ATTACHMENTS 1 & 2 (CONTRACTS) > 50 PAGES: COMPLETE SET AVAILABLE FOR REVIEW AT COUNTY ADMINISTRATION

Agenda Item #: 328

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 17, 2010

(X) Consent() Workshop

() Regular() Public Hearing

Department

Submitted By: Submitted For: Environmental Resources Management Environmental Resources Management

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) annual Contract with Applied Technology & Management, Inc. (ATM) for continuing professional coastal and marine engineering consultant services, effective for two (2) years through August 16, 2012; and,

B) annual Contract with Olsen Associates, Inc. (Olsen) for continuing professional coastal and marine engineering consultant services, effective for two (2) years through August 16, 2012.

Summary: ATM, a Palm Beach County company, and Olsen, a Jacksonville, Florida company, will provide professional coastal and marine engineering services on a task order basis for various projects within the Department of Environmental Resources Management and other departments. These Contracts include the necessary language regarding the applicability of the Inspector General Ordinance (IG Ordinance) and the inclusion of the Inspector General fee into future task orders with ATM and Olsen. ATM has agreed to SBE-M/WBE participation of 15%. Olsen has agreed to SBE-M/WBE participation of 38%. The Contracts contain an option to renew for one (1) additional year. <u>Countywide</u> (JM)

Background and Justification: On November 3, 2009, the Board authorized the distribution of notices to consultants that were certified to perform coastal and marine engineering services. On February 17, 2010, ATM and Olsen were selected to perform the necessary professional services in accordance with the Board-adopted procedures pursuant to Section 287.055, Florida Statutes Consultants' Competitive Negotiation Act (CCNA). Projects that will require ATM's and Olsen's professional consultant services are budgeted in various capital project accounts, and will be authorized on a task order basis.

Attachments:

ATM Contract
Olsen Contract

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years Capital Expenditures Operating Costs	2010	2011	2012	2013	2014
External Revenues					
Program Income (County)					
In-Kind Match (County)			·	·	
NET FISCAL IMPACT					
# ADDITIONAL FTE					
POSITIONS (Cumulative)		<u> </u>			
Is Item Included in Current	t Budget?	Yes		No	
Budget Account No.:	Fund Program	Department	Unit	Object_	

B. Recommended Sources of Funds/Summary of Fiscal Impact: Fiscal impact cannot be determined at this time. Work under each Contract is authorized on a task order basis. Budget is available

in various capital project accounts or a budget transfer will be requested prior to or concurrent with task orders being authorized.

C. Department Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:

C -11-Comply Contract Development and Control JSIO E. Jones 8/ 6/10 B. egal Sufficiency: ssistant County/Attorney **C**. **Other Department Review:**

Department Director

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