

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>450,665</u>	_____	_____	_____	_____
External Revenue	<u>(450,665)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (External)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0 * see below</u>	_____	_____	_____	_____

ADDITIONAL FTE POSITIONS (Cumulative) _____

Is Item Included In Current Budget: Yes ___ No X
 Budget Account No. : Fund ___ Dept. ___ Unit ___ Object ___
 Program Code: _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: Taruna Malhotra
4/15/10

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

There is no fiscal impact.

[Signature] 4/22/10
 OFMB
 4/21/10 47970

[Signature] 4/26/10
 Contract Development & Control

B. Legal Sufficiency:

[Signature] 4/27/10
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**Department of Health and Human Services
Administration for Children and Families
Financial Assistance Award (FAA)**

SAI NUMBER:

PMS DOCUMENT NUMBER:
04CH304644

1. AWARDING OFFICE: OA/OGM/Region IV		2. ASSISTANCE TYPE: Discretionary Grant		3. AWARD NO.: 04CH3046/44		4. AMEND. NO.:		
5. TYPE OF AWARD: SERVICE			6. TYPE OF ACTION: Non-competing Continuation			7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.		
8. BUDGET PERIOD: 10/01/2009 THRU 09/30/2010			9. PROJECT PERIOD: INDEFINITE			10. CAT NO.: 93600 ...		
11. RECIPIENT ORGANIZATION: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS DIV. OF HS & CHILDREN SERVICES 3323 Belvedere Road WEST PALM BEACH FL 33406 EDWARD L. RICH, director of community services						12. PROJECT / PROGRAM TITLE: PA-20 T/TA		
13. COUNTY: PALM BEACH		14. CONGR. DIST: 12		15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Carmen A Nicholas , Head Start Director				
16. APPROVED BUDGET:				17. AWARD COMPUTATION:				
Personnel..... \$ 3,504,242				A. NON-FEDERAL SHARE..... \$ 2,088,015 20.00 %				
Fringe Benefits..... \$ 1,479,492				B. FEDERAL SHARE..... \$ 8,352,060 80.00 %				
Travel..... \$ 41,385				18. FEDERAL SHARE COMPUTATION:				
Equipment..... \$ 0								
Supplies..... \$ 36,650				A. TOTAL FEDERAL SHARE..... \$ 8,352,060				
Contractual..... \$ 2,602,483				B. UNOBLIGATED BALANCE FEDERAL SHARE..... \$				
Facilities/Construction... \$ 0				C. FED. SHARE AWARDED THIS BUDGET PERIOD.. \$ 8,352,060				
Other..... \$ 687,808				19. AMOUNT AWARDED THIS ACTION:			\$ 8,352,060	
Direct Costs..... \$ 8,352,060				20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:			\$	
Indirect Costs..... \$ 0				21. AUTHORIZED TREATMENT OF PROGRAM INCOME:				
At % of \$				ADDITIONAL COSTS				
In Kind Contributions.... \$ 0				22. APPLICANT EIN:		23. PAYEE EIN:		24. OBJECT CLASS:
Total Approved Budget(**).. \$ 8,352,060				1-596000785-A1		1-596000785-A1		41.51

25. FINANCIAL INFORMATION:

DUNS: 078470461

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
OGM	04CH304644	75-0-1536	2010 G041126	\$43,274 ✓		
OGM	04CH304644	75-0-1536	2010 G044120	\$148,167 ✓		
OGM	04CH304644	75-0-1536	2010 G044122	\$6,429,647 ✓		
OGM	04CH304644	75-0-1536	2010 G044125	\$1,730,972 ✓		

26. REMARKS: (Continued on separate sheets)

Client Population: 2051.
Number of Delegates: 4.
Paid by DHHS Payment Management System (PMS), see attached for payment information.
This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.
This includes requirements in Parts I and II (available at <http://www.hhs.gov/grantsnet/adminis/gpd/index.htm>) of the HHS GPS.

27. SIGNATURE - ACF GRANTS OFFICER <i>James Colvin</i> James Colvin		DATE: 10/23/09	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY <i>[Signature]</i> 10-22-09	
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) <i>Marsha W. Lawrence</i> Marsha W. Lawrence, Regional Program Manager		DATE: 10-22-09		

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
FINANCIAL ASSISTANCE AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:
04CH304644

1. AWARDING OFFICE: OA/OGM/Region IV		2. ASSISTANCE TYPE: Discretionary Gran	3. AWARD NO.: 04CH3046/44	4. AMEND. NO.
5. TYPE OF AWARD: SERVICE		6. TYPE OF ACTION: Non-competing Continuation		7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.
8. BUDGET PERIOD: 10/01/2009 THRU 09/30/2010		9. PROJECT PERIOD: THRU		10. CAT NO.: 93600
11. RECIPIENT ORGANIZATION: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS, DIV. OF HS & CHILDREN SERVICES				

26. REMARKS: (Continued from previous page)

Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 74 or 92, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to http://www.acf.hhs.gov/grants/award_term.html. This grant is subject to the requirements as set forth in 45 CFR Part 87. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award. This award is subject to HHS regulations codified at 45 CFR 1301, 1302, 1303, 1304, 1305, 1306, 1308, 1309 and 1310. (** Reflects only federal share of approved budget. Part 74.25(c) (2) and Part 92.30(d) (3) provide this office authority to approve the hiring of key personnel. Key personnel includes the Head Start Director and , if salaries are covered principally (i.e. greater than 50%) by the Head Start grant, the Executive Director and the Chief Financial Officer.

Grantees are to notify the regional office prior to making a job offer to fill these key personnel positions. Included in this notification shall be the name of the person being recommended to be hired, the process used to recruit for this job and why this person was determined to be the most qualified.

This award provides FY-2010 funding to serve 1871 Head Start children and 180 Early Head Start infants, toddlers and pregnant women. PA-22 is funded at 50% at this time due to delayed funding, the balance will be awarded at a later date. PA-20, PA-1126 , and PA-25 are funded at 100%.



Department of Health and Human Services
Administration for Children and Families – Region IV – Office of Head Start
Office of Regional Program Manager

61 Forsyth Street, Suite 4M60
Atlanta, Georgia 30303-8909

Telephone (404) 562-2841
Fax (404) 562-2982

Refer To: 04CH3046

Ms. Addie Greene
Board Chairperson
Palm Beach County Board of County Commissioners
3323 Belvedere Road
West Palm Beach, FL 33406

Dear Ms. Greene:

We are pleased to inform you that the refunding application for Program Year 44 has been approved. A Financial Assistance Award is also being issued at this time, pursuant to the Head Start Act, as amended, under Public Law 110-134. Your agency is in year 1 of its refunding cycle.

Funds are awarded to serve 1871 Head Start children and 180 Early Head Start children and/or pregnant women for the budget period beginning October 1, 2009 through September 30, 2010. The Federal level of support is as follows:

Program Account 22	\$12,859,293
Program Account 25	\$1,730,972
Program Account 20	\$148,167
Program Account 1126	\$43,274
TOTAL	\$14,781,706

This award is subject to the requirements of the HHS Grants Policy Statement that are applicable to your agency based on the recipient type and the purpose of the award. Any applicable statutory or regulatory requirements, including 45 CFR Part 74 or 92, directly apply to this award apart from any coverage in the Grants Policy Statement, which can be accessed on the web at <http://www.hhs.gov/grantsnet/adminis/gpd/index.htm>.

Please see the attachment for additional information regarding the Training and Technical Assistance Plan and Risk Management Meeting. If program and/or fiscal instructions are included, you must provide a written response within the specified time frames.

If you have any program questions, please contact Olissa Williams, Head Start Program Specialist, at 404-562-2863. The assigned Financial Operations Specialist, Gayle Howard, who may be reached at 404-562-2851, is available to assist you with any fiscal aspects of your grant.

Sincerely,

Marsha W. Lawrence
Regional Program Manager
Region IV - Office of Head Start
Enclosures

Grant Number:

04CH3046

Grantee Name:

Palm Beach County Board of County Commissioners

Training and Technical Assistance Plan:

We have reviewed your Fiscal Year 2009-2010 Training and Technical Assistance Work Plan for the above year. It meets all requirements for specific goals, objectives and results for a comprehensive training plan. Your strategies and events planned appear focused on the training needs of your staff. Your plan is approved unconditionally.

Approved : Yes, 10/1/2009

Risk Management Meeting:

The action items identified during the Risk Management Meeting on April 16, 2009 were completed. The Fiscal Year 2010 refunding application included updates on the provision of dental services and the Dual Language Committee. The grantee demonstrated that it is working toward ensuring all of the children served receive dental services. A more intense monthly monitoring of dental services by key health staff was implemented, while family service specialists intentionally focused on working closely with the parents of children needing dental treatment. Additionally, the Dual Language Committee has planned a one-day Dual Language Conference for Palm Beach County, scheduled for October 16, 2009.

Special Program Instructions:

N/A

Special Fiscal Instructions:

N/A

10 - 0799

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGEX - 147 -041310..1123
BGRV - 147 - 041310...281

FUND (1002) - Head Start

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
EXPENDITURE								
147 1451	3401 Other Contratual services	5,438,526	5,438,526	281,581			4,325,219	1,394,888
147 1451	6401 Machinery and Equipment	0	0	90,000			0	90,000
147 1454	4801 Promotional Activities	10,260	10,260	18,230			4,880	23,610
147 1454	3421 Other Contratual services-Training	69,338	69,338	6,108			30,949	44,497
147 1457	3401 Other Contratual services	864,315	830,161	27,346			832,838	24,669
147 1457	3103 MedicalHealth Care Services	59,000	59,000	9,000			59,000	9,000
147 1457	3403 Custodial or Janitorial Services	0	0	5,000			19	4,981
147 1457	3404 Temporary Services	0	0	1,237			0	1,237
147 1457	3422 Contractual Services-Recreation	2,453	2,453	500			96	2,857
147 1457	4007 Travel-Mileage	9,600	6,550	500			3,647	3,403
147 1457	4310 Utilities-Waste Disposal	0	0	2,000			1,073	927
147 1457	4406 Rent-Office Equipment	0	0	100			1,252	(1,152)
147 1457	4412 Rent-Storage/Warehouse Space	0	0	1,500			360	1,140
147 1457	4605 Mainten ance-Grounds	0	0	500			314	186
147 1457	5101 Office supplies	495	495	1,162			1,102	555
147 1457	5111 Office Furniture & Equipment	0	0	500			1,000	(500)
147 1457	5121 Data Processing Software/Accessories	0	9,903	800			8,715	1,988
147 1457	5201 Materials/supplies-Operating	244	244	412			449	207
147 1458	4801 Promotional Activities	0	0	838			392	446
147 1458	3421 Contractual Service Training	0	10,097	3,351			4,170	9,279
Total Expenditures		25,221,333	28,621,602	450,665		29,072,267	5,275,476	23,796,791

Signatures

Date

By Board of County Commissioners

May 4th 2010

COMMUNITY SERVICES

INITIATING DEPARTMENT/DIVISION Channell Wilkins

Administration/Budget Department Approval

OFMB Department - Posted

Channell Wilkins
N. Diaz 4/22/10

Deputy Clerk to the
Board of County Commissioners

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

FUND (1002) - Head Start

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
REVENUE								
147 1460	3168 Fed Grant Indirect - Human Services	0.00	229,586.00		229,586.00			
147 1461	3168 Fed Grant Indirect - Human Services	0.00	707,103.00		707,103.00			
147 1462	3168 Fed Grant Indirect - Human Services	0.00	30,904.00		30,904.00			
147 1463	3168 Fed Grant Indirect - Human Services	0.00	97,275.00		97,275.00			
147 1464	3168 Fed Grant Indirect - Human Services	0.00	1,214,364.00		1,214,364.00			
147 1460	3169 Fed Grant Other Human Services	0.00	0.00	229,586.00				
147 1461	3169 Fed Grant Other Human Services	0.00	0.00	707,103.00				
147 1462	3169 Fed Grant Other Human Services	0.00	0.00	30,904.00				
147 1463	3169 Fed Grant Other Human Services	0.00	0.00	97,275.00				
147 1464	3169 Fed Grant Other Human Services	0.00	0.00	1,214,364.00				
147 1451	3169 Fed Grant Other Human Services	12,427,604	12,477,482	381,811		12,859,293		
147 1454	3169 Fed Grant Other Human Services	134,059	134,059	14,108		148,167		
147 1457	3169 Fed Grant Other Human Services	1,702,874	1,679,577	51,395		1,730,972		
147 1458	3169 Fed Grant Other Human Services	0.00	39,923	3,351		43,274		
147 1454	8000 Transfer from General Fund	26,812	26,812	10,230		37,042		
147 1451	8000 Transfer from General Fund	6,871,699	6,698,602		10,230	6,688,372		
147 1458	8000 Transfer from General Fund	0.00	9,981	838		10,819		
147 1457	8000 Transfer from General Fund	689,211	689,013		838	688,175		
Total Revenue		25,221,333	28,621,602	2,740,965	2,290,300	29,072,267		