Agenda Item: **3E-3**

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

			OUMINANT			
Meeting Date: May		[X]	Consent	[]	
Department				-	-	_
Submitted By:	Community Serv	<u>vices</u>				
Submitted For:					===	=======================================
Motion and Title: St to the Contract for P Beaches, Inc. (R2009 2012, allowing for an	aff recommends rovision of Finand 9-0799), for the po	motion cial Ass eriod of	sistance with a October 1, 2	Ado _l 009,	pt-A	A-Family of the Palm
Summary: On Februinstruction to expendidentified in Notices HUD's instructions, that three-year period. On three years, but fination contract period. The amendment. These Services) Countywid	Recovery Act fur and Agreements his amendment re Ongoing case ma ancial assistance contract amou are Federal fur	nds as o to dicta moves t nageme can b nt of S	quickly as poste the requirement services in expended 1,826,200 re	sible exp nt to nay l prio emai	e a en su be r to	nd not use deadlines diture. As a result o istain the program for necessary for the ful o the full three-year unchanged by this
Background and J 2009 (ARRA) signed intended to provide a downturn. Palm Bea Federal Stimulus P Commissioners deleg sub-grantee agreemed (HPRP). The BCC all the HPRP program Homeless Prevention Evaluation and admithrough a Housing I Services coordinates Treasure Coast coordinates Homeless Management.	by the President stimulus to the Uch County was a lan. On May gated authority to ents related to H so approved the land ensure compan Services, Rappinistrative cost. Relocation and Services the Homeless ordinates HPRP's	t of the J.S. eco allocated the Co omeles Departn pliance Adopt-Atabiliza Prevers record	United States nomy in the war 1 \$2,823,871 and 1 \$2,823,8	s on vake in H 99), rator Rappunit Preservices retinated in the contract of th	Fe of IPF the ror or	bruary 17, 2009 was the current economic RP funding under the Board of County his designee to sign Re-housing Program Services to administer lations. HPRP funds Data Collection and Re-Housing Division of Humar and 211 Palm Beach
Attachments: 1. Amendment No. 1 2. Memorandum from Development				lous	ing	and Community
Recommended By:	Department Dire	ector				<u>4//5/10</u> Date

II. FISCAL IMPACT ANALYSIS

A. Fi	ve Year Summary o	of Fiscal Impa	act:		
Fisca	l Years	2010	2011	<u>2012</u>	<u>2013</u>
Opera Exter Progr	ral Expenditures ating Costs raal Revenue ram Income (Count nd Match (County)	(<u>826,200</u> (<u>826,200</u>) y)			
NET	FISCAL IMPACT	*	0	<u>-u-</u>	
	DITIONAL FTS TIONS (Cumulative)	November		
	m Included In Curre et Account No.:	Fund 1110	Dept. <u>143</u>		Obj. <u>8201</u> eriod: <u>GY08</u>
B.	Recommended So	ources of Fur	nds/Summary	of Fiscal Im	ıpact:
	Adopt-A-Family: 1			` `	3,200)
	Departmental Fisca	al Review:	Tayuna	Malhoha	<u> </u>
		III. REV	IEW COMME	NTS	,
A.	OFMB Fiscal and				
	JO OFM	100) 4/2 B Var 4120110	210 101/100	Contract A	dministration 41201
B.	Legal Sufficiency		4		
0	Assistant (Sounty Attor	//O ney		
C.	Other Department	t Review:			
	Departmen	t Director			
	This summary is no	ot to be used a	as a basis for	payment.	



Housing & Community Development

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MEMORANDUM

Palm Beach County, Department of Housing and Community Development

TO: Channell Wilkins, Director

Palm Beach County, Community Services Department

FROM: Edward W. Lowery, Director

Palm Beach County, Housing and Community Development

DATE: March 10, 2010

RE: Instructions from HUD on HPRP Expenditure

This is to advise you that the HUD Miami Field Office has instructed that expenditure of funds under all of the federally funded Recovery Act Programs must be done as expeditiously as possible and that the deadlines for expenditure of these funds which appear in the Notices and agreements should not be used to dictate the pace at which expenditures are made. This information was conveyed to HCD staff during a teleconference on February 10, 2010 with the Miami Field Office, led by Maria Ortiz-Hill, CPD Director, and was reinforced at a meeting held on Tuesday, February 23, where HUD was represented by Armando Fana, Director of the HUD Miami Field office, and Ms. Ortiz-Hill, among others.

HUD staff also specifically addressed the County's implementation of the Homeless Prevention and Rapid Re-Housing Program (HPRP), indicating that although the Notice and Contract specified that funds should be fully expended 3 years after HUD's execution of the agreement (for Palm Beach County July 2012), all effort should be made to expend the funds prior to that date. HCD is therefore advising that you review all of the activities being undertaken under the HPRP Program with a view to shorten their implementation timeframe. This includes amending the project implementation deadline date on all sub-grantee agreements, if possible, where this was stated as July 2012, to reflect an earlier date thereby fostering a more expeditious expenditure of funds.

Cc: Tammy Fields, Assistant County Attorney Claudia Tuck, Director, Human Services Elena Escovar, Planning Manager, HCD Clement C. Clarke, Principal Planner HCD

S:\2008_09\HPRP\Correspondences\HUD Instructions re. Expenditure.doc

AMENDMENT TO CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE

THIS AMENDMENT TO THE	HE CONTRACT F	OR PROVISION	OF FINANCIAL
ASSISTANCE (R2009 0779 d	lated May 5, 2009) i	made and entered i	into at vvest Paim
Reach Florida on this	dav of	,2010 by ar	id between PALIVI
REACH COUNTY a political s	subdivision of the S	tate of Florida nere	maner referred to
as "COUNTY" and Adopt-A-Fa	amily of the Palm Be	eaches, In <u>c.</u> hereina	iner referred to as
Adopt-A-Family, a corporation	n, entitled to do bus	siness in the State	of Florida, whose
address is 1712 2 nd Avenue No	orth, Lake Worth, Flo	orida 33460.	

WITNESSETH:

WHEREAS, Adopt-A-Family has partnered with the County to provide services in support of the Palm Beach County Continuum of Care and Homeless Prevention Rapid Re-Housing Program; whereas the need exists to amend the contract.

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on September 24, 2009 is hereby amended as follows:

I. Exhibit "B" is hereby replaced by "B-1" attached hereto and made a part thereof removing the reference to sustaining the program for a three-year period.

OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this Second Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and CONSULTANT has hereunto set his/her hand the day and year above written.

ATTEST:	
Sharon R. Bock, Clerk & Comptroller	PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida
BY:Clerk & Comptroller	Burt Aaronson, County Administrator Per authority granted by R2009-0779
WITNESS:	CONSULTANT:
Matthew Constantine Matthew Constantine	Adopt-A-Family of the Palm Beaches, Inc AGENCY's Name Typed
Name Typed	Signature \(\bigvee \\ \bigvee \\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
	Executive Director AGENCY's Signatory Title Typed

APPROVED AS TO FORM AND

Assistant Courty Attorney

APPROVED AS TO TERMS AND CONDITIONS

Department of Community Services

Channell Wilkins, Director

Page 2 of 3

EXHIBIT B1 SCHEDULE FOR PAYMENT AND UNITS OF SERVICES

Agency: Adopt-A-Family

Service/Program: Rapid Re-Housing

Definition of a Unit of Service for Rapid Re- Housing Relocation & Stabilization	Number of Units of Service	Cost Per Unit of Service
A unit of service is defined as rapid re-housing services which encompasses staff utilization of cell phone, mileage, and case management and related services such as outreach and engagement, intake and assessment, program eligibility determination, development of housing and service plans, referral and linkage to housing placement, job placement assistance, legal assistance, credit repair and budgeting, mainstream resource referral and linkage, financial assistance, monitoring and evaluating program participant performance and data entry into CMIS	13,311.50	\$50
Mobilization- initial implementation of Rapid Re- Housing Program	1	\$154,140

Rapid Re-Housing Maximum Amount Authorized

\$ 665,575

Mobilization Maximum Amount Authorized

\$154,140

Leasing Deposits and Utility Maximum Amount Authorized

\$ 1,006,485

Total Housing Relocation & Stabilization & Financial Assistance \$1,826,200

Unit Cost expenses shall mean the actual expenses as authorized by the COUNTY pursuant to this contract, and reasonably incurred by Adopt-A-Family directly in connection with Adopt-A-Family's performance of its duties and Scope of Work pursuant to this Contract. Mobilization funds must be expended on Rapid Re-Housing eligible activities as defined by HUD. Any mobilization funds carried forward will be expended on Rapid Re-Housing participants. Reimbursement for leasing costs will be based on actual costs not to exceed current Fair Market Rent (FMR). Reimbursement for security and utility deposits will be based on actual costs. All expenditures and activities must be in compliance as set forth in Title XII American Recovery and Investment Act of 2009.