

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

34-3

AGENDA ITEM SUMMARY

Meeting Date: May 18, 2010 Consent Regular
 Ordinance Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: A contract with Holt Contractors, Inc. for the Job Order Contract (JOC) - North with a maximum value of \$2,500,000.

Summary: This contract is for one (1) year and is an indefinite-quantity, fixed unit price contract that has a minimum value of \$35,000 and a maximum value of \$2,500,000. The contract will terminate when a total of \$2,500,000 in work orders is issued or when the one-year time period has expired, whichever comes first. The contract provides for four (4) – one (1) year renewals at the sole option of the County. Holt Contractors, Inc. will perform work identified by the County on a work order basis, in accordance with the following cost factor adjustments to the Unit Price Books:

- 0.9500Project requires work to be performed during normal working hours;
- 0.9620Project requires work to be performed outside normal working hours; and
- 1.1000Project requires work not included in the Unit Price Books (Non-Pre-Priced)

The Small Business Enterprise (SBE) goal established for this contract is 15%. Holt Contractors, Inc. is a Palm Beach County based company. (FDO Admin) Countywide (JM)

Background and Justification: Bids were opened on March 30, 2010 for JOC-North with Holt Contractors, Inc. submitting the first lowest responsive, responsible bid. The contract is effective for a period of twelve (12) months or at the point where the maximum potential contract amount of \$2,500,000 is reached. Two (2) North contracts will be established through this solicitation due to the projected work load, which will bring the County to its full complement of seven (7) JOC contractors.

Attachments:

Contract

Contract available in County Administrator's Office

Recommended by: Armeny Wolf 4/23/10
Department Director Date

Approved by: [Signature] 5/11/10
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2010	2011	2012	2013	2014
Capital Expenditures	\$0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	<i>\$0 # see below</i>		0	0	0
# Additional FTE Positions (Cumulative)	-	-	-	-	-

Is Item Included in Current Budget? Yes X No

Budget Account No: _____

Reporting Category _____

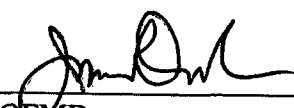
B. Recommended Sources of Funds/Summary of Fiscal Impact:

Potential maximum fiscal impact is \$2,500,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects. This contract includes language applying requirements of the IG Ordinance including the application of the IG fee.

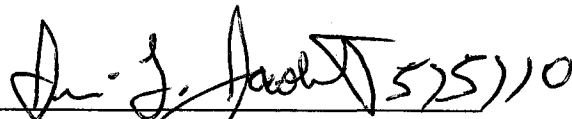
C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

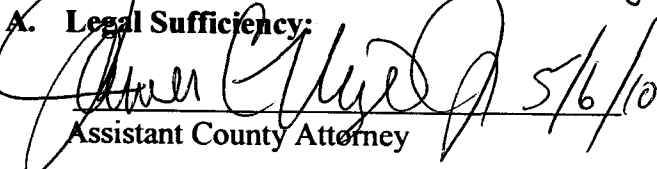
A. OFMB Fiscal and/or Contract Development & Control Comments:



 OEMB *4/30/10 4/22/10*



 Contract Dev. and Control *5/5/10*

A. Legal Sufficiency:


 Assistant County Attorney *5/6/10*

This Contract complies with our contract review requirements.

A. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.