

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

3I-4

Meeting Date: September 14, 2010 [X] Consent [] Regular
Department: Housing and Community Development
Submitted By: Housing and Community Development

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Four (4) Amendments totaling \$6,520 to Agreements under the Emergency Shelter Grants Program (ESGP) with the following agencies for the period October 1, 2009 to September 30, 2010.

- a) Amendment No. 001 to an Agreement with Aid to Victims of Domestic Abuse, Inc. (R2009-2066) for an additional \$1,630 to increase the amount funded from \$25,000 to \$26,630;
- b) Amendment No. 001 to an Agreement with Center for Family Services of Palm Beach County, Inc. (R2009-1889) for an additional \$1,630 to increase the amount funded from \$21,404 to \$23,034;
- c) Amendment No. 001 to an Agreement with Faith-Hope-Love-Charity, Inc. (R2009-1891) for an additional \$1,630 to increase the amount funded from \$21,404 to \$23,034; and
- d) Amendment No. 001 to an Agreement with The Salvation Army (R2009-2067) for an additional \$1,630 to increase the amount funded from \$21,412 to \$23,042.

Summary: HCD staff has identified \$6,522.81 in ESGP funds that are available for re-programming. These funds are derived from unexpended ESGP funds which were awarded to seven (7) subrecipients during FY 2008-2009 and whose Agreements with the County expired on September 30, 2009. The funds are recommended to be awarded equally (\$1,630) to the following agencies: Aid to Victims of Domestic Abuse, Inc., Center for Family Services of Palm Beach County, Inc., Faith-Hope-Love-Charity, Inc. and The Salvation Army. All of the above named agencies have current FY 2009-2010 ESGP Agreements with the County to which the additional funds will be added. The criteria used to select the agencies which are being recommended to receive these funds was formulated by the ESGP Advisory Board and are as follows: agencies have expended all of the funding received in FY 2008-09 and most of their FY 2009-10 ESGP award; performed well in terms of meeting their contractual goals; and funds be distributed to subrecipients whose contracted activity is "Operation and Maintenance" of a homeless shelter. **These are Federal Emergency Shelter Grant Program funds and the required match will be met by the agency. No match from County General Funds is required. Countywide (TKF)**

Background and Justification: Palm Beach County Housing and Community Development (HCD) receives ESGP funding from the U.S. Department of Housing and Urban Development (HUD). The regulations governing the ESGP require that funds received during a particular year be expended within 24 months of their receipt. Funds which are not expended within that timeframe are subject to recapture by HUD. HCD's policy is that all ESGP funds must be expended within twelve (12) months of their receipt from the County. **(Continued on Page No. 3)**

Attachments:

- A. Amendment No. 0001 with Aid To Victims of Domestic Abuse, Inc.
- B. Amendment No. 0001 with Center for Family Services of Palm Beach County, Inc.
- C. Amendment No. 0001 with Faith, Hope, Love, Charity, Inc.
- D. Amendment No. 0001 with The Salvation Army

Recommended By: Edward W. Romp
Department Director

8/2/2010
Date

Approved By: Sharon B. B.
Assistant County Administrator

8/16/2010
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures					
Operating Costs:	\$6,520				
External Revenues:					
Program Income (County)					
In-Kind Match (County):	\$6,520				
NET FISCAL IMPACT:					
# OF ADDITIONAL FTE					
POSITIONS (Cumulative):	N/A				

Is Item Included In Current Budget? Yes X No

Budget Account #: Fund 1101 Dept 143 Unit 1435 Object 8201

Program Code/Program Period Various

B. Recommended Sources of Funds/Summary of Fiscal Impact:

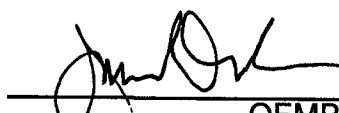
Approval of this Agenda Item will provide an additional \$1,630 of ESGP funds to each of the following agencies: Victims of Domestic Abuse, Inc., Center for Family Services of Palm Beach County, Inc., Faith, Hope, Love, Charity, Inc., and The Salvation Army to provide for operation and maintenance costs associated with their respective shelter facilities.


C. Departmental Fiscal Review:

 8-2-10
Fiscal Manager I

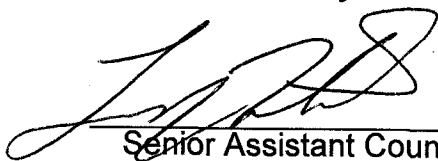
III. REVIEW COMMENTS

D. OFMB Fiscal and/or Contract Administration Comments:


OFMB JB
8/10/10 8/11/10

 8/11/10
Contract Dev. and Control
These Amendments comply
with our review
requirements.

E. Legal Sufficiency:

 8/12/10
Senior Assistant County Attorney

F. Other Department Review:

Department Director

Background and Policy Issues (continued)

This figure consists of FY 2008-09 ESGP funds from the following subrecipients: Adopt-A-Family of the Palm Beaches (\$1,750), Children's Home Society (\$1,577.96), The Lord's Place-Café Joshua (\$498.63), The Lord's Place-Family Shelter (\$1,037.29), Farmworkers' Coordinating Council (\$45.93), Urban League of Palm Beach County, Inc. (\$543.00) and The Community Caring Center of Boynton Beach (\$1,070.00). These funds remain for various reasons. The Palm Beach County ESGP Advisory Board, whose members were nominated by the Homeless Coalition of Palm Beach County, Inc. and appointed by the Board of County Commissioners (BCC), are responsible for making recommendations regarding the reallocation of all ESG funds.

S:\PLANADMN\ESGP\SUBRECIP\2009-10\Agenda Item- 2009-10 Amendments#2.doc

**AMENDMENT 001 TO THE AGREEMENT
WITH
AID TO VICTIMS OF DOMESTIC ABUSE, INC.**

Amendment 001 entered into this ____ day of _____, 20__ by and between Palm Beach County and Aid To Victims Of Domestic Abuse, Inc.

W I T N E S S E T H:

WHEREAS, Palm Beach County entered into an agreement with Aid To Victims Of Domestic Abuse, Inc. on December 1, 2009, approved by Document R2009-2066, to provide \$25,000 of Emergency Shelter Grant funds for operation and maintenance expenses of an emergency shelter for victims of domestic abuse and their children, which is operated at an unpublished location; and

WHEREAS, the parties wish to increase the amount of funds within the budget of the Agreement by adding \$1,630; and

WHEREAS, both parties mutually agree that the original agreement entered into on December 1, 2009, should be amended as follows:

A. Part III – Section I – Maximum Compensation:

Substitute “26,630” for “\$25,000.”

B. Exhibit A, Part II - Section A: Delete the section in its entirety and substitute:

A. Provide up to \$26, 630 in funding for budget line items as follows:

OPERATIONS AND MAINTENANCE OF SHELTER

Building and Grounds Maintenance.....	\$9,000
Utilities (water, sewer, electricity).....	\$7,230
Comprehensive Liability Insurance.....	\$3,000
Facility Supplies (cleaning and laundry supplies).....	\$1,200
Equipment Rental and Maintenance.....	\$2,300
Food (for clients' consumption).....	\$3,900

TOTAL.....\$26,630

NOW THEREFORE, all items in the previous agreement in conflict with the amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this aforementioned amendment are still in effect and shall be performed at the same level as specified in the Agreement.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a Political
Subdivision of the State of Florida**

BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Burt Aaronson, Chair

Approved as to Form and Legal
Sufficiency

By: 
Tammy K. Fields
Senior Assistant County Attorney

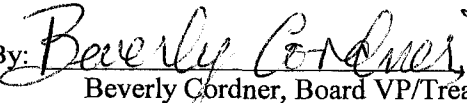
Approved as to Terms and Conditions

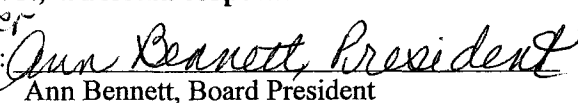
Dept. of Housing and Community Development

By: 
Edward W. Lowery
Director

(COUNTY SEAL)

AID TO VICTIMS OF DOMESTIC ABUSE, INC., a Florida corporation

By: 
Beverly Cordner, Board VP/Treasurer

By: 
Ann Bennett, Board President

(CORPORATE SEAL)

ATTACHMENT A

**AMENDMENT 001 TO THE AGREEMENT
WITH
CENTER FOR FAMILY SERVICES OF PALM BEACH COUNTY, INC.**

Amendment 001 entered into this ____ day of _____, 20__ by and between Palm Beach County and Center for Family Services of Palm Beach County, Inc.

W I T N E S S E T H:

WHEREAS, Palm Beach County entered into an agreement with Center for Family Services of Palm Beach County, Inc., on November 3, 2009, approved by Document R2009-1889, to provide \$21,404 of Emergency Shelter Grant funds for operation/maintenance expenses of Pat Reeves Village, an emergency/transitional housing facility for families. Pat Reeves Village is located at 1320 Henriette Avenue, West Palm Beach, FL 33401; and

WHEREAS, the parties wish to increase the amount of funds within the budget of the Agreement by adding \$1,630; and

WHEREAS, both parties mutually agree that the original agreement entered into on November 3, 2009, should be amended as follows:

A. Part III – Section I – Maximum Compensation:

Substitute "23,034" for "\$21,404."

B. Exhibit A, Part II - Section A: Delete the section in its entirety and substitute:

A. Provide up to \$23,034 in funding for budget line items as follows:

Operation and Maintenance

Building Maintenance	\$3,000
Insurance	\$5,000
Security	\$4,000
Utilities (Electric, Water, Sewer).....	\$11,034

TOTAL..... \$23,034

NOW THEREFORE, all items in the previous agreement in conflict with the amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this aforementioned amendment are still in effect and shall be performed at the same level as specified in the Agreement.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

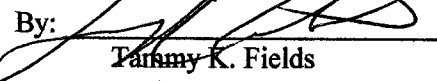
**PALM BEACH COUNTY, FLORIDA, a Political
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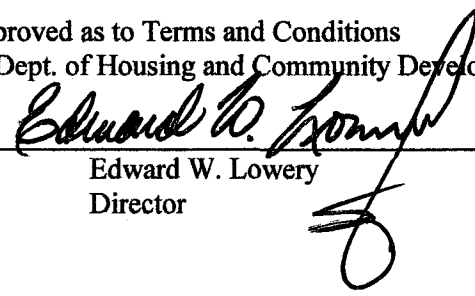
BOARD OF COUNTY COMMISSIONERS

By: _____ By: _____
Deputy Clerk Burt Aaronson, Chair

Approved as to Form and Legal
Sufficiency

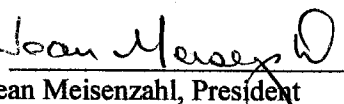

Approved as to Terms and Conditions
Dept. of Housing and Community Development

By: 
Tammie K. Fields
Senior Assistant County Attorney

By: 
Edward W. Lowery
Director

(COUNTY SEAL)

CENTER FOR FAMILY SERVICES OF PALM BEACH COUNTY, INC., a Florida corporation

By:  By: 
Jean Meisenzahl, President Dorla Leslie, Executive Director

(CORPORATE SEAL)

ATTACHMENT B

**AMENDMENT 001 TO THE AGREEMENT
WITH
FAITH, HOPE, LOVE, CHARITY, INC.**

Amendment 001 entered into this ____ day of _____, 20__ by and between Palm Beach County and Faith, Hope, Love, Charity, Inc.

W I T N E S S E T H:

WHEREAS, Palm Beach County entered into an agreement with Faith, Hope, Love, Charity, Inc., on November 3, 2009, approved by Document R2009-1891, to provide \$21,404 of Emergency Shelter Grant funds for operation/maintenance expenses of Stand Down House, an emergency shelter for homeless veterans. Stand Down House is located at 4309 Davis Road, Lake Worth, FL 33461; and,

WHEREAS, the parties wish to increase the amount of funds within the budget of the Agreement by adding \$1,630; and

WHEREAS, both parties mutually agree that the original agreement entered into on November 3, 2009, should be amended as follows:

A. Part III – Section I – Maximum Compensation:
Substitute “23,034” for “\$21,404.”

B. Exhibit A, Part II - Section A: Delete the section in its entirety and substitute:

A. Provide up to \$23,034 in funding for budget line items as follows:

Operation and Maintenance

Maintenance/Repair	\$1,000
Insurance	\$6,000
Utilities.....	\$7,017
Food.....	\$9,017

TOTAL\$23,034

NOW THEREFORE, all items in the previous agreement in conflict with the amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this aforementioned amendment are still in effect and shall be performed at the same level as specified in the Agreement.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a Political
Subdivision of the State of Florida**

BOARD OF COUNTY COMMISSIONERS


By: _____
Deputy Clerk

By: _____
Burt Aaronson, Chair

Approved as to Form and Legal
Sufficiency

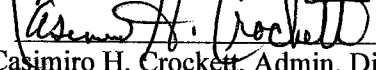
Approved as to Terms and Conditions
Dept. of Housing and Community Development

By: 
Tammy K. Fields
Senior Assistant County Attorney

By: 
Edward W. Lowery
Director

(COUNTY SEAL)

FAITH, HOPE, LOVE, CHARITY, INC., a Florida corporation

By: 
Casimiro H. Crockett, Admin. Director

By: 
Roy Foster, Executive Director

(CORPORATE SEAL)

ATTACHMENT C

**AMENDMENT 001 TO THE AGREEMENT
WITH
THE SALVATION ARMY**

Amendment 001 entered into this ____ day of _____, 20__ by and between Palm Beach County and The Salvation Army.

WITNESSETH:

WHEREAS, Palm Beach County entered into an agreement with The Salvation Army on December 1, 2009, approved by Document R2009-2067, to provide \$21,412 of Emergency Shelter Grant funds for operation/maintenance expenses of The Center of Hope, a transitional housing facility for homeless men. The Center of Hope is located at 1577 North Military Trail, West Palm Beach, FL 33409; and

WHEREAS, the parties wish to increase the amount of funds within the budget of the Agreement by adding \$1,630; and

WHEREAS, both parties mutually agree that the original agreement entered into on December 1, 2009, should be amended as follows:

A. Part III – Section I – Maximum Compensation:

Substitute “23,042” for “\$21,412.”

B. Exhibit A, Part II - Section A: Delete the section in its entirety and substitute:

A. Provide up to **\$23,042** in funding for budget line items as follows:

Operation and Maintenance

Food	\$11,777
Utilities	\$ 4,711
Maintenance (Building and Grounds).....	.\$ 4,842
Security.....	.\$ 1,712

TOTAL\$23,042

NOW THEREFORE, all items in the previous agreement in conflict with the amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this aforementioned amendment are still in effect and shall be performed at the same level as specified in the Agreement.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a Political
Subdivision of the State of Florida**

BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Burt Aaronson, Chair

Approved as to Form and Legal
Sufficiency

Approved as to Terms and Conditions
Dept. of Housing and Community Development

By: _____
Tammy K. Fields
Senior Assistant County Attorney

By: _____
Edward W. Lowery
Director

(COUNTY SEAL)

THE SALVATION ARMY, a Georgia corporation

By: _____
Major Tomas McWilliams, Area Commander

By: _____
Greg Rydman, Business Manager

(CORPORATE SEAL)

ATTACHMENT D