

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

## AGENDA ITEM SUMMARY

**Meeting Date: June 8, 2010**

**(X) Consent**

☐ Regular

( ) Ordinance

☐ Public Hearing Department

**Submitted By:** **Community Services**

**Submitted For:                      Division of Senior Services**

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Amendment No. 001 to Standard Agreement No. IH009-9500 (R2009-1260) for the Home Care for the Elderly (HCE) Program with the Area Agency on Aging (AAA) of Palm Beach/Treasure Coast, Inc. for the period July 1, 2009 through June 30, 2010 decreasing the agreement amount by \$30,000, for a new total not-to-exceed amount of \$107,826.

**Summary:** The HCE Program consists of two (2) components: a subsidy to assist caregivers in keeping low-income elder at home and case management. The purpose of this amendment is to reduce HCE subsidy and to increase HCE Case Management for the provision of in-home care for seniors as an alternative to nursing home/institutional care. The \$30,000 reduction in HCE is offset by a \$30,000 net increase in Community Care for the Elderly funding (R2010-0597). These adjustments are periodically required at the request of AAA to align budgetary priorities. In the area south of Hypoluxo Road, the Mae Volen Senior Center, Inc. provides HCE services from AAA. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (TKF)

**Background and Justification:** DOSS conducts case management and approves subsidy for care givers. AAA makes payment directly to caregiver. No County match is required.

**Attachments:**

HCE Amendment No. 001

**Recommended by:**

Department Director

Date \_\_\_\_\_

**Approved By:**

Assistant County Administrator

Date \_\_\_\_\_

## II. FISCAL ANALYSIS IMPACT

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Capital Expenditures					
Operating Costs	( <u>30,000</u> )				
External Revenue	<u>30,000</u>				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	<u>-0-</u> * See below.				
# ADDITIONAL FTE					
POSITIONS (Cumulative)	<u>-0-</u>	<u>-0-</u>			

Is Item Included in Current Budget: Yes X No  
Budget Account No.: Fund 1006 Dept 144 Unit 1481 Obj. Vari.  
Program Code Vari.

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

State funds through the Department of Elder Affairs. Previous resolution for Standard Agreement is R2009-1260.

Departmental Fiscal Review: Taruna Nalhotia  
5/28/10

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

\* The \$30,000 increase to Community Care was approved by the Board on April 20, 2010.

OFMB 6/3/10  
6/2/2010 6/2/10

Contract Administration 6/17/10

### B. Legal Sufficiency:

Assistant County Attorney 6/4/10

This amendment complies with  
our review requirements.

### C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

This AMENDMENT, entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "agency", and Palm Beach County Board of County Commissioners, hereinafter referred to as the "provider", amends agreement # IH009-9500.

The purpose of this amendment is to: 1) decrease the HCE Subsidy amount by \$45,000.00 and to 2) increase the HCE Case Management amount by \$15,000.00 and to 3) revise ATTACHMENT II, HOME CARE FOR THE ELDERLY PROGRAM BUDGET SUMMARY.

1) Section D of the agreement is hereby amended to read:

**D. Agreement Amount**

The agency agrees to pay for contracted services according to the statement of work, **ATTACHMENT I** of this agreement in an amount not to exceed \$107,826.00 subject to the availability of funds. Any costs or services paid for under any other agreement or from any other source are not eligible for payment under this agreement. The provider agrees to utilize the approved rate sheet, **ATTACHMENT III** for contracted services the agency agrees to pay for.

Funding Allocation				
Program Title	Year	Funding Sources	CFDA	Amount
Home Care for the Elderly (HCE)	2009	General Revenue	65.001	\$107,826.00
<b>TOTAL AGREEMENT AMOUNT:</b>				<b>\$107,826.00</b>

2) ~~ATTACHMENT II, HOME CARE FOR THE ELDERLY PROGRAM BUDGET SUMMARY~~ is hereby replaced with revised ATTACHMENT II, HOME CARE FOR THE ELDERLY PROGRAM BUDGET SUMMARY attached hereto.

This amendment shall be effective on the last date that the amendment has been signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all of its attachments are hereby made a part of this agreement.

IN WITNESS THEREOF, the parties hereto have caused this 4 page agreement to be executed by their undersigned officials as duly authorized.

PROVIDER: PALM BEACH COUNTY,  
FLORIDA, A Political  
Subdivision of the State of  
Florida

Area Agency on Aging of Palm Beach/  
Treasure Coast, Inc.

SIGNED  
BY: Burt Aaronson

NAME: \_\_\_\_\_

TITLE: Chair

DATE: \_\_\_\_\_

SIGNED  
BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

SHARON R. BOCK, Clerk and Comptroller

BY: \_\_\_\_\_

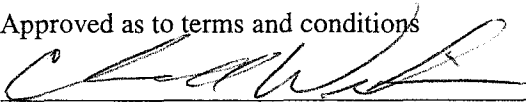
DATE: \_\_\_\_\_

FEDERAL ID NUMBER: 59-6000785

FISCAL YEAR END DATE: \_\_\_\_\_

Approved as to form and legal sufficiency

\_\_\_\_\_  
Assistant County Attorney

Approved as to terms and conditions  
  
\_\_\_\_\_  
Department Director

**ATTACHMENT I**  
**HOME CARE FOR THE ELDERLY PROGRAM**  
**BUDGET SUMMARY**

HCE Case Management	\$23,291.00
HCE Client Services	\$84,535.00
<b>Total</b>	<b>\$107,826.00</b>

**Attestation Statement**  
**Agreement Number IH009-9500**  
**Amendment Number 001**

I, Burt Aaronson, Chair, provider representative for Palm Beach County Board of County Commissioners, attest that no changes or revisions have been made to the content of the above referenced agreement or amendment between the Area Agency of Palm Beach Treasure Coast, Inc. and Palm Beach County Board of County Commissioners. The only exception to this statement would be for changes in page formatting, due to the differences in electronic data processing media, which has no effect on the agreement content.

\_\_\_\_\_  
Signature of Provider Representative

\_\_\_\_\_  
Date

SIMPLIFIED UNIT COST METHODOLOGY  
LINE ITEM BUDGET PROJECTIONS  
BUDGET YEAR: 7/1/09-6/30/10  
BIDDER NAME: Palm Beach County Division of Senior Services

ORIGINAL DATE: 7/1/09  
REVISED DATE: March 4, 2010  
REVISION NUMBER: Revision #001, Amendment #001

III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM ACTIVITY  
\* (Indicate all DOE A funding sources applicable to your agency)

Funding Source	Mark which one applies:
ADI	
CCE	
HCE	X

Form Revised July 18, 2003		(Service Reference)	(6)	(6)
DESCRIPTION	TOTAL SERVICES	Case Management	Subsidy	
1. Total Budgeted Cash Costs	122,390	37,855	84,535	
1. (a) Add Inkind Cost				
1. (b) Total Budgeted Costs	122,390	37,855	84,535	
2. Total Budgeted Units	454	454		
2.(a) Total Cost Per Unit of Service	N/A	83.38		
3. Less USDA	0			
4. Less Cash Match	0			
5. Less Inkind Match				
6. Less Program Income Used as Match				
Sub-Total Match:	0			
7. Program Income	0	-		
8. Less Other Non-Matching Cash & Co-payments	14,564	14,564		
9. Adjusted Budgeted Costs	107,826	23,291	84,535	
10. Adjusted Cost Per Unit of Service	N/A	51.30		
12. Estimated Number of UNDUPLICATED Clients	N/A	40	55	