Agenda Item: 5C-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMM	IARY	
------------------	------	--

	میر مدیر نشد بخت بنده می وی کرد نظار است عمل اینه بنی وی پردا برد: ا	·	
Meeting Date: June 29, 2010		[ːːː] Consent [ː] Workshop	Regular
Department		[]	[]
Submitted By:	Comn	nunity Services	<u></u>
Submitted For:	Ryan	White Part A	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: resolution authorizing the County Administrator or his designee signatory authority on amendments to individual Ryan White provider agency contracts for not more than ten percent of the contracted amount or \$150,000, whichever is greater, for the period March 1, 2010, through February 28, 2013.

Summary: The Federal mandate for the Ryan White Program grant funds stipulate that 95% of the funding must be spent within a program year to avoid penalty. The agenda process is at times, not conducive to allowing documents to be executed with expedience. Delegating signatory authority to the County Administrator or his designee on contract amendments would facilitate the spending of funds in a timely manner in compliance with the mandate. The authority would allow for reallocation of funding for not more than 10% of the contracted amount or \$150,000, whichever is greater of the individual agency contracts, based on the recommendations of the Palm Beach County HIV CARE Council and Ryan White staff. Contract amendments signed by the County Administrator or his designee will be brought before the BOCC as receive and file documents in accordance with PPM CW-0-051. Ryan White funds are 100% Federal with no County match. (Ryan White) <u>Countywide</u> (TKF).

Background and Justification: Ryan White has been receiving funds from the Department of Health and Human Services Health Resources and Services Administration (HRSA) since 1996. The HRSA stipulates that 95% of program funds must be expended each program year to avoid a penalty that could reduce future funding. To ensure that funds are spent in a prudent and efficient manner, delegation of signatory authority to the County Administrator or his designee is recommended to expedite amendments to provider contracts.

۸	tta	ما م	-		4-	
А	па	сп	m	en	TS	
				~		

Resolution

=======================================		===========
Recommended by:	alle	5/28/10
	Department Director	Date
Approved by:	ta	6/14/10
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures			·		
Operating Costs					
External Revenue	· · · · · · · ·		<u></u>		·····
Program Income (County)					
In-Kind Match (County) NET FISCAL IMPACT	0~~	See below	<u>ے</u>		
# ADDITIONAL FTE					
POSITIONS (Cumulative	e)	<u> </u>			
Is Item Included in Current	: Budget?	Yes	No		
Budget Account No.: Fund		ept	Unit	Object	
Progra	am Code				

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: Tauna Nalhota 5/28/10

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments: No freque impact on the item.

O

מ//י and Contro Contract Dev

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

RESOLUTION NO.

RESOLUTION OF BOARD OF COUNTY THE COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA. AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS DESIGNEE SIGNATORY AUTHORITY ON CONTRACT **INDIVIDUAL** RYAN AMENDMENTS FOR WHITE CONTRACTED AGENCIES FOR NOT MORE THAN TEN PERCENT OF THE CONTRACTED AMOUNT OR \$150,000, WHICHEVER IS GREATER.

WHEREAS, Palm Beach County has adopted an optional Home Rule Charter pursuant to Section 1(g) of Article VIII of the Florida State Constitution and Chapter 125 of the Florida Statutes; and

WHEREAS, Section 125.85, <u>Florida Statutes</u>, authorizes the delegation of any powers and duties not set forth therein by resolution or ordinance of the Board of County Commissioners; and

WHEREAS, the delegation of signing authority to the County Administrator or his designee, on contract amendments for the program periods, March 1, 2010 through February 28, 2013, not involving more than 10% or \$150,000 of the total agency contracted amount or whichever is greater. This would facilitate timely spending of grant funds which would better enable the grantee to avoid Federal penalty because 95% of grant funds must be spent within a program year; and

WHEREAS, the agenda process is at times, not conducive to allowing documents to be executed with the greatest dispatch; and

WHEREAS, the delegation to the County Administrator, or his designee, the authority to execute amendments to standard contracts would eliminate delays caused by such items to be brought before the Board of County Commissioners and would therefore be consistent with the goal of the grantee to expend funds in compliance with the Federal mandate; and

WHEREAS, the specific delegation of signatory authority is in accordance with PPM#CW-O-051 when said documents follow the format as set forth in paragraph 2 herein below, which document is incorporated herein and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.

2. The County Administrator, or his designee, is hereby expressly authorized to execute, on behalf of the Board of County Commissioners, contract amendments related to the Ryan White Part A Program funds.

3. This delegation of signature authority is strictly limited to the parameters set forth herein above so that the execution of the aforementioned document by the County Administrator constitutes a ministerial act on his part in accordance with PPM #CW-0-051.

4. The foregoing Resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner being put to a vote, the vote was as follows:

, and upon

BURT AARONSON, CHAIR KAREN T. MARCUS, VICE CHAIR JEFF KOONS SHELLY VANA STEVE L. ABRAMS JESS R. SANTAMARIA PRISCILLA TAYLOR

The Chair thereupon declared the Resolution duly passed and adopted this ______ day of ______, 2010.

APPROVED AS TO FORM LEGAL SUFFICIENCY

Assistant County Attorney

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK/COMPTROLLER

By: _

_ By: _

Deputy Clerk