

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: 7/20/2010 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing

Department:

Submitted By: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
Submitted For: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to:

A) Ratify the signature of the Chairman on the submittal of the following six (6) grant proposals to the Florida Department of Law Enforcement (FDLE) for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program: State Solicitation for the period from October 1, 2010 to September 30, 2011, 1) Palm Beach County Pre-Trial Services Program for \$48,500; 2) Juvenile Assessment Center (JAC) Security for \$202,254; 3) Alternatives to Secure Detention for Juveniles for \$48,151; 4) Palm Beach County Weed & Seed Program for \$100,000; 5) Criminal Justice Commission Program Evaluation for \$65,663; 6) City of Riviera Beach Civil Drug Court and Family Restart for \$116,500;

B) Authorize the Criminal Justice Commission's Executive Director, through the County Administrator, to execute electronically all related documents for the FY2011 Edward Byrne Memorial Justice Assistance Grant (JAG) Program and to execute all necessary forms, documents and the resulting grant agreement as required by the FDLE for FY 2011.

SUMMARY: The Criminal Justice Commission met on May 24, 2010, and approved the recommendations made by the CJC Finance Committee for FY 2011 funds totaling \$581,068. No local match is required for the JAG program. Countywide (DW)

BACKGROUND & JUSTIFICATION: The FDLE, Office of Criminal Justice Grants administers the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The JAG Program is a blend of the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs which allows local governments to support a broad range of activities to prevent and control crime based on local needs and conditions. Palm Beach County has been allocated \$581,068 in FFY2010 federal funds as part of the JAG Program for expenditure in FY2011. The CJC recommends six (6) programs for funding for the period October 1, 2010 through September 30, 2011.

The FDLE requires that at least 51% of the units of local government in Palm Beach County, which represent 51% or greater of the County's population, support and approve the allocation of FY2010 funds for these programs.

ATTACHMENTS:

1. FDLE Funding Announcement
2. BOCC Approval Letter
3. Mayor Approval Letters
4. Signature Authority Designation
5. 3 Original copies of 6 Grant Applications

Recommended By: _____

Department Director

(Final 1)

DATE

G-24-10

Approved By: _____

Assistant County Administrator

DATE

7/8/10

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

FISCAL YEAR	2010	2011	2012	2013	2014
CAPITAL EXPENDITURES	_____	_____	_____	_____	_____
OPERATING COSTS	_____	581,068	_____	_____	_____
EXTERNAL REVENUES	_____	<581,068>	_____	_____	_____
PROGRAM INCOME (County)	_____	_____	_____	_____	_____
IN-KIND MATCH (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	=====	-0-	=====	=====	=====
# OF ADDITIONAL FTE POSITIONS	_____	_____	_____	_____	_____

IS ITEM IN PROPOSED BUDGET? YES X NO _____

BUDGET ACCOUNT NO.: FUND 0001 DEPT 762 UNIT 7670 \$ 532,568
 0001 660 5214 \$ 48,500

B. RECOMMENDED SOURCES OF FUNDS/SUMMARY OF FISCAL IMPACT:

The Federal funds portion of these grants will be funded by the Federal Byrne Formula Grant Program, State Solicitation, passed through the Florida Department of Law Enforcement. Match is not required with the JAG program.

Palm Beach County Pre-Trial Services Program for \$48,500
 Juvenile Assessment Center (JAC) Security for \$202,254
 Alternatives to Secure Detention for Juveniles for \$48,151
 Palm Beach County Weed & Seed Program for \$100,000
 Criminal Justice Commission Program Evaluation for \$65,663
 City of Riviera Beach, Civil Drug Court & Family Restart Program for \$116,500

C. DEPARTMENTAL FISCAL REVIEW: mf 6/23/10

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

No net fiscal impact.

[Signature] 6/30/10
 OFMB *JB 6/28/10*
mf 6-28-10

[Signature] 6/30/10
 Contract Administration

B. Legal Sufficiency:

[Signature] 7/6/10
 Assistant County Attorney
6/28/10
6/28/10

C. Other Departmental Review:

FDLE Funding Announcement



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Office of Criminal Justice Grants
Post Office Box 1489
Tallahassee, Florida 32302-1489
(850) 617-1250
www.fdle.state.fl.us

Charlie Crist, *Governor*
Bill McCollum, *Attorney General*
Alex Sink, *Chief Financial Officer*
Charles H. Bronson, *Commissioner of Agriculture*

May 11, 2010

RECEIVED

MAY 21 2010

PUBLIC SAFETY
DEPARTMENT

MAY 14 2010

Palm Beach County
Central Justice Commission

The Honorable Burt Aaronson
Chairman, Palm Beach County
Board of Commissioners
301 North Olive Avenue
West Palm Beach, Florida 33401

Re: Federal Fiscal Year (FFY) 2010 Edward Byrne Memorial Justice Assistance
Grant (JAG) Program – JAG Countywide – State Solicitation

Dear Chairman Aaronson:

The Florida Department of Law Enforcement (FDLE) anticipates an award from the United States Department of Justice for FFY 2010 JAG funds. FDLE will distribute these funds in accordance with the JAG Countywide distribution provisions of Chapter 11D-9, Florida Administrative Code.

FDLE has set aside \$581,068 funds for use by all units of government within Palm Beach County. The enclosed Program Announcement provides an overview of these funds and can be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system.

Please note that the Program Announcement includes information from the U.S. Department of Justice relating several areas of national focus and its priorities to help maximize the effectiveness of the Byrne/JAG funding.

As a condition of participation in this program, the units of government in each county must reach a consensus concerning the expenditure of these funds. This consensus must include the projects to be implemented as well as the agency responsible for such implementation.

Developing such consensus will require someone to exercise leadership and assume a coordinating role in the development of applications for these funds. FDLE recommends that the Board of County Commissioners assume this responsibility. In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

Service • Integrity • Respect • Quality


The Honorable Burt Aaronson
May 11, 2010
Page Two

The enclosed Certificate of Participation form requests the identification of an individual coordinator. We will send this individual further information regarding the application process in FDLE's on-line grant management system. Please complete the enclosed Certificate of Participation and return it within 30 days from the date of this correspondence to:

Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308
Attention: Clayton H. Wilder, Administrator

We look forward to working with you. If you have any questions or if we can provide you with any assistance regarding the JAG Program, please contact me at (850) 617-1250.

Sincerely,


Clayton H. Wilder
Administrator

CHW/JP/ps

Enclosures

cc: Mayors in Palm Beach County
Law Enforcement Agencies in Palm Beach County
Project Directors in Palm Beach County

**PROGRAM ANNOUNCEMENT
FEDERAL FISCAL YEAR 2010**

**Edward Byrne Memorial
Justice Assistance Grant (JAG) Program**

The State of Florida, Department of Law Enforcement (FDLE), anticipates an award from the United States Department of Justice (USDOJ) for \$12,058,334 in Justice Assistance Grant (JAG) funds. FDLE will distribute these funds in accordance with the JAG Countywide distribution provisions of Chapter 11D-9, Florida Administrative Code. This announcement is to notify eligible applicants of program requirements. **Please note this Program Announcement includes information from the USDOJ relating several areas of national focus and its priorities to help maximize the effectiveness of the Byrne/JAG funding.**

Eligible Applicants

Units of local government are eligible to receive subgrants from FDLE. "Units of local government" means any city, county, town, township, borough, parish, village, or other general-purpose political subdivision of a State and includes Native American Tribes that perform law enforcement functions as determined by the Secretary of the Interior.

Program Strategy and Purposes

JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice. Local units of government receiving JAG funding have the flexibility to implement projects in any of the seven federally approved purpose areas, listed below.

- 1) Law enforcement programs
- 2) Prosecution and court programs
- 3) Prevention and education programs
- 4) Corrections and community corrections programs
- 5) Drug treatment programs
- 6) Planning, evaluation, and technology improvement programs
- 7) Crime victim and witness Programs

Any law enforcement or justice initiative previously eligible for funding under Byrne or LLEBG is eligible for JAG funding.

Coordination Efforts

Each county is allocated a sum of money for use by all local governments within the county. This amount is determined through a funding algorithm established in the administrative rule.

Chapter 11D-9.005, Florida Administrative Code, requires that units of government in each county reach consensus concerning the expenditure of these funds, including the projects to be implemented and the agency responsible for such implementation. Maximum coordination is required to meet this program requirement, and the Department requests the county board of commissioners to serve as the coordinating unit for all local governments within the county. The Chairman, Board of County Commissioners, in each county so notified is requested to return to the Department a statement of certification indicating the county's willingness to serve. This certification must be returned within 30 days from the date of receipt of notification. In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

Each county or coordinating unit of government is encouraged to form a criminal justice coordinating/planning group to identify and implement criminal justice priorities for the county, to plan strategies to address those priorities, to identify areas of greatest need, and to review all possible sources of revenue to make sure that funds go to the programs or issues that need them most.

Furthermore, FDLE requires that units of government in each county reach consensus concerning the expenditure of the JAG funds, including the projects to be implemented and the agency responsible for such implementation. Each county must document this consensus by submitting letters from at least 51 percent of the units of government which also represents at least 51 percent of the population located in said county.

Match Requirements

There is no match requirement under the guidelines of the JAG program.

DOJ/Bureau of Justice Assistance (BJA) Priorities

BJA wishes to ensure that recipients are aware of several areas of national focus and priority and to encourage recipients to maximize the effective use of JAG funds. The following is a brief list of key priorities:

- 1) Effective counterterrorism and terrorism prevention programs
- 2) Ensure that justice is truly done in the Criminal Justice System.
- 3) Smart Policing – evidence-based and data driven.
- 4) Offender Re-entry
- 5) Children exposed to violence are responded to effectively.

For more information on BJA's priorities, recipients may access:

<http://www.ojp.usdoj.gov/BJA/grant/10JAGLocalSol.pdf> (see pages 2 and 3). **This is for informational purposes only; do not apply for any funds through this solicitation. Recipient must still submit application for funding through SIMON.**

Application Requirements and Deadlines

Once the Certificate of Participation form designating the coordinator for your county is received, the Office of Criminal Justice Grants will send this individual further information regarding the application process.

Applicants must apply on-line using FDLE's grant management system. The deadline for the on-line submission is **5:00 P.M., Friday, June 25, 2010**. In addition, applicants must print out the completed application and submit **two (2) hard copies** (both with *original signatures*) no later than **5:00 P.M., Friday, July 2, 2010**. **A separate application must be submitted for each proposed project.** Applications should be mailed or hand delivered to the Florida Department of Law Enforcement, Office of Criminal Justice Grants, 2331 Phillips Road, Tallahassee, Florida 32308, Attention: Clayton H. Wilder, Administrator.

Applications must be accompanied by letters of approval representing agreement among at least 51 percent of all units of local government representing at least 51 percent of the county population as to the allocation of dollars to each project in the county.

Questions regarding this Program Announcement should be directed to Clayton H. Wilder, Florida Department of Law Enforcement, at (850) 617-1250.

BOCC Approval Letter



P.O. Box 1989
West Palm Beach, FL 33402-1989
(561) 355-2001
FAX: (561) 355-3990
www.pbcgov.com

**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair

Jeff Koons
Shelley Vana
Steven L. Abrams
Jess R. Santamaria
Priscilla A. Taylor

County Administrator

Robert Weisman

*"An Equal Opportunity
Affirmative Action Employer"*



June 16, 2010

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the Palm Beach County Board of County Commissioners approves the distribution of \$581,068 of Federal Fiscal Year 2010 (FY2011) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County	Pre-Trial Services Program	\$48,500
Palm Beach County	Juvenile Assessment Center (JAC) Security	\$202,254
Palm Beach County	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County	Weed & Seed Program	\$100,000
Palm Beach County	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,

Burt Aaronson
Chairman, Board of County Commissioners

Mayor Approval Letters



Lois J. Frankel
Mayor
P.O. Box 3366
West Palm Beach, Florida 33402
Telephone: 561/822-1400
Fax: 561/822-1424
e-mail: lfrankel@wpb.org

June 18, 2010

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with the State of Florida Rule 11D-9, F.A.C., the City of West Palm Beach approves the distribution of \$581,068 of Federal Fiscal Year 2010 (FY2011) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County	Pre-Trial Services Program	\$48,500
Palm Beach County	Juvenile Assessment Center (JAC) Security	\$202,254
Palm Beach County	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County	Weed & Seed Program	\$100,000
Palm Beach County	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,

Lois J. Frankel
Mayor

"Equal Opportunity Employer"



CITY OF

Atlantis
FLORIDA

MAYOR
Michael C. Dahlgren

VICE MAYOR
David Kintz

COUNCILMEMBERS
Manny Fernandez
Fred Furtado
Catherine Higgins

CITY MANAGER
Mo Thornton

June 4, 2010

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the City of Atlantis approves the distribution of **\$581,068** of Federal Fiscal Year 2010 (FY2011) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,

Mayor
City of Atlantis

260 ORANGE TREE DRIVE
ATLANTIS, FL 33462-1193

WEBSITE ADDRESS:
WWW.ATLANTISFL.GOV

PHONE: (561) 965-1744
FAX: (561) 642-1806



Criminal Justice Commission
301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705
(561) 355-4943
FAX: (561) 355-4941
www.pbcgov.com/cjc



**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair

Karen T. Marcus, Vice Chair

Jeff Koons

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

May 25, 2010

To All Palm Beach County Mayors:

The Criminal Justice Commission (CJC) seeks your approval in the allocation of FY2011 (Federal Fiscal Year 2010) JAG funds. The total FY2010 allocation to Palm Beach County is **\$581,068**.

JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most. The CJC voted to support continuation of existing programs. The recommendation for the FY2011 allocation is as follows:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

The Florida Department of Law Enforcement (FDLE) requires that fifty-one percent (51%) of the local units of government representing at least fifty-one percent (51%) of the county's population agree on the allocation of these funds.

For your convenience, we have prepared a sample letter for your use. This sample letter can also be e-mailed to you by e-mailing a request to Michael Szakacs at MSZAKACS@PBCGOV.ORG. Due to the application deadline, we ask this letter be received at the Criminal Justice Commission Office, **no later than June 22, 2010**.

*"An Equal Opportunity
Affirmative Action Employer"*



printed on recycled paper

<insert date>

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the <insert name of city, village or town> approves the distribution of **\$581,068** of Federal Fiscal Year 2010 (FY2011) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,

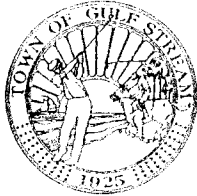
Mayor
<insert name of city, town, village>

TOWN OF GULF STREAM

PALM BEACH COUNTY, FLORIDA

COMMISSIONERS

WILLIAM F. KOCH, JR. Mayor
JOAN K. ORTHWEIN, Vice Mayor
FRED B. DEVITT III
CHRIS D. WHEELER
MURIEL J. ANDERSON



Telephone
(561) 276-5116

Fax
(561) 737-0188

Town Manager
WILLIAM H. THRASHER

Town Clerk
RITA L. TAYLOR

June 11, 2010

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the Town of Gulf Stream approves the distribution of **\$581,068** of Federal Fiscal Year 2010 (FY2011) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,


William F. Koch, Mayor
Town of Gulf Stream

100 SEA ROAD, GULF STREAM, FLORIDA 33483



Village of Palm Springs

"a great place to call home"

226 Cypress Lane • Palm Springs, Florida 33461-1699
561.965.4010 • Fax 561.965-0899

June 2, 2010

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the Village of Palm Springs approves the distribution of **\$581,068** of Federal Fiscal Year 2010 (FY2011) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

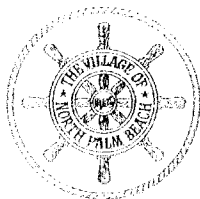
SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,

John M. "Mike" Davis
Mayor
Village of Palm Springs

:lpl

www.villageofpalmsprings.org



THE VILLAGE OF

North Palm Beach

501 U.S. HIGHWAY 1 • NORTH PALM BEACH, FLORIDA 33408 • 561-841-3355 • FAX 561-881-7469

VILLAGE COUNCIL

William L. Manuel, Mayor
Darryl C. Aubrey, Sc.D., Vice Mayor
David B. Norris, President Pro Tem
T.R. Hernacki, P.E., Councilman
Robert A. Gebbia, Councilman

VILLAGE MANAGER

Jimmy Knight

VILLAGE CLERK

Melissa Teal, CMC

June 2, 2010

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308

Dear Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the Village of North Palm Beach approves the distribution of **\$581,068** of Federal Fiscal Year 2010 (FY2011) Edward Byrne Memorial JAG Program funds for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/ Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/ Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/ Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,

William L. Manuel, Mayor

cc: Robert O'Neill, Director of Public Safety



Town of Mangonia Park

1755 EAST TIFFANY DRIVE MANGONIA PARK, FLORIDA 33407
(561) 848-1235 FAX (561) 848-6940
www.Town of mangonia park .com

June 15, 2010

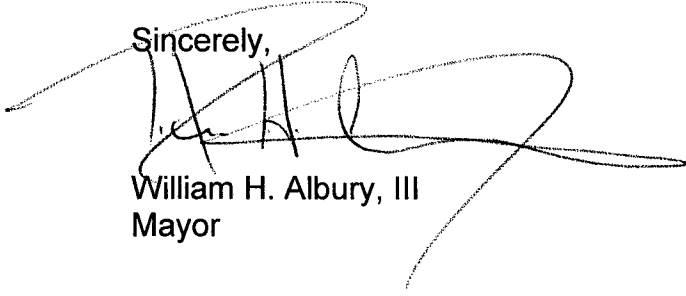
Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the Town of Mangonia Park approves the distribution of \$581,068 of Federal Fiscal Year 2010 (FY2010) Edward Byrne Memorial JAG Program funds for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-trial Services Program	\$48,500
Palm Beach County/ Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/ Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/ Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,


William H. Albury, III
Mayor



City of Belle Glade

Office of the City Clerk

June 22, 2010

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Tel: 561-996-0100
Fax: 561-992-2221

City Hall Complex
110 Dr. Martin Luther King Jr.
Boulevard West
Belle Glade, FL
33430-3900

www.belleglade-fl.com

Commissioners

Steve B. Wilson
Mayor

Gwendolyn J.L. Asia-Holley
Vice Mayor

Michael C. Martin
Treasurer

William A. Grear, Jr.

Mary Ross-Wilkerson

Lomax Harrelle
City Manager

Dear Mr. Wilder:

Incompliance with the State of Florida Rule 11D-9, F.A.C., the City of Belle Glade approves the distribution of **\$581,068** of Federal Fiscal Year 2011 (FY2011) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

<u>SUBGRANTEE</u>	<u>PROJECT TITLE</u>	<u>FED. FUNDS RECOMMENDED</u>
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/ Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Sec. Detention For Juveniles	\$48,151
Palm Beach County/ Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/ Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
Total:		\$581,068

Sincerely,

Steve B. Wilson, Mayor
City of Belle Glade

SBW:ajp

cc: Commissioners
Lomax Harrelle, City Manager
Debbie Buff, City Clerk
Glen Torcivia, City Attorney
Mark Kutney, Deputy City Manager
Annette J. Parchment, Director of P&CRS
Diana Hughes, Assistant Finance Director

110 Dr. Martin Luther King, Jr. Boulevard, West * Belle Glade, FL 33430-3900

Signature

Authority

Designation

Letter



County Administration

P.O. Box 1989

West Palm Beach, FL 33402-1989

(561) 355-2030

FAX: (561) 355-3982

www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair

Karen T. Marcus, Vice Chair

Jeff Koons

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

June 9, 2010

Mr. Clayton H. Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Re: FY2010 Edward Byrne Memorial Justice Assistance Grant (JAG)
Program - Signature Authority Designation

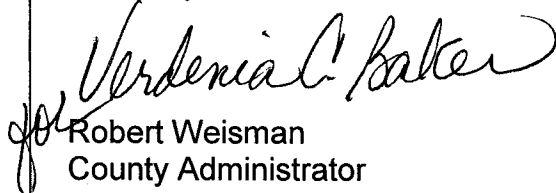
Dear Mr. Wilder:

I am writing to extend signature authority to Mr. Michael L. Rodriguez, Executive Director of the Palm Beach County Criminal Justice Commission, to execute all related documents for the Federal FY2010 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This authorization includes submitting the application electronically and the execution of all necessary forms and documents including the resulting grant agreement as required by the Florida Department of Law Enforcement.

If you have any questions, please feel free to call Mr. Rodriguez at (561) 355-2314.

Thank you for your cooperation and attention to this matter.

Sincerely,


Robert Weisman
County Administrator

*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

Pre-Trial Services Program Application

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1 Administration

Subgrant Recipient

Organization Name: Palm Beach County Board of Commissioners

County: Palm Beach

Chief Official

Name: Burt Aaronson

Title: Chairman

Address: 301 North Olive Avenue
Suite 1201

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-2205 **Ext:**

Fax: 561-355-6277

Email: baaronso@pbcgov.com

Chief Financial Officer

Name: Peter Jannis

Title: Director of Accounting Services

Address: 301 North Olive Avenue
2nd Floor

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-2306 **Ext:**

Fax:

Email: Pjannis@mypalmbeachclerk.com

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section #1 Administration

Implementing Agency

Organization Name: Palm Beach County Criminal Justice Commission

County: Palm Beach

Chief Official

Name: Michael Rodriguez

Title: Executive Director

Address: 301 North Olive Avenue, Suite 1001

City: West Palm Beach

State: FL **Zip:** 33402

Phone: 561-355-2314 **Ext:**

Fax: 561-355-4941

Email: mlrodrig@pbcgov.com

Project Director

Name: Damir Kukec

Title: Research & Planning Manager

Address: 301 North Olive Avenue

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-1639 **Ext:**

Fax: 561-355-4941

Email: dkukec@pbcgov.org

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2 - Project Overview

General Project Information

Project Title: PRE-TRIAL SERVICES
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Criminal Justice Commission
Project Start Date: 10/1/2010 **End Date:** 9/30/2011

Problem Identification

The Pre-Trial Services Program is responsible for assisting the Court System by screening newly charged offenders held at the County Jail in preparation for a First Appearance Hearing in consideration of pre-trial release; and for monitoring accused release on Supervised Own Recognizance (SOR). The overarching goal of the program is to help the court process accused offenders and help prevent overcrowding.

While the program has benefited the courts and helped prevent jail overcrowding, program administrators have recognized a need to better address those accused offenders held in pre-trial custody with mental health and substance abuse (MA/SA) issues by improving screening and communications between local agencies and treatment providers.

Program administrators noted that as a result, individuals with mental health and substance abuse issues remain confined for a period longer than anyone intended - due to a variety of process related reasons. Some of the reasons include the periodic lack of clarification of who is to perform an assessment; lack of timely follow-up on incarcerated/re-incarcerated individuals who refuse assessments/evaluations; lack of availability of inmates who are discharged from the jail prior to the evaluation being conducted; lack of expedition of placement for inmates awaiting in-patient treatment; and inmates who are also being held for other counties on other charges.

As such, program administrators have relied on a dedicated staff member to follow up on respective MH/SA related court orders; ensure that the appropriate entity has received the court order; follow-up to insure timely assessments/evaluations; work closely with PBSO jail personnel to expedite release from confinement, when applicable; monitor and provide feedback to the court on the in-custody status of MH/SA pretrial inmates; and monitor and provide feedback to the court on the out of custody status of MH/SA defendants granted non-financial pretrial release. Each of these functions will be performed while continuing to focus on public safety.

Project Summary

Background

The PTS Program is a neutral entity designed to serve the Court in pretrial matters. PTS consists of an Intake Unit which is responsible for screening individuals booked into the Palm Beach County Jail, interviewing individuals who are scheduled to appear in First Appearance Court, and presenting the interview information to the First Appearance Judge so that an informed decision regarding bond may be made by the judicial officer. PTS Intake staffs First Appearance Court with a Court Representative who is there to answer any questions the Judge may have concerning the information gathered on the interview as well as document any decisions made by the Judge which involve any PTS follow-up functions. In FY 2008, the PTS Intake Unit screened 34,517 individuals and

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

interviewed 18,988.

PTS also consists of a Supervision Unit which is responsible for monitoring the court-ordered conditions of individuals released to PTS. These conditions include but are not limited to: refraining from criminal behavior; in-person reporting; telephone reporting; no victim/witness contact; no alcohol/drug use; random drug testing; SAAP assessment; Mental Health evaluation; N/A, A/A, Anger Management counseling; in-patient treatment; and curfew. In those cases in which individuals are non-compliant, an affidavit is signed and a warrant for arrest, charging the individual with Violation of SOR, is prepared for the judge's discretionary signature. In FY 2008, the PTS Supervision Unit supervised 8,026 individuals. The marginal cost of clients on PTS supervision is \$3.09 per individual per day (as of March 30, 2009).

This project proposes extending PTS role to also be a focal point for treatment entities by providing a Court Program Specialist to assist in expediting, overseeing, and reporting on individuals who the Court has referred in MH/SA matters. This individual will assist in the Intake Process by collecting the MH/SA information to be considered at First Appearance. Following the First Appearance hearing, this individual will: 1) immediately relay information and raise attention to appropriate service providers that paperwork is forthcoming which directs those providers to provide the respective service; 2) follow up to ensure the paperwork was received, 3) follow up on the status of the service providers' efforts; 4) assist in ensuring the respective service is provided in a timely manner; 5) report back to the court when necessary.

This individual will also assist in the Supervision Process by working closely with the PTS Supervision Unit to ensure that those clients requiring more intensive supervision have their needs met while maintaining focus on public safety.

Program Abstract

The goal of this project is to provide the First Appearance Court with a multi-directional conduit through which in-custody individuals who are ordered for MH/SA services receive timely assessments/evaluations, follow-up, and release from custody as well as subsequent intensive case supervision/management of those released on SOR, while keeping the Court abreast of individual/case progress or lack thereof.

The objectives include: 1) furnishing the First Appearance Court Judge with information concerning defendants' history of drug use/treatment and/or mental health treatment; 2) immediate follow-up and coordination of first appearance court-ordered MH/SA evaluation/placement orders; 3) timely first appearance court-ordered release of MH/SA individuals from pretrial custody; 4) specialized pretrial supervision of those court-ordered MH/SA clients; 5) regular feedback to the Court for the MH/SA clients; 6) a reduction in recidivism rates for the target population; 7) a decrease in Violations of SOR; 8) savings in PBSO jail housing costs.

The project will be led by the Palm Beach County Justice Services Division, Pretrial Services Program, and will work closely with the PBSO Substance Abuse Awareness Program (SAAP), Geo-care, the Oakwood Mental Health Center and the South County Mental Health Center. Evaluation of the project, focusing on implementation, process, and outcome will be conducted throughout the project by the Justice Programs Office of The American University.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 002 - Prosecution and Court Programs

State Purpose Area: D - Personnel - Employ Personnel

Activity Description	
Activity:	Personnel
Target Group:	Personnel
Geographic Area:	Urban
Location Type:	County-Wide

Objectives and Measures

Objective: 22.D.SI - Number of new personnel funded with JAG funds

Measure: Part 1

Total number of existing personnel to be paid by all OTHER (not JAG or Recovery JAG funding) during the grant period.

Goal: 0.00

Measure: Part 2

Number of new personnel to be funded during the grant period

Goal: 0

Measure: Part 3

Number of personnel to be retained with funding from this grant.

Goal: 1

Measure: Part 4

Total number of new personnel to be hired with all OTHER sources (not JAG or Recovery JAG funding) during the grant period.

Goal: 0

Objective: 23.D.SI - Number of overtime hours paid with JAG funds

Measure: Part 1

Number of overtime hours to be paid with JAG funds

Goal: 0.00

Measure: Part 3

Total number of hours of overtime to be paid by all other, non-JAG sources

Application Ref # 2011-JAGC-1420

Section #3 Page 1 of 3

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 Performance

Goal: 0.00

Objective: 53.D.SI - Type of retained personnel paid with JAG funds

Measure: Part 2

Number of retained prosecution and court personnel to be paid with JAG funds

Goal: 1

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 - Performance

Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer: N/A

Question: If "other" was selected for location type, please describe.

Answer: N/A

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000785

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$48,500.00	\$0.00	\$48,500.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$48,500.00	\$0.00	\$48,500.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial (cont.)

Budget Narrative:

1 Full Time Equivalent (FTE):

Salary	\$35,776
FICA-Taxes	\$ 3,262
FICA-Medicare	\$ 477
Retirement Contribution	\$ 3,524
Insurance - Life & Health	\$16,721

TOTAL	\$59,760*

*Pre-Trial Services will make up the difference between the grant amount and actual total for salary and benefits for this FTE position. This amount is \$ 11,260.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

Section Questions:

- Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?
- Answer: This will continue a FTE that was funded by 2010 American Recovery and Reinvestment Act (ARRA) LLEGB funds.
- Question: If benefits are to be included, are they reflected in the budget narrative?
- Answer: Yes.
- Question: Indicate the Operating Capital Outlay threshold established by the subgrantee or implementing agency, if it is the sheriff's office.
- Answer: \$1000.00
- Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.
- Answer: N/A
- Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.
- Answer: N/A

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 5: Standard Conditions

Insert Standard Conditions Page here.

Application Ref # 2011-JAGC-1420

Section #5 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,
whiteout, etc. are not acceptable.

State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants

Signature: _____

Typed Name and Title: _____

Date: _____

Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)

Typed Name of Subgrant Recipient: Palm Beach County BCC

Signature: _____

Typed Name and Title: Burt Aaronson, Chairman

Date: _____

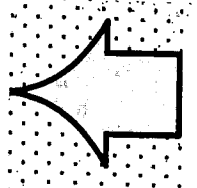
Implementing Agency
Official, Administrator or Designated Representative

Typed Name of Implementing Agency: PBC Criminal Justice Commission

Signature: _____

Typed Name and Title: Michael Rodriguez, Executive Director

Date: 9-24-10



Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 7: Certifications and Authorizations

Insert Certifications and Authorizations here.

Application Ref # 2011-JAGC-1420

Section #7 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Juvenile Assessment Center (JAC) Security Application

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Subgrant Recipient

Organization Name: Palm Beach County Board of Commissioners
County: Palm Beach

Chief Official

Name: Burt Aaronson
Title: Chairman
Address: 301 North Olive Avenue
Suite 1201
City: West Palm Beach
State: FL **Zip:** 33401
Phone: 561-355-2205 **Ext:**
Fax: 561-355-6277
Email: baaronso@pbcgov.com

Chief Financial Officer

Name: Peter Jannis
Title: Director of Accounting Services
Address: 301 North Olive Avenue
2nd Floor
City: West Palm Beach
State: FL **Zip:** 33401
Phone: 561-355-2306 **Ext:**
Fax:
Email: Pjannis@mypalmbeachclerk.com

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Implementing Agency

Organization Name: Palm Beach County Sheriff's Office

County: Palm Beach

Chief Official

Name: Ric Bradshaw

Title: Sheriff

Address: 3228 Gun Club Road

City: West Palm Beach

State: FL **Zip:** 33406

Phone: 561-688-3021 **Ext:**

Fax: 561-688-3033

Email: bradshawr@pbso.org

Project Director

Name: Janet Cid

Title: Grants Contracts Analyst

Address: 3228 Gun Club Road

City: West Palm Beach

State: FL **Zip:** 33406

Phone: 561-688-3257 **Ext:**

Fax: 561-688-4330

Email: cidj@pbso.org

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

General Project Information

Project Title: SECURITY SERVICES AT THE PALM BEACH COUNTY
JUVENILE ASSESSMENT CENTER (JAC)
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Sheriff's Office
Project Start Date: 10/1/2010 **End Date:** 9/30/2011

Problem Identification

An average of 9,000 juvenile offender cases per year has been processed cooperatively through the JAC. Some of these are initiated by law enforcement bringing the juveniles to the site upon arrest; the remainder is given a notice to report with their parents for intake at the JAC. The State Attorney intakes all juvenile cases at the Juvenile Assessment Center and determines appropriate disposition, such as diversion out of the court system into programs including Teen Court (peer sanctions), direct file to adult court, or processing through regular Juvenile Court. The value of the JAC is its coalition of the State Attorney, DJJ, and diversion programs. It is a one-stop intake center. This increases the cooperation between city and county law enforcement and state agencies all required to handle juveniles, thereby significantly increasing the compliance by the juvenile and family. The JAC is open 24/7, 365 days a year to receive and serve youth. Security is required at all times, 2 officers, 3 shifts per day.

CJC is a partner in the JAC and is requesting to allocate \$202,254.00 from the BYRNE/JAG towards security at the JAC for FY 2011. It is projected that the total annual cost of security will be \$455,556.00. The balance will come from other funding sources. Both CJC and PBSO have paid for security at the JAC in the past but neither have this item in their 2011 budgets.

Project Summary

Juvenile assessment centers (JAC) are structured and governed according to Florida Statutes, 985.135 as outlined below.

Each center shall be managed and governed by the participating agencies, consistent with respective statutory requirements of each agency, through an advisory committee and interagency agreements established with participating entities. The advisory committee shall guide the center's operation and ensure that appropriate and relevant agencies are collaboratively participating in and providing services at the center. Each participating state agency shall have operational oversight of only those individual service components located and provided at the center for which the state agency has statutory authority and responsibility.

Each center shall provide colocated central intake and screening services for youth referred to the Dept. of Juvenile Justice (DJJ). The center shall provide sufficient services needed to facilitate the initial screening of and case processing for youth, including, at a minimum, delinquency intake; positive identification of the youth; detention admission screening; needs assessment; substance abuse screening and assessments; physical and mental health screening; and diagnostic testing as appropriate. The DJJ shall provide sufficient staff and resources at a center to provide detention screening and intake services.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Palm Beach County JAC

On February 24, 1998, the Palm Beach County Board of County Commissioners (BCC) established a partnership with the Florida Department of Juvenile Justice (DJJ), 15th Judicial Circuit State Attorney, School District Police Department and the Palm Beach County Sheriff's Office, and the Florida Department of Children and Families creating a Juvenile Assessment Center (JAC). Since opening in November 1998, the JAC has successfully diverted approximately 65% of youth from the traditional court system. The JAC is

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: Yes

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: Yes

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 004 - Corrections and Community Corrections Programs

State Purpose Area: A - State/Local Initiatives - Coordinate/Organize Local Initiatives/State Initiatives

Activity Description

Activity: Assessment
Target Group: Juveniles - Male or female*
Geographic Area: Urban
Location Type: Juvenile Assessment Center
Address(es) :

PBC Juvenile Assessment Ctr
3400 Belvedere Rd
West Palm Beach , FL 33406

Objectives and Measures

Objective: 02.A.SI - Number of new local initiatives planned

Measure: Part 1
Number of new local initiatives planned
Goal: 1

Measure: Part 2
Number of new local initiatives to be implemented
Goal: 1

Objective: 03.A.DS* - Number of program participants receiving services

Measure: Part 1
Number of program participants to receive services during the grant period
Goal: 10000

Measure: Part 2
Number of program participants to receive services during each reporting period
Goal: 2500

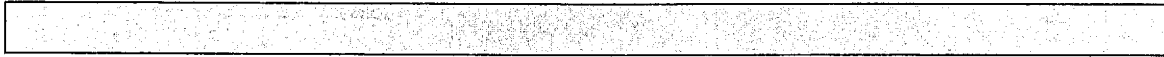
Application Ref # 2011-JAGC-1404

Section #3 Page 1 of 3

Contract -JAGC-PALM- - -

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide



Application Ref # 2011-JAGC-1404

Section #3 Page 2 of 3

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide



Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer: n/a

Question: If "other" was selected for location type, please describe.

Answer: n/a

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000785

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$202,254.00	\$0.00	\$202,254.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$202,254.00	\$0.00	\$202,254.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

Application Ref # 2011-JAGC-1404

Contract -JAGC-PALM- - -

Section #4 Page 1 of 3

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide



Budget Narrative:

Contractual - \$202,254, to be subcontracted with PBSO who will contract with a local security provider for JAC security. JAC security requires 2 officers on duty 365 days per year, 24/7 coverage, 3 shifts per day to process the 10,000 youth who enter the JAC annually.

1 unit = 1 hour of security, 1 hour of security @ \$26.26/hr x 7702 hours per year = \$202,254.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section Questions:

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: Not applicable

Question: If benefits are to be included, are they reflected in the budget narrative?

Answer: Not applicable

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee or implementing agency, if it is the sheriff's office.

Answer: \$1,000

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: Not applicable

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: Unit cost is one hour of security at the JAC.
1 unit = \$26.26 x 7702 hours per year = \$202,254. The basis for the unit cost is based on current market value in PBC based on current security contracts in FY 2010.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,
whiteout, etc. are not acceptable.

State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants

Signature: _____

Typed Name and Title: _____

Date: _____

Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

Implementing Agency
Official, Administrator or Designated Representative

Typed Name of Implementing Agency: Palm Beach County Sheriff's Office

Signature: _____

Typed Name and Title: Ric L. Bradshaw, Sheriff

Date: 6-25-10

Application Ref # 2011-JAGC-1404

Section #6 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 5: Standard Conditions

Insert Standard Conditions Page here.

Application Ref # 2011-JAGC-1404

Section #5 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Insert Certifications and Authorizations here.

Application Ref # 2011-JAGC-1404

Section #7 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

CERTIFICATION FORM

Recipient Name and Address: Palm Beach County Sheriff's Office 3228 Gun Club Road, West Palm Beach, FL 33406

Grant Title: Security Services for the JAC Grant Number: _____ Award Amount: \$202,254

Contact Person Name and Title: Janet Cid, Grants/Contracts Manager Phone Number: (561) 688-3257

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Office of Community Oriented Policing Services (COPS) to prepare, maintain on file, submit to OJP for review, and implement an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R §§ 42.301-308. The regulations exempt some recipients from all of the EEOP requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEOP, but they do not need to submit the EEOP to OJP for review. Recipients that claim a complete exemption from the EEOP requirement must complete **Section A** below. Recipients that claim the limited exemption from the submission requirement, must complete **Section B** below. **A recipient should complete *either* Section A or Section B, not both.** If a recipient receives multiple OJP or COPS grants, please complete a form for each grant, ensuring that any EEOP recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7th Street, N.W., Washington, D.C. 20531. For assistance in completing this form, please call (202)307-0690 or TTY (202) 307-2027.

Section A- Declaration Claiming Complete Exemption from the EEOP Requirement. *Please check all the boxes that apply.*

- | | |
|--|---|
| <input type="checkbox"/> Recipient has less than 50 employees, | <input type="checkbox"/> Recipient is an Indian tribe, |
| <input type="checkbox"/> Recipient is a non-profit organization, | <input type="checkbox"/> Recipient is an educational institution, or |
| <input type="checkbox"/> Recipient is a medical institution, | <input type="checkbox"/> Recipient is receiving an award less than \$25,000 |

I, _____ [responsible official], certify that _____ [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R §42.302. I further certify that _____ [recipient] will comply with applicable Federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Print or type Name and Title

Signature

Date

Section B- Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review.

If a recipient agency has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, Ric L. Bradshaw [responsible official], certify that the Palm Beach County Sheriff's Office [recipient], which has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR §42.301, *et seq.*, subpart E. I further certify that the EEOP has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEOP is on file in the office of: The Palm Beach County Sheriff's Office Human Resources Division [organization], at 3228 Gun Club Road, West Palm Beach, Florida 33406 [address], for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Office for Civil Rights, Office of Justice Programs, U. S. Department of Justice, as required by relevant laws and regulations.

Ric L. Bradshaw, Sheriff

Print or type Name and Title

Signature

6-25-2010

Date

Alternatives to Secure Detention for Juveniles

Application

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: Palm Beach County Board of Commissioners

County: Palm Beach

Chief Official

Name: Burt Aaronson
Title: Chairman
Address: 301 North Olive Avenue
Suite 1201
City: West Palm Beach
State: FL **Zip:** 33401
Phone: 561-355-2205 **Ext:**
Fax: 561-355-6277
Email: baaronso@pbcgov.com

Chief Financial Officer

Name: Peter Jannis
Title: Director of Accounting Services
Address: 301 North Olive Avenue
2nd Floor
City: West Palm Beach
State: FL **Zip:** 33401
Phone: 561-355-2306 **Ext:**
Fax:
Email: Pjannis@mypalmbeachclerk.com

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Implementing Agency

Organization Name: Palm Beach County Criminal Justice Commission

County: Palm Beach

Chief Official

Name: Michael Rodriguez

Title: Executive Director

Address: 301 North Olive Avenue, Suite 1001

City: West Palm Beach

State: FL **Zip:** 33402

Phone: 561-355-2314 **Ext:**

Fax: 561-355-4941

Email: mlrodrig@pbcgov.com

Project Director

Name: Arlene Burton

Title: Administrative Secretary

Address: 301 North Olive Avenue

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-2135 **Ext:**

Fax: 561-355-4941

Email: aburton@pbcgov.org

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2 Project Overview

General Project Information

Project Title: GULFSTREAM GOODWILL INDUSTRIES (GGI) YOUTH ALTERNATIVE CARE PROGRAM
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Criminal Justice Commission
Project Start Date: 10/1/2010 **End Date:** 9/30/2011

Problem Identification

In order to reduce recidivism, GGI's Youth Alternative Care Program is designed to support a greater understanding of opportunities and teach personal skills and academics critical for youth under 18 years old. Exposure to community supports, specialized life skills and basic academic training, will present program participants with opportunities that raise awareness of educational and career pathways that they may never have considered. Program activities are designed to encourage dialogue about how one enters a career and the educational and training requirements necessary to reach career goals.

Project Summary

Gulfstream Goodwill Industries, Inc. (GGI) is a community-based non-profit organization and a member of Goodwill Industries International. GGI will provide home detention monitoring services to juveniles that scored to enter secured juvenile detention but can be supervised in the community and eligible juveniles in secured juvenile detention. This program is designed with the hopes of reducing the costs to Palm Beach County for the detention of juveniles by monitoring up to 15 youth at a time and will offer to link youth and their families with community supports. GGI proposes to offer a variety of services to each youth, combining academic remediation, psychological evaluations, Interest Inventory/Career Explorations, support services and comprehensive case management. These services include also include TABE testing, basic math and reading remediation, psychological testing and learning disability screening, and reintegration support through comprehensive case management. Youth and their Juvenile Justice Case Worker (JJCW) can work on areas such as: time and money management, resume creation and initiating personal development plans in which the youth will work on their personal goals. This program provides opportunities to acquire new skills and experience success that will enhance the self-esteem and motivation of each participant.

Outcomes:

The Juvenile Case Worker (JJCW) will track/monitor up to 15 youth at a time. The JJCW will establish and maintain an up to date contract for each youth admitted to the program. Within 24 hours of the detention hearing/being placed in Youth Alternative Care Program, a face-to-face interview with the youth, parent and other pertinent persons will be conducted to review and revise the contract as needed.

Youth will be exposed to community support, specialized life skills and basic education.

Youth will graduate from schooling and/or enroll in advanced training or post-secondary education or obtain employment.

Youth will understand the accommodations/adaptations they may need to utilize in

Application Ref # 2011-JAGC-1467

Section #2 Page 1 of 3

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

order to be successful in learning, school and employment situations.

Youth will begin to see new toals and options for their future.

90% of youth participated in program will not be referred to juvenile detention or alternative to detention program.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2 Project Overview

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: Yes

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: Yes

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

SECTION 3: PERFORMANCE

General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 003 - Prevention and Education Programs

State Purpose Area: F - Contractual Support - Purchase Contractual Support

Activity Description	
Activity:	Contractual Support
Target Group:	Contractual Support
Geographic Area:	Rural
Location Type:	Community-based organization

Objectives and Measures

Objective: 29.F.SI - Number of contractual support hours paid with JAG funds

Measure: Part 1

Number of hours to be paid with JAG funds for contractual support

Goal: 2380

Objective: 54.F.SI - Types of contractual support paid with JAG funds

Measure: Part 1

Indicate the types of contractual support to be paid with JAG funds during the reporting period

Goal: Salaries and fringe benefits

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer: N/A

Question: If "other" was selected for location type, please describe.

Answer: N/A

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section #4 Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly
Is the subgrantee a state agency?: No
FLAIR / Vendor Number: 596000785

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$48,151.00	\$0.00	\$48,151.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$48,151.00	\$0.00	\$48,151.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 - Financial Plan

Budget Narrative:

The budget for the program is as follows:

Juvenile Justice Case Worker (1 FTE-maximum case load of 15) (\$13/hr x 40 hours x 26 weeks = \$13,520)

Psychologist (\$53/hour x 2 hrs per day X 75 days)= 7,950

Teacher (\$20/hr x 2 hr per day X 75 days)= \$3,000

Program Coordinator (1 FTE-Coordinate program, supervise CM, Teacher, Psycho.)(15.86/hr x 40 hr x 26 weeks = \$16,494.4

Total Fringe = 8,030.28

Budget Narrative

The budget for this project primarily consist of staff salary and benefits as follows:

Juvenile Justice Case Worker to track/monitor youth, develop plan, tract goals, and follow-up to assigned case load and provide support services and referrals as needed.

Psychologist to Screen, test, assess youth, and write reports based on information gathered.

Teacher/Youth Trainer to teach academic enrichment and social skills to youth.

Coordinator of Youth Alternative Care Program to ensure that the program meets the set goals and expectations and supervise program staff.

Fringe benefit for staff will be partially covered by this budget.

Additional expenses will be funded by local County dollars.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

SECTION 4: FINANCIAL

Section Questions:

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: No

Question: If benefits are to be included, are they reflected in the budget narrative?

Answer: Yes

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee or implementing agency, if it is the sheriff's office.

Answer: \$1,000.00

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: N/A

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: N/A

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 5: Standard Conditions

Insert Standard Conditions Page here.

Application Ref # 2011-JAGC-1467

Section #5 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 6 - Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,
whiteout, etc. are not acceptable.

State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants

Signature: _____

Typed Name and Title: _____

Date: _____

Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)

Typed Name of Subgrant Recipient: Palm Beach County BCC

Signature: _____

Typed Name and Title: Burt Aaronson, Chairman

Date: _____

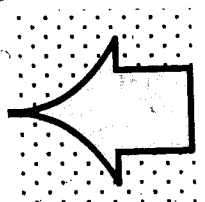
Implementing Agency
Official, Administrator or Designated Representative

Typed Name of Implementing Agency: PBC Criminal Justice Commission

Signature: _____

Typed Name and Title: Michael Rodriguez, Executive Director

Date: 6-24-10



Application for Funding Assistance

Florida Department of Law Enforcement

Justice Assistance Grant - County-wide

Section 7 Certifications and Authorizations

Insert Certifications and Authorizations here.

Application Ref # 2011-JAGC-1467

Section #7 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Weed & Seed Program Application

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1 Administration

Subgrant Recipient

Organization Name: Palm Beach County Board of Commissioners

County: Palm Beach

Chief Official

Name: Burt Aaronson

Title: Chairman

Address: 301 North Olive Avenue
Suite 1201

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-2205 **Ext:**

Fax: 561-355-6277

Email: baaronso@pbcgov.com

Chief Financial Officer

Name: Peter Jannis

Title: Director of Accounting Services

Address: 301 North Olive Avenue
2nd Floor

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-2306 **Ext:**

Fax:

Email: Pjannis@mypalmbeachclerk.com

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1 Administration

Implementing Agency

Organization Name: Palm Beach County Criminal Justice Commission

County: Palm Beach

Chief Official

Name: Michael Rodriguez

Title: Executive Director

Address: 301 North Olive Avenue, Suite 1001

City: West Palm Beach

State: FL **Zip:** 33402

Phone: 561-355-2314 **Ext:**

Fax: 561-355-4941

Email: mlrodrig@pbcgov.com

Project Director

Name: Rosalind Murray

Title: Criminal Justice Program Development Specialist

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City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-2332 **Ext:**

Fax: 561-355-4941

Email: rmurray@pbcgov.org

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2 Project Overview

General Project Information

Project Title: PALM BEACH COUNTY WEED AND SEED
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Criminal Justice Commission
Project Start Date: 10/1/2010 **End Date:** 9/30/2011

Problem Identification

The Weed and Seed locations are communities in transition. This Department of Justice, evidenced based program is a strategy to reduce crime and improve neighborhoods. This project has been in existence at the federal level since 1990. The subject neighborhoods have a high percentage of residents without a high school diplomas. In the Weed and Seed areas of Delray Beach, Riviera Beach, and West Palm Beach these numbers are two - three times higher. They also experience low per capita income, usually half the per capita income of non-W&S sites. The cities all experience a high percentage of families in poverty with income less than half of that of non-W&S cities. Lastly, the graduation rates are lower in these target areas over those of the cities. In addition, W&S sites have higher segments of residents who rent rather than own their own homes. The Juvenile Crime rate is higher in these neighborhoods than the general public. All of these factors create a perfect storm scenario for the crime. As W&S continue to create a collaborative network of support some of the factors begin to change over time. Weed and Seed's collaborative network includes law enforcement, prosecution, neighborhood restoration, neighborhood involvement, after school programming and youth services. There is a concerted effort to reduce violent and drug crime. Residents become mobilized after an assessment of needs and capacity is carried out. In general the stability of a neighborhood becomes the norm as neighbors become more engaged and less afraid of taking control of their surroundings. The residents see the collaborative effect of working with local law enforcement as a positive behavior with positive consequences.

Project Summary

The Weed and Seed program is a strategy which targets neighborhoods with a distinguishable number of high crimes. The Weeding is derived from work with local law enforcement or the Sheriff to eliminate crime by targeting specific sites for structured, localized, and intensive efforts. The State Attorney is funded by the US Dept. Of Justice, Community Capacity Development Office (CCDO) to prosecute offenders and get them out of neighborhoods. There are five Weed and Seed sites in Palm Beach County, Delray Beach, West Palm Beach, Belle Glade, Riviera Beach, and Gramercy Village. Each submits their own collaborative strategy to reducing crime in their communities.

The Weed and Seed Project is in place to intervene in the social and economic conditions of the area. How? By linking services to the communities in need. The intervention includes a great deal of programming for youth in the district from music lessons to parenting classes. These programs provide intervention, and fill in gap between community needs which represent the "seeding" in the community, providing the support and strengthening necessary.

What is DEFY? = Drug Education for Youth, a program sponsored by the US Department

Application Ref # 2011-JAGC-1436

Section #2 Page 1 of 5

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

of Justice and the US Navy. It works to provide intervention for children aged 9 through 12 years of age. The five to eight day summer and year long program introduces children to three things. They are:

1. To develop positive relationships with adult role models.
2. To deliver life skill training.(I can provide curriculum)
3. To deter drug use and gang involvement.

This is an evidenced based program similar to G.R.E.A.T.

Law enforcement officer serve as the facilitators for this program. It is held at the U S Marine Barracks in West Palm Beach. It has a strong crime prevention, and intervention component.

Young people are less likely to be involved in crime if they are involved in positive, intervention programming. (Brown, 2005).

Delray Beach Weed and Seed has been in operation since 2000 when it first received its federal designation. They were designated a graduated site in 2005. The graduated status provided the opportunity to continue the W&S strategy in the local community. This led to an increased strengthening of the community which continues to improve the quality of life for residents in the area.

West Palm Beach = \$50,000

Urban Youth Impact Tutorial Program (\$15,000) This is an effective after-school tutorial program. These services include homework assistance, reading and math tutoring, and other activities offered to students in grades K-9. There are currently 80 students enrolled in the program. These funds will provide 2 part-time tutors (\$15,000).

PAL Programming (\$20,946) - There are two part-time Program Assistants and Tutoring Program Coordinator's expenses that will assist with all PAL Functions out of the Police Athletic League Activities Building. The major functions include after-school and athletic programs.

Salvation Army (\$6,970) This is a music education class providing an instructor at the Safe Haven facility as well as music equipment, supplies and music education.

Drug Education For Youth (DEFY)(\$3,700) A request of \$3,700 is being made so that we may provide the Drug Education For Youth (DEFY) Program.

A request of (\$3,384) will cover the costs to travel to Weed and Seed related conferences and meetings. We estimated the cost of each trip to be approximately \$564 per person for six trainings. We realize that prior to any travel, the site needs pre-approval.

Delray Beach - \$50,000

Delray Beach Youth Vocational Charter School- \$11,500

This non-profit, charter school provides training in automotive repairs, life skills and GED preparation for at-risk youth. This project seeks to continue to support the salary of two counselors which provide in-depth individual and group support to at-risk youth enrolled in the alternative education program.

Children Learning After School Sessions (C.L.A.S.S.) - \$11,500

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

CLASS provides academic enrichment activities for school youth, engages teen mentors for younger students and provides a safe environment for the children. Program objectives include: remediation in Reading, Math, Language Arts, Spanish, FCAT assistance, computer classes and promotion of positive activities for idle teenagers.

Carver Kids Of Character - \$4,000

The program offers free, weekly Karate lessons provided by a police officer. In addition to the Karate lessons, the program provides Gang Awareness and Narcotics Intervention Education in conjunction with FCAT and Saturday tutorials and Back to School enrichment activities. . Currently, the program offers free, weekly Karate lessons provided by a police officer. In addition to the Karate lessons, the program provides Gang Awareness and Narcotics Intervention Education in conjunction with FCAT and Saturday tutorials and Back to School enrichment activities.

Youth Crime Prevention Summit -\$6,700

This is a community wide summer-time event that relies heavily on the support of local law enforcement. Summer Programs from throughout the city converge to learn about gang prevention, intervention, and support of an anti-violence life style. Educational attainment and positive role models are stressed. The ages of the participants are from 5 years of age to 18 years of age. The GREAT and DARE curriculums are used.

Youth Education Camp - \$2,000

The Youth Education Camp is hosted annually in partnership with XPE of Boca Raton. The camp is hosted for at least four days at a local school. The three day's are divided equally to focus on academic enrichment, physical fitness and nutritional awareness. Participants prepare for FCAT through reading, math and science tutorials. Participants must complete the three - day educational preparation classes to be eligible to participate in the sporting events.

Lunch with a Cop -\$800

Elementary students are selected by school personnel for excelling or improving in their academics and / or conduct have lunch and interact with a Delray Beach Police officer, during their lunchtime. 2-3 days a month, the DARE and GREAT curriculum is used.

Crime Prevention / Public Safety Education - \$1,300

Elementary and Middle School students are given tips for keeping themselves and their families safe from crime. In addition, students are provided an opportunity to ask questions concerning neighborhood or family issues.

FCAT Tutorials / Saturday School ? Tutorial services are provided on Saturday in preparation for FCAT testing for approximately 40 youth at a local elementary school. Saturday school is not supported by the Palm Beach County School District as it is a voluntary program.

Black History Month Program

The objective of the program is to further educate community youth as it pertains to African ? American history. Police Officer's and Fire Department personnel volunteer throughout the evening to provide mentoring to community youth.

Office Supplies, Communications - \$2,000

General Office supplies (software, paper, tablets, pens, professional books) in support of the Program Coordinator, and air card to monitor projects remotely.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Community Training - \$7,000

In support of training for law enforcement, support personnel, Weed and Seed Staff and community leaders engaged in the community building process. FDLE approval will be submitted prior to approval.

Drug Education for Youth (DEFY) -\$3,000

The Drug Education For Youth (DEFY) program was established in 1993 by the Navy's Drug Demand Reduction Task Force. DEFY is a self-esteem building program that provides kids with the tools they need to resist drugs, gangs and alcohol.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 003 - Prevention and Education Programs

State Purpose Area: A - State/Local Initiatives - Coordinate/Organize Local Initiatives/State Initiatives

Activity Description

Activity: Academic Tutoring
Target Group: Children
Geographic Area: Urban
Location Type: Neighborhood Center

Activity Description

Activity: Academic Tutoring
Target Group: Children
Geographic Area: Urban
Location Type: Community-based organization

Objectives and Measures

Objective: 03.A.DS* - Number of program participants receiving services

Measure: Part 1

Number of program participants to receive services during the grant period

Goal: 50

Measure: Part 2

Number of program participants to receive services during each reporting period

Goal:

Objective: 05.A.DS* - Number of program slots offered through initiatives

Objective: 06.A.BT* - Number of program participants who completed programming

Measure: Part 1

Number of program participants to complete programming during the grant period

Goal: 50

Measure: Part 2

Application Ref # 2011-JAGC-1436

Section #3 Page 1 of 3

Contract -JAGC-PALM- - -

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 Performance

Number of program participants who will exit programming during the grant period
(complete or not complete)

Goal:

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer: N/A

Question: If "other" was selected for location type, please describe.

Answer: N/A

Application for Funding Assistance

Florida Department of Law Enforcement

Justice Assistance Grant - County-wide

Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000785

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$100,000.00	\$0.00	\$100,000.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$100,000.00	\$0.00	\$100,000.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

Application Ref # 2011-JAGC-1436

Section #4 Page 1 of 10

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial (cont.)

Budget Narrative:

West Palm Beach (\$50,000)

Urban Youth Impact Tutorial Program (\$15,000) This is an effective after-school tutorial program. These services include homework assistance, reading and math tutoring, and other activities offered to students in grades K-9. There are currently 80 students enrolled in the program.

2 part-time tutors(\$15,000)

Part-Time Tutors- 1,500 hours of tutoring x \$10 per hour = \$15,000

750 hours of tutoring x 2 part time tutors = 1,500 hours

of youth served = 80

Unit Cost = \$10.00

One unit = one hour of tutoring service

PAL Programming (\$20,946) Police Athletic League

This crime prevention program provides safe results driven after school and weekend programming that offers tutoring to children who live in the neighborhood.

(2) Two Part-Time Staff = \$15,938

(1) Tutoring Program Coordinator- = \$5,008

one unit = \$23.27 x 900 hr = \$20,946

One unit = one hour of tutoring services

Salvation Army (\$6,970)

Teacher Salary - 101 hours x \$40 per hour = \$4,040

Instruments - Drum Sticks, Drum Pads, Reeds, Brass Instruments = \$2,000

Piano Tuning = Service Piano ? 1 x \$300 = \$300

Music Supplies, Music Books, Office Supplies, etc. = \$630

of youth served = 29

Drug Education for Youth (D.E.F.Y.)(\$3,700)

Providing for a week long camp (5 days)for children aged 9-12 years of age. Police Officers provide instruction.

Types of Services=

Mentoring, conflict resolution, decision making, and educational enrichment classes

one unit = one hour

\$3.85 x 40 hours x approximately 24 participants x 5 days (\$3,700)

Travel (\$3,384)

This is for Weed and Seed related conferences and meetings. The estimated cost of each trip is approximately \$564 per person for six trainings. We realize that prior to any travel, the site needs pre-approval.

Delray Beach - \$50,000

Delray Youth Vocational Charter School (\$11,500)

The charter school provides training in automotive repairs, life skills and GED preparation

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Budget Narrative (Continued):

for at-risk youth. One hundred youth are served. Children Learning After School Sessions, Inc. Two Counselors are provided to at risk youth for extensive case management.
one unit = one student
100 units x (2) counselors @115.00 per hr.= \$11,500.

Children Learning After School Sessions(CLASS) (\$11,500)

This program serves 60 children during the academic school year and throughout the summer. CLASS provides academic enrichment activities for school youth, engages teen mentors for younger students and provides a safe environment for the children. Program objectives include: remediation in Reading, Math, Language Arts, Spanish, FCAT assistance, computer classes and promotion of positive activities for idle teenagers. The hours are from 2:00 pm - 6:00 pm.

Funding is requested to support the cost of program curriculums, equipment, supplies, snacks for attendees, salaries, and rent assistance.

Educational materials (books,workbooks,videos,DVD,pens,pencils paper) \$4,000 / 50 students = \$80 per unit

One unit = one student

Salaries \$4,500 / 6 staff = \$750 per unit/ 50=\$15.00 per hour

Lunch and snacks for students (year total) \$3,000 / 50 students = \$60.00 per unit/20 days per month = \$3.00 per student

Carver Kids of Character - \$4,000

Currently, the program offers free, weekly Karate lessons provided by a police officer. In addition to the Karate lessons, the program provides Gang Awareness and Narcotics Intervention Education in conjunction with FCAT and Saturday tutorials and Back to School enrichment activities. Over 100 youth have registered for this program and a core group of approximately 80 participate on a regular basis.

Funds are needed for training (at least four training sessions per year), necessary supplies such as: safety equipment, uniforms, tournament fees (for competitions) and refreshments.

Services: Gang Awareness, Narcotics Intervention Education, Martial Arts

Training, education, competitions and tournaments

\$3,000 / 80 students = \$37.50 per unit

\$1,000 for one student instructor

Youth Crime Prevention

Periodic community events are planned throughout the year. Weed & Seed participates in many of them in order to garner community support and educate residents on the mission of Weed and Seed. Events promote community awareness programming, provide educational opportunities for community and youth participants, and are frequently held in the seeding area itself.

Youth Crime Prevention Summit(\$6,700)

The project provides workshops and lectures which support crime prevention and a violence free lifestyle. The DARE and GREAT curriculums are used. This all day program brings together students ages 5 to 18 in age appropriate class room lectures. The hours

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Budget Narrative (Continued):

of the Summit are 9:00 - 5:00 pm. Volunteers present in a classroom style lecture topics of importance regarding drug and gang awareness, peer pressure, health, neighborhood personal responsibility and education.

Funding is requested for program materials i.e. textbooks, workbooks materials for topic focused activities, bags, (speakers), announcer or disc jockey, venue lease agreements, lunch, snacks and beverages for youth participants.

Curriculums (textbooks/workbooks), bags- \$1,500 / 500 youth = \$3.00 per unit

Refreshments \$1,200 / 1000 = 1.50 per unit

Speakers/Announcer fee = \$3,000 per event cost (fee, hotel,ground transportation, airfare, per diem)

Venue rental \$1,000 per event cost (cost of school,auditorium or hall)

The Youth Education Camp (\$2,000)is hosted annually in partnership with XPE of Boca Raton. The camp is hosted for at least four days at a local school. The three day?s are divided equally to focus on academic enrichment, physical fitness and nutritional awareness. Participants prepare for FCAT through reading, math and science tutorials. Hours are 8-3 pm

Support will include breakfast, one snack, lunch, program materials, an NFL autographed t-shirt and a backpack.

one unit = one student athlete/student

\$2,000/20 = \$100 per unit

Mentoring Network

Lunch with a Cop Program (\$800)

Students with exceptional behavior are selected to meet in a special luncheon with local law enforcement. This reinforces good behavior,and gives the children a one on one experience with an adult role model and authority figure. DARE and GREAT cirriculums are incorporated into the lunch time activity.

Funding is requested to purchase lunch for the students and officer. The cost of lunch will be calculated at half the city?s lunch rate of \$11.00 for the officer and student (s).

\$800 for 5 students and 1 officer for eight months (academic year)

\$5.50 x 5 students x 3 sessions per month = \$82.50 per month

\$5.50 x 1 officer x 3 sessions per month = \$16.50 per month

Crime Prevention/Public Safety Education

Elementary and Middle School students are given tips for keeping themselves and their families safe from crime. In addition, students are provided an opportunity to ask questions concerning neighborhood or family issues.

FCAT Tutorial/ Saturday School

Tutorial services are provided on Saturday in preparation for FCAT testing for approximately 40 youth at a local elementary school. Saturday school commences at 8:00 a.m. and concludes at 1:00 p.m. Saturday school is not supported by the Palm Beach County School District as it is a voluntary program. Therefore, food and beverages are not provided by the School District?s food services.

Application Ref # 2011-JAGC-1436

Section #4 Page 4 of 10

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement

Justice Assistance Grant - County-wide

Budget Narrative (Continued):

Funding is being requested to purchase breakfast, snacks and beverages for Saturday school youth participants. Breakfast, snacks and beverages will be provided to one site for up to two months (eight Saturdays).

Breakfast, snacks and beverages will be calculated as a lump sum and budgeted at half the city's rate allotted for breakfast, \$4.00 per person.

40 youth x \$4.00 per person x 8 sessions = \$1,300 (rounded figure)

Black History Essay Contest - this is another tool in the academic/crime prevention tool box used to advance literacy and critical thinking skills. Participant's ages 8 - 10 years old are asked to prepare a poster depicting their interpretation of an African American historical person and/or event. Participant's ages 11 - 18 years old are asked to prepare an essay (250 - 300 words) and a visual aid depicting the life of an African American historical person and/or event. Police and Fire department staff act as judges and mentors in this project.

Funding is being requested to purchase refreshments for student participants, award certificates / trophies, materials for judges and costs associated with venue leasing.

One child = one unit

one unit = \$30.00

\$1,200 cost per event

Project Coordinator Supplies- (works exclusively with the Weed and Seed Program) \$2,000

1 Air Card= \$600

Software, paper, office equipment (calculator, laptop, printer, file cabinet)

Community Training - \$7,000

State, local and national training is provided to staff, law enforcement and support personnel.

Community leaders are also offered training to advance the citizen participatory outcome of law enforcement. Prior approval for travel must be obtained from FDLE. The trainings are as follows:

Preventing Crime in the Black Community Conference \$3,000

National Community Capacity Building Conference(W&S) \$1,000

D.E.F.Y.(\$3,000)

Drug Education for Youth is a national program organized through the Department of Navy. The purpose is to provide young people ages 9 to 12 years of age with a strong point of reference to say no to drugs, peer pressure and gang intervention. A curriculum has been developed by the US Dept. of Navy and it is used. Police Officers are selected to teach this week long course. The program is held at an Army barracks and is from 7:30 am - 5 pm. Pre and post tests are used to measure the educational attainment.

one unit= one child

20 units

\$3,000 / 20 youth for five days = \$150 per unit (\$30.00 per day)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Application Ref # 2011-JAGC-1436

Section #4 Page 6 of 10

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

Section Questions:

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: NA

Question: If benefits are to be included, are they reflected in the budget narrative?

Answer: NA

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee or implementing agency, if it is the sheriff's office.

Answer: \$1,000

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: Some indirect costs are included, see budget details.

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: The basis for unit costs is based on historic program data established by West Palm Beach in 2006.

West Palm Beach (\$50,000)

Urban Youth Impact (\$15,000)

This in support of a successful crime intervention, and prevention program. This is an after school tutorial program. These services include homework assistance, reading and math tutoring. This will support Grades K-9. These funds support two part time tutors. (\$15,000) Part-time tutors, 1,500 hours of tutoring x \$10.00 per hr = \$15,000.
of youth served = 80 units = one hour

PAL Programming (\$20,946) sponsor costs with two part-time program assistants and program coordinator assistants. Part-Time Staff- 1,226 Hours x \$13 per hour = \$15,938

Tutoring Program Coordinator- 313 Hours x \$16 per hour = \$5,008

of youth served = 300

one unit = one hour

Salvation Army (\$6,970) To provide children with the opportunity to have music education classes. This item has been cut from many public schools in the inner city. Included is a instructor, music equipment and supplies.

Teacher Salary - 101 hours x \$40 per hour = \$4,040

Instruments - Drum Sticks, Drum Pads, Reeds, Brass Instruments = \$2,000

Piano Tuning - Service Piano ? 1 x \$300 = \$300

Music Supplies, Music Books, Office Supplies, etc. = \$630

of youth served = 29

one unit = one hour, \$2.38 per hour

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Delray Beach (\$50,000)

The basis for unit costs are historic in nature dating back to 2006.

Delray Beach Vocational Charter School (\$11,500)

Provides Counseling sessions to at risk youth.

Two Counselors = \$11,500

One Counselor = \$115 per unit

One unit = one child

Children Learning After School Sessions (C.L.A.S.S.) = \$11,500

Provides for tutorials, summer sessions, mentoring, and FCAT development. Program objectives include: remediation in Reading, Math, Language Arts, Spanish, FCAT assistance, computer classes and promotion of positive activities for idle teenagers. Funding is requested to cover the cost of program curriculums, equipment, supplies, and snacks for attendees, salaries, and rent assistance. Hours are from 2:00 pm until 6:00pm.

Sixty students participate in the school year program.

Educational materials \$4,000/50 students = \$80 per unit

Salaries \$4,500 / 6 after school/summer instructors = \$750 per unit

Lunch and snacks for students (year total) \$3,000 / 50 students = \$60.00 per unit

Carver Kids of Character (\$4,000)

Gang Awareness, Narcotics Intervention Education, Martial Arts

Training, education, competitions and tournaments

One unit - one student

\$3,000 / 80 students = \$37.50 per unit

\$1,000 for one student instructor

Youth Crime Prevention Summit - \$6,700

It incorporates hands on workshops and lectures pertaining to a variety of real life topics. Summit themes differ each year. The Summit uses the DARE and GREAT curriculums. The one day program runs from 9:00 am - 5:00 pm. Support is needed for the following:

Curriculums (textbooks/workbooks), bags-

One unit=one child

\$1,500 / 500 youth = \$3.00 per unit

Refreshments for youth \$1,200 / 1000 = 1.50 per unit

Speakers / Announcers \$3,000 per event cost

Venue rental \$1,000 per event cost

The Youth Education Camp (\$2,0000) is hosted annually in partnership with XPE of Boca Raton. The camp is hosted for at least four days at a local school.

Funding is requested to pay for sponsorships for 20 community youth to attend the camp. Sponsorship will include breakfast, one snack, lunch,

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

program materials, an NFL autographed t-shirt and a backpack.
 $\$2,000 / 20 = \100 per unit divide by 3 days or \$33.33 per day
6 hours per day or \$5.55 per hour
one unit = one child sports/academic participant

Lunch with a Cop - \$800

Elementary students are selected by school personnel for excelling or improving in their academics and/or conduct would have lunch and interact with a Delray Beach Police officer, during their lunchtime. They are taught relationship building and cooperation.

The cost of lunch will be calculated at half the city's lunch rate of \$11.00 for the officer and student (s).

\$800 for 5 students and 1 officer for eight months (academic year)

$\$5.50 \times 5 \text{ students} \times 3 \text{ sessions per month} = \82.50 per month

$\$5.50 \times 1 \text{ officer} \times 3 \text{ sessions per month} = \16.50 per month

Crime Prevention/Public Safety Education

Elementary and Middle School students are given tips for keeping themselves and their families safe from crime. In addition, students are provided an opportunity to ask questions concerning neighborhood or family issues.

FCAT Tutorials / Saturday School ? Tutorial services are provided on Saturday in preparation for FCAT testing for approximately 40 youth at a local elementary school. This Saturday school is not funded by the local school district.

Funding is being requested to purchase breakfast, snacks and beverages for Saturday school youth participants. Breakfast, snacks and beverages will be provided to one site for up to two months (eight Saturdays).

Breakfast, snacks and beverages will be calculated as a lump sum and budgeted at half the city's rate allotted for breakfast, \$4.00 per person.

$40 \text{ youth} \times \$4.00 \text{ per person} \times 8 \text{ sessions} = \$1,300$

Black History Essay Competition

The objective of the program is to further educate community youth as it pertains to African ? American history, while providing youth the opportunity to demonstrate their knowledge of Black History and display their artistic talents. Police Officers and Fire Department personnel volunteer throughout the evening to provide mentoring to community youth.

Funding is being requested to purchase refreshments for student participants, materials for judges and costs associated with venue leasing.

\$1,200 cost per event for two age groups;one involves a poster contest, the other, an essay contest

Unit cost = one event

One event = $\$600 \times 2 = \1200

Funding is being requested to purchase refreshments for student participants, award certificates / trophies, materials for judges and costs associated with venue leasing.

Office Supplies and Communication(\$2,000)

Cost will cover charges for operational office supplies (copier paper,software,

Application for Funding Assistance

Florida Department of Law Enforcement Justice Assistance Grant - County-wide

binders, professional books and materials) and computer air card for the program coordinator.

(600.00)\$ Air card will permit coordinator to maintain and monitor grant efforts and contracts while out in the field.

Community Training (\$7,000)

Training and travel for board members and staff.

CCDO (Community Capacity Development Office) National Weed and Seed Conference and/or Initiative Training

Registration: \$0

Airfare or Car rental fees: \$500

Hotel \$119/night x 2 nights x 1 person x 1 conf. = \$300 (rounded figure)

Per Diem: \$38/day x 2 days x 1 conf x 1 people = \$100 (rounded figure)

Incidentals \$100 x 1 x1 = \$100 (taxi, luggage fees,)

Total: \$1,056 (rounded figure)

Preventing Crime in the Black Community conference

Registration: \$600

Airfare or Car rental fees: \$1000

Hotel \$119/night x 2 nights x 2 people x 2 conf. = \$952 (rounded figure)

Per Diem: \$38/day x 2 days x 2 conf x 2 people = \$304 (rounded figure)

Incidentals \$50 x 2 x 2 = \$200

Total: \$3,056 (rounded figure)

Drug Education for Youth (DEFY)

The Drug Education For Youth (DEFY) (\$3,000) program was established in 1993 by the Navy's Drug Demand Reduction Task Force. DEFY is a self-esteem building program that provides kids with the tools they need to resist drugs, gangs and alcohol.

\$3,000 / 20 youth for five days = \$150 per unit (\$30.00 per day)

one day = one unit

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 5: Standard Conditions

Insert Standard Conditions Page here.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 6 Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,
whiteout, etc. are not acceptable.

State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants

Signature: _____

Typed Name and Title: _____

Date: _____

Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)

Typed Name of Subgrant Recipient: Palm Beach County BCC

Signature: _____

Typed Name and Title: Burt Aaronson, Chairman

Date: _____

Implementing Agency
Official, Administrator or Designated Representative

Typed Name of Implementing Agency: PBC Criminal Justice Commission

Signature: _____

Typed Name and Title: Michael Rodriguez, Executive Director

Date: 6-24-10

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 7: Certifications and Authorizations

Insert Certifications and Authorizations here.

Application Ref # 2011-JAGC-1436

Section #7 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Program Evaluation Application

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2 Administration

Subgrant Recipient

Organization Name: Palm Beach County Board of Commissioners

County: Palm Beach

Chief Official

Name: Burt Aaronson

Title: Chairman

Address: 301 North Olive Avenue
Suite 1201

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-2205 **Ext:**

Fax: 561-355-6277

Email: baaronso@pbcgov.com

Chief Financial Officer

Name: Peter Jannis

Title: Director of Accounting Services

Address: 301 North Olive Avenue
2nd Floor

City: West Palm Beach

State: FL **Zip:** 33401

Phone: 561-355-2306 **Ext:**

Fax:

Email: Pjannis@mypalmbeachclerk.com

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1 Administration

Implementing Agency

Organization Name: Palm Beach County Criminal Justice Commission
County: Palm Beach

Chief Official

Name: Michael Rodriguez
Title: Executive Director
Address: 301 North Olive Avenue, Suite 1001
City: West Palm Beach
State: FL **Zip:** 33402
Phone: 561-355-2314 **Ext:**
Fax: 561-355-4941
Email: mlrodrig@pbcgov.com

Project Director

Name: Damir Kukec
Title: Research & Planning Manager
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401
Phone: 561-355-1639 **Ext:**
Fax: 561-355-4941
Email: dkukec@pbcgov.org

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2 - Project Overview

General Project Information

Project Title: PROGRAM MONITORING & EVALUATION
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Criminal Justice Commission
Project Start Date: 10/1/2010 **End Date:** 9/30/2011

Problem Identification

The current fiscal crisis has caused all levels of government to re-think their approach to combating crime. Reduced revenue as a result of the contracted economy, falling home prices, and rising unemployment rates means that local governments now have less money to provide services and programs that their constituents have come to expect (e.g., public safety). As a result, elected officials are asking for information concerning efficacy in order to prioritize program funding for new and existing programs. Similar questions were raised by members of the Criminal Justice Commission during the allocation of 2010 funds in support of crime prevention, law enforcement, court, and correction programs within the county. Members of the Commission are looking to further develop and implement policies and procedures that promote accountability and transparency.

Established in 1988 by County Ordinance (Ord. No. 88-16), the Criminal Justice Commission is an advisory body to the Palm Beach County Board of County Commissioners; which includes members from the private and public sectors. More specifically, the Criminal Justice Commission is a unique group that includes local business and community leaders from the private sector; as well as, public sector members from federal, state, and local law enforcement and health and human services agencies. Criminal Justice Commission includes a contingent of staff which supports the mandate of the Commission to make recommendations to the Board of County Commissioners on policies and programs designed to accomplish the following objectives:

- a. to provide overall coordination to law enforcement and crime prevention efforts in the county;
- b. to provide an efficient, cost effective and timely criminal justice system in the county; and
- c. to effect the reduction of crime in the county on a permanent basis.

In support of these objectives, the Criminal Justice Commission also has the authority by ordinance to review, research, and evaluate existing systems and programs within the scope of the Criminal Justice Commission (sec 2-218 Authority). It is by this authority that the Criminal Justice Commission has asked staff to address the following broad questions for programs funded during the 2011 fiscal year (October 1, 2010 to September 30, 2011).

How are funds spent by various agencies and organizations managing programs and activities supported by the Criminal Justice Commission? Addressing this question will help members prioritize current and new funding for programs in crime prevention, law enforcement, courts and corrections domains.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

Are programs working? In other words, how effective are the programs and activities managed by the funded agencies and organizations in our community, and to what extent are they meeting the goals and objectives initially proposed? Addressing this question will also help members to prioritize and gauge the "return on investment" based on planned activities, outputs, and outcomes.

How can we better measure the combined impact programs have in our county? This question is essential as it brings to light the issue of duplication for programs supported by the Criminal Justice Commission and those programs supported by other government and non-government agencies and organizations. Do these combined efforts duplicate services and efforts, or are they simply augmenting each other due to a scarcity of resources overall to help alleviate the social ills of our county?

How can we enhance our current funding allocation process and ensure that we are focusing on effective and evidence-based strategies to reduce crime and help enhance the criminal justice system countywide? This question is important as it may better inform and prepare members of the Commission to consider funding programs that are rooted in "evidence-based" practices or best models as reported in the scholarly literature or program evaluations locally or from around the country.

Project Summary

Under the direction of the Executive Director and in consultation with the Criminal Justice Manager (Program Manager) at the Criminal Justice Commission, this project will be managed by the Research and Planning Unit Manager on a full time basis. The requested funds will assist with on-going evaluation and planning projects by accessing contractual services with a criminal justice research and evaluation expert (and methods advisor), with local firms to implement a public opinion survey to support two outcome evaluations, and a research assistant to help with monthly reporting for all of the 2011 funded agencies and organizations. Funding will also be used to develop baseline measures related to court cases for both circuit and county court.

Working with the Research and Planning Unit Manager, the criminal justice research and evaluation expert (and methods advisor) will provide a broad range of services to help complete two outcome evaluations 1) Countywide Re-Entry Program, and 2) Civil Drug Court. In addition to contributing their knowledge of the crime and criminal justice literature, the expert will provide methods advice related to advance multivariate statistical analyses in an attempt to measure impact and to explain causation. The design and execution of a well planned evaluation, and the assistance of the expert, will likely enhance the credibility of the evaluation and its individual findings.

The expert will also assist the Research and Planning Manager in reviewing the scholarly literature and program evaluations in relation to new and existing programs funded by the Criminal Justice Commission. The expert will assist with developing a structure to better address the question of "what works / what's working"?

The research assistant will work with the Research and Planning Manager to collect and compile monthly reports from the 2011 funded agencies and organizations. The research assistant will help and ensure that each agency and organization reports in a timely and complete manner each month. They will be responsible for identifying and assembling scholarly literature and program evaluations to support the work of the expert and Research and Planning Manager. The research assistant will prepare the

Application Ref # 2011-JAGC-1421
Contract -JAGC-PALM- - -

Section #2 Page 2 of 4

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Research and Planning Unit's monthly newsletter.

In support of the Program Monitoring and Evaluation, the Research and Planning Unit will work with the Geographical Information System (GIS) unit, Information Systems Services (ISS) to prepare maps related to the process and outcome evaluations.

Crucial to any evaluation and planning program is the establishment of baseline data. This funding will help the Research and Planning Unit to work with the Clerk's Office to design and implement access to circuit and county court case information. The baseline data will focus on cases, examining charges, the accused, dispositions, and sentencing. This work will help with future process and outcome evaluations related to court programs (e.g., civil drug court)

The above efforts and the continued work of the Research and Planning Unit are intended to have the following desired outcomes:

Intermediate:

To better inform the Criminal Justice Commission's deliberations related to 2012 funding allocations between February and September 2011 by publishing the six month monitoring report (process evaluation) and final outcome evaluations for 1) Countywide Re-Entry Program, and 2) Civil Drug Court.

Long Term:

That monitoring and evaluation (process and outcome evaluations) become an essential and permanent part of the Commission's prioritizing and planning activity and budget/funding allocation deliberations; and as such, is funded appropriately.

Planned Deliverables

1. Publish Outcome Evaluations which include public opinion data noted above (planned release September 2011) for
 - a. Countywide Re-Entry Program, and
 - b. Civil Drug Court
2. Publish Monitoring/Process Evaluation Report (six month update): planned for release in September 2011
3. Publish Monitoring/Process Evaluation Report (1 year update): planned for November 2011
4. Establish access to Clerk's circuit and county court data

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2 Project Overview

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

SECTION 3 - PERFORMANCE

General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 006 - Planning, Evaluation, & Technology Improvement

State Purpose Area: F - Contractual Support - Purchase Contractual Support

Activity Description

Activity: Contractual Support

Target Group: Contractual Support

Geographic Area: Statewide

Location Type: County-Wide

Address(es) :

Criminal Justice Commission

301 N. Olive

West Palm Beach , FL 33405

Activity Description

Activity: Contractual Support

Target Group: Contractual Support

Geographic Area: Urban

Location Type: County-Wide

Address(es) :

Criminal Justice Commission

301 N. Olive

West Palm Beach , FL 33405

Objectives and Measures

Objective: 29.F.SI - Number of contractual support hours paid with JAG funds

Measure: Part 1

Number of hours to be paid with JAG funds for contractual support

Goal: 2920

Objective: 30.F.SI - Number of departments that report a desired change in efficiency or in program quality

Measure: Part 1

Application Ref # 2011-JAGC-1421

Section #3 Page 1 of 7

Contract -JAGC-PALM- - -

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

- Number of departments to receive contractual support with JAG funds
- Goal: 1
- Measure: Part 2
- Number of departments that will report a desired change in efficiency as a result of JAG funds
- Goal: 1
- Measure: Part 3
- Number of departments that will report a desired change in program quality
- Goal: 1
- Measure: Part 4
- Describe the anticipated change in efficiency during the grant period
- Goal: The grant funding will support the ongoing program monitoring and evaluation by the Criminal Justice Commission.
- Measure: Part 5
- Describe the anticipated impact on program quality during the grant period
- Goal: The process and outcome evaluations will provide an opportunity to improve on the reporting and delivery of programs funded by the Criminal Justice Commission.
- Objective:** 54.F.SI - Types of contractual support paid with JAG funds
- Measure: Part 1
- Indicate the types of contractual support to be paid with JAG funds during the reporting period
- Goal: The contractual support will include a criminal justice research and evaluation expert, research assistant, and clerk data.

State Purpose Area: H - Research, Evaluation, and Product Development - Conducting Research, Evaluation or Product Development Projects

Activity Description

Activity: Research, Evaluation, and Product Development

Target Group: Research, Evaluation, and Product Development

Geographic Area: Statewide

Location Type: County-Wide

Address(es) :

Application Ref # 2011-JAGC-1421

Section #3 Page 2 of 7

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

SECTION 3 - PERFORMANCE

Criminal Justice Commission
301 N. Olive
West Palm Beach , FL 33405

Objectives and Measures

Objective: 33.H.SI - Amount of award expended for criminal justice-related research studies, evaluation projects, and/or product development projects

Measure: Part 2
Total amount of award to be expended for criminal justice-related evaluation projects

Goal: \$65663

Objective: 34.H.SI - Number of criminal justice-related research studies completed

Measure: Part 1
Number of criminal justice-related research studies to be initiated

Goal: 0

Measure: Part 2
Number of criminal justice-related research studies to be completed

Goal: 0

Measure: Part 3
Number of criminal justice-related research studies planned

Goal: 0

Measure: Part 4
Number of criminal justice-related research studies to be implemented

Goal: 0

Objective: 36.H.SI - Number of criminal justice-related evaluation projects completed

Measure: Part 1
Number of criminal justice-related evaluation projects initiated

Goal: 2

Measure: Part 2
Number of criminal justice-related evaluation projects to be completed

Goal: 2

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

SECTION 3 - PERFORMANCE

Measure: Part 3
Number of criminal justice-related evaluation projects planned

Goal: 2

Measure: Part 4
Number of criminal justice-related evaluation projects to be implemented

Goal: 2

Objective: 39.H.SI - Number of product development projects completed

Measure: Part 1
Number of criminal justice-related product development projects initiated

Goal: 0

Measure: Part 2
Number of criminal justice-related product development projects to be completed

Goal: 0

Measure: Part 3
Number of criminal justice-related product development projects planned

Goal: 0

Measure: Part 4
Number of criminal justice-related product development projects to be implemented

Goal: 0

Measure: Part 5
Number of BJA-funded products to be completed that will be evaluated as effective

Goal: 0

Objective: 41.H.SI - Percent of research studies or evaluation projects resulting in presentations or poster sessions at professional meetings or conferences

Measure: Part 1
Number of research studies or evaluation projects to be funded by BJA that will result in one or more presentations or poster sessions at professional meetings or conferences

Goal: 2

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 - Performance

Objective: 42.H.SI - Percent of research studies or evaluation projects resulting in peer-reviewed articles

Measure: Part 1

Number of research studies or evaluation projects to result in peer-reviewed articles

Goal: 0

Objective: 43.H.SI - Percent of programs that have implemented recommendations based on a program evaluation

Measure: Part 1

Number of criminal justice programs that will implement one or more recommendations based on a program evaluation

Goal: 0

Objective: 44.H.SI - Percent of curricula that was evaluated as effective

Measure: Part 1

Number of curricula to be evaluated as effective

Goal: 0

Measure: Part 2

Number curricula to be evaluated

Goal: 0

Objective: 55.H.SI - Type of criminal justice-related research studies, evaluation projects, and/or product development projects

Measure: Part 1

What type of criminal justice-related research studies, evaluation projects, and/or product development projects will be paid with JAG funds?

Goal: Process and outcome evaluations for 1) countywide re-entry program, and, 2) civil drug court.

Objective: 59.H.SI - Percent of criminal justice-related programs that were evaluated as effective and the evaluations were JAG funded

Measure: Part 1

How many criminal justice-related programs evaluated with JAG funds will be evaluated as effective?

Goal: 0

Measure: Part 2

How many criminal justice-related programs will be evaluated with JAG funds?

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 Performance

Goal: 2

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer:

Question: If "other" was selected for location type, please describe.

Answer:

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000785

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$65,663.00	\$0.00	\$65,663.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$65,663.00	\$0.00	\$65,663.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 - Finance (cont.)

Budget Narrative:

*All reports published as a result of this funding will comply with JAG standard conditions #13-15.

The criminal justice research and evaluation expert (methods advisor) is based on part-time work (825 hours * \$45.00) or fixed price which will include an RFP process/or selection process for notfor-profit agencies upto a maximum of \$37,125.

The cost of the research assistant is based on part-time work (2080 hours * \$13.30) and will not exceed \$27,664.

The cost of attributed by the Clerk's Office for designing and implementing access to circuit and county court data will not exceed \$900 (15 hours * \$60.00). This work will require paying the Clerk for programming costs related to existing data extract reports. Since the Commmission is not considered a "Justice Department", we are required to pay the hourly rate to access local court data.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 Financial

Section Questions:

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: There will no net personnel increase.

Question: If benefits are to be included, are they reflected in the budget narrative?

Answer: N/A

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee or implementing agency, if it is the sheriff's office.

Answer: \$1000.00

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: N/A

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: The Criminal Justice Research and Evaluation Expert is based on an appropriate mid range of contracts previously completed by my colleagues for similar work. The Expert will be selected following a request for proposal/or selection process if they are from a not-for-profit agency.

The Research Assistant will be a position from a temp agency; as such, the position will not include benefits. The hourly rate is base on the current rate we pay the temp agency winc is \$13.30 per hour.

The Clerk's Office data is based on an hourly rate of \$60.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 5: Standard Conditions

Insert Standard Conditions Page here.

Application Ref # 2011-JAGC-1421

Section #5 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,
whiteout, etc. are not acceptable.

State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants

Signature: _____

Typed Name and Title: _____

Date: _____

Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)

Typed Name of Subgrant Recipient: Palm Beach County BCC

Signature: _____

Typed Name and Title: Burt Aaronson, Chairman

Date: _____

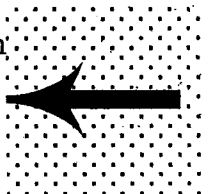
Implementing Agency
Official, Administrator or Designated Representative

Typed Name of Implementing Agency: PBC Criminal Justice Commission

Signature: _____

Typed Name and Title: Michael Rodriguez, Executive Director

Date: 6-24-10



Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 7. Certifications and Authorizations

Insert Certifications and Authorizations here.

Application Ref # 2011-JAGC-1421

Section #7 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Civil Drug Court & Family Restart Application

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: City of Riviera Beach

County: Palm Beach

Chief Official

Name: Thomas Masters

Title: Mayor

Address: 600 West Blue Heron

City: Riviera Beach

State: FL **Zip:** 33404

Phone: 561-845-3464 **Ext:**

Fax: 561-863-3236

Email: Tamasters@rivierabch.com

Chief Financial Officer

Name: Jeffery Williams

Title: Finance Director

Address: 600 West Blue Heron Boulevard

City: Riviera Beach

State: FL **Zip:** 33404

Phone: 561-845-4040 **Ext:**

Fax: 561-845-8843

Email: jwilliams@rivierabch.com

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Implementing Agency

Organization Name: City of Riviera Beach Civil Drug Court
County: Palm Beach

Chief Official

Name: William Wilkins
Title: City Manager
Address: 600 West Blue Heron Boulevard
City: Riviera Beach
State: FL **Zip:** 33404
Phone: 561-845-4010 **Ext:**
Fax: 561-845-3353
Email: wewilkins@rivierabch.com

Project Director

Name: Felicia Scott
Title: Drug Court Coordinator
Address: 2051 Martin Luther King Boulevard, Suite 116
City: Riviera Beach
State: FL **Zip:** 33404
Phone: 561-840-4824 **Ext:**
Fax: 561-844-3481
Email: fascott@rivierabch.com

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

General Project Information

Project Title: RIVIERA BEACH CIVIL DRUG COURT AND FAMILY RESTART
Subgrant Recipient: City of Riviera Beach
Implementing Agency: City of Riviera Beach Civil Drug Court
Project Start Date: 10/1/2010 **End Date:** 9/30/2011

Problem Identification

The Civil Drug Court was created through an Administrative Order issued by the Chief Judge in 1991 and has assisted the recovery efforts of clients with substance abuse programs by ordering them into treatment programs through the Marchman Act (FSS. Chapter 397). The Civil Drug Court provides services to citizens who are affected by substance abuse and addiction; and the Civil Drug Court acknowledges that participation by the family in the treatment and recovery process via family counseling, participation in group counseling, and an opportunity for increased knowledge of the recovery process will assist the family in supporting the substance abuser.

Project Summary

In 1991, Circuit Court Judge Edward Rodgers instituted a Saturday Drug Court in Riviera Beach, Florida. It was designed to reach those people in need of the court ordered substance abuse services, but were unable to recognize their need for treatment or unable to obtain the treatment services needed to begin the recovery process.

A person may be ordered to treatment at the appropriate treatment resources facility by the Circuit Court. An Involuntary Assessment Findings petition may be filed by the respondent's spouse or guardian, any relative, or any three adults having personal knowledge of the respondent's substance abuse impairment. If the respondent is a minor, the petition may be filed by a parent, legal guardian, or legal custodian.

The purpose of the Family Restart Complete Care project is to provide clients and their families complete care which includes individual, group and family counseling, random drug testing to ensure program compliance and continued assessments to identify the strengths and weaknesses of the client to determine needs for education, employment and housing.

The goal is to identify the needs of the clients through use of the Addiction Severity Index (ASI) which determines the immediate needs of the client necessary to create a plan of action to ensure the client is prepared to re-enter society.

Clients are assessed prior to completing their Court Ordered Treatment and contingent on the assessment are linked to various social, educational and therapeutic services that will offer the clients employment training, housing assistance, parenting education and other family services for total recovery or rehabilitation.

The Civil Drug Court acknowledges that participation by the family in the treatment and recovery process via family counseling, participation in group counseling, and an opportunity for increased knowledge of the recovery process will assist the family in supporting the substance abuser.

The Family Restart Complete Care Program will provide clients and their families

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

complete care which includes individual, group and family counseling, random drug testing to ensure proper compliance and continued assessments to identify the strengths and weaknesses of the client to determine needs for education, employment and housing.

Through the continued pairing of clients with social service agencies, continued identification of employment and adequate housing needs; restored family relationships and completion of educational requirements for the clients, success of the program will be realized. Additionally, success will also be realized when a client has completed the 60 day court ordered treatment program, followed by a 90 day aftercare service and random drug testing to insure program compliance and completion for the client.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 002 - Prosecution and Court Programs

State Purpose Area: D - Personnel - Employ Personnel

Activity Description

Activity: Personnel

Target Group: Personnel

Geographic Area: Urban

Location Type: City-Wide

Address(es) :

City of Riviera Beach
Port Center
Martin Luther King Jr. Blvd.
Riviera Beach , FL 33404

Activity Description

Activity: Personnel

Target Group: Personnel

Geographic Area: Urban

Location Type: County-Wide

Objectives and Measures

Objective: 53.D.SI - Type of retained personnel paid with JAG funds

Measure: Part 2

Number of retained prosecution and court personnel to be paid with JAG funds

Goal: 1

State Purpose Area: E - Equipment Supplies - Purchase Equipment/Supplies

Activity Description

Activity: Equipment and Supplies

Target Group: Equipment and Supplies

Geographic Area: Urban

Application Ref # 2011-JAGC-1375

Contract -JAGC-PALM- - -

Section #3 Page 1 of 7

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 Performance

Location Type: County-Wide

Objectives and Measures

Objective: 25.E.SI - Amount of funds expended on equipment and/or supplies

Measure: Part 1

Amount of funds to be expended to purchase equipment and/or supplies

Goal: 5,400

Objective: 52.E.SI - Number of equipment items purchased with JAG funds by type of equipment

Measure: Part 16

How many other pieces of equipment will be purchased?

Goal: 0

State Purpose Area: F - Contractual Support - Purchase Contractual Support

Activity Description

Activity: Contractual Support

Target Group: Contractual Support

Geographic Area: Urban

Location Type: County-Wide

Objectives and Measures

Objective: 29.F.SI - Number of contractual support hours paid with JAG funds

Measure: Part 1

Number of hours to be paid with JAG funds for contractual support

Goal: 312

Objective: 54.F.SI - Types of contractual support paid with JAG funds

Measure: Part 1

Indicate the types of contractual support to be paid with JAG funds during the reporting period

Goal: Drug testing
Drug Court Counselor
Drug treatment

Application Ref # 2011-JAGC-1375

Section #3 Page 2 of 7

Contract -JAGC-PALM- - -

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 Performance

Federal Purpose Area: 005 - Drug Treatment Programs

State Purpose Area: A - State/Local Initiatives - Coordinate/Organize Local Initiatives/State Initiatives

Activity Description

Activity: Drug Court
Target Group: Substance Abusers
Geographic Area: Urban
Location Type: County-Wide

Address(es) :

City of Riviera Beach
Port Center
Martin Luther King Jr. Blvd.
Riviera Beach , FL 33404

Activity Description

Activity: Assessment
Target Group: Substance Abusers
Geographic Area: Urban
Location Type: County-Wide

Activity Description

Activity: Detoxification
Target Group: Substance Abusers
Geographic Area: Urban
Location Type: County-Wide

Activity Description

Activity: Outpatient Drug Treatment
Target Group: Substance Abusers
Geographic Area: Urban
Location Type: County-Wide

Activity Description

Activity: Residential Drug Treatment
Target Group: Substance Abusers
Geographic Area: Urban

Application Ref # 2011-JAGC-1375

Contract -JAGC-PALM- - -

Section #3 Page 3 of 7

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Location Type: County-Wide

Activity Description

Activity: Case Management
Target Group: Substance Abusers
Geographic Area: Urban
Location Type: County-Wide

Activity Description

Activity: Case Management
Target Group: Families
Geographic Area: Urban
Location Type: County-Wide

Objectives and Measures

Objective: 02.A.SI - Number of new local initiatives planned

Measure: Part 1
Number of new local initiatives planned
Goal: 1

Measure: Part 2
Number of new local initiatives to be implemented
Goal: 1

Objective: 03.A.DS* - Number of program participants receiving services

Measure: Part 1
Number of program participants to receive services during the grant period
Goal: 100

Measure: Part 2
Number of program participants to receive services during each reporting period
Goal: 25

Objective: 05.A.DS* - Number of program slots offered through initiatives

Measure: Part 1
Number of program slots to be available at the start of the grant period

Application Ref # 2011-JAGC-1375

Section #3 Page 4 of 7

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 Performance

Goal: 0

Measure: Part 2

Number of program slots to be created (added) during the grant period using grant funds

Goal: 100

Objective: 06.A.BT* - Number of program participants who completed programming

Measure: Part 1

Number of program participants to complete programming during the grant period

Goal: 75

Measure: Part 2

Number of program participants who will exit programming during the grant period (complete or not complete)

Goal: 100

State Purpose Area: D - Personnel - Employ Personnel

Activity Description

Activity: Personnel
Target Group: Personnel
Geographic Area: Urban
Location Type: County-Wide

Objectives and Measures

Objective: 53.D.SI - Type of retained personnel paid with JAG funds

Measure: Part 5

Number of retained Drug Treatment and Enforcement personnel to be paid with JAG funds

Goal: 1

State Purpose Area: E - Equipment Supplies - Purchase Equipment/Supplies

Activity Description

Activity: Equipment and Supplies
Target Group: Equipment and Supplies
Geographic Area: Urban

Application Ref # 2011-JAGC-1375

Section #3 Page 5 of 7

Contract -JAGC-PALM- - -

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Location Type: County-Wide

Objectives and Measures

Objective: 25.E.SI - Amount of funds expended on equipment and/or supplies

Measure: Part 1
Amount of funds to be expended to purchase equipment and/or supplies
Goal: 5,400

Objective: 52.E.SI - Number of equipment items purchased with JAG funds by type of equipment

Measure: Part 16
How many other pieces of equipment will be purchased?
Goal: 0

State Purpose Area: F - Contractual Support - Purchase Contractual Support

Activity Description

Activity: Contractual Support
Target Group: Contractual Support
Geographic Area: Urban
Location Type: County-Wide

Objectives and Measures

Objective: 29.F.SI - Number of contractual support hours paid with JAG funds

Measure: Part 1
Number of hours to be paid with JAG funds for contractual support
Goal: 144000

Objective: 54.F.SI - Types of contractual support paid with JAG funds

Measure: Part 1
Indicate the types of contractual support to be paid with JAG funds during the reporting period
Goal: Drug treatment 60 treatment days x 24 hours x 100 clients

Application Ref # 2011-JAGC-1375
Contract -JAGC-PALM- - -

Section #3 Page 6 of 7

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3 Performance

Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer: N/A

Question: If "other" was selected for location type, please describe.

Answer: N/A

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 - Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number:

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$42,783.00	\$0.00	\$42,783.00
Contractual Services	\$54,037.00	\$0.00	\$54,037.00
Expenses	\$19,680.00	\$0.00	\$19,680.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$116,500.00	\$0.00	\$116,500.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 Financial (cont.)

Budget Narrative:

Salaries (Case manager)	\$31,470	
Fica	\$ 2,407	
Health Insurance	\$ 8,750	
Life Insurance		\$ 156
Contractual Services (Client treatment/drug testing) (Drug court counselor \$25hr x 6hrs x 52wks)	\$46,237	\$ 7,800
Administrative Cost		
Travel	\$5,800	
Communication (Cell phone for case manager \$65.00 x 12)	\$ 780	
Postage	\$ 1,300	
Promotional	\$ 2,800	
Printing/Binding	\$ 1,500	
Office Supplies	\$ 5,400	
Operating equipment/maintenance (Faxes, copier, service)	\$ 1,500	
Grants/Aid	\$ 600	
 TOTAL BUDGET	 \$116,500	

Budget Narrative

Travel

In an effort to improve the programs and services of the Civil Drug Court and the Family Restart Program, staff identifies training opportunities, conferences and seminars. Many of these conferences require out of county and state travel. Benefits realized from attendance and participation includes but is not limited to best practices, current trends,

Application Ref # 2011-JAGC-1375

Section #4 Page 2 of 5

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Budget Narrative (Continued):

improved treatment modalities, data collections and cost effective ways to continue to provide stellar services in economically challenging times.

Travel to the National Association of Drug Court Professionals (NADCP) and the National Association of Court Management (NACM) will be attended by the Civil Drug Court Director. Continuing education courses which include case management oversight and other available training that will enhance the delivery of service and performance of support staff will be attended by the case manager and case worker. Conferences will be approved in advance through FDLE.

Office Supplies

This line item serves to support the day-to-day operations of the Family Restart Program which is administered by the Civil Drug Court. Office supplies include paper, pens, pencils, toner, refreshments for Saturday court (coffee and water) clients and other supplies as needed for the continued operation of the Civil Drug Court.

Promotional

Promotional funding helps to support annual events such as National Recovery Month activities in addition to other programs designed to increase knowledge and bring awareness to the ever increasing problem of drug addiction and abuse. Specific promotional expenditures include participation by ten attendees at the annual CARP Gala, annual graduation luncheon ceremonies (certificates, refreshments, invitations, postage) for clients who complete their court ordered treatment.

Communication

Accessibility to staff is a key component in the recovery process. Telephones (land lines and cellular) are vital to maintaining open community and providing access to staff for clients participating in programs and services offered by the Civil Drug Court. Staff is available to speak to clients 24 hours/seven days per week. The case manager utilizes the services of the cell phone and land line covered under this line item

Drug Court Counselor

Staff has determined that increased opportunity to realize success in the treatment and recovery process of their clients is obtained through the inclusion of family. Family participation in group counseling offers greater opportunities for increased knowledge of the recovery process and will assist the family in supporting the substance abuser. The Drug Court Counselor facilitates family, group and individual counseling sessions throughout the tenure of the abuser in the Family Restart Program.

Grants in Aid- Obtaining Birth Certificates, Florida ID, for individuals without ID in order to obtain treatment.

Treatment Facilities

The Civil Drug Court is responsible for referring clients for substance treatment, providing payment for treatment and then submitting the invoice for reimbursement. The invoice will include information on the treatment provider level of service in sufficient

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Budget Narrative (Continued):

detail to meet the requirements of the COUNTY. Providers must meet the certification and licensing requirements of the State of Florida. The CITY will establish fees for each service and provide a copy of the fees to the COUNTY.

An identification of treatment facilities is necessary to ensure that the needs of the clients are met. Each client has specific needs that must be addressed during the recovery process and it is imperative that staff identifies facilities that can meet the immediate needs of the clients. All facilities may not offer identical services and staff must determine the best fit for the client with the appropriate treatment facility.

Unit costs for treatment:

Assessment:	260.00/3.5 hour assessment
Halfway House	50.00/day
Detox	240.00/day
Urinalysis	40.00/event
Outpatient	69.19/session
Residential	130.00/day
Case Management	55.00/day
Individual Counseling	75.00/session
Psychiatric Services	55.00/1/4 hour
Physician Services	45.00/1/4 Hour

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4 Financial

Section Questions:

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: Yes

Question: If benefits are to be included, are they reflected in the budget narrative?

Answer: Yes

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee or implementing agency, if it is the sheriff's office.

Answer: 1,000

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: percentage of total amount

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: Unit cost for substance abuse treatment established in 2009

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 5: Standard Conditions

Insert Standard Conditions Page here.

Application Ref # 2011-JAGC-1375

Section #5 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers,
whiteout, etc. are not acceptable.

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature: _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: _____

Signature: _____

Typed Name and Title: _____

Date: _____

Application Ref # 2011-JAGC-1375

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)

Section #6 Page 1 of 1

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 7 Certifications and Authorizations

Insert Certifications and Authorizations here.

Application Ref # 2011-JAGC-1375

Section #7 Page 1 of 1

Contract -JAGC-PALM- - -

Rule Reference 11D-9.006 OCJG-005 (rev. April 2005)