

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

7B-1

BOARD APPOINTMENT SUMMARY

Meeting Date: July 20, 2010

Department: Planning, Zoning and Building

Submitted By: Planning

Advisory Board Name: Historical Resources Review Board (HRRB)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Reappointment of two members to seats (4 and 6) on the Historic Resources Review Board (HRRB); for a three (3) year term from 2010 to 2013 in order for the County to continue to meet state guidelines as a Certified Local Government (CLG).

Reappoint (1): CLG Requires Specific Professional Qualifications:

<u>Nominee</u>	<u>Seat</u>	<u>Requirement:</u>	<u>Term</u>	<u>Nominated By</u>
Frederike Mittner	#4	Historic Preservationist	5/31/2010-5/30/2013	Marcus, Abrams, Koons

Reappoint (1): Requires No Specific Professional Qualifications:

<u>Nominee</u>	<u>Seat</u>	<u>Term</u>	<u>Nominated By</u>
Mr. Richard Procyk	#6	5/31/2010-5/30/2013	Marcus, Abrams, Koons

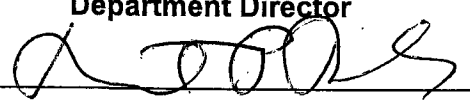
Summary: The Unified Land Development Code (ULDC) Article 17, Section 9 provides for the membership of the HRRB. The ULDC provides for the HRRB to be composed of nine (9) members. The code provides that five members must be from among ten specific historic preservation related disciplines. The four remaining seats are among those with no specific professional requirements, but consideration is to be given to individuals with a demonstrated interest in history, architecture, or the following related disciplines: business person, engineer, contractor in a construction trade, landscape architect, urban planner, attorney, and resident of areas identified by 1990 PBC Historic Sites Survey as containing twenty-five (25) or more structures with potential for historic preservation. Two positions (Seats 4 and 6) need to be filled at this time due to term expirations. Both seats are at-large positions to be appointed by the Board of County Commissioners (BCC). Both can be reappointed. Ms. Friederike Mittner and Mr. Richard Procyk have expressed an interest in reappointment to the HRRB. Both positions will have 3-year terms. A memorandum was sent to the BCC requesting nominations on May 21, 2010. The HRRB has nine members seats currently filled with a diversity count of White: 9 (100%). The gender ratio (male: female) is 5:4. Countywide (RB)

Background and Justification: The HRRB was established by the Historic Preservation Ordinance adopted on February 2, 1993, to make recommendations to the BCC regarding historic designations and related matters.

Attachments:

- A. Board Appointment Information Forms
- B. Unified Land Development Code, Article 17, Section 8
- C. HRRB Membership List
- D. HRRB Attendance Record
- E. Memo to BCC Soliciting Nominations

Recommended By:  6/21/10

Approved By:  6/23/10
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Form revised 06/92

T:\Planning\Intergovernmental\Archaeology\County Issues and Departments\County Departments\Planning\HRRB\HRRB
Appointments\2010 Appointments\2010 Reappointments\Board Appt Sum 2008.doc

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or resume to this form.

RECEIVED

Part I (to be filled out by Department): (Please Print)

MAY 10 2010

Board Name: Historic Resource Review Board

PLANNING DIVISION

[X] At Large Appointment or [] District Appointment

Term of Appointment: 3 Years. From: 5/30/2010 To: 5/31/2013

Seat Requirement: Historic Preservation Planner (State CLG requirement) Seat #: 4 (four)

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of ☐ **Not applicable** Due to: ☐ resignation ☐ other

Completion of term to expire on:	Not applicable
----------------------------------	----------------

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

Zero Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Mittner Friederike H.
Last First Middle

	East	First	Middle
Occupation/Affiliation:	Historic Preservation Planner, City of West Palm Beach		

Business Name:

Business Address: 401 Clematis Street - 2nd Floor Planning Dep

City & State West Palm Beach, FL Zip Code: 33401

Residence Address: 1909 S. Palma Way
City & State Lake Worth FL Zip Code: 33460

Home Phone: () Business Phone: (51) 822-1457 Ext.

Cell Phone: (561) 358-3339 Business Phone: (561) 222-4070 Ext.
Fax: ()

Email Address: fhmittner@yahoo.com

Mailing Address preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

☐ IF (Native-American Female) ☐ IM (Native-American Indian Male)

[] AF (Asian-American Female) [] AM (Asian-American Male)

[] BF (African-American Female) [] BM (African-American Male)

[] HF (Hispanic-American Female) [] HM (Hispanic-American Male)

☒ WF (Caucasian Female) ☐ WM (Caucasian Male)

Applicant's Signature: Andres Gutierrez Date: 5.6.10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Cindy L DeFilippo for Date: 5/25/10
Comm. Karen T. Marcus

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

RECEIVED

MAY 10 2010

Part I (to be filled out by Department): (Please Print)

Board Name: Historic Resource Review Board

PLANNING DIVISION

☒ At Large Appointment or ☐ District Appointment

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Seat Requirement: Historic Preservation Planner (State CLG requirement) Seat #: 4 (four)

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of Not applicable Due ☐ resignation ☐ other to:

Completion of term to expire on: Not applicable

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Zero Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Mittner Friederike H
Last First Middle

Occupation/Affiliation: Historic Preservation Planner, City of West Palm Beach

Business Name: _____

Business Address: 401 Clematis Street - 2nd Floor Planning Dep

City & State: West Palm Beach, FL Zip Code: 33401

Residence Address: 909 S. Palm Way

City & State: Lake Worth, FL Zip Code: 33460

Home Phone: () Business Phone: (561) 822-1457 Ext.

Cell Phone: (561) 358-3339 Fax: ()

Email Address: fhmittner@yahoo.com

Mailing Address preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- | | |
|---|---|
| <input type="checkbox"/> IF (Native-American Female) | <input type="checkbox"/> IM (Native-American Indian Male) |
| <input type="checkbox"/> AF (Asian-American Female) | <input type="checkbox"/> AM (Asian-American Male) |
| <input type="checkbox"/> BF (African-American Female) | <input type="checkbox"/> BM (African-American Male) |
| <input type="checkbox"/> HF (Hispanic-American Female) | <input type="checkbox"/> HM (Hispanic-American Male) |
| <input checked="" type="checkbox"/> WF (Caucasian Female) | <input type="checkbox"/> WM (Caucasian Male) |

Applicant's Signature: Friederike Mittner Date: 5.6.10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Stuart L. Abrome Date: 5/26/10

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or resume to this form.

Revised 1/2010



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair
Jeff Koons
Shelley Vana
Steven L. Abrams
Jess R. Santamaria
Priscilla A. Taylor

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"



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TO: ADVISORY BOARD MEMBERS

**FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR**

**RE: STATE GUIDE TO THE SUNSHINE AMENDMENT
& CODE OF ETHICS**

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: Christian Davenport, 2330 North Jog Road, West Palm Beach 33411. If you cannot access this document on the web, please contact Christian Davenport at (561) 233-5331 for other arrangements.

Acknowledgment of Receipt

NAME: Friederike A. Mithner
Print or Type

ADVISORY BOARD(S): Historic Resource Review Board

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: [Signature] **Date:** 5-6-10

Please sign and return to Administration in self-addressed envelope provided.

Revised 3/15/10



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____ Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

☒ At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable access the training and/or Ordinance on the web, please contact Christian Davenport at 2300 North Jog Road, West Palm Beach, FL. 33411, (561) 641-9465 for other arrangements.

Acknowledgment of Receipt

NAME: Friederike H. Mittner
Print or Type

FIRM/COMPANY/ORGANIZATION: City of West Palm Beach

ADVISORY BOARD(S): Historic Resource Review Board

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature:  Date: 5.6.10

Please sign and return this FORM to Christian Davenport, 2300 North Jog Road, West Palm Beach 33411. A self-addressed envelope has been provided for your convenience.

FRIEDRIKE H. MITTNER, AICP

WORK EXPERIENCE

March 2005 – Present: City of West Palm Beach

City Historic Preservation Planner

- West Palm Beach, Florida. Duties include managing the Historic Preservation Division of the Planning Department, preservation planning, design and site plan review, supervision of one planner, intern and Board secretary, case preparation, staff support for the Historic Preservation Board, development of new zoning regulations and design guidelines

February 2001 – March 2005: City of Lake Worth

Urban Designer

- Lake Worth, Florida. Duties included preservation planning, design and site plan review, staff support for the Planning & Zoning and Historic Resources Preservation Board and Community Redevelopment Agency

Spring Semester 2001: Palm Beach Community College

Adjunct Architecture Instructor

- Central Campus, adjunct instructor of Architectural Theory.

September 1999 - February 2001: E-Cott Construction Services

Project Engineer and Safety Coordinator

- Abacoa Town Center Jupiter, Florida. Duties included plan and shop drawing coordination, procurement, and execution of change orders and back charges. Duties also included safety management for all company job sites.

November 1998 - September 1999: Renaissance Partners, Real Estate Development

Project Management Assistant

- West Palm Beach, Florida. Duties included lease exhibits, construction management, signage, store front displays, marketing and interior design.

EDUCATION

August 2001 - December 2002: Florida Atlantic University

Graduate and Doctoral Level Coursework in Public Administration
Ft. Lauderdale, Florida

August 1998: University of Florida

Master of Science in Architectural Studies- Historic Preservation

909 SOUTH PALMWAY • LAKE WORTH FLORIDA 33460
PHONE (561) 547-1386 • E-MAIL FHMITTNER@YAHOO.COM

FRIEDERIKE H. MITTNER, AICP, RESUME CONTINUED

Gainesville, Florida

Summer 1998: Preservation Institute: Nantucket
Nantucket, Massachusetts

August 1997: University of Florida
BA Liberal Arts and Sciences-Sociology

■ Graduated with honors
Gainesville, Florida

VOLUNTEER

September 2009: Conference Speaker
Florida Chapter of the American Planning Association, "Zoning for Historic Preservation - New Approaches and Successful Outcomes"

May 2008- Present: Board Member
Florida Trust for Historic Preservation, Annual Conference CO-Chair 2009

May 2002 - Present: Board Member, Currently Chair
Palm Beach County Historic Resources Review Board

May 2004: Conference Planning Committee Member
Florida Trust for Historic Preservation, Annual Conference: Delray Beach

January 1999 - Present: Active Member
South Palm Park Neighborhood Association

January 2000 - February 2001: Board Member
Planning and Zoning and Historic Preservation Board for the City of Lake Worth

PROFESSIONAL AFFILIATIONS

Fall 2005-Present: Member
AICP and American Planning Association

2000-Present: Member
*Florida Trust for Historic Preservation and
National Trust for Historic Preservation*

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Part I (to be filled out by Department): (Please Print)

Board Name: Historic Resource Review Board

☒ At Large Appointment

or

☐ District Appointment

Term of Appointment: 3 Years.

From:

5/30/2010

To:

5/29/2013

Seat Requirement: Interest in History

Seat #:

6 (six)

☒ *Reappointment

or

☐ New Appointment

or ☐ to complete the term of

Not applicable

Due to:

☐ resignation ☐ other

Completion of term to expire on:

Not applicable

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Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:

Procyk

Last

Richard

First

J.

Middle

Occupation/Affiliation:

Retired - Miami Beach Police Dept.

Business Name:

N/A

Business Address:

N/A

City & State

18791 Falcon Way

Zip Code:

33458

Residence Address:

Jupiter, FL.

City & State

Jupiter FL.

Zip Code:

33458

Home Phone:

(561) 744 3730

Business Phone:

()

N/A

Ext.

Cell Phone:

()

N/A

Fax: Same

(561)

744 3730

Email Address:

Rich Pro @ Bell South. net

Mailing Address preference: ☐ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

☐ IF (Native-American Female)

☐ IM (Native-American Indian Male)

☐ AF (Asian-American Female)

☐ AM (Asian-American Male)

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☐ BM (African-American Male)

☐ HF (Hispanic-American Female)

☐ HM (Hispanic-American Male)

☐ WF (Caucasian Female)

☒ WM (Caucasian Male)

Applicant's Signature:

Richard J. Procyk

Date:

May 2, 2010

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:

Cindy L De Zileppo for
Comm. Karen T. Marous

Date:

5/25/10

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BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM**

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Seat Requirement: Interest in History Seat #: 6 (six)

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of Not applicable Due ☐ resignation ☐ other to:

Completion of term to expire on: Not applicable

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APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Procyk Last Richard First J. Middle

Occupation/Affiliation: Retired - Miami Beach Police Dept.

Business Name: N/A

Business Address: N/A

City & State: 18791 Falcon Way Zip Code: 33458

Residence Address: Jupiter, FL.

City & State: Jupiter FL. Zip Code: 33458

Home Phone: (561) 744 3730 Business Phone: () N/A Ext.

Cell Phone: () N/A Fax: Same (561) 744 3730

Email Address: RichPro@BellSouth.net

Mailing Address preference: ☐ Business ☐ Residence

Have you ever been convicted of a felony: Yes ☐ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

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☐ HF (Hispanic-American Female) ☐ HM (Hispanic-American Male)
☐ WF (Caucasian Female) ☒ WM (Caucasian Male)

Applicant's Signature: Richard J. Procyk Date: May 2, 2010

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Steven L. Abrams Date: 5/26/10

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BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM**

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☒ At Large Appointment

or

☐ District Appointment

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From: 5/30/2010

To: 5/29/2013

Seat Requirement: Interest in History

Seat #: 6 (six)

☒ *Reappointment

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or ☐ to complete the term of Not applicable

Due ☐ resignation ☐ other to:

Completion of term to expire on: Not applicable

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Name: Procyk Last Richard First J. Middle

Occupation/Affiliation: Retired - Miami Beach Police Dept.

Business Name: N/A

Business Address: N/A

City & State 18791 Falcon way Zip Code: 33458

Residence Address: Jupiter, FL.

City & State Jupiter FL. Zip Code: 33458

Home Phone: (561) 744 3730 Business Phone: () N/A Ext.

Cell Phone: () N/A Fax: Same (561) 744 3730

Email Address: RichPro@BellSouth.net

Mailing Address preference: ☐ Business ☐ Residence

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☐ BM (African-American Male)

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☐ HM (Hispanic-American Male)

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☒ WM (Caucasian Male)

Applicant's Signature: Richard J. Procyk Date: May 2, 2010

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Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: _____



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair
Jeff Koons
Shelley Vana
Steven L. Abrams
Jess R. Santamaria
Priscilla A. Taylor

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"



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TO: ADVISORY BOARD MEMBERS

**FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR**

**RE: STATE GUIDE TO THE SUNSHINE AMENDMENT
& CODE OF ETHICS**

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Acknowledgment of Receipt

NAME: Richard J. Procyk
Print or Type

ADVISORY BOARD(S): P. B. C. Historic Resources Review Bd.

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Richard J. Procyk Date: 5-2-2010

Please sign and return to Administration in self-addressed envelope provided.

Revised 3/15/10



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
N/A			
N/A			
N/A			
N/A			

N/A Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

N/A At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

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Acknowledgment of Receipt

NAME: Richard J. Procyk
Print or Type

FIRM/COMPANY/ORGANIZATION: _____

ADVISORY BOARD(S): P.B.C. Historic Resources Review Board

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Signature: Richard J. Procyk Date: May 2, 2010

Please sign and return this FORM to Christian Davenport, 2300 North Jog Road, West Palm Beach 33411. A self-addressed envelope has been provided for your convenience.

RICHARD J. PROCYK

18791 Falcon Way
Jupiter, FL 33458

Telephone: 561-744-3730

Fax: 561-744-3730

E-mail: RichPro@bellsouth.net

EDUCATION:

1952: University of Miami
Coral Gables, FL

History and Anthropology

1965 St. Thomas University
Miami, FL

B.A.-Public Administration
Participated in Masters Program

1968 Miami Dade Community College
Miami, FL

Degrees in Criminology and
Forensic Science

TRAINING AND MEMBERSHIPS:

Served as commander of major crimes and homicide division of the Miami Beach Police Department. Retired after 25 years of service. While in police service, I also was on the Board of the Archeological Society of the Miami Museum of Science, also a member of the Miami Institute of Maya Studies (1968/84). Worked in the field with professional archaeologists until moving to Jupiter, Florida 1985. As an avocational archaeologist, I spent the last 20 years in the historic period searching for the Battle of Loxahatchee site and Major William Lauderdale's Tennessee Volunteer encampment. My book "Guns Across the Loxahatchee" is a record of that work.

Currently (16 years) serving on the Palm Beach County Historic Resources Review Board, which oversees Historic Preservation for Palm Beach County.

On the Board of the Loxahatchee River Historical Society in Jupiter and also on the Board of the Archaeological and Historical Conservancy, Inc., a non-profit organization that works to protect archaeological and historic sites.

I am an active member of the Florida Historical Society, the Seminole Wars Historic Foundation, the Southeast Florida Archaeological Society, the Town of Jupiter's History Web Site Committee, and a liaison with Jupiter's Historic Review Board.

As an advocate for this history, I have lectured at museums, schools, and universities and was on the faculty of Palm Beach Community College for three years teaching Florida history specializing in the Seminole Wars. I also taught Florida history at Jupiter High School for two years.

AWARDS:

I have received the Judge James Knott award for contributions to our local history from the Historical Society of the Palm Beach County on April 24, 2001.

The Bessie DuBois Award for historical preservation and service from the Loxahatchee River Historical Society in May 2005.

RSVP Award for community service at the Loxahatchee Historical Society and Jupiter Inlet Lighthouse (15 years) in 2005.

Received the Historic Preservation Award and Medal from the Daughters of the American Revolution on April 10, 2010 – The Lighthouse and Seminole Chapters.

Attachment B
Unified Land Development Code, Article 17, Section 8

Section 8 Historic Resources Review Board

A. Establishment

There is hereby established a Historic Resources Review Board (HRRB).

B. Powers and Duties

The HRRB shall have the following powers and duties under the provisions of this Code:

1. Develop, administer and update an accurate inventory of historic resources in unincorporated PBC and on PBC owned property in municipalities. The inventory shall be used to formulate a map of historic district boundaries and historically significant properties meriting protection to be incorporated into the land use element of the Plan.
2. Pursuant to Article 9.B, Historic Preservation Procedures, nominate and accept nominations for public and private properties for designation and regulate and administer such properties, structures, buildings, sites, districts, etc. so designated as historic sites and/or districts. The Department, in conjunction with the HRRB, shall establish a schedule for nominations for public and private properties for designation;
3. Participate in the National Register program in Florida to the greatest possible extent, as defined by the 1981 and subsequent amendments to the Historic Preservation Act of 1966 and regulations and rules drafted pursuant to those amendments by the National Park Service and the Florida State Bureau of Historic Preservation;
4. act as a regulatory body to approve, deny or modify Certificates of Appropriateness as specified by Article 9, ARCHAEOLOGICAL AND HISTORIC PRESERVATION;
5. make recommendations concerning amendments to the Plan, this Code, Building and other development related codes as they relate to the preservation of Historic Resources;
6. Make recommendations regarding historic and archeological resources on property owned by PBC;
7. pursuant to Article 9.B.4.B, Waiver of the Code Provisions, review and comment to the BCC concerning waiver of Code provisions of the Code for properties within historic districts and for properties designated as historic or archaeological sites or listed on the PBC Register of Historic Places;
8. develop, establish, and administer guidelines concerning contemporaneous architectural styles, colors, building materials and so forth for historic sites and historic districts. Such guidelines will be subject to approval by the BCC;
9. coordinate with other entities to support increased public awareness of the value of historic preservation;
10. after PBC qualifies as Certified Local Government, make recommendations to PBC Commission concerning the use of grants from Federal and State agencies, to augment PBC funding in order to promote the preservation and conservation of archaeological sites of historic significance, historic sites and historic districts;
11. cooperate and coordinate with property owners, public and private organizations, businesses and other individuals to help ensure the conservation and preservation of archaeological sites, contents within said sites, buildings, structures and districts of historic significance, especially those for which demolition or destruction is proposed;
12. create and approve the design of standardized historic markers and plaques and issue recognition to designated historic sites and historic districts within PBC;
13. execute any other needed and appropriate historic resource preservation functions, which may be approved by the BCC;
14. develop and administer a Historic Preservation Manual for PBC to help property owners fulfill the regulations and requirements of this ordinance;
15. hear, consider and approve, approve with conditions or deny applications for Certificate to Dig;

16. make recommendations to the BCC regarding proposed amendments to the map of known archeological sites;
17. initial resources shall be dedicated to those functions, which shall qualify PBC as Certified Local Government;
18. make every effort to be represented at meetings, conferences and workshops pertaining to the functions of the HRRB scheduled by the State Historic Preservation offices or the Florida Conference of Preservation Boards and Commissions;
19. seek expertise or proposals of matters requiring evaluation by a professional of a discipline not represented on the HRRB; and
20. the HRRB's responsibilities shall be complementary to the powers of the State Historic Preservation Office.

C. Board Membership

1. Qualifications

There shall be nine members of the HRRB. Members of the HRRB shall be residents of PBC, Florida and demonstrate an interest in local history. One member with professional experience shall be appointed from each of the following five professional disciplines: history, architecture, archeology, architectural history and historic architecture. Other historic preservation related disciplines, such as Urban Planning, American Studies, American Civilization, Cultural Geography or Cultural Anthropology shall be considered when choosing appointments for these the HRRB. Each of these five positions shall meet the requirements outlined in the Professional Qualifications Standards of the Florida Certified Local Government Guidelines. In addition to the above five positions, there shall be a sixth person with a demonstrated interest, degree or experience in one of the above professional disciplines who is also a resident of the area of PBC West of Twenty Mile Bend, including any of the incorporated or unincorporated communities in proximity to Lake Okeechobee. There are no specific requirements for the other three positions as a prerequisite to appointment but consideration shall be given to the following with a demonstrated interest in history, architecture or related disciplines: business person, engineer, contractor in a construction trade, landscape architect, urban planner, attorney, and resident of areas identified by 1990 PBC Historic Sites Survey as containing 25 or more structures with potential for historic preservation. Persons seeking appointment to the HRRB shall be willing to invest time to assist staff in site evaluations, establishing priorities, public education efforts, survey and planning activities of the Certified Local Government Program and the other responsibilities of the HRRB. Board members shall attend pertinent educational conferences and seminars.

2. Appointment

The members of the HRRB shall be appointed at large by the BCC.

3. Terms of Office

Each appointment shall be made for a term of three years. Any member may be reappointed for one successive term upon approval of the BCC as provided for herein.

D. Secretary and Staff

1. Secretary

The Planning Director of the PZB shall serve as Secretary to the HRRB.

2. Staff

The Planning Division shall be the professional staff of the HRRB. The Board shall make every effort to minimize demands on staffing in consideration of budgetary constraints.

E. Meetings

1. General

General meetings of the HRRB shall be held at least quarterly. Special meetings may be called by the Chair of the HRRB, or in writing by a majority of the members of the Board. Staff shall provide 24- hours written notice to each Board member prior to a special meeting.

Attachment C
Membership List

Seat Number	Name	CLG Requirement
1	Dr. Warren Adams	Architectural Historian
2	Ms. Helen Vogt Greene	Museum Director (retired)
3	Ms. Amy Alvarez	Historic Preservation Planner
4	Ms. Friederike Mittner	Historic Preservation Planner
5	Dr. Clifford Brown	Archaeologist
6	Mr. Richard Procyk	None (amateur historian)
7	Ms. Katharine Dickenson	None (interest in preservation)
8	Mr. Dale Erickson	Lives west of 20 mile bend
9	Mr. Judd Laird	None (interest in preservation)

**Attachment D
HRRB Member Attendance**

Seat #	Members	1/12/2006 1:30-4pm	3/2/2006 1:30-4pm	5/4/2006 1:30-4pm	8/3/2006 1:30-4pm
1	Warren Adams	NA	NA	NA	P
2	Helen Vogt Green	A	P	P	A
3	Amy Alvarez	NA	NA	NA	P
4	Frederike Mittner	P	p	P	P
5	Dr. Clifford Brown	NA	NA	NA	P
6	Richard Procyk	P	P	A	P
7	Katharine Dickenson	P	P	P	A
8	Dale Erickson	NA	NA	NA	P
9	Jud Laird	P	P	P	P
	Total Present	4	5	4	7

Seat #	Members	3/15/2007 1:30-4pm	4/25/2007 1PM-4PM	8/10/2007 1:30-4pm	##### 1:30-4PM
1	Warren Adams	P	A	P	P
2	Helen Vogt Green	P	P	P	A
3	Amy Alvarez	P	P	P	A
4	Frederike Mittner	P	P	E	E
5	Dr. Clifford Brown	P	P	P	P
6	Richard Procyk	P	P	A	P
7	Katharine Dickenson	P	E	E	A
8	Dale Erickson	P	P	P	P
9	Jud Laird	P	P	P	P
	Total Present	9	7	7	5

Seat #	Members	1/11/2008 1:30-4pm	3/27/2008 1PM-4PM	6/5/2008 1:40-4PM	9/18/2008 2-4PM
1	Warren Adams	A	P	E	P
2	Helen Vogt Green	P	P	P	P
3	Amy Alvarez	E	P	P	A
4	Frederike Mittner	P	P	P	P
5	Dr. Clifford Brown	P	P	P	P
6	Richard Procyk	A	P	P	P
7	Katharine Dickenson	P	E	E	E
8	Dale Erickson	P	P	P	P
9	Jud Laird	P	P	P	P
	Total Present	6	8	7	7

Seat #	Members	##### 2:00-4pm	2/19/2009 1:30-4pm	3/19/2008 2PM-4PM	8/20/2009 2-4pm	9/24/2009 2-4PM
1	Warren Adams	A	P	A	P	P
2	Helen Vogt Green	A	P	P	P	P
3	Amy Alvarez	P	E	E	P	A
4	Frederike Mittner	P	P	P	P	A
5	Dr. Clifford Brown	P	P	P	P	P
6	Richard Procyk	P	P	A	P	P
7	Katharine Dickenson	A	E	P	A	E
8	Dale Erickson	P	P	A	P	P
9	Jud Laird	P	P	P	P	A
	Total Present	6	8	5	8	5

Seat #	Members	##### 2:00-4pm	2/2/2010 1:30-4pm	5/19/2010 2PM-4PM	TBA TBA
1	Warren Adams	P	A	E	
2	Helen Vogt Green	A	P	P	
3	Amy Alvarez	P	P	A	
4	Frederike Mittner	P	P	P	
5	Dr. Clifford Brown	P	P	P	
6	Richard Procyk	P	P	P	
7	Katharine Dickenson	P	E	A	
8	Dale Erickson	P	A	E	
9	Jud Laird	P	A	P	
	Total Present	8	5	5	

NA = Seats were not fill at that time
P = Present

A = Absent
E = Excused (death in family, maturity leave ect).

Attachment E
Memo to BCC Soliciting Nominations



Department of Planning,
Zoning & Building

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

Palm Beach County
Board of County
Commissioners

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair

Jeff Koons

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

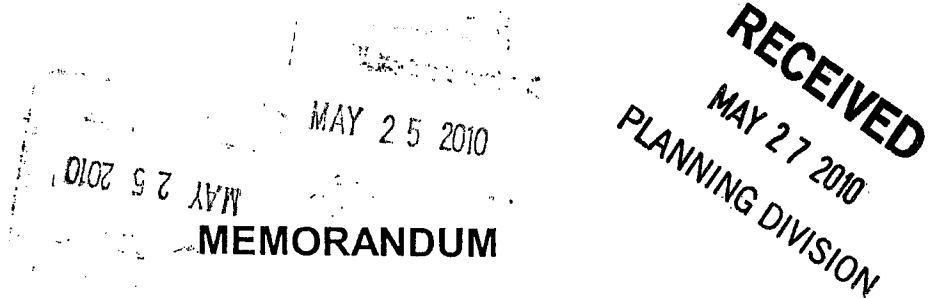
Priscilla A. Taylor

County Administrator

Robert Weisman

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TO: The Honorable Commissioner Burt Aaronson, Chair, and
Members of the Board of County Commissioners

THRU: Lorenzo Aghemo, Director
Planning Division
Planning, Zoning & Building Department

FROM: Christian Davenport
County Historic Preservation Officer/Archaeologist

DATE: May 21, 2010

SUBJECT: Board Appointments, Historic Resources Review Board
(HRRB)

Item: Staff is requesting input from Board of County Commission (BCC) members regarding reappointments of existing members or new appointments for the Historic Resources Review Board (HRRB). These positions on the HRRB, Seats #4 and #6 have terms that will expire May 31, 2009. We are requesting input be provided no later than **Monday, June 1, 2010**, so this item can be placed on the BCC's June 29, 2010 agenda.

Background & Additional Information Regarding the Reappointments: **Ms. Friederike Mittner** and **Mr. Richard Procyk** currently hold Seats #4 and #6 respectively. Both are completing their 3-year term. Both have expressed interest in reappointment. Both of these positions have 3-year terms that will run through May 31, 2013. **Mr. Procyk's** seat has no specific professional requirements as a prerequisite for appointment in order for the County to continue to meet state guidelines as a Certified Local Government (CLG). **Ms. Mittner** currently holds Seat #4, which fulfills the CLG professional requirement as she is a professional historic preservationists.



Consistent with the ULDC, Article 17 section 8 (c), states "Any member may be reappointed for one (1) successive term" upon approval of the BCC as provided herein. Copies of Board Appointment Information Forms for these two members are found as Attachment A.

Disposition: If you would like to re-nominate the existing members, or make any additional nominations of individuals who are interested in historic preservation, please provide candidate information to me by Tuesday, June 1, 2010, or by fax at (561) 233-5365. All nominations received will be provided to the Board at the June 29, 2010 meeting for consideration.

Should you have any questions, please contact Chris Davenport at (561) 233-5331.

attachments

Attachment A Reappointments

c: Verdenia Baker, Deputy County Administrator
Barbara Alterman Esq., Executive Director, PZ&B
Lorenzo Aghemo, Planning Director, PZ&B
Bob Banks Esq., Assistant County Attorney

T:\Planning\Intergovernmental\Archaeology\County Issues and Departments\County
Departments\Planning\HRRB\HRRB Appointments\2010 Appointments\2010 Reappointments\HRRB 2010
appointments BCC memo.doc