

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

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Meeting Date: September 14, 2010	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- (A) Amendment No. 3 to the General Consulting Agreement with Ricondo & Associates, Inc. for Consulting/Professional Services in the amount of \$1,434,885 for the continued performance of professional planning and design services related to the approved Palm Beach County Airports Capital Improvement Program, and
- (B) A Budget Transfer of \$645,688 in the Airports Improvement and Development Fund from Reserves to provide budget to fund the Consulting Agreement.

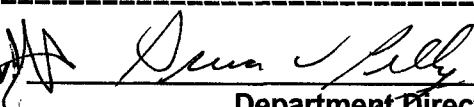

**Summary:** The Consulting Agreement (R-2009-1643) with Ricondo & Associates, Inc. for general airport planning and design was approved on October 6, 2009 in the amount of \$1,723,324 in order to carry out the approved Capital Improvement Programs for the County's Airports. The agreement is for 2 years with 2 one (1) year renewal options. Amendments 1-2 were approved for a net increase in the amount of \$1,705,342. Approval of Amendment No. 3 in the amount of \$1,434,885 will provide funds to complete the following tasks and services: Task I Services – Palm Beach International Airport (PBIA)– Golfview Implementation Planning, PBIA Baggage System Upgrades, PBIA Terminal Flooring Replacement (Phase I), PBIA Annual Noise Report, PBIA Security System Enhancements (Program Verification), PBIA Terminal Chiller Plant Improvements (Phase 1), PBIA Interactive Airport Layout Plan, PBIA Targeted Airline Route Analysis and Presentations, PBIA Passenger Facility Charge Use Applications, PBIA Parcel W-328 Review Appraisal, Acquisition & Phase I Environmental Site Assessment, Palm Beach County Park (LNA) Stormwater Master Plan Supplement #1 – Wetlands Boundary Survey, and Miscellaneous General Aviation Airport Security Improvements (Phases 3 & 4); Task III Services – Miscellaneous Architectural, Engineering and Planning Services. Ricondo & Associates, Inc. is a Chicago, Illinois based firm, however, the majority of the work to be completed in this Amendment will be done through their Miami, Florida office in conjunction with several Palm Beach County-based subconsultants and firms. Certain tasks performed during the term of this Amendment may be eligible for State and Federal grant participation. The Disadvantaged Business Enterprise (DBE) participation for this Amendment is 10.99%. The total DBE contract goal including all amendments is 23.85%. Countywide (JCM)

**Background and Justification:** In order to carry out the approved Capital Improvement Program for the County, the Department of Airports requires professional planning and design engineering services. This agreement is for 2 years with 2 one (1) year renewal options. This amendment allows for the continuation of services necessary for the development and operation of the County's airport system.

**Attachments:**

- 1. Amendment No. 3 with Ricondo & Associates, Inc. – 3 Originals
- 2. Budget Transfer

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Recommended By: 	8/20/10
Department Director	Date
Approved By: 	8/20/10
County Administrator	Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures	\$1,434,885				
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$1,434,885				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes ☐ No ☒

Budget Account No: Fund 4111 Department 121 Unit A107 Object 6505  
Reporting Category \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this item will provide budget for the Consulting Agreement in Account 4111-121-A107-6505. Included is a transfer from Reserves of \$645,688.

C. Departmental Fiscal Review: *CM Simon*

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

The term of this agreement is from October 6<sup>th</sup> 2009 through October 5<sup>th</sup>, 2011.

*[Signature]*  
OFMB  
VA  
9/30/10  
5/24/10  
2/1/10

*[Signature]*  
Contract Dev. and Control  
Edenes 9/11/10

This amendment complies with  
our review requirements.

### B. Legal Sufficiency:

*[Signature]*  
Assistant County Attorney  
9/7/10

### C. Other Department Review:

\_\_\_\_\_  
Department Director

REVISED 9/03  
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)