

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: August 17, 2010 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Budget Transfer of \$5,000 from the Law Enforcement Trust Fund (LETF) to the Palm Beach County Sheriff's Office (PBSO).

Summary: Florida Statute 932.7055 requires that no less than 15% of the LETF's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2010 estimated donation requirement is \$158,962. The funds are requested to aid qualified organizations that meet the requirements set forth in F.S. 932.7055. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The current State LETF balance is \$2,312,161. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$2,307,161. The year-to-date transfer for all donations after approval of this item is \$611,607. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective agency. No new positions are needed and no additional County funds are required. Countywide (DW)

ORGANIZATION	AMOUNT
Florida National FBI Academy Association, Inc.	\$5,000
Total Amount of Donations	\$5,000

Background and Justification: The Palm Beach County Sheriff's Office has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETF requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055.

Attachments:

- 1. Budget Transfer
- 2. LETF Donation Application

RECOMMENDED BY: _____ 7/29/10
DEPARTMENT DIRECTOR DATE

APPROVED BY: _____ 8/4/10
ASSISTANT COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures					
Operating Costs	\$5,000				
External Revenues	(\$5,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

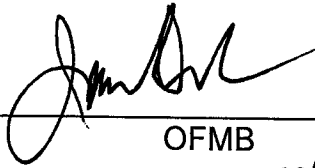
Budget Account No.: Fund _____ Agency _____ Org _____ Object _____
Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:




OFMB
mcb 8/2/10
5/2/10



Contract Administration
8/2/10

B. Legal Sufficiency:



Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

10- 1076

BOARD OF COUNTY COMMISSIONERS
 PALM BEACH COUNTY, FLORIDA
 BUDGET TRANSFER

BGEX 080210 * 1913

FUND 1151 LAW ENFORCEMENT TRUST FUND

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Expenditures								
Transfers								
160-1690-9498	Trfr to PBSO Fd 1902	0	606,607	5,000	0	\$611,607	542,607	69,000
Reserves - New Projects								
160-9900-9908	Reserves - New Projects	2,304,292	2,312,161	0	5,000	2,307,161	0	2,307,161
TOTAL FUND				\$5,000	\$5,000			

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

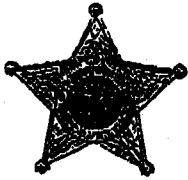
Date

By Board of County Commissioners
 At Meeting of August 17, 2010

Deputy Clerk to the
 Board of County Commissioners

[Handwritten Signature] *[Handwritten Signature]*
 7/29/10 MCB
 8-2
 5th 8/2/10

Attachment 1



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

1. **Legal name of Organization:** Florida National FBI Academy Association, Inc.

Florida FBINAA 2010 Training Conference

NAME

2. **Address:**

10750 Ulmerton Road

STREET ADDRESS

Largo, FL 33778

CITY, STATE, ZIP

3. **Executive Director:**

Ernie Armistead

NAME


SIGNATURE

(727) 647-3350

TELEPHONE NUMBER

earnistead@pcsonet.com

E-MAIL ADDRESS

FEID #: 59-2524499

4. **Fiscal Agent:**

NAME

SIGNATURE

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TELEPHONE NUMBER

E-MAIL ADDRESS

5. **Date:**

July 20, 2010

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Florida National FBI Academy Association, Inc.

LETF Funding Request (MUST match total on Financial Application): \$5,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- School Resource Officers
- Drug Treatment Program
- Crime Prevention
- Safe Neighborhood
- Drug Abuse Education
- Drug Prevention Programs

2. Organization Purpose: Provide members with the opportunities for continuing education, training, professional development, peer networking, and research in law enforcement disciplines, which will promote improved leadership, cooperation, services, efficiencies and higher standards of professional conduct in all levels of law enforcement throughout the world.

3. Provide a brief summary of program's activities/services to be funded: The Florida FBI National Academy Associates, Inc. 2010 Annual Retraining Conference serves an important law enforcement purpose. This year's conference will allow law enforcement managers to obtain specialized training on a variety of topics, and to hear notable speakers while networking with fellow members. The theme of this year's conference will focus on Gang Activity.

4. What results are you committed to achieving? Provide training to Police Executives and Management in a variety of areas including Gang Activity.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: 07 / 01 / 2010 To: 12 / 31 / 2010

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$	\$	%
2.	Employee Benefits/Payroll Taxes	\$	\$	%
3.	Professional Fees	\$	\$	%
4.	Occupancy/Utilities	\$	\$	%
5.	Telephone	\$	\$	%
6.	Postage/Shipping	\$500	\$	%
7.	Printing & Publications	\$2,500	\$	%
8.	Supplies	\$ 2,000	\$500	25%
9.	Travel	\$7,500	\$	%
10.	Meetings	\$15,000	\$	%
11.	Miscellaneous Expenses	\$15,000	\$4,500	30%
	Total Expenses	\$42,500	\$5,000	11.8%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): _____

Professional Fees (list vendor and type of service provided): _____

Occupancy/Utilities (list utilities): _____

Telephone (provide telephone numbers): _____

Printing & Publications (list type of material): _____



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

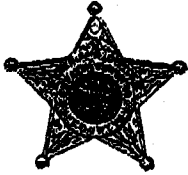
Attachment A

Supplies (list supplies/equipment): Meeting supplies: pens, pencils, note pads, and etc.

Travel (individuals traveling, destination and purpose): _____

Meetings (attendees, purpose, items needed for meeting): _____

Miscellaneous Expense (specify items): Meals, snacks, beverages for conference attendees. Other Misc. cost associated with the training conference.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Ernie Armistead
Name (please print)

Exec. Director
Title (please print)

[Signature]
Signature

7/21/2010
Date

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 21 day of July, 2010 by COL. Armistead (name of individual) as Corporate (title) of Pineellas County Sheriff's Office (name of organization/ agency), who is personally known to me or who produced [Signature] as identification.

[Signature]
Notary Public

My Commission Expires:



ADRIAN B. ARNOLD
Commission DD 637057
Expires February 6, 2011
Bonded thru They Path Insurance 810-965-7010