

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures	_____	_____	_____	_____
Operating Costs	<u>1,826,200</u>	_____	_____	_____
External Revenue	<u>(1,826,200)</u>	_____	_____	_____
Program Income (County)	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____
NET FISCAL IMPACT	<u>*</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTS POSITIONS (Cumulative)	_____	_____	_____	_____

Is Item Included In Current Budget: Yes X No _____
 Budget Account No.: Fund 1110 Dept. 143 Unit 1424 Obj. 8201
 Program Code various Program Period: GY08

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Adopt-A-Family: 1110-143-1424-8201-HP11-GY08 (\$1,826,200)

Departmental Fiscal Review: Tauna Malhotra
4/16/10

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

There is no fiscal impact on this item.

[Signature] 4/22/10
 OFMB 4/20/10 *MM 4/19/10*

[Signature] 4/22/10
 Contract Administration

B. Legal Sufficiency:

[Signature] 4/26/10
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.



MEMORANDUM

Palm Beach County, Department of Housing and Community Development

TO: Channell Wilkins, Director
Palm Beach County, Community Services Department

FROM: Edward W. Lowery, Director *EWL*
Palm Beach County, Housing and Community Development

DATE: March 10, 2010**RE: Instructions from HUD on HPRP Expenditure**

This is to advise you that the HUD Miami Field Office has instructed that expenditure of funds under all of the federally funded Recovery Act Programs must be done as expeditiously as possible and that the deadlines for expenditure of these funds which appear in the Notices and agreements should not be used to dictate the pace at which expenditures are made. This information was conveyed to HCD staff during a teleconference on February 10, 2010 with the Miami Field Office, led by Maria Ortiz-Hill, CPD Director, and was reinforced at a meeting held on Tuesday, February 23, where HUD was represented by Armando Fana, Director of the HUD Miami Field office, and Ms. Ortiz-Hill, among others.

HUD staff also specifically addressed the County's implementation of the Homeless Prevention and Rapid Re-Housing Program (HPRP), indicating that although the Notice and Contract specified that funds should be fully expended 3 years after HUD's execution of the agreement (for Palm Beach County July 2012), all effort should be made to expend the funds prior to that date. HCD is therefore advising that you review all of the activities being undertaken under the HPRP Program with a view to shorten their implementation timeframe. This includes amending the project implementation deadline date on all sub-grantee agreements, if possible, where this was stated as July 2012, to reflect an earlier date thereby fostering a more expeditious expenditure of funds.

Cc: Tammy Fields, Assistant County Attorney
Claudia Tuck, Director, Human Services
Elena Escovar, Planning Manager, HCD
Clement C. Clarke, Principal Planner HCD

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Housing & Community
Development

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**Palm Beach County
Board of County
Commissioners**

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**AMENDMENT TO
CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE**

THIS AMENDMENT TO THE CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE (R2009 0779; dated May 5, 2009) made and entered into at West Palm Beach Florida, on this _____ day of _____, 2010 by and between PALM BEACH COUNTY, a political subdivision of the State of Florida hereinafter referred to as "COUNTY" and Adopt-A-Family of the Palm Beaches, Inc. hereinafter referred to as Adopt-A-Family, a corporation, entitled to do business in the State of Florida, whose address is 1712 2nd Avenue North, Lake Worth, Florida 33460.

WITNESSETH:

WHEREAS, Adopt-A-Family has partnered with the County to provide services in support of the Palm Beach County Continuum of Care and Homeless Prevention Rapid Re-Housing Program; whereas the need exists to amend the contract.

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on September 24, 2009 is hereby amended as follows:

- I. Exhibit "B" is hereby replaced by "B-1" attached hereto and made a part thereof removing the reference to sustaining the program for a three-year period.

OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this Second Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and CONSULTANT has hereunto set his/her hand the day and year above written.


ATTEST:

Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida

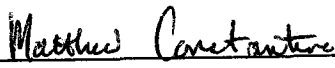
BOARD OF COUNTY COMMISSIONERS

BY: _____
Clerk & Comptroller

BY: 
Bar Aaronson, Chair
Robert Weisman, County Administrator
Per authority granted by R2009-0779

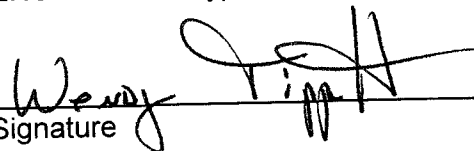
WITNESS:

CONSULTANT:


Signature

Adopt-A-Family of the Palm Beaches, Inc
AGENCY's Name Typed


Matthew Constantine
Name Typed

BY: 
Signature


Wendy Tippett
AGENCY's Signatory Name Typed

Executive Director
AGENCY's Signatory Title Typed

APPROVED AS TO FORM AND LEGAL SUFFICIENCY


Assistant County Attorney

APPROVED AS TO TERMS AND CONDITIONS
Department of Community Services

By: 
Channell Wilkins, Director

**EXHIBIT B1
SCHEDULE FOR PAYMENT AND UNITS OF SERVICES**

**Agency: Adopt-A-Family
Service/Program: Rapid Re-Housing**

Definition of a Unit of Service for Rapid Re-Housing Relocation & Stabilization	Number of Units of Service	Cost Per Unit of Service
A unit of service is defined as rapid re-housing services which encompasses staff utilization of cell phone, mileage, and case management and related services such as outreach and engagement, intake and assessment, program eligibility determination, development of housing and service plans, referral and linkage to housing placement, job placement assistance, legal assistance, credit repair and budgeting, mainstream resource referral and linkage, financial assistance, monitoring and evaluating program participant performance and data entry into CMIS	13,311.50	\$50
Mobilization- initial implementation of Rapid Re-Housing Program	1	\$154,140

Rapid Re-Housing Maximum Amount Authorized **\$ 665,575**

Mobilization Maximum Amount Authorized **\$154,140**

Leasing Deposits and Utility Maximum Amount Authorized **\$ 1,006,485**

Total Housing Relocation & Stabilization & Financial Assistance **\$1, 826,200**

Unit Cost expenses shall mean the actual expenses as authorized by the COUNTY pursuant to this contract, and reasonably incurred by Adopt-A-Family directly in connection with Adopt-A-Family's performance of its duties and Scope of Work pursuant to this Contract. Mobilization funds must be expended on Rapid Re-Housing eligible activities as defined by HUD. Any mobilization funds carried forward will be expended on Rapid Re-Housing participants. Reimbursement for leasing costs will be based on actual costs not to exceed current Fair Market Rent (FMR). Reimbursement for security and utility deposits will be based on actual costs. All expenditures and activities must be in compliance as set forth in Title XII American Recovery and Investment Act of 2009.