

7A-1

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY**

**Meeting Date:** July 20, 2010

**Department Submitted By:** Community Services

**Submitted For:** Division of Human Services

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: Appointment of the following community and business representative to the Homeless Advisory Board effective July 20, 2010, filling an unexpired term ending November 5, 2011.



<u>Seat No.</u>	<u>Appointment</u>	<u>Member Category</u>
18	Dean Lavallee	Business Community Representative

**Summary:** On May 1, 2007, the Board of County Commissioners approved a resolution establishing the Homeless Advisory Board. The Board consists of sixteen (16) core members who are principally elected officials or agency heads (or their designees) and twenty (20) community and business members. The community and business member seats are broken down as follows: seven (7) business representatives; three (3) private foundation representatives; four (4) formerly homeless representatives; one (1) faith based community representative; one (1) philanthropist; one (1) housing authority representative; one (1) hospital executive officer; and two (2) general members. In accordance with the establishing resolution, the community and business representatives to this advisory board are nominated by the core members. Dean Lavallee will complete the term of the seat vacated by Susan Gallagher. This nomination was approved by the core members on May 19, 2010. Countywide (TKF)

**Background and Justification:** The impetus for developing this Board stems from the federal mandate that communities implement plans to end homelessness and a desire of the Board of County Commissioners to achieve consensus on dealing with this multi-faceted and complex problem. The Homeless Advisory Board served as liaison to the BCC in the development of a ten-year strategic plan to end homelessness and continues this role as the plan is implemented. The Board is accountable for tracking and reporting the progress in achieving the goals and objectives outlined in the strategic plan. The Division of Human Services provides staff support to this Board. Including the current nominee, the Board is comprised of 16 Caucasian males, 11 Caucasian females, three (3) African American males, and one (1) Hispanic female. There are five (5) vacancies on the Board.

**Attachments:**

1. Advisory Board Nomination Information Form and Summary
2. Acknowledgement of Receipt-Contractual Relationship Disclosure
3. Acknowledgement of Receipt-State Guide to the Sunshine Amendment and Code of Ethics
4. Current Homeless Advisory Board Listing
5. Resolution R2007-0720 & R2007-1693

<b>Recommended by:</b>	 Department Director	6/28/10 Date
<b>Legal Sufficiency:</b>	 Assistant County Attorney	7/2/10 Date

## **II. REVIEW COMMENTS**

### **A. Other Department Review:**

---

**Department Director**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.*

Board Name: **Palm Beach County Homeless Advisory Board**

☐ At Large Appointment      **or**      ☐ District Appointment

Term of Appointment: 2 Years. From: 2009 To: 2011

**Seat Requirement:** Business Community Representative                      **Seat #:** 18

☐ \*Reappointment                      **or**                      ☐ New Appointment

or ☒ to complete the term of Susan Gallagher Due ☐ resignation ☒ other to:

Completion of term to  
expire on: November 5, 2011

**\*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

n/a	Number of previously disclosed voting conflicts during the previous term
-----	--

**Part II (to be filled out and signed by Applicant):** (Please Print)

***APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT***

Name: Lavallee Dean

Last	First	Middle
------	-------	--------

Occupation/Affiliation: President

Business Name: Park Avenue BBQ and Grille

Business Address: 4425 Military Trail, Suite 208

City & State                      Jupiter, Florida                      Zip Code:                      33458

Residence Address: n/a

City & State n/a Zip Code:

Home Phone: ( ) n/a Business Phone: ( 561 ) 694-2091 Ext. \_\_\_\_\_

Cell Phone: ( ) n/a Fax: ( 561 ) 694-2590

Email Address: Deanpabbq@aol.com

**Mailing Address preference:** ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes No ☒

If Yes, state the court, nature of offense, disposition of case and date:

**Minority Identification Code:**

☐ IF (Native-American Female)      ☐ IM (Native-American Indian Male)  
☐ AF (Asian-American Female)      ☐ AM (Asian-American Male)  
☐ BF (African-American Female)      ☐ BM (African-American Male)  
☐ HF (Hispanic-American Female)      ☐ HM (Hispanic-American Male)  
☐ WF (Caucasian Female)      ☒ WM (Caucasian Male)

Applicant's Signature: [Signature] Date: 6/14/10

**Part III (to be filled out by Commissioner)**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Dean Lavallee**

Business Community Representative Nominee

Dean Lavallee is a lifetime resident of Palm Beach County and the founder and owner of the Park Ave. BBQ chain of restaurants. Dean has been involved in homelessness for many years from his work as a board member of The Lord's Place. He is also a former board member of the Literacy Coalition for Palm Beach County. He has chaired the Literacy Coalition annual spelling bee for many years. He has been involved in numerous other charities, schools and organizations. Park Ave BBQ is a sponsor of dozens of local events and organizations. He is passionate about changing the life of someone in the many stages of homelessness. He has been a mentor of formerly homeless men for many years. At The Lord's Place he has just created a new concept in fundraising called the 2% solution. His nomination to the Homeless Advisory board comes with high praises for his energy and commitment to the Palm Beach County community.

Submitted by: Kerry Gallagher



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN  
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. The prohibition will not apply to contracts already in place on May 1, 2010, but will apply to any renewals or amendments to these contracts. This conflict of interest can be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

☒ At this time, I have no contracts with the Board of County Commissioners

**As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.**

If you are unable access the training and/or Ordinance on the web, or have any questions, please contact Patty Hindle at (561) 355-3229.

**Acknowledgment of Receipt**

NAME: Dean Lavallee  
Print or Type

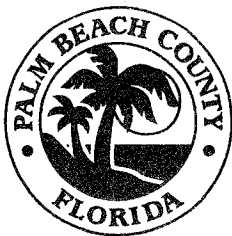
ADVISORY BOARD(S): Palm Beach County Homeless Advisory Board

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: [Signature] Date: 6/14/10

Please sign and return this FORM to Patty Hindle, County Administration, P.O. Box 1989, West Palm Beach, Florida 33402-1989. A self-addressed stamped envelope has been provided for your convenience.

3/05/10



Department of Community Services  
Division of Human Services  
and Veteran Services

810 Datura Street, Suite 350  
West Palm Beach, FL 33401-5211  
(561) 355-4775  
FAX: (561) 355-4801  
www.pbcgov.com



Palm Beach County  
Board of County  
Commissioners

Burt Aaronson, Chair  
Karen T. Marcus, Vice Chair

Jeff Koons

Shelley Vana

Steven L. Abrams

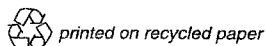
Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

"An Equal Opportunity  
Affirmative Action Employer"



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN  
COUNTY ADMINISTRATOR

RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &  
CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: (Insert Liaison Name) (Insert Liaison Address). If you cannot access this document on the web, please contact (Insert Liaison Name) at (Insert Liaison Telephone #) for other arrangements.

Acknowledgement of Receipt

NAME: Dean Lawalle  
Print or Type

ADVISORY BOARD(S): PBC Homeless Advisory Board

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: [Signature] Date: 6/14/10

Please sign and return to (Insert Liaison Information) in self-addressed envelope provided.

Revised 3/15/10



# **Palm Beach County Homeless Advisory Board Membership Directory (5.18.2010)**

Name	Title	Representing	Address	Phone	E-Mail	Committee(s)
Leo Abdella	Pastor & Director, Outreach Ministries, Christ Fellowship Church, Inc.	Faith-Based Community	5343 Northlake Boulevard Palm Beach Gardens, FL 33418	(561) 799-7600	leoa@cftoday.org	COPA, Facilities, Funding (Chair)
Judith Aigen	Executive Director, Boca Raton Housing Authority	Housing Authority	2333A West Glades Road Boca Raton, FL 33431	(561) 367-6100	jaigen@bocahousing.org	Housing
Dr. Aina Alonso	Director	Palm Beach County Health Department	P. O. Box 29 West Palm Beach, FL 33401	(561) 671-4003	Alina_Alonso@doh.state.fl.us	Policy & Legislation
Charles Anderson	President/CEO	United Way of Palm Beach County	2600 Quantum Boulevard Boynton Beach, FL 33426	(561) 375-6600	chuckanderson@unitedwaypb.org	Funding
Robert (Bob) Anis	Director, Behavioral Health Services, Columbia Hospital	Palm Beach County Emergency Shelter Board	2201 45th Street West Palm Beach, FL 33407	(561) 881-2687	Robert.anis@hcahealthcare.com	Program Planning
Thomas Bell	Residential Technician, Gulfstream Goodwill Industries, Inc. – Project Success	Formerly Homeless Community	1503 South Federal Hwy Lake Worth, FL 33460	O (561) 540-3515 H (561) 586-7475 C (561) 317-2637	TMB369@msn.com	COPA
Perry Borman	Regional Director	Florida Department of Children & Families	111 South Sapodilla Avenue West Palm Beach, FL 33401	(561) 214-0943	perry_borman@dcf.state.fl.us	COPA
Paulette Burdick	District 2	Palm Beach County School Board	3300 Forest Hill Boulevard, C-316 West Palm Beach, FL 33406	(561) 434-8137 C (561) 262-8929	boardoffice@palmbeach.k12.fl.us	Policy & Legislation
Michele Carter	Offender Re-Entry Program Manager, Gulfstream Goodwill Industries	Formerly Homeless Community	1715 East Tiffany Dr West Palm Beach, FL 33407	O (561) 685-0603	carter@gulfstreamgoodwill.com mdcarter6556@comcast.net	Program Planning
Don Chester	Assistant Administrator, St. Mary's Medical Center	Hospital Executive	901 45th Street West Palm Beach, FL 33407	(561) 881-2892	don.chester@tenethealth.com	Facilities, Policy & Legislation
Michelle Diffenderfer	Shareholder, Lewis, Longman & Walker, P.A.	Business Community	515 North Flagler Drive Suite 1500 West Palm Beach, FL 33401	(561) 640-0820	mdiffenderfer@llw-law.com	Policy & Legislation (Chair)
Gaetana (Tana) Ebbola	CEO	Children's Services Council of Palm Beach County	2300 High Ridge Road Boynton Beach, FL 33426	(561) 740-7000 ext. 2167	tana.ebbola@cscpb.org	
Lois Frankel	Mayor	City of West Palm Beach	401 Clematis Street West Palm Beach, FL 33401	(561) 822-1400	lfrankel@wpb.org	Strategic Planning
Kerry Gallagher	Realtor, Community Real Estate Services, Inc.	Philanthropic Community	319 Clematis Street Suite 402 West Palm Beach, FL 33401	C (561) 386-9627 O (561)-655-5112	kerrygall@aol.com	Funding, Program Planning (Chair)

Name	Title	Representing	Address	Phone	E-Mail	Committee(s)
William Grear	Commissioner	City of Belle Glade	110 Dr. Martin Luther King, Jr. Boulevard West Belle Glade, Florida 33430-3900	(561) 992-2218	wgrear@bellglade-fl.com	
Brent C. Ion	First Vice President, Wealth Management Morgan Stanley Smith Barney	Business Community	777 South Flagler Drive, Suite 700 West Palm Beach, FL 33401	(561) 820-2366	brent.c.ion@smithbarney.com	COPA, Funding
Stephen Johnson	Administrator, Outreach for Humanity	Formerly Homeless Community	1722 Suwanee Drive West Palm Beach, FL 33409	(561) 578-2491	etiennetennis@yahoo.com	COPA
Jeff Koons	Commissioner	Palm Beach Board of County Commissioners	301 North Olive Avenue West Palm Beach, FL 33401	(561) 355-2202	jkoons@co.palm-beach.fl.us	
Ezra M. Krieg	Senior Consultant, Kreisenberg CLC	Business Community	16485 Bridlewood Circle Delray Beach, FL 33445	(561) 495-1124 F (561) 495-1114	EzraKrieg@yahoo.com	Facilities, COPA (Chair)
Philip (Phil) D. Lewis	Owner-Broker, Philip D. Lewis Real Estate	Business Community	P.O. Box 9726 West Palm Beach, FL 33419	(561) 844-0201 (561) 833-7106	pdl317@yahoo.com	Facilities, Funding, Policy & Legislation
Jeffery (Jeff) C. Lindskoog	Captain	Palm Beach County Sheriff's Office	3228 Gun Club Road West Palm Beach, FL 33406	(561) 688-3990	lindskoogj@pbso.org	Policy & Legislation
Thomas Masters	Mayor	City of Riveria Beach	600 West Blue Heron Boulevard Rivera Beach, FL 33404	(561) 845-4000	mayormasters@rivierabch.com	
Woodie McDuffie	Mayor	City of Delray Beach	100 NW 1st Avenue Delray Beach, Florida 33445 100 E. Boynton Beach Blvd. P.O. Box 310 Boynton Beach, FL 33425-0310	(561) 243-7010	wmcduffie@mydelraybeach.com	
Marlene Ross	Commissioner	City of Boynton Beach	Boynton Beach, FL 33425-0310	561-742-6010	rossm@bbfl.us	
Tim Shaw	Principal, Tim Shaw	Business Community	11169 Winding Pearl Way Wellington, FL 33414.	(561) 389-4100	timshaw07@gmail.com	COPA, Facilities, Funding
Caroline Shepherd	The Honorable	Palm Beach County Judiciary	3228 Gun Club Road West Palm Beach, FL 33406	(561) 355-7884	ccshepherd@pbcgov.org	COPA
Charleen Szabo	Medical Center Director, West Palm Beach VA Medical Center	General Representative	7305 North Military Trail West Palm Beach, FL 33410	(561) 422-8602	alfredabracci2@va.gov	
Jamie Titcomb	Executive Director, Palm Beach County League of Cities	General Representative	P.O. Box 1989 - Suite 1002.17 Governmental Center West Palm Beach, FL 33402	(561) 355-4484	jtitcomb@pbcgov.org	Policy
Bill Washington	CPA	Business Community	819 South Mangonia Circle West Palm Beach, FL 33401	(561) 703-5197	billwashjr@comcast.net	Funding, Housing
Susan Wheelchel	Mayor	City of Boca Raton	201 W. Palmetto Park Road Boca Raton, FL 33432	(561) 393-7700	wheelchels@ci.boynton-beach.fl.us	
Dr. Ron Wiewora	Chief Medical Officer	Health Care District of Palm Beach County (Designated Alternated to Appointed Dwight Chenette)	324 Datura Street, Suite 401 West Palm Beach, FL 33401	(561) 659-1270 ext. 5685	rwiewora@hcdpbc.org	Strategic Planning
Vacant		Business Community				



Name	Title	Representing	Address	Phone	E-Mail	Committee(s)
Vacant		Formerly Homeless Community (Family)				
Vacant		Private Foundation Community				
Vacant		Private Foundation Community				
Vacant		Private Foundation Community				

**Core Member Designated Alternates**

Name	Title	Representing	Address	Phone	E-Mail	
Peter Blanc	Chief Judge	Caroline Shepherd - Palm Beach County Judiciary	Palm Beach County Courthouse 205 North Dixie Highway West Palm Beach, FL 33401	(561) 355-1721	pblanc@pbcgov.com	
Jorge Camejo	Director of Development Services	Susan Whelchel - City of Boca Raton	201 West Palmetto Park Road Boca Raton, FL 33432	(561) 367-7070	jcamejo@myboca.us	Strategic Planning
Dave Dameron	Lieutenant	Jeff Lindskoog - Palm Beach County Sheriff's Office	3228 Gun Club Road West Palm Beach, FL 33406	(561) 688-3806	damerond@pbso.org	
Stephen Faroni	Circuit Operations Administrator	Perry Borman - Florida Department of Children & Families	111 South Sapodilla Avenue West Palm Beach, FL 33401	(561) 837-5843	stephen.faroni@dcf.state.fl.us	
Laurie George	Chief Operating Officer	Chuck Anderson - United Way of Palm Beach County	2600 Quantum Boulevard Boynton Beach, FL 33426	(561) 375-6668	lgeorge@unitedwaypbc.org	
John J. Green	Housing & Community Development Coordinator	Thomas Masters - City of Riviera Beach	600 West Blue Heron Boulevard Riviera Beach, FL 33404	(561) 845-4060	jgreen@rivierabch.com	Housing (Chair)
Robert Kellman	Officer, Crime Prevention Unit	Marlene Ross - City of Boynton Beach	100 East Boynton Beach Blvd. Boynton Beach, FL 33425	(561) 742-6849	kellmanr@ci.boynton-beach.fl.us	Facilities
Jackie Lobban-Marsan		Dr. Alina Alonso - Palm Beach County Health Department	P. O. Box 29 West Palm Beach, FL 33401	(561) 671-4034	jacqueline_lobban-marsan@doh.state.fl.us	
Jess Santamaria	Commissioner	Jeff Koons - Palm Beach Board of County Commissioners	301 North Olive Avenue West Palm Beach, FL 33401	(561) 355-6300	jsantama@pbcgov.org	
Tom Sheehan	Chief of Policy & Operations/General Counsel	Gaetana Ebbola - Children's Services Council of Palm Beach County	2300 High Ridge Road Boynton Beach, FL 33426	(561) 740-7000 ext. 2196 (561) 374-7596	tom.sheehan@cscpbc.org	Strategic Planning (Chair)
Lillian Tomeu	Assistant City Manager	William Grear - City of Belle Glade	110 Dr. Martin Luther King, Jr. Boulevard West Belle Glade, FL 33430-3900	(561) 996-0100	ltomeu@belleglade-fl.com	Facilities (Chair)
Dr. Dorothy Walker	Executive Director, We Help Community Development Corporation	Robert Anis - Palm Beach County Emergency Shelter Board	256 NW 9th Street Belle Glade, FL 33430	(561) 993-0085	wenniem@aol.com	

Name	Title	Representing	Address	Phone	E-Mail	Committee(s)
Kim Williams	Assistant Director, Prevention Center in the Department of Safe Schools	Paulette Burdick - Palm Beach County School Board	c/o Lincoln Elementary 1160 Avenue N Riviera Beach, FL 33404	(561) 494-1540	williamsk@palmbeach.k12.fl.us	
Dan Yeakel	Community Resources Specialist	Lois Frankel - City of West Palm Beach	P.O. Box 3366 West Palm Beach, FL 33402	(561) 804-4970	dyeakel@wpb.org	

#### Staff

Name	Title	Representing	Address	Phone	E-Mail	Committee(s)
Krysten Bennett	Senior Public Affairs Consultant	Langton Associates	118 West Adams Street, Suite 700 Jacksonville, FL 32202	(904) 598-1368	kbennett@langtonconsulting.com	COPA, Funding, Policy & Legislation, Strategic Planning
Georgiana Devine	Homeless Services Program Manager	Palm Beach County	810 Datura Street West Palm Beach, FL 33401	(561) 355-4778	gdevine@pbcgov.com	Housing, Program Planning
Tammy Fields	Senior Assistant County Attorney	Palm Beach County	301 North Olive Avenue West Palm Beach, FL 33401	(561) 355-2225	tfields@pbcgov.com	
Mike Langton	President	Langton Associates	118 West Adams Street, Suite 700 Jacksonville, FL 32202	(904) 598-1368	mlangton@langtonconsulting.com	
Claudia Tuck	Division Director, Palm Beach County Human Services	Palm Beach County	810 Datura Street West Palm Beach, FL 33401	(561) 355-4772	ctuck@pbcgov.com	Facilities
Jon Van Arnam	Assistant County Administrator	Palm Beach County	301 North Olive Avenue West Palm Beach, FL 33401	(561) 355-2740	jvanarna@pbcgov.com	
Channell Wilkins	Community Services Director	Palm Beach County	810 Datura Street West Palm Beach, FL 33401	(561) 355-4700	cwikins@pbcgov.com	

**RESOLUTION NO. R-2007-1693**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION 2007-0720 REGARDING THE HOMELESS ADVISORY BOARD; PROVIDING FOR ALTERNATES; PROVIDING FOR ADDITIONAL MEMBERS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Supportive Housing Program funds comply with the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, and with 24 CFR Part 582 and 583; and

**WHEREAS**, the Supportive Housing Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

**WHEREAS**, Palm Beach County through the Department of Community Services Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

**WHEREAS**, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks. Each of these networks is called a Continuum of Care; and

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida, established a Homeless Advisory Board on May 1, 2007, and wishes to make certain amendments to the membership.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:**

**SECTION I:     COMPOSITION:** Section 2 of Resolution R-2007-0720 is amended to read as follows:

- A. The Advisory Board shall be comprised of sixteen (16) "Core Member Seats" and sixteen (16) "Community and Business Member Seats" as follows:

**Core Member Seats (16)**

Palm Beach County Commissioner or designated alternate;;  
Palm Beach County Sheriff or Sheriff's appointee or designated alternate;  
Palm Beach County Chief Judge or judge's appointee or designated alternate;  
Palm Beach County School Board Chairperson or Board Member or designated alternate;  
City of West Palm Beach, Mayor or Commissioner or designated alternate;  
City of Boca Raton, Mayor or Council Member or designated alternate;  
City of Delray Beach, Mayor or Commissioner or designated alternate;  
City of Boynton Beach, Mayor or Commissioner or designated alternate;  
City of Riviera Beach, Mayor or Council Member or designated alternate;  
City of Belle Glade, Mayor or Commissioner or designated alternate;  
Palm Beach County Health Department Director or designated alternate;  
United Way of Palm Beach County Executive Director or designated alternate;  
Heath Care District Chief Executive Officer or designated alternate;  
Children's Services Council Chief Executive Officer or designated alternate;  
Florida Department of Children and Families District Administrator or designated alternate;  
Emergency Shelter Grant Advisory Board Chairperson or Board Member.

The designated alternate shall be counted towards achieving a quorum and shall have full voting rights when attending in the absence of the appointed official.

**Community and Business Member Seats (~~20~~46)**

Seven (7) Business Representatives;  
Three (3) Private Foundation Representatives;  
~~Four (4)~~ ~~Two (2)~~ Formerly Homeless Representatives;  
One (1) Faith Based Community Representative;  
One (1) Philanthropist;  
One (1) Housing Authority Representative;  
One (1) Hospital Executive Officer.  
Two (2) general members with an interest in homelessness in Palm Beach County.

**SECTION II: REMOVAL FOR LACK OF ATTENDANCE** Section 9 of Resolution R-2007-0720 shall be amended to read as follows:

Members of the Advisory Board shall be automatically removed for lack of attendance.

Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy. Core Members who send a designated alternate shall not be considered to be absent.

**SECTION III: EFFECTIVE DATE**

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida. All provisions of Resolution R-2007-0720 not specifically amended herein, shall remain unchanged.

The foregoing Resolution was offered by Commissioner Jeff Koons , who moved its adoption. The motion was seconded by Commissioner Marcus , and upon being put to a vote, the vote was as follows:

Commissioner Addie L. Greene, Chairperson	- Aye
Commissioner Jeff Koons, Vice Chair	- Aye
Commissioner Karen T. Marcus	- Aye
Commissioner Robert J. Kanjian	- Aye
Commissioner Mary McCarty	- Aye
Commissioner Burt Aaronson	- Aye
Commissioner Jess R. Santamaria	- Aye

The Chairperson thereupon declared the Resolution duly passed and adopted this 2nd day of October, 2007.

PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By:   
Deputy Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

By:   
Tammy K. Fields  
Senior Assistant County Attorney

RESOLUTION NO. R-2007-0720

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING THE HOMELESS ADVISORY BOARD.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Supportive Housing Program funds comply with the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, and with 24 CFR Part 582 and 583; and

WHEREAS, the Supportive Housing Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

WHEREAS, Palm Beach County through the Department of Community Services Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

WHEREAS, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks. Each of these networks is called a Continuum of Care; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, desire to establish an advisory board in conjunction with the Continuum of Care to assist the County in achieving a Ten (10) Year Plan to End Homelessness:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

SECTION 1: ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD

There is hereby established an advisory board to be known as the "Homeless Advisory Board," herein referred to as the "Advisory Board."

SECTION 2: COMPOSITION

- A. The Advisory Board shall be comprised of sixteen (16) "Core Member Seats" and sixteen (16) "Community and Business Member Seats" as follows:

Core Member Seats (16)

Palm Beach County Commissioner;  
Palm Beach County Sheriff or Sheriff's appointee;  
Palm Beach County Chief Judge or judge's appointee;  
Palm Beach County School Board Chairperson or Board Member;  
City of West Palm Beach, Mayor or Commissioner;  
City of Boca Raton, Mayor or Council Member;  
City of Delray Beach, Mayor or Commissioner;  
City of Boynton Beach, Mayor or Commissioner;  
City of Rivera Beach, Mayor or Council Member;  
City of Belle Glade, Mayor or Commissioner;  
Palm Beach County Health Department Director;  
United Way of Palm Beach County Executive Director;  
Heath Care District Chief Executive Officer;  
Children's Services Council Chief Executive Officer;  
Florida Department of Children and Families District Administrator;  
Emergency Shelter Grant Advisory Board Chairperson or Board Member.

Community and Business Member Seats (16)

Seven (7) Business Representatives;  
Three (3) Private Foundation Representatives;  
Two (2) Formerly Homeless Representatives;  
One (1) Faith Based Community Representative;  
One (1) Philanthropist;  
One (1) Housing Authority Representative;  
One (1) Hospital Executive Officer.

SECTION 3: APPOINTMENTS, TERMS, VACANCIES AND COMPOSITIONS

- A. All members of the Advisory Board shall be residents of Palm Beach County, Florida at the time of appointment and while serving on the Advisory Board.
- B. The maximum number of Boards and Commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three (3).
- C. Terms of office for the Advisory Board members shall be two (2) year terms. There shall be no limit on the number of terms an individual may serve.
- D. "Core Member Seats" shall be filled by individuals selected and appointed by the government entity or organization designated for the seat. Appointments shall be requested by County staff upon adoption of this resolution and generally every two (2) years thereafter in a manner that will provide for appointment or reappointment prior to the term expiration.
- E. "Community and Business Member Seats" shall be filled by individuals nominated by a majority vote of individuals in Core Member Seats. The nominations shall be approved by the Board of County Commissioners.
- F. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above. The Board of County Commissioners may remove a member for cause inconsistent with the functions of the Advisory Board.
- G. Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.
- H. In the event that a municipality, organization or government agency designated for a Core Member Seat chooses not to participate on the Advisory Board, the Board of County Commissioners may designate a replacement entity. Such replacement does not require an amendment to this Resolution.

SECTION 4: AUTHORITY

The Advisory Board shall have the following authority and powers:

- A. Gather community input on homelessness.



- B. Review and comment to the Board of County Commissioners on homeless legislation.
- C. Assist in the preparation of and oversee implementation of the Ten Year Plan to End Homelessness.
- D. Make funding recommendations to the Board of County Commissioners.
- E. Recruit private and public sector representatives to the membership of particular Advisory Board committees. Adopt rules and by-laws providing for the governance of the Advisory Board, which rules and by-laws will be adopted by a majority vote of the members of the Advisory Board.

These members shall be subject to the rules and by-laws of the Advisory Board, if rules and bylaws are created, and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.

#### SECTION 5: CODE OF ETHICS

Advisory Board members shall abide by the Palm Beach County Code of Ethics as stated in County Resolution 94-693 as may be amended.

#### SECTION 6: RESPONSIBILITIES

The responsibilities of the Homeless Advisory Board shall be to assist the County in reaching its Ten (10) Year Plan to End Homelessness goals.

These include the following:

1. Review progress made in the County towards achieving the objectives identified in the Ten (10) Year Plan to End Homelessness and make recommendations to the Board of County Commissioners. The primary recommendations may include systematic changes, policy changes, and funding recommendations.
2. Foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in

order to ensure the efficient and timely implementation of the (10) Year Plan to End Homelessness.

3. Provide information regarding the needs and other factors affecting the smooth implementation of the Ten (10) Year Plan to End Homelessness within Palm Beach County.
4. Determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.

#### SECTION 7: MEETINGS

- A. The Advisory Board shall meet a minimum of eight (8) times a year; however, members may be required to attend additional meetings. A majority of the members appointed shall constitute a quorum for the conduct of the Advisory Board's business. In the presence of a quorum, Advisory Board business shall be conducted by a vote of a majority present and be governed by Robert's Rules of Order. The Chair shall have the authority to call emergency meetings, as is needed and appropriate, by informing members at least one week in advance.
- B. Reasonable public notice of all Advisory Board meetings shall be provided, and all such meetings shall be open to the public at all times.

#### SECTION 8: OFFICERS

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
  1. Duties of the Chair:
    - a. Call and set the agenda for Advisory Board meetings;
    - b. Preside at Advisory Board meetings;
    - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
    - d. Perform other functions as the Advisory Board may assign by rule or order.

2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.
- B. The Vice Chair shall be elected by a majority vote of the Advisory Board and shall serve for a term of one (1) year.
1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
  2. If a vacancy occurs in the office of the Vice Chair, the Advisory Board will elect another member to fill the unexpired term.
- C. The Secretary shall be elected by a majority vote of the Advisory Board and shall serve for a term of one (1) year.
1. The Secretary shall be responsible for the record-keeping functions and will review all Minutes and correspondence of the Advisory Board.
  2. If a vacancy occurs in the office of the Secretary, the Advisory Board will elect another member to fill the unexpired term.

SECTION 9:     REMOVAL FOR LACK OF ATTENDANCE

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

SECTION 10: EFFECTIVE DATE


This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

The foregoing Resolution was offered by Commissioner Aaronson who moved its adoption. The motion was seconded by Commissioner Marcus, and upon being put to a vote, the vote was as follows:


ADDIE L. GREENE, CHAIRPERSON	- Aye
JEFF KOONS, VICE CHAIR	- Aye
KAREN T. MARCUS, COMMISSIONER	- Aye
BURT AARONSON, COMMISSIONER	- Aye
WARREN H. NEWELL, COMMISSIONER	- Absent
MARY McCARTY, COMMISSIONER	- Aye
JESS R. SANTAMARIA, COMMISSIONER	- Aye

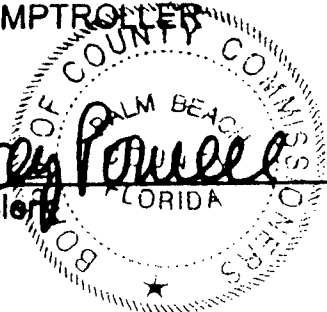
The Chairperson thereupon declared the Resolution duly passed and adopted this 1st day of May, 2007.

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

BY:   
Tammy K. Fields  
Assistant County Attorney

ATTEST:  
SHARON R. BOCK,  
CLERK & COMPTROLLER

BY:   
Deputy Clerk



Ref: C:\Documents and Settings\gdevine.CSD\Local Settings\Temp\RESOLUT

4318

R2007 0720<sup>7</sup>