is revised to read as follows:

From: Upon execution, the Worksharing Agreement dated **10/25/2008**, is incorporated by reference into this contract.

To: Upon execution, the Worksharing Agreement dated **10/21/2009**, is incorporated by reference into this contract.

Section II, Paragraph E of the Statement of Work is revised to read as follows:

From: It is understood and expressly agreed to by both parties to this contract that all provisions of the EEOC's Contracting Principles for State and Local FEPA for Fiscal Year **2009** are incorporated in their entirety into this contract.

To: It is understood and expressly agreed to by both parties to this contract that all provisions of the EEOC's Contracting Principles for State and Local FEPA for Fiscal Year **2010** are incorporated in their entirety into this contract.

Section III, Paragraph C of the Statement of Work is revised to read as follows:

From: All charges submitted for credit under this contract shall be completed by the Contractor between **October 1, 2008** and **September 30, 2009** as follows:

To: All charges submitted for credit under this contract shall be completed by the Contractor between **October 1, 2009** and **September 30, 2010** as follows:

Section F - **DELIVERIES OR PERFORMANCE**

F.1 PERIOD OF PERFORMANCE

The period of performance in Paragraph F.1 is revised to read as follows:

From: **October 1, 2008** through **September 30, 2009**

To: **October 1, 2009** through **September 30, 2010**

F.2 TIME OF DELIVERY/DELIVERABLES

F.2.A.1 – The last sentence in Paragraph F.2.A.1 is revised to read as follows:

From: A determination not to award contract credit made may be reversed under the procedures set forth in Section III.B.5.a. of the **FY 2009** Contracting Principles.

To: A determination not to award contract credit made may be reversed under the procedures set forth in Section III.B.5.a. of the **FY 2010** Contracting Principles.

Paragraph F.2.A.2 is revised to read as follows:

From: Enter basic charge data into the FEPA IMS or successor system within five days of the Contractor's receipt of each charge as set forth in Section III.B.5.a of the **FY 2009** Contracting Principles in order to be eligible to receive contract credit.

To: Enter basic charge data into the FEPA IMS or successor system within five days of the Contractor's receipt of each charge as set forth in Section III.B.5.a of the **FY 2010** Contracting Principles in order to be eligible to receive contract credit.

The first sentence of Paragraph F.2.A.3 is revised to read as follows:

From: Provide EEOC with a list of final actions within a time frame agreed upon by the COTR and the Contractor, but usually no later than 30 days after the resolution of each charge to meet the requirement of Section III. B.2 of the **FY 2009** Contracting Principles.

To: Provide EEOC with a list of final actions within a time frame agreed upon by the COTR and the Contractor, but usually no later than 30 days after the resolution of each charge to meet the requirement of Section III. B.2 of the **FY 2010** Contracting Principles.

Paragraph F.2.B.4 is revised to read as follows

From: The Contractor must make timely and accurate submission to the EEOC of EEOC Form 322 and EEOC Form 472. All reports covering the first three quarters of the **FY 2009** contract must be received by the EEOC prior to September 30, **2009**.

To: The Contractor must make timely and accurate submission to the EEOC of EEOC Form 322 and EEOC Form 472. All reports covering the first three quarters of the **FY 2010** contract must be received by the EEOC prior to September 30, **2010**.

Section G – **CONTRACT ADMINISTRATION DATA**

Replace Section G.1 with the following:

G.1 CONTRACT ADMINISTRATION DATA

- A. Contracting Officer: See Block 20A of SF 26
- B. Inspection and Acceptance: See Section E of the Schedule
- C. Accounting and Appropriation Data: See Accounting Line Accounting and Appropriations Data
- D. Contracting Officer's Technical: Jacqueline McNair, Director
Representative Miami District Office
Telephone: (305) 808-1800
- E. Paying Office: See Block 12 of SF-26
- F. Program Director: Michael J. Dougherty, Director
State and Local Programs
Office of Field Programs
131 M Street, N.E., Fifth Floor
Washington, DC 20507
Telephone: (202) 663-4801

G.5 PAYMENT SCHEDULE

Paragraph G.5 is revised to read as follows:

- From: Upon contract execution, an advance payment invoice not to exceed fifty (50) percent of the **number of charge resolutions stated in the contract**, submitted by the Contractor. Subsequent payments will be based on the Contractor's actual production of accepted charge resolutions. The contractor can submit invoices for actual production on a quarterly basis (**April 10, July 10, and October 13, 2009**). No payment will be made until the contract and subsequent modifications, if any, are returned, properly executed, to the Equal Employment Opportunity Commission, Acquisition Services Division, **131 M Street, N.E., 4th Floor, Washington, D.C. 20507.**
- To: Upon contract execution, an advance payment invoice not to exceed fifty (50) percent of the **number of charge resolutions stated in the contract**, submitted by the Contractor. Subsequent payments will be based on the Contractor's actual production of accepted charge resolutions. The contractor can submit invoices for actual production on a quarterly basis (**April 10, July 10, and October 13, 2010**). No payment will be made until the contract and subsequent modifications, if any, are returned, properly executed, to the Equal Employment Opportunity Commission, Acquisition Services Division, **131 M Street, N.E., 4th Floor, Washington, D.C. 20507.**

Section H – SPECIAL CONTRACT REQUIREMENTS

Paragraph H.1 is revised to read as follows:

From: H.1 TITLE VII AND ADA CONFIDENTIALITY PROVISIONS

- A. The Contractor agrees to abide by the confidentiality provisions of Title VII and the ADA as those provisions are interpreted by the EEOC. The Contractor shall not make public in any manner whatever the following information if said information was obtained from the EEOC:
1. The existence of a Title VII and/or ADA charge filed by a particular charging party against a particular respondent, unless a Title VII and/or ADA lawsuit has been instituted,
 2. Information obtained by the EEOC pursuant to its investigation authority (Section 709(a)), unless a Title VII and/or ADA lawsuit involving that information has been instituted and,
 3. Things said or done by the parties (i.e. charging parties and respondents, and the EEOC) during the settlement efforts or conciliation of a charge, unless a Title VII and/or ADA lawsuit has been instituted.

To: H.1 TITLE VII, ADA, AND GINA CONFIDENTIALITY PROVISIONS

- A. The Contractor agrees to abide by the confidentiality provisions of Title VII., ADA, and GINA as those provisions are interpreted by the EEOC. The Contractor shall not make public in any manner whatever the following information if said information was obtained from the EEOC:
1. The existence of a Title VII, ADA, and/or GINA charge filed by a particular charging party against a particular respondent, unless a Title VII, ADA, and/or GINA lawsuit has been instituted,
 2. Information obtained by the EEOC pursuant to its investigation authority (Section 709(a)), unless a Title VII, ADA, and/or GINA lawsuit involving that information has been instituted and,
 3. Things said or done by the parties (i.e. charging parties and respondents, and the EEOC) during the settlement efforts or conciliation of a charge, unless a Title VII, ADA, and/or GINA lawsuit has been instituted.

Section J – LIST OF ATTACHMENTS

Section J is revised to incorporate Attachment D.

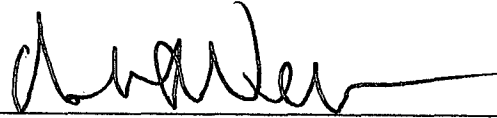
Attachment D - **Worksharing Agreement for FY 2010 - 1 Page**

FY 2010 EXTENSION OF WORKSHARING AGREEMENT

Inasmuch as there have been no substantive changes in the processes, procedures, statutes, policies or regulations that would adversely affect or substantially alter the worksharing arrangement between the U. S. Equal Employment Opportunity Commission Miami District Office and the Palm Beach County Office of Equal Opportunity, or that would affect the processing of charges filed under pertinent Federal, state or local statutes, the parties agree to extend the current worksharing agreement that was executed on October 29, 2008 through the FY 2010 Charge Resolution Contract Option Period (October 1, 2009 through September 30, 2010). This agreement, as well as the attendant Worksharing Agreement may be reopened and amended by mutual consent of the parties.

Date

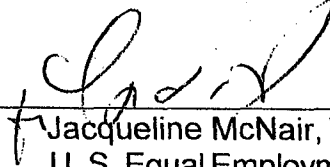
10/21/09



Robert Weisman, County Administrator
Palm Beach County, Florida

Date

10/21/09



Jacqueline McNair, District Director
U. S. Equal Employment Opportunity Commission
Miami District Office

FACSIMILE

To: Anthony R. Price
Contracting Officer

Of: Equal Employment Opportunity Commission

Fax: 202-663-4218

Pages: 2, including this cover sheet.

Date: March 30, 2010



Attached is a request for extension of time submitted by the Palm Beach County Office of Equal Opportunity regarding contract no. EECCN090037, Modification No. 1.

From the desk of...

Harry L. Lamb, Jr.
Director
Palm Beach County OEO
215 N. Olive Avenue, Suite 130
West Palm Beach, FL 33401
hlamb@pbcgov.org
www.pbcgov.org/equalopportunity



March 30, 2010

Mr. Anthony R. Price, Contracting Officer VIA Facsimile to: (202) 663-4178
Acquisition Services Division
U. S. Equal Employment Opportunity Commission
131 "M" Street, N.E. - 4th Floor
Washington, D. C. 20507

Office of Equal Opportunity

215 N. Olive Avenue, Suite
130

West Palm Beach, FL 33401

(561) 355-4884

FAX: (561) 355-4932

www.pbcgov.com/equalopportunity

■
**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair

Karen T. Marcus, Vice Chair

Jeff Koons

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

■
County Administrator

Robert Weisman

**RE: FY 2009-2010 FEPA Contract (Contract No. EECCN090037)
Palm Beach County Office of Equal Opportunity**

Dear Mr. Price:

This correspondence is to acknowledge receipt of the FY 2009-2010 FEPA Contract No. EECCN090037 and Standard Form (SF) 26. Pursuant to the instructions in your transmittal letter, it is requested that the Palm Beach County Office of Equal Opportunity be granted an extension of time within which to submit the signed contracts.

Pursuant to the Charter and Ordinances of Palm Beach County, Florida, all contracts must be approved by the Board of County Commissioners at a public meeting. We have prepared the required documents to have this contract approved by the Board of County Commissioners at the May 4, 2010 meeting. Upon approval, the contracts will be returned to the EEOC via overnight express delivery.

If you wish to discuss this matter, please reach me at (561) 355-2584 or via e-mail to: hlamb@pbcgov.org.

Sincerely,

A handwritten signature in cursive script, appearing to read "H. Lamb, Jr.", is written over a horizontal line.

Harry L. Lamb, Jr., Director

cc: EEOC, Miami District Office

"An Equal Opportunity
Affirmative Action Employer"