AGENDA ITEM 3.B.3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 18, 2010	(x)Cons ()Work	ent shop	()	Regular Public Hear	ing
Department:					
Submitted By: Clerk & Compt	troller, Palm E	Beach C	ount	¥	
Submitted For: Sharon R. Bock, Clerk & Comptroller					
I. EX	ECUTIVE BRI	<u>EF</u>			
Motion and Title:					
Motion to approve the contracts by various departments to the totaling \$3,063,625.					
Summary:					
The appropriate County staff had lists and each contract will be effective date is referenced in the	ffective upon E				
Background and Justification:					
The Palm Beach County Purch certain contract execution to contracts require Board approve	appropriate c	ounty st	aff, h	nowever, the	
Attachments:					
Lists identifying contracts: 1) Purchasing - Regular Tot 2) TDC Contracts 3) Risk Management	aling TOTAL		\$ 2 \$	792,750 270,875 -0- 063,625	
Recommended by: J. Anthony Beard of Compliance a		omptro	ller's	Director	Date
Approved by:Assistant County	Administrate	or	-		Date

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUT	ED: May 13, 2010				
ROUTED TO	Crant Skolnick/Charles Mansen/Carol Richmond				
ROUTED FF	ROM: Diane Brown, Board Services-Minutes Phone: 355-2951				
DESCRIPTION	ON OF ITEM:				
Contract List for the May 18, 2010, BCC/Workshop Meeting. My deadline to County Administration is May 14, 2010 Noon					
REQUESTE	D ACTION:				
X Revie	w and signature				
□ Revie	w and information				
□ Other	·				
OTHER ROUTING INSTRUCTIONS:					
X Retur	n to originator				
□ Forwa	ard for additional processing to:				
-					
D Other	==				
THANKS! Reviewed by Pre-Audit om 5/14/10 Diane Brown					

May 18, 2010

CONSENT AGENDA

3.B.3. .- Agenda Item Summary - CONTINUED

- a) Extend term contract with Kone, Inc. for \$2,092,750 for elevator/Escalator Maintenance at the Governmental Center complex, Palm Beach International Airport and North County General Aviation Airport..
- b) Deleted
- c) Term contract with Quinn Design, Inc. d/b/a Design Landscaping & Nursery for \$250,000 for Landscape Installation at various locations.
- d) Term contract with ILS Group, LLC d/b/a Classic Caterers for \$450,000 for Summer Food Service Program.
- e) Deleted
- f) Tourist Development Council Contract for Communications/Public Relations between Discover Palm Beach County d/b/a Palm Beach County Convention Center and Visitors Bureau and Hayworth Creative Public Relations not to exceed \$270,875 for professional public relations and corporate communication services to the CVB in the US and Canada marketing and promoting Palm Beach County, initial term on this contract is May 18, 2010 through September 20, 2011 with the option to renew for two one year terms.

II. FISCAL IMPACT ANALYSIS

A. Fi	ve Year Summary of F	iscal Impact:				
	Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capit	al Expenditures					
	ating Costs		•			
	nal Revenues					
	ram Income (County)					
In-Ki	nd Match (County)		-			
NET	FISCAL IMPACT					
	DITIONAL FTE TIONS (Cumulative)					
Is Ite	m Included In Current	Budget?	Yes	No		
Budg	et Account No.:	Fund	Dept	Unit		
		Object		Program		
B. C.	Recommended Source Departmental Fiscal OFMB Budget and/o	Review: III. <u>R</u>	EVIEW CO	<u>MMENTS</u>		
	OEMD/D-, J-	4		G / P		
	OFMB/Budg	હા		Contract Dev	elopment and	Control
В.	Legal Sufficiency:					
	Assistant County At	torney				
C.	Other Department R	Review:				
	Department Director	r				

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 05/18/10 (REVISED)

Contractor(s)

Project

Contract Amount
SBE / M/WBE Amount

Department(s) or Division(s)

Accounting Line(s)

Executor Minutes #

EXHIBIT A

Kone, Inc.

Extend term contract for Elevator/Escalator

Maintenance at the Governmental Center Complex, Palm Beach International Airport and North County

General Aviation Airport for the period 03/01/05

through 08/31/10 per Bid #04-108/CC.

\$2,092,750.00

SBE: \$0

Airport

4100-120-2430-4620 4100-120-2550-4620 4100-120-2340-4620

4100-120-2410-4620 4100-120-2110-4620

Facilities Management

0001-410-5250-4607

The County has encumbered \$1,977,972 (\$31,903/month) during the previous sixty-two (62) months of the current sixty-three (63) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension, with no increase in funding, is necessary due to the recent protest on the recommended award. This term contract has no renewal options remaining. The original bid was done by a competitive selection process. No SBE vendor submitted a bid on this project. Awardee is located outside of Palm Beach County in Miramar, FL.

EXHIBIT B (Deleted)

EXHIBIT C

Quinn Design, Inc. dba Design

Landscaping & Nursery

Term contract for Landscape Installation at Various

Locations for the period 06/13/10 through 06/12/11

per Bid #10-032/KM.

\$250,000.00

SBE: \$250,000.00

Countywide

Scarlett

Scarlett

The County has encumbered \$224,200 (\$16,607/mo) during the previous thirteen and a half (13.5) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Based upon historical usage and combining two (2) contracts into one (1), \$250,000 is needed to meet the County's requirement for this new twelve (12) month term contract. Awardee is located in Palm Beach County.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF **05/18/10 (REVISED)**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT D ILS Group, LLC dba Classic Caterers	Term contract for Summer Food Service Program for the period 05/20/10 through 09/19/10 per Bid #10-048/AW.	\$450,000.00 SBE: \$0	Community Services/Human Services 0001-148-1335-3419	Scarlett

The County has encumbered \$365,076 (\$60,846/mo) during the previous six (6) month term contract. Based upon historical usage and twelve (12) additional delivery sites, \$450,000 is needed to meet the County's requirements through the expiration of this new four (4) month term contract. No SBE vendor submitted a bid on this project. Awardee is located outside Palm Beach County in Miami, FL.

EXHIBIT E (Deleted)

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBIT A-E)

\$2,792,750.00

TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY

TEL: (561) 233-3130 FAX: (561) 233-3113 1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

DATE:

May 13, 2010

TO:

Judith Crosbie

Minutes

FROM:

Carol Mei

TDC

RE:

CONTRACT FOR COMMUNICATIONS/PUBLIC RELATIONS

I have attached four (4) originals of the following agreement:

• Contract between Discover Palm Beach County dba Palm Beach County Convention and Visitors Bureau and Hayworth Creative Public Relations in an amount not to exceed \$270,875. This contract will provide professional public relations and corporate communication services to the CVB in the US and Canada marketing and promoting Palm Beach County to all customer groups as a premier travel destination. The initial term on this contract is May 18, 2010 through September 30, 2011 with the option to renew for two one year terms.

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap Enclosures

cc:

Jackie Chesney, TDC Jorge Pesquera, CVB Roger Amidon, TDC

Tdc/Subcontracts2010/minutes/CVB.HayworthCreative

