

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: June 8, 2010 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing
 Department _____

Submitted By: Community Services

Submitted For: Head Start/Early Head Start & Children's Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Refunding Application for Federal assistance in the amount of \$15,042,196 (Head Start \$13,237,046 & Early Head Start \$1,805,150), to operate the full day/full year Head Start and Early Head Start programs for the period October 1, 2010, through September 30, 2011.

Summary: The FY 2010/2011 full day/full year Head Start/Early Head Start Programs will provide comprehensive child development services to 1,871 3-5 year-olds, 180 pregnant women, infants/toddlers and economically disadvantaged children in Palm Beach County. Total funding of \$23,119,708 (for the Head Start /Early Head Start Program) consists of Federal funds of \$15,042,196; Children's Services Council funds of \$454,964 and Palm Beach County required funding of \$3,305,586 with overmatch funding of \$4,316,962 The County's portion has been requested in the FY 2011 budget. The refunding application is due to Department of Health & Human Services by June 30, 2010. (Head Start) Countywide (TKF)

Background and Justification: In accordance with the Head Start Act, The Palm Beach County Head Start/Early Head Start & Children's Services Division operates programs funded by the Administration for Children, Youth, and Families (ACYF), U.S. Department of Health & Human Services. The division will operate the FY 2011 program to serve 2,051 economically disadvantaged children (birth-5 years) at 12 County operated child care centers and 11 contractually operated child care agencies. The funding distribution is summarized below:

	Federal	County	CSC	Total
Head Start	\$13,237,046	\$6,585,248	\$297,551	\$20,119,845
Early Head Start	\$ 1,805,150	\$1,037,300	\$157,413	\$ 2,999,863
Total (FY 2011)	\$15,042,196	\$7,622,548	\$454,964	\$23,119,708

Attachments: FY 2011 Refunding Application

Recommended by: Chell White 5/24/18
Department Director Date

Approved By:  8/1/10
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	23,119,708	_____	_____	_____
External Revenue	_____	(15,497,160)	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	7,622,548	_____	_____	_____

ADDITIONAL FTS

POSITIONS (Cumulative) _____

Is Item Included In Proposed Budget: Yes X No _____
Budget Account No.: Fund 1002 Dept. 147 Unit 1451,1454,1457 Object Various
Program Code Various

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Federal US HHS	\$15,042,196
PBC	\$ 7,622,548
CSC	\$ 454,964
	<u>\$23,119,708</u>

HEAD START GRANT PROGRAM

Departmental Fiscal Review:

Taruna Malhotra
5/24

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 5/28/10
JD 5/25/10 OFMB 5/25/10 [Signature] 5/28/10

[Signature] 5/28/10
Contract Administration

B. Legal Sufficiency:

[Signature] 6/1/10
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

APPLICATION FOR
FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application		2. DATE SUBMITTED	Applicant Identifier 04CH3046	
<input type="checkbox"/> Construction		3. DATE RECEIVED BY STATE	State Application Identifier	
<input checked="" type="checkbox"/> Non-Construction		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier	
<input type="checkbox"/> Pre-application				
<input type="checkbox"/> Construction				
<input type="checkbox"/> Non-Construction				
5. APPLICANT INFORMATION				
Legal Name: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS			Organizational Unit: Department: HHS: Office of Head Start	
Organizational DUNS: 078470481			Division: HHS: Office of Head Start	
Address: Street: 3323 Belvedere Road, Building 502			Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Dr.	
City: West Palm Beach			First Name: Carmen	
County: Palm Beach			Middle Name	
State: FL			Last Name Nicholas	
Zip Code 33406-1549			Suffix: PhD	
Country:			Email: cnichola@pbcgov.org	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 59-6000785			Phone Number (give area code) (561)233-1600	
			Fax Number (give area code) (561)233-1633	
8. TYPE OF APPLICATION: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)			7. TYPE OF APPLICANT: (See back of form for Application Types) N Other (specify) Department of Health of Human Services	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Head Start / Early Head Start 93-600			9. NAME OF FEDERAL AGENCY: HHS / ACF / OHS	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Palm Beach County, Florida			11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Head Start and Early Head Start Refunding Application October 1, 2010 through September 30, 2011	
13. PROPOSED PROJECT Start Date: 10/01/2010			14. CONGRESSIONAL DISTRICTS OF: a. Applicant 16, 19, 22, 23	
Ending Date: 09/30/2011			b. Project 16, 19, 22, 23	
15. ESTIMATED FUNDING:			16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$	15,042,196.00	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON	
b. Applicant	\$	4,054,906.00	DATE:	
c. State	\$.00	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
d. Local	\$.00	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
e. Other	\$.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
f. Program Income	\$.00	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No	
g. TOTAL	\$	19,097,102.00		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix Mr.	First Name Burt		Middle Name	
Last Name Aaronson		Suffix		
b. Title Chair of Board of County Commissioners		c. Telephone Number (give area code) (561)355-2205		
d. Signature of Authorized Representative		e. Date Signed		

GABI - SF424A Roll-up Report

Grant / Delegate No: 04CH3046 / 000

Agency Name: Palm Beach County Head Start

Program Type: Roll-up

Application Type: Roll-up

State: FL Fiscal Year: 2011

Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY								
Grant Program, Function, or Activity (a)		Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)	
			Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)		
1	Program Operations	93.600	\$0	\$0	\$14,850,755	\$4,054,906	\$18,905,661	
2	TTA	93.600	\$0	\$0	\$191,441	\$0	\$191,441	
3	Roll-up		\$0	\$0	\$0	\$0	\$0	
4	Roll-up		\$0	\$0	\$0	\$0	\$0	
5	Total (Sum of lines 1-4)		\$0	\$0	\$15,042,196	\$4,054,906	\$19,097,102	
SECTION B - FEDERAL RESOURCES								
GRANT PROGRAM, FUNCTION, OR ACTIVITY								
6. Object Budget Categories			(1) Program Operations	(2) TTA	(3)	(4)	Total	
a. Personnel			\$6,294,978	\$0	\$0	\$0	\$6,294,978	
b. Fringe Benefits			\$2,978,469	\$0	\$0	\$0	\$2,978,469	
c. Travel			\$4,977	\$58,270	\$0	\$0	\$63,247	
d. Equipment			\$1,827	\$0	\$0	\$0	\$1,827	
e. Supplies			\$877	\$8,600	\$0	\$0	\$9,477	
f. Contractual			\$4,482,168	\$107,838	\$0	\$0	\$4,590,006	
g. Construction			\$0	\$0	\$0	\$0	\$0	
h. Other			\$1,087,459	\$16,733	\$0	\$0	\$1,104,192	
i. Total Direct Charges (sum of 6a - 6h)			\$14,850,755	\$191,441	\$0	\$0	\$15,042,196	
j. Indirect Costs			\$0	\$0	\$0	\$0	\$0	
k. Totals (sum of 6a - 6j)			\$14,850,755	\$191,441	\$0	\$0	\$15,042,196	
7. Program Income			\$0	\$0	\$0	\$0	\$0	

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Roll-up Report

Grant / Delegate No: 04CH3046 / 000 Agency Name: Palm Beach County Head Start
 Program Type: Roll-up Application Type: Roll-up State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION C - NON-FEDERAL RESOURCES						
(a) Grant Program		(b) Applicant	(c) State	(d) Other	(e) Total	
8	NFS	\$4,054,906	\$0	\$0	\$4,054,906	
9		\$0	\$0	\$0	\$0	
10		\$0	\$0	\$0	\$0	
11		\$0	\$0	\$0	\$0	
12	Total (Sum of lines 8-11)	\$4,054,906	\$0	\$0	\$4,054,906	

SECTION D - FORECASTED CASH NEEDS						
Budget Category		Current Year Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13	Federal	\$15,042,196	\$162,651	\$162,652	\$162,651	\$162,652
14	Non-Federal	\$4,054,906	\$40,663	\$40,663	\$40,663	\$40,663
15	Total (Sum of lines 13-14)	\$19,097,102	\$203,314	\$203,315	\$203,314	\$203,315

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT						
		FUTURE FUNDING PERIODS (Years)				
(a) Grant Program		(b) First	(c) Second	(d) Third	(e) Fourth	
16	Program Operations	\$203,314	\$203,315	\$203,314	\$203,315	
17	TTA	\$0	\$0	\$0	\$0	
18		\$0	\$0	\$0	\$0	
19		\$0	\$0	\$0	\$0	
20	Total (Sum of lines 16-19)	\$203,314	\$203,315	\$203,314	\$203,315	

SECTION F - OTHER BUDGET INFORMATION			
21. Direct Charges:	\$0	22. Indirect Charges:	\$0
23. Remarks:	Roll-up		

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
 Prescribed by OMB Circular A-102

GABI - SF424A Roll-up Report

Grant / Delegate No: 04CH3046 / 000 Agency Name: Palm Beach County Head Start
 Program Type: Roll-up Application Type: Roll-up State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

This rolled up report includes the following applications:

Fiscal Year	Grant Number	Delegate ID	Agency Name	Program Type	Application Type	Application Status	Audit Status
2011	04CH3046	000	Palm Beach County Head Start	Early Head Start	Basic	Approved by Grantee	Passed
2011	04CH3046	000	Palm Beach County Head Start	Head Start	Basic	Approved by Grantee	Passed
2011	04CH3046	001	Florence Fuller Child Development Centers, Inc	Head Start	Basic	Approved by Grantee	Passed
2011	04CH3046	002	Hispanic Human Resources Council, Inc.	Head Start	Basic	Approved by Grantee	Passed
2011	04CH3046	003	Delray Full Service Center Head Start	Head Start	Basic	Approved by Grantee	Passed
2011	04CH3046	004	YWCA of Palm Beach County, Florida	Head Start	Basic	Approved by Grantee	Passed

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 000
Program Type: Head Start

Agency Name: Palm Beach County Head Start
Application Type: Basic State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY							
Grant Program, Function, or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)	
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)		
1 Program Operation	93.600	\$0	\$0	\$10,250,557	\$2,863,870	\$13,114,427	
2 TTA	93.600	\$0	\$0	\$148,167	\$0	\$148,167	
3		\$0	\$0	\$0	\$0	\$0	
4		\$0	\$0	\$0	\$0	\$0	
5 Total (Sum of lines 1-4)		\$0	\$0	\$10,398,724	\$2,863,870	\$13,262,594	
SECTION B - FEDERAL RESOURCES							
GRANT PROGRAM, FUNCTION, OR ACTIVITY							
6. Object Budget Categories	(1) Program Operation	(2) TTA	(3)	(4)	Total		
a. Personnel	\$5,604,863	\$0	\$0	\$0	\$5,604,863		
b. Fringe Benefits	\$2,644,709	\$0	\$0	\$0	\$2,644,709		
c. Travel	\$165	\$53,746	\$0	\$0	\$53,911		
d. Equipment	\$0	\$0	\$0	\$0	\$0		
e. Supplies	\$103	\$8,600	\$0	\$0	\$8,703		
f. Contractual	\$1,058,925	\$69,088	\$0	\$0	\$1,128,013		
g. Construction	\$0	\$0	\$0	\$0	\$0		
h. Other	\$941,792	\$16,733	\$0	\$0	\$958,525		
i. Total Direct Charges (sum of 6a - 6h)	\$10,250,557	\$148,167	\$0	\$0	\$10,398,724		
j. Indirect Costs	\$0	\$0	\$0	\$0	\$0		
k. Totals (sum of 6a - 6j)	\$10,250,557	\$148,167	\$0	\$0	\$10,398,724		
7. Program Income	\$0	\$0	\$0	\$0	\$0		

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 000
Program Type: Head Start

Agency Name: Palm Beach County Head Start
Application Type: Basic State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION C - NON-FEDERAL RESOURCES						
Grant Program (a)		Applicant (b)	State (c)	Other (d)	Total (e)	
8	NFS	\$2,863,870	\$0	\$0	\$2,863,870	
9		\$0	\$0	\$0	\$0	
10		\$0	\$0	\$0	\$0	
11		\$0	\$0	\$0	\$0	
12	Total (Sum of lines 8-11)	\$2,863,870	\$0	\$0	\$2,863,870	

SECTION D - FORECASTED CASH NEEDS						
Budget Category		Current Year Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13	Federal	\$0	\$0	\$0	\$0	\$0
14	Non-Federal	\$0	\$0	\$0	\$0	\$0
15	Total (Sum of lines 13-14)	\$0	\$0	\$0	\$0	\$0

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT						
Grant Program (a)		First (b)	FUTURE FUNDING PERIODS (Years)			
			Second (c)	Third (d)	Fourth (e)	
16	Program Operation	\$0	\$0	\$0	\$0	
17	TTA	\$0	\$0	\$0	\$0	
18		\$0	\$0	\$0	\$0	
19		\$0	\$0	\$0	\$0	
20	Total (Sum of lines 16-19)	\$0	\$0	\$0	\$0	

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 000
Program Type: Early Head Start

Agency Name: Palm Beach County Head Start
Application Type: Basic

State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY							
Grant Program, Function, or Activity (a)		Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
			Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1	Program Operation	93.600	\$0	\$0	\$1,761,876	\$481,454	\$2,243,330
2	TTA	93.600	\$0	\$0	\$43,274	\$0	\$43,274
3			\$0	\$0	\$0	\$0	\$0
4			\$0	\$0	\$0	\$0	\$0
5	Total (Sum of lines 1-4)		\$0	\$0	\$1,805,150	\$481,454	\$2,286,604
SECTION B - FEDERAL RESOURCES							
GRANT PROGRAM, FUNCTION, OR ACTIVITY							
6. Object Budget Categories			(1) Program Operation	(2) TTA	(3)	(4)	Total
a. Personnel			\$690,115	\$0	\$0	\$0	\$690,115
b. Fringe Benefits			\$333,760	\$0	\$0	\$0	\$333,760
c. Travel			\$4,812	\$4,524	\$0	\$0	\$9,336
d. Equipment			\$1,827	\$0	\$0	\$0	\$1,827
e. Supplies			\$774	\$0	\$0	\$0	\$774
f. Contractual			\$584,921	\$38,750	\$0	\$0	\$623,671
g. Construction			\$0	\$0	\$0	\$0	\$0
h. Other			\$145,667	\$0	\$0	\$0	\$145,667
i. Total Direct Charges (sum of 6a - 6h)			\$1,761,876	\$43,274	\$0	\$0	\$1,805,150
j. Indirect Costs			\$0	\$0	\$0	\$0	\$0
k. Totals (sum of 6a - 6j)			\$1,761,876	\$43,274	\$0	\$0	\$1,805,150
7. Program Income			\$0	\$0	\$0	\$0	\$0

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 000
Program Type: Early Head Start

Agency Name: Palm Beach County Head Start
Application Type: Basic State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION C - NON-FEDERAL RESOURCES					
Grant Program (a)		Applicant (b)	State (c)	Other (d)	Total (e)
8	NFS	\$481,454	\$0	\$0	\$481,454
9		\$0	\$0	\$0	\$0
10		\$0	\$0	\$0	\$0
11		\$0	\$0	\$0	\$0
12	Total (Sum of lines 8-11)	\$481,454	\$0	\$0	\$481,454

SECTION D - FORECASTED CASH NEEDS						
Budget Category		Current Year Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13	Federal	\$0	\$0	\$0	\$0	\$0
14	Non-Federal	\$0	\$0	\$0	\$0	\$0
15	Total (Sum of lines 13-14)	\$0	\$0	\$0	\$0	\$0

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
Grant Program (a)		FUTURE FUNDING PERIODS (Years)			
		First (b)	Second (c)	Third (d)	Fourth (e)
16	Program Operation	\$0	\$0	\$0	\$0
17	TTA	\$0	\$0	\$0	\$0
18		\$0	\$0	\$0	\$0
19		\$0	\$0	\$0	\$0
20	Total (Sum of lines 16-19)	\$0	\$0	\$0	\$0

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 001
Program Type: Head Start

Agency Name: Florence Fuller Child Development Centers, Inc
Application Type: Basic State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY							
Grant Program, Function, or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)	
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)		
1 Program Operation	93.600	\$0	\$0	\$650,606	\$162,652	\$813,258	
2	93.600	\$0	\$0	\$0	\$0	\$0	
3		\$0	\$0	\$0	\$0	\$0	
4		\$0	\$0	\$0	\$0	\$0	
5 Total (Sum of lines 1-4)		\$0	\$0	\$650,606	\$162,652	\$813,258	
SECTION B - FEDERAL RESOURCES							
GRANT PROGRAM, FUNCTION, OR ACTIVITY							
6. Object Budget Categories	(1) Program Operation	(2)	(3)	(4)	Total		
a. Personnel	\$518,313	\$0	\$0	\$0	\$518,313		
b. Fringe Benefits	\$114,597	\$0	\$0	\$0	\$114,597		
c. Travel	\$0	\$0	\$0	\$0	\$0		
d. Equipment	\$0	\$0	\$0	\$0	\$0		
e. Supplies	\$0	\$0	\$0	\$0	\$0		
f. Contractual	\$15,200	\$0	\$0	\$0	\$15,200		
g. Construction	\$0	\$0	\$0	\$0	\$0		
h. Other	\$2,496	\$0	\$0	\$0	\$2,496		
i. Total Direct Charges (sum of 6a - 6h)	\$650,606	\$0	\$0	\$0	\$650,606		
j. Indirect Costs	\$0	\$0	\$0	\$0	\$0		
k. Totals (sum of 6a - 6j)	\$650,606	\$0	\$0	\$0	\$650,606		
7. Program Income	\$0	\$0	\$0	\$0	\$0		

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 001

Agency Name: Florence Fuller Child Development Centers, Inc

Program Type: Head Start

Application Type: Basic

State: FL

Fiscal Year: 2011

Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION C - NON-FEDERAL RESOURCES						
Grant Program (a)		Applicant (b)	State (c)	Other (d)	Total (e)	
8	NFS	\$162,652	\$0	\$0	\$162,652	
9		\$0	\$0	\$0	\$0	
10		\$0	\$0	\$0	\$0	
11		\$0	\$0	\$0	\$0	
12	Total (Sum of lines 8-11)		\$162,652	\$0	\$0	\$162,652
SECTION D - FORECASTED CASH NEEDS						
Budget Category		Current Year Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13	Federal	\$650,606	\$162,651	\$162,652	\$162,651	\$162,652
14	Non-Federal	\$162,652	\$40,663	\$40,663	\$40,663	\$40,663
15	Total (Sum of lines 13-14)		\$813,258	\$203,314	\$203,315	\$203,314
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT						
Grant Program (a)		FUTURE FUNDING PERIODS (Years)				
		First (b)	Second (c)	Third (d)	Fourth (e)	
16	Program Operation	\$203,314	\$203,315	\$203,314	\$203,315	
17		\$0	\$0	\$0	\$0	
18		\$0	\$0	\$0	\$0	
19		\$0	\$0	\$0	\$0	
20	Total (Sum of lines 16-19)		\$203,314	\$203,315	\$203,314	\$203,315
SECTION F - OTHER BUDGET INFORMATION						
21. Direct Charges:			22. Indirect Charges:			
23. Remarks:						

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 002
Program Type: Head Start

Agency Name: Hispanic Human Resources Council, Inc.
Application Type: Basic State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY							
Grant Program, Function, or Activity (a)		Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
			Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1	Program Operation	93.600	\$0	\$0	\$1,088,515	\$272,129	\$1,360,644
2		93.600	\$0	\$0	\$0	\$0	\$0
3			\$0	\$0	\$0	\$0	\$0
4			\$0	\$0	\$0	\$0	\$0
5	Total (Sum of lines 1-4)		\$0	\$0	\$1,088,515	\$272,129	\$1,360,644
SECTION B - FEDERAL RESOURCES							
GRANT PROGRAM, FUNCTION, OR ACTIVITY							
6. Object Budget Categories		(1) Program Operation	(2)	(3)	(4)	Total	
a. Personnel		\$897,565	\$0	\$0	\$0	\$897,565	
b. Fringe Benefits		\$124,239	\$0	\$0	\$0	\$124,239	
c. Travel		\$0	\$0	\$0	\$0	\$0	
d. Equipment		\$0	\$0	\$0	\$0	\$0	
e. Supplies		\$0	\$0	\$0	\$0	\$0	
f. Contractual		\$0	\$0	\$0	\$0	\$0	
g. Construction		\$0	\$0	\$0	\$0	\$0	
h. Other		\$66,711	\$0	\$0	\$0	\$66,711	
i. Total Direct Charges (sum of 6a - 6h)		\$1,088,515	\$0	\$0	\$0	\$1,088,515	
j. Indirect Costs		\$0	\$0	\$0	\$0	\$0	
k. Totals (sum of 6a - 6j)		\$1,088,515	\$0	\$0	\$0	\$1,088,515	
7. Program Income		\$0	\$0	\$0	\$0	\$0	

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 002
Program Type: Head Start

Agency Name: Hispanic Human Resources Council, Inc.
Application Type: Basic State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION C - NON-FEDERAL RESOURCES						
Grant Program (a)		Applicant (b)	State (c)	Other (d)	Total (e)	
8	NFS	\$272,129	\$0	\$0	\$272,129	
9		\$0	\$0	\$0	\$0	
10		\$0	\$0	\$0	\$0	
11		\$0	\$0	\$0	\$0	
12	Total (Sum of lines 8-11)	\$272,129	\$0	\$0	\$272,129	

SECTION D - FORECASTED CASH NEEDS						
Budget Category		Current Year Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13	Federal	\$0	\$0	\$0	\$0	\$0
14	Non-Federal	\$0	\$0	\$0	\$0	\$0
15	Total (Sum of lines 13-14)	\$0	\$0	\$0	\$0	\$0

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT						
Grant Program (a)		FUTURE FUNDING PERIODS (Years)				
		First (b)	Second (c)	Third (d)	Fourth (e)	
16	Program Operation	\$0	\$0	\$0	\$0	
17		\$0	\$0	\$0	\$0	
18		\$0	\$0	\$0	\$0	
19		\$0	\$0	\$0	\$0	
20	Total (Sum of lines 16-19)	\$0	\$0	\$0	\$0	

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 003
Program Type: Head Start

Agency Name: Delray Full Service Center Head Start
Application Type: Basic State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY							
Grant Program, Function, or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)	
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)		
1 Program Operation	93.600	\$0	\$0	\$748,874	\$187,219	\$936,093	
2	93.600	\$0	\$0	\$0	\$0	\$0	
3		\$0	\$0	\$0	\$0	\$0	
4		\$0	\$0	\$0	\$0	\$0	
5 Total (Sum of lines 1-4)		\$0	\$0	\$748,874	\$187,219	\$936,093	
SECTION B - FEDERAL RESOURCES							
GRANT PROGRAM, FUNCTION, OR ACTIVITY							
6. Object Budget Categories	(1) Program Operation	(2)	(3)	(4)	Total		
a. Personnel	\$633,658	\$0	\$0	\$0	\$633,658		
b. Fringe Benefits	\$31,216	\$0	\$0	\$0	\$31,216		
c. Travel	\$7,000	\$0	\$0	\$0	\$7,000		
d. Equipment	\$26,000	\$0	\$0	\$0	\$26,000		
e. Supplies	\$23,000	\$0	\$0	\$0	\$23,000		
f. Contractual	\$27,500	\$0	\$0	\$0	\$27,500		
g. Construction	\$0	\$0	\$0	\$0	\$0		
h. Other	\$500	\$0	\$0	\$0	\$500		
i. Total Direct Charges (sum of 6a - 6h)	\$748,874	\$0	\$0	\$0	\$748,874		
j. Indirect Costs	\$0	\$0	\$0	\$0	\$0		
k. Totals (sum of 6a - 6j)	\$748,874	\$0	\$0	\$0	\$748,874		
7. Program Income	\$0	\$0	\$0	\$0	\$0		

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 003
Program Type: Head Start

Agency Name: Delray Full Service Center Head Start
Application Type: Basic State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION C - NON-FEDERAL RESOURCES						
Grant Program (a)		Applicant (b)	State (c)	Other (d)	Total (e)	
8	NFS	\$187,219	\$0	\$0	\$187,219	
9		\$0	\$0	\$0	\$0	
10		\$0	\$0	\$0	\$0	
11		\$0	\$0	\$0	\$0	
12	Total (Sum of lines 8-11)	\$187,219	\$0	\$0	\$187,219	

SECTION D - FORECASTED CASH NEEDS						
Budget Category		Current Year Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13	Federal	\$0	\$0	\$0	\$0	\$0
14	Non-Federal	\$0	\$0	\$0	\$0	\$0
15	Total (Sum of lines 13-14)	\$0	\$0	\$0	\$0	\$0

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
Grant Program (a)		FUTURE FUNDING PERIODS (Years)			
		First (b)	Second (c)	Third (d)	Fourth (e)
16	Program Operation	\$0	\$0	\$0	\$0
17		\$0	\$0	\$0	\$0
18		\$0	\$0	\$0	\$0
19		\$0	\$0	\$0	\$0
20	Total (Sum of lines 16-19)	\$0	\$0	\$0	\$0

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 004
Program Type: Head Start

Agency Name: YWCA of Palm Beach County, Florida
Application Type: Basic State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY							
Grant Program, Function, or Activity (a)		Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
			Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1	Program Operation	93.600	\$0	\$0	\$350,327	\$87,582	\$437,909
2		93.600	\$0	\$0	\$0	\$0	\$0
3			\$0	\$0	\$0	\$0	\$0
4			\$0	\$0	\$0	\$0	\$0
5 Total (Sum of lines 1-4)			\$0	\$0	\$350,327	\$87,582	\$437,909
SECTION B - FEDERAL RESOURCES							
GRANT PROGRAM, FUNCTION, OR ACTIVITY							
6. Object Budget Categories		(1) Program Operation	(2)	(3)	(4)	Total	
a. Personnel		\$239,035	\$0	\$0	\$0	\$239,035	
b. Fringe Benefits		\$50,043	\$0	\$0	\$0	\$50,043	
c. Travel		\$2,571	\$0	\$0	\$0	\$2,571	
d. Equipment		\$1,803	\$0	\$0	\$0	\$1,803	
e. Supplies		\$3,517	\$0	\$0	\$0	\$3,517	
f. Contractual		\$14,517	\$0	\$0	\$0	\$14,517	
g. Construction		\$0	\$0	\$0	\$0	\$0	
h. Other		\$38,841	\$0	\$0	\$0	\$38,841	
i. Total Direct Charges (sum of 6a - 6h)		\$350,327	\$0	\$0	\$0	\$350,327	
j. Indirect Costs		\$0	\$0	\$0	\$0	\$0	
k. Totals (sum of 6a - 6j)		\$350,327	\$0	\$0	\$0	\$350,327	
7. Program Income		\$0	\$0	\$0	\$0	\$0	

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

GABI - SF424A Report

Grant / Delegate No: 04CH3046 / 004
Program Type: Head Start

Agency Name: YWCA of Palm Beach County, Florida
Application Type: Basic

State: FL Fiscal Year: 2011 Budget Period: 10/01/2010 to 09/30/2011

BUDGET INFORMATION - Non Construction Programs

OMB Approval No. 0348-0044

SECTION C - NON-FEDERAL RESOURCES					
Grant Program (a)		Applicant (b)	State (c)	Other (d)	Total (e)
8	NFS	\$87,582	\$0	\$0	\$87,582
9		\$0	\$0	\$0	\$0
10		\$0	\$0	\$0	\$0
11		\$0	\$0	\$0	\$0
12	Total (Sum of lines 8-11)	\$87,582	\$0	\$0	\$87,582

SECTION D - FORECASTED CASH NEEDS						
Budget Category		Current Year Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13	Federal	\$0	\$0	\$0	\$0	\$0
14	Non-Federal	\$0	\$0	\$0	\$0	\$0
15	Total (Sum of lines 13-14)	\$0	\$0	\$0	\$0	\$0

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
Grant Program (a)		FUTURE FUNDING PERIODS (Years)			
		First (b)	Second (c)	Third (d)	Fourth (e)
16	Program Operation	\$0	\$0	\$0	\$0
17		\$0	\$0	\$0	\$0
18		\$0	\$0	\$0	\$0
19		\$0	\$0	\$0	\$0
20	Total (Sum of lines 16-19)	\$0	\$0	\$0	\$0

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

Authorized for Local Reproduction

Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCES

SF 424B ASSURANCES - NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- 1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.*
- 2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.*
- 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.*
- 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.*
- 5. Will comply with the intergovernmental Personnel Act of 1970 (42 U.S.C. 4278-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).*
- 6. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the bases of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the bases of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of the alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.*
- 7. Will comply, or has already complies, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and*

equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

- 8. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.*
- 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for Federally assisted construction subagreements.*
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.*
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205)*
- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.*
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).*
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.*
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.*
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead based paint in the construction or rehabilitation of residence structures.*
- 17. Will cause to be performed the required financial and compliance audits in accordance with the single Audit Act of 1984.*
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.*

DRUG-FREE WORKPLACE REQUIREMENTS GRANTEES OTHER THAN INDIVIDUALS

By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

This certification is required by regulations implementing the Drug-Free Workplace Act of 1988, 45 CFR, Part 76, Subpart F. The regulations published in the January 31, 1989 Federal Register, require certification by grantees that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when HHS determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension or debarment.

Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

Workplace identifications must include the actual address of buildings (or parts of building) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g. all vehicles of a mass transit authority of State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).

If the workplace identified to HHS changes during the performance of the grant, the grantee shall inform the agency of the change(s), it previously identified the workplaces in question (see above).

Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulations (21 CFR, 1308.11 through 1308.15). "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact of involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

The grantee certifies that it will provide a drug-free workplace by:

- a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b) Establishing a drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) *The grantee's policy of maintaining a drug-free workplace;*
 - (3) *Any available drug counseling, rehabilitation, employee assistance programs; and*
 - (4) *The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;*
- c) *Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);*
- d) *Notifying the employee in the statement required by paragraph (a) that as a condition of employment under the grant, the employee will:*
 - (1) *Abide by the terms of the statement; and*
 - (2) *Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;*
- e) *Notifying the agency in writing within ten days after receiving notice under subparagraph (d)(2), from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;*
- f) *Taking one of the following actions within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:*
 - (1) *Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or*
 - (2) *Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.*
- g) *Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) through (f).*

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal program either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable Federal funds in medicare or medicaid; or facilities where WIC coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing this certification, the offeror/contractor (for acquisitions) or applicant/grantee (for grants) certifies that the submitting organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The submitting organization agrees that it will require that the language of this certification be included in any subawards which subrecipients shall certify accordingly.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

By signing and submitting this proposal, the applicant, defined as the primary participant in accordance with 45 CFR Part 76 certifies to the best of his or her knowledge and believe that it and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal Department or agency;*
- (b) have not within a 3-year period preceding this proposal been convicted or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;*
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and*
- (d) have not within a 3-year period preceding this application/proposal had one or more public transaction (Federal, State or local) terminated for cause or default.*

The inability of a person to provide the certification required above will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The Department of Health and Human Services' (HHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

The prospective primary participant agrees that by submitting this proposal, it will include the clause entitled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided below without modification in all lower tier covered transactions.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS (TO BE SUPPLIED TO LOWER TIER PARTICIPANTS)

By signing and submitting this lower tier proposal, the prospective lower tier participant, as defined in 45 CFR, Part 76, certifies to the best of its knowledge and belief that it and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.*
- (b) where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal.*

The prospective lower tier participant further agrees by submitting this proposal that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

**CERTIFICATION REGARDING LOBBYING
FOR CONTRACTS, GRANTS, LOANS
AND COOPERATIVE AGREEMENTS**

The undersigned certifies to the best of his or her knowledge and belief, that:

- (1) No Federal appropriate funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of an agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby agree to the above certifications and assurances.

Signature of Certifying Official

Date

Chair

Title

Palm Beach County Board of County Commissioners
Applicant Organization



PALM BEACH COUNTY HEAD START AND EARLY HEAD START

NHSA & Carnegie Foundation Program of Excellence

GRANTEE: BOARD OF COUNTY COMMISSIONERS

3323 Belvedere Road, Building 502
West Palm Beach, FL 33406

2010/2010 HEAD START/EHS CONTINUING APPLICATION

June 30, 2010

Grant # 04CH3046

MISSION STATEMENT

*"We provide World Class Comprehensive Services
That Empower Children, Families and the Community"*

Abbreviated Project Description

This is an application for continued funding for Palm Beach County's Head Start and Early Head Start grant #04CH3046 for the budget period 10/01/2010-09/30/2011. The Grantee is in year 2 of the application cycle and is submitting an abbreviated application.

1. Objective Need for Assistance and Geographic Area

The annual review of the Community Assessment indicates no significant changes. As a result, there are no proposed changes in the program that have resulted from a re-consideration of the decisions described in the six areas listed in 45CFR 1305.3(c):

- 1) The demographic make-up of Head Start eligible children and families
- 2) Other child development and child care programs that are serving Head Start eligible children
- 3) The estimated number of children with disabilities four years old or younger
- 4) Data regarding the education, health, nutrition and social service needs of Head Start eligible children and their families
- 5) The education, health, nutrition and social service needs of Head Start eligible children and their families
- 6) Resources in the community

2. Program Approach

There are no major changes in the program's long-range goals and shorter-term program objectives. There is one major change to the structure of management staff position. Head Start fiscal Unit will be shifted from the direct supervision of the Division of Head Start and Children's Services to the Department of Community Services Director of Finance and Support Services. This is part of a reorganization plan of the Community Service Department to consolidate the fiscal units of the divisions and programs in the department. The intent is to allow the department's fiscal director to provide more oversight and support. See Organizational Chart attached.

3. Results or Benefits Expected

Significant results and benefits have been realized towards meeting the goals and objectives established.

School Readiness 8 of 10 Head Start Centers were rated as high performing based on 08/09 State Kindergarten Readiness Assessment. This is a significant improvement from the previous year's scores of 1 of 5. The improvement is attributed to the following:

- Improvement in intervention strategies with English Language Learner's (ELL's) driven by the work of the Language Committee
- Implementation of the CLASS
- Increased early literacy-based training for staff
- Increased in the time spent on early literacy-based activities in the classroom and
- Enhanced parent involvement in their children's learning

Availability of ECE programs in the County. We successfully applied our ARRA HS and EHS Expansion Grants. As a result, 154 additional 3 and 4 year olds and 91 pregnant women, infant and toddlers are now receiving comprehensive services in HS and EHS.

Disabilities / Inclusion. PBCHS/EHS is enrolling more pre-diagnosed children into the program. This was made possible through closer partnership with Early Steps and such agencies as Blind Services and Deaf Services, and enhanced marketing efforts.

Children in Poverty. PBCHS/EHS has conducted the 40 hour child care certification for two cohorts of up to 35 parents each. With this certification, parents can become employed as child care assistants. Many of the parents who participate in these classes are employed by Head Start as Child Care Assistants and work towards attaining a higher level position in the organization.

We are working with PBC Criminal Justice Commissions Weed and Seed Program to reach out to incarcerated fathers and mothers, including any formally incarcerated parents.

Affordable Workforce Housing. Several *First Time Home Buyers Workshops* have been conducted at the centers. The Family and Community Partnership Staff are working in conjunction with the Housing and Community Development (HCD) to ensure that our families get priority for housing.

4. Items from Risk Management Meeting March 3, 2010

Since the Risk Management meeting the staff continue to work towards improving the percentage of children who completed dental treatments as follows: (1) more intense monthly monitoring by the Health Services Supervisor and Health Services Coordinators on the status of dental treatment of the children at the Centers and (2) intentionally focused efforts by the Family Services Specialists to work closer with the parents of children who need dental treatment, and (3) sent the attached Letter to the parents of children who have not completed dental treatment as of April 2010.

In addition, the newly hired Health Services Coordinator is a Registered Nurse and Registered Dental Hygiene who will be attending the Florida Dental Conference to learn the latest research and trends in the field of Pediatric Dentistry. She will design and develop creative parent and staff strategies to assist in improving the percentage of children who complete dental treatments.

Palm Beach County Head Start/Early Head Start continues the daily dental hygiene instructions and tooth brushing in the classrooms, "Give Kids A Smile" event which included fluoride varnish for the children, the National Dental Health Month activities, National Nutrition Month activities, distribution of the monthly Health & Nutrition newsletter, and other dental health education materials provided for the parents at the Centers.

Certification Regarding
Cap on Staff Compensation

Section 653 of the Head Start Act places limitations on the compensation of Head Start Staff. Specifically, the Act prohibits the use of **any** Federal funds, including Head Start grant funds, to pay any part of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule, currently \$179,700. Program Instruction ACF-PI-HS-08-03, issued May 12, 2008, provides guidance on this requirement and defines compensation. No funds may be charged to the Head Start grant or to any other Federal program either as a direct cost or any pro-ration as an indirect cost for an employee whose compensation exceeds \$179,700. This provision is effective with the award of your FY2009 Head Start grant.

The undersigned certifies that Palm Beach Head Start and Early Head Start including its delegate agencies are in compliance with the compensation cap guidelines.

I hereby agree to the above certification.

Signature of Certifying Official

Title

Chair

Date

Palm Beach County Board of County Commissioners
Applicant Organization

Palm Beach County Head Start and T & TA
FY2011 Refunding Application
Projections with Federal and Local Share
Unit 1451 PA-22
Unit 1454 PA-20

Object	Object Description	HS T&TA Budget 1454	Federal Share	County Match	Total Shared
			80.00%	20.00%	100.00%
3401	Other Contractual Services *	1	1	-	1
3421	Contractual Service-Training	86,359	69,087	17,272	86,359
4420	Rent-Motor-Pool Vehicles	1	1	-	1
4701	Printing & Binding-Outside	912	730	182	912
4703	Graphics Charges	1,088	870	218	1,088
4801	Promoti Activities (Ord 86-19)	10,260	8,208	2,052	10,260
4901	Oth Currnt Chrges & Obligions	1	1	-	1
4932	Parent Activity	1	1	-	1
4942	Tuition-Reimbursement	1	1	-	1
5401	Books Publicatns & Subscriptns	1,000	800	200	1,000
5412	Dues & Memberships	7,652	6,121	1,531	7,652
5201	Materials/Supplies Operating	5,750	4,600	1,150	5,750
5402	Educational Training Materials	5,000	4,000	1,000	5,000
4001	Travel & Per Diem	51,975	41,580	10,395	51,975
4941	Registration Fees	15,208	12,166	3,042	15,208
	Grand Total	185,209	148,167	37,042	185,209

Palm Beach County Early Head Start and T & TA
FY2011 Refunding Application
Projections with Federal and Local Share
Unit 1457 PA-25
Unit 1458 PA-26

Object	Object Description	EHS T&TA Budget 1458	Federal Share	County Match	Total
			80.00%	20.00%	100.00%

3401	Other Contractual Services *	38,341	30,672	7,669	38,341
3421	Contractual Service-Training	10,097	8,078	2,019	10,097
4801	Promotl Activities (Ord 86-19)	1	1	-	1
4001	Travel & Per Diem	5,653	4,522	1,131	5,653
4941	Registration Fees	1	1	-	1
	Grand Total	54,093	43,274	10,819	54,093

Palm Beach County Head Start and T & TA
FY2011 Refunding Application
Projections with Federal and Local Share
Unit 1451 PA-22
Unit 1454 PA-20

Object	Object Description	HS Budget 1451	Federal Share	CSC	County Match	County Overmatch	Total
			65.66%	1.49%	14.92%	17.93%	100.00%
1080	Personal Services-Indirect	1	1	0	0	0	1
1201	Salaries & Wages - Regular	8,536,184	5,604,858	127,189	1,273,599	1,530,538	8,536,184
1301	Salaries & Wages - Non-FRS	1	1	-	-	-	1
1401	Salaries & Wages - Overtime	1	1	-	-	-	1
1501	Wages - Special Pay Non-FRS Contrib	1	1	-	-	-	1
1504	Wages - Union Sick Pay Non-FRS Contrib	1	1	-	-	-	1
2101	Fica-Taxes	528,384	346,937	7,873	78,835	94,739	528,384
2105	Fica Medicare	125,050	82,108	1,863	18,657	22,422	125,050
2201	Retirement Contributions-Frs	1,184,105	777,481	17,643	176,669	212,312	1,184,105
2301	Insurance-Life & Health	2,034,981	1,336,169	30,321	303,620	364,871	2,034,981
2401	Workers Compensation	100,975	66,300	1,506	15,065	18,104	100,975
2501	Unemployment Compensation	54,392	35,714	810	8,115	9,753	54,392
	S/T - Salaries & Wages	12,564,076	8,249,572	187,205	1,874,560	2,252,739	12,564,076
3103	Medical/Health Care Services	63,490	41,688	946	9,473	11,383	63,490
3118	Dental Services	5,000	3,283	75	746	896	5,000
3161	Audio/Visual Services Ch. 20	1	1	-	-	-	1
3401	Other Contractual Services *	5,854,201	3,843,868	87,228	873,447	1,049,656	5,854,201
3403	Custodial Or Janitorial Svcs	1	1	-	-	-	1
3404	Temp Serv/Contracted Salaries	1	1	-	-	-	1
3405	Security Services	1	1	-	-	-	1
3421	Contractual Service-Training	1	1	-	-	-	1
3422	Contractual Services-Recreation	12,797	8,403	191	1,909	2,294	12,797
4001	Travel & Per Diem	1	1	-	-	-	1
4007	Travel-Mileage	19,949	13,099	297	2,976	3,577	19,949
4101	Communication Services	30,576	20,076	456	4,562	5,482	30,576
4103	Comm/Suncom-Toll	1	1	-	-	-	1
4104	Comm/Commercial-Toll	1	1	-	-	-	1
4205	Postage	2,475	1,625	37	369	444	2,475
4301	Utilities/Electric	125,545	82,433	1,871	18,731	22,510	125,545
4304	Utilities/Water	23,000	15,102	343	3,432	4,123	23,000
4308	Utilities/Gas	5,500	3,611	82	821	986	5,500
4310	Utilities/Waste Disposal	5,000	3,283	75	746	896	5,000
4401	Rent	1	1	-	-	-	1
4406	Rent-Office Equipment	1	1	-	-	-	1
4410	Rent-Building	90,000	59,094	1,341	13,428	16,137	90,000
4412	Rent-Storage/Warehouse Space *	3,816	2,506	57	569	684	3,816
4418	Rental-Pager Services	1	1	-	-	-	1
4420	Rent-Motor Pool Vehicles	205,625	135,013	3,368	30,679	36,565	205,625
4501	Ins & Surety Bonds Outside *	4,080	2,679	61	609	731	4,080
4502	Casualty Self Ins Premiums	150,047	98,521	2,236	22,387	26,903	150,047
4601	Repair & Maintenance	1	1	-	-	-	1
4605	Maintenance-Grounds	1	1	-	-	-	1
4607	Repair/Maint-Outside Service	11,379	7,471	170	1,698	2,040	11,379
4610	Repair/Maint-Buildings	101,913	66,916	1,519	15,205	18,273	101,913
4615	Rep/Maint-Water/Sewer Systems	1	1	-	-	-	1
4620	Rep/Maint-Equipment	12,000	7,879	179	1,790	2,152	12,000
4623	Rep/Maint-Radio	3,850	2,528	57	574	691	3,850
4625	Rep/Maint-Motor Pool Vehicles	216,299	142,022	3,223	32,272	38,782	216,299
4703	Graphics Charges	50	33	1	7	9	50
4801	Promotl Activities (Ord 86-19)	1	1	-	-	-	1
4901	Oth Currnt Chrges & Obligions	1	1	-	-	-	1
4904	Property Assessments	1	1	-	-	-	1
4905	Legal Settlement	1	1	-	-	-	1
4909	Licenses & Permits	5,875	3,858	88	877	1,052	5,875
4910	Fines And Penalties	1	1	-	-	-	1
4932	Parent Activity	1,250	821	19	187	223	1,250
4940	800 Mhz System R/R Charges	5,550	3,644	83	828	995	5,550
4941	Registration Fees	250	164	4	37	45	250
4942	Tuition-Reimbursement	1	1	-	-	-	1
4945	Advertising	1	1	-	-	-	1
4946	Advertising Including Legal	1	1	-	-	-	1
4979	Indirect Costs-Bcc	264,190	173,467	3,937	39,417	47,369	264,190
5101	Office Supplies	50	33	1	7	9	50
5111	Office Furniture And Equipment	1	1	-	-	-	1
5112	Telephone Equipment/Install	1	1	-	-	-	1
5121	Data Procsgng Sftwre/Accessres	1	1	-	-	-	1
5201	Materials/Supplies Operating	50	33	1	7	9	50
5215	Gasoline	130,814	85,679	2,163	19,945	23,027	130,814
5220	Purchased Water	1	1	-	-	-	1
5244	Food & Dietary	15,805	10,378	235	2,358	2,834	15,805
5401	Books Publicatns & Subscrptns	50	33	1	7	9	50
5402	Educational Training Materials	57	37	1	9	10	57
5412	Dues & Memberships	1	1	0	-	-	1
	S/T - Operations	7,370,560	4,839,307	110,346	1,100,109	1,320,798	7,370,560
	Grand Total	19,934,636	13,088,879	297,551	2,974,669	3,573,537	19,934,636

Palm Beach County Early Head Start and T & TA
FY2011 Refunding Application
Projections with Federal and Local Share
Unit 1457 PA-25
Unit 1458 PA-26

Object	Object Description	EHS Budget 1457	Federal Share	CSC	County Match	County Overmatch	Total
			59.81%	5.34%	9.61%	25.24%	100.00%
1201	Salaries & Wages - Regular	1,153,836	690,109	61,615	110,884	291,228	1,153,836
1301	Salaries & Wages - Non-FRS	1	1	-	-	-	1
1401	Salaries & Wages - Overtime	1	1	-	-	-	1
1501	Wages - Special Pay Non-FRS Contrib	1	1	-	-	-	1
1504	Wages - Union Sick Pay Non-FRS Contrib	1	1	-	-	-	1
2101	Fica-Taxes	72,159	43,157	3,853	6,936	18,213	72,159
2105	Fica Medicare	16,881	10,097	901	1,622	4,261	16,881
2201	Retirement Contributions-Frs	161,237	96,436	8,610	15,495	40,696	161,237
2301	Insurance-Life & Health	297,037	177,658	15,862	28,545	74,972	297,037
2401	Workers Compensation	3,838	2,295	205	369	969	3,838
2501	Unemployment Compensation	6,885	4,117	368	662	1,738	6,885
	S/T - Salaries & Wages	1,711,877	1,023,873	91,414	164,513	432,077	1,711,877
3103	Medical/Health Care Services	59,000	35,288	3,151	5,670	14,891	59,000
3401	Other Contractual Services *	876,633	524,314	46,812	84,244	221,263	876,633
3403	Custodial Or Janitorial Svcs	29,781	17,812	1,590	2,862	7,517	29,781
3404	Temp Serv/Contracted Salaries	1	1	-	-	-	1
3421	Contractual Service-Training	10,097	6,039	539	970	2,549	10,097
3422	Contractual Services-Recreation	2,453	1,467	131	236	619	2,453
5111	Office Furniture And Equipment	1	1	-	-	-	1
6401	Machinery & Equipment	1	1	-	-	-	1
6405	Data Processing Equipment	3,050	1,827	163	290	770	3,050
4007	Travel-Mileage	9,600	5,742	513	923	2,422	9,600
4101	Communication Services	200	120	11	19	50	200
4103	Comm/Suncom-Toll	1	1	-	-	-	1
4104	Comm/Commercial-Toll	1	1	-	-	-	1
4205	Postage	1	1	-	-	-	1
4301	Utilities/Electric	16,900	10,108	902	1,624	4,266	16,900
4304	Utilities/Water	3,900	2,333	208	375	984	3,900
4308	Utilities/Gas	1	1	-	-	-	1
4310	Utilities/Waste Disposal	1	1	-	-	-	1
4401	Rent	1	1	-	-	-	1
4406	Rent-Office Equipment	1	1	-	-	-	1
4410	Rent-Building	42,048	25,149	2,245	4,013	10,641	42,048
4412	Rent-Storage/Warehouse Space *	1	1	-	-	-	1
4420	Rent-Motor Pool Vehicles	20,532	12,280	1,096	1,973	5,183	20,532
4501	Ins & Surety Bonds Outside *	200	120	11	19	50	200
4502	Casualty Self Ins Premiums	14,238	8,516	760	1,368	3,594	14,238
4601	Repair & Maintenance	1	1	-	-	-	1
4603	Rep/Maint-Parts & Supplies	1,500	897	80	144	379	1,500
4605	Maintenance-Grounds	5,526	3,305	295	531	1,395	5,526
4607	Repair/Maint-Outside Service	2,648	1,584	141	254	669	2,648
4610	Repair/Maint-Buildings	41,748	24,969	2,339	4,012	10,428	41,748
4615	Rep/Maint-Water/Sewer Systems	1	1	-	-	-	1
4620	Rep/Maint-Equipment	1	1	-	-	-	1
4625	Rep/Maint-Motor Pool Vehicles	12,500	7,476	668	1,201	3,155	12,500
4701	Printing & Binding-Outside	88	53	5	8	22	88
4703	Graphics Charges	788	471	42	76	199	788
4801	Promotl Activities (Ord 86-19)	7,388	4,419	395	710	1,864	7,388
4901	Oth Currnt Chrges & Obligations	1	1	-	-	-	1
4909	Licenses & Permits	1,602	958	86	154	404	1,602
4932	Parent Activity	750	449	40	72	189	750
4942	Tuition-Reimbursement	12,820	7,668	685	1,232	3,235	12,820
4979	Indirect Costs-Bcc	30,166	18,042	1,611	2,899	7,614	30,166
5112	Telephone Equipment/Install	1	1	-	-	-	1
5121	Data Procsgng Sftwre/Accessres	9,903	5,923	529	952	2,499	9,903
5215	Gasoline	1,200	718	64	115	303	1,200
5220	Purchased Water	450	269	24	43	114	450
5242	Food Prep & Serving Supplies	500	299	27	48	126	500
5244	Food & Dietary	5,000	2,991	266	481	1,262	5,000
5401	Books Publicatns & Subscrptns	1	1	-	-	-	1
5412	Dues & Memberships	1,328	794	71	128	335	1,328
5101	Office Supplies	495	296	26	48	125	495
5201	Materials/Supplies Operating	244	146	13	23	62	244
5402	Educational Training Materials	555	332	30	53	140	555
4001	Travel & Per Diem	5,653	3,381	302	543	1,427	5,653
4941	Registration Fees	2,392	1,431	128	230	603	2,392
	S/T - Operations	1,233,893	738,003	65,999	118,543	311,348	1,233,893
	Grand Total	2,945,770	1,761,876	157,413	283,056	743,425	2,945,770