

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: July 20, 2010 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing

Department

Submitted By: Community Services

Submitted For: Head Start/Early Head Start & Children's Services

I. EXECUTIVE BRIEF

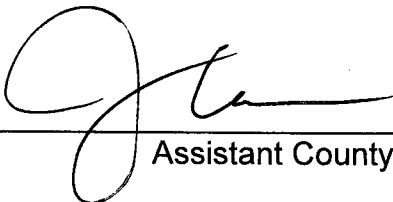
Motion and Title: Staff recommends motion to approve: Amendment 001 to the Contract For Consulting/Professional Services with Multilingual Psychotherapy Centers, Inc. (R2009-1637), for the period of February 1, 2010, through September 30, 2010, to increase the contract amount by \$6,500, for a new not-to-exceed total of \$22,500, to expand mental health services to Early Head Start children.

Summary: Additional funding is being provided as a result of the American Recovery and Reinvestment Act (ARRA) Expansion Grant. Multilingual Psychotherapy Centers, Inc. will provide ongoing mental health services to Early Head Start Expansion children and families. Funding consists of \$5,200 (80%) in Federal funds and \$1,300 (20%) in County funds. The County's portion is included in the FY2010 budget. (Head Start) Countywide (TKF).

Background and Justification: The Early Head Start Grant Agreement (expansion) requires that services for mental health are provided by licensed professionals. This contract is for mental health services to be provided by mental health professionals in accordance with Head Start/Early Head Start guidelines. The provider was selected based upon their ability to provide the necessary services and willingness to accept Medicaid. Professional medical services are exempt from the purchasing ordinance. Fees are based on flat rates or hourly rates for services rendered. As required in the Early Head Start Grant Agreement (expansion), the mental health provider will: general classroom observations, individual observations/assessments as requested, Home Visits, group team meetings, staff and parent trainings, conduct follow-up, regular on-site visits, provide interventions as needed and provide individual counseling for children with atypical behaviors.

Attachments:
Amendment 001

Recommended by:  6/28/10
 Department Director Date

Approved by:  7/6/10
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>6,500</u>	_____	_____	_____	_____
External Revenue	<u>(5,200)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>1,300</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
Budget Account No.: Fund 1002 Dept. 147 Unit 1464 Object 3103
Program Code: EX17

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review.

Taruna Mallhotra
6/28/10

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 7/1/10
OFMB 6/30/10 7/1/10

[Signature] 7/2/10
Contract Dev. and Control
[Signature] 7/2/10

B. Legal Sufficiency:

**This amendment complies with
our review requirements.**

[Signature] 7/6/10
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

AMENDMENT 001 TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES

THIS AMENDMENT 001 TO THE CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES dated October 6, 2009 (Document No. R2009-1637), made and entered into on this day of _____, by and between Palm Beach County, a Political Subdivision of the State of Florida hereinafter referred to as COUNTY, and Multilingual Psychotherapy Centers, Inc., a corporation authorized to do business in the State of Florida hereinafter referred to as the CONSULTANT.

WITNESSETH:

WHEREAS, the need exists to amend the CONTRACT to increase the CONTRACT by \$6,500 for the period of February 1, 2010 through September 30, 2010, in order to extend services to Early Head Start children and families.

NOW, THEREFORE, the above named parties hereby mutually agree that the CONTRACT is hereby amended as follows:

- I. So much as Article 3 reads the total amount of services shall not exceed sixteen thousand dollars (\$16,000), is amended to read the total amount of services shall not exceed twenty-two thousand, five hundred dollars (\$22,500), in accordance with the budget set forth herein as Exhibit "B2" hereof.
- II. The existing Exhibit "B1" Schedule of Payments is deleted in its entirety and Exhibit "B2" attached hereto is substituted in its stead.

OTHER PROVISIONS

All provisions in the CONTRACT or exhibits to the CONTRACT in conflict with this AMENDMENT and Exhibits or Attachments thereto are hereby changed to conform to this AMENDMENT.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as originally specified in the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this 1 page Amendment to be executed by their officials thereupon duly authorized.

ATTEST:
SHARON R. BOCK
CLERK AND COMPTROLLER

PALM BEACH COUNTY, FLORIDA
BY ITS BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Burt Aaronson, Chair

WITNESS:

CONSULTANT: Multilingual Psychotherapy Centers, Inc.

Signature

Name (type or print)

By: _____

Signature

Alicia B. Pajares, LCSW
Vice-President of Operations

Title

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: _____
County Attorney

APPROVED AS TO TERMS AND CONDITIONS

By: _____
County Department Director

EXHIBIT "B2"
SCHEDULE OF PAYMENTS

The Scope of Work to be completed by CONSULTANT as defined in Exhibit "A" consists of specific completion phases which shall be clearly identified on a phase by phase basis upon submission to the COUNTY of certain "deliverables" * as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Schedule of Payments:

A. The MENTAL HEALTH PROVIDER will bill EARLY HEAD START for services Provided to children as follows:

1. General Classroom Observation	\$60/hour
2. Individual Observations/Assessment as requested	\$60/hour
3. Home Visits	\$60/hour
4. Group Team Meeting	\$60/hour
5. Individual Team Meeting	\$60/hour
6. Parent Orientation/Training, Fostering A Nurturing Environment, Positive Techniques for Working with Children	\$60/hour
7. Meeting group for Child Care Providers	\$60/hour
8. Conduct follow-up and generate recommendations for referrals for Child Care Providers	\$60/hour
9. Regular on-site visits for Child Care Providers	\$60/hour
10. Mileage to the Glades including Family Child Care Homes only from Multilingual office address	.55 cents

Authorizations for all services shall be obtained in writing from the Director of Community Services or the Director of Head Star/Early Head Start & Children Services or their designee.

Between October 1, 2009 and September 30, 2010, the total amount of services provided shall not exceed \$22,500.

Nothing below this line