

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: October 5, 2010

Department: Environmental Resources Management

Advisory Board: Natural Areas Management Advisory Committee

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the reappointment of the following individuals to the Natural Areas Management Advisory Committee (NAMAC) for a term of three (3) years beginning November 1, 2010 through October 31, 2013. Staff received nominations for:

<u>Reappoint</u>	<u>Representing</u>	<u>Seat No</u>	<u>Nominated by</u>
Russ Ruskay	Local Municipal Parks and Recreation	4	Commissioner Abrams Commissioner Marcus Commissioner Santamaria Commissioner Taylor Commission Aaronson
 <u>Reappoint</u>			
Allen Trefry	Citizen	7	Commissioner Abrams Commissioner Marcus Commissioner Santamaria Commissioner Taylor Commissioner Aaronson

Summary: On February 24, 2009, the Board of County Commissioners (BCC) adopted Resolution No. 2009-0319 which established NAMAC with seven (7) at-large members. The composition of the Committee shall be as follows: one (1) member with experience in the management of natural areas, one (1) biological scientist, one (1) professional educator with knowledge of South Florida ecosystems, one (1) representative of a local municipal government public recreation program, one (1) member of the Palm Beach County Parks and Recreation Department staff, two (2) citizens having an interest in preservation and conservation of natural areas. A memorandum from Environmental Resources Management (ERM) was sent to the BCC on August 18, 2010 requesting nominations for Seats 4 and 7. Countywide (SF)

Background and Justification: The BCC determined that it is in the best interest of the citizens of Palm Beach County that NAMAC be formed to evaluate and comment on staff-developed management plans with a specific focus on public uses of the site and to make recommendations to staff on possible changes with final approval by the BCC. The diversity breakdown of the Committee membership is six (6) Caucasian males and one (1) Hispanic female.

Attachments:

1. Memorandum to Board of County Commissioners
2. Nomination forms
3. Resumes
4. Acknowledgement of State Guide to the Sunshine Amendment and Code of Ethics
5. Acknowledgement of Palm Beach County Code of Ethics
6. Current membership list and Attendance records
7. Resolution establishing Committee

Recommended by: *Richard E. Walby* 9/13/10
 Department Director Date


Legal Sufficiency: *M...* 9/16/10
 Assistant County Attorney Date

Attachment 1

INTERDEPARTMENTAL MEMORANDUM
Palm Beach County
Environmental Resources Management

DATE: August 18, 2010

TO: Commissioner Burt Aaronson, Chair,
and Members of the Board of County Commissioners

FROM:  Richard E. Walesky, Director
Environmental Resources Management

SUBJECT: REAPPOINTMENTS TO NATURAL AREAS MANAGEMENT ADVISORY
COMMITTEE

The terms for two positions on the Natural Areas Management Advisory Committee (NAMAC) will expire, on October 31, 2010. Mr. Russ Ruskay, Seat 4, currently serves as a representative of a local municipal government parks and recreation program and Mr. Allen Trefry, Seat 7, currently serves as a citizen having an interest in preservation and conservation of natural areas. Both have indicated a willingness to serve another term.

Please be advised that the resolution establishing the Natural Areas Management Advisory Committee states: One (1) member with experience in the management of natural areas; One (1) biological scientist; One (1) professional educator with knowledge of South Florida ecosystems; One (1) representative of a local municipal government parks and recreation program; One (1) member of the PBC Parks and Recreation Department staff; and Two (2) citizens having an interest in preservation and conservation of natural areas.

The following items are attached for your information: re-nomination forms for the two current members, current resumes, a list of Committee members with attendance records for 2010, a signed memo acknowledging that the nominee is familiar with the State Guide to the Sunshine Amendment & Code of Ethics, a signed memo acknowledging that the nominee is familiar with the Palm Beach County Code of Ethics, and a copy of the resolution establishing NAMAC. Staff respectfully requests that nomination forms be returned to David Gillings of our department by September 8, 2010. If you have any questions regarding these re-appointments, please do not hesitate to contact me at 233-2400 or David Gillings at 233-2477.

REW:DKG:dwo

Attachments (6)

cc: (without attachments)
R. Weisman, County Administrator
Shannon Fox, Esq., Assistant County Attorney
Patty Hindle, Agenda Coordinator

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Natural Areas Management Advisory Committee

At Large Appointment or District Appointment

Term of Appointment: 3 Years. From: 11/1/2010 To: 10/31/2013

Seat Requirement: Municipal Parks Department Seat #: 4

*Reappointment or New Appointment

or to complete the term of _____ Due resignation other to: _____

Completion of term to expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: RUSKAY, RUSSELL A.
Last First Middle

Occupation/Affiliation: BUSINESS DEVELOPMENT DIRECTOR

Business Name: TOWN OF JUPITER

Business Address: 210 MILITARY TRAIL

Residence Address: 6000 OUR ROBBIES WAY Zip Code: 33458

City & State: JUPITER, FL 33458

Home Phone: _____ Zip Code: _____

Cell Phone: 561-308-1068 Business Phone: 561-741-2334

Email Address: RUSSR@JUPITER.FL.US Fax: 561-745-2559

Mailing Address preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- IF (Native-American Female) IM (Native-American Indian Male)
- AF (Asian-American Female) AM (Asian-American Male)
- BF (African-American Female) BM (African-American Male)
- HF (Hispanic-American Female) HM (Hispanic-American Male)
- WF (Caucasian Female) WM (Caucasian Male)

Applicant's Signature: [Signature] Date: 8-7-10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 8/23/10

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Natural Areas Management Advisory Committee

At Large Appointment or District Appointment

Term of Appointment: 3 Years. From: 11/1/2010 To: 10/31/2013

Seat Requirement: Municipal Parks Department Seat #: 4

*Reappointment or New Appointment

or to complete the term of _____ Due resignation other to: _____
Completion of term to expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: RUSKAY, RUSSELL A.

Last First Middle

Occupation/Affiliation: BUSINESS DEVELOPMENT DIRECTOR

Business Name: TOWN OF JUPITER

Business Address: 210 MILITARY TRAIL

Residence Address: 6000 OUR ROBBIES WAY Zip Code: 33458

City & State: JUPITER, FL 33458

Home Phone: _____ Zip Code: _____

Cell Phone: 561-308-1068 Business Phone: 561-741-2334

Email Address: RUSSR@JUPITER.FL.US Fax: 561-745-2559

Mailing Address preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- | | |
|--|---|
| <input type="checkbox"/> IF (Native-American Female) | <input type="checkbox"/> IM (Native-American Indian Male) |
| <input type="checkbox"/> AF (Asian-American Female) | <input type="checkbox"/> AM (Asian-American Male) |
| <input type="checkbox"/> BF (African-American Female) | <input type="checkbox"/> BM (African-American Male) |
| <input type="checkbox"/> HF (Hispanic-American Female) | <input type="checkbox"/> HM (Hispanic-American Male) |
| <input type="checkbox"/> WF (Caucasian Female) | <input checked="" type="checkbox"/> WM (Caucasian Male) |

Applicant's Signature:  Date: 8-9-10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: 8/23/10

Allen

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further please attach a biography or resumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Natural Areas Management Advisory Committee

At Large Appointment or District Appointment

Term of Appointment: 3 Years. From: 11/1/2010 To: 10/31/2013

Seat Requirement: Citizen having an interest in preservation and conservation of natural areas. Seat #: 7

*Reappointment or New Appointment

or to complete the term of _____ Due resignation other to: _____

Completion of term to expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Trefay Allen
Last First Middle

Occupation/Affiliation: _____

Business Name: _____

Business Address: _____

Residence Address: 14939 Palmwood Rd Zip Code: 33410

City & State: Palm Beach Gardens FL Zip Code: 33410

Home Phone: _____ Zip Code: _____

Cell Phone: 561-625-6610 Business Phone: _____

Email Address: enviro1ia@yahoo.com Fax: _____

Mailing Address preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- IF (Native-American Female) IM (Native-American Indian Male)
- AF (Asian-American Female) AM (Asian-American Male)
- BF (African-American Female) BM (African-American Male)
- HF (Hispanic-American Female) HM (Hispanic-American Male)
- WF (Caucasian Female) WM (Caucasian Male)

Applicant's Signature: [Signature] Date: 8/6/10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 8/23/10

Allen

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further please attach a biography or resumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Natural Areas Management Advisory Committee

At Large Appointment or District Appointment

Term of Appointment: 3 Years. From: 11/1/2010 To: 10/31/2013

Seat Requirement: Citizen having an interest in preservation and conservation of natural areas. Seat #: 7

*Reappointment or New Appointment

or to complete the term of _____ Due resignation other to: _____

Completion of term to expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Troy Allen
Last First Middle

Occupation/Affiliation: _____

Business Name: _____

Business Address: _____

Residence Address: 14939 Palmwood Rd Zip Code: 33410

City & State: Palm Beach Gardens FL Zip Code: 33410

Home Phone: _____ Zip Code: _____

Cell Phone: 561-625-6610 Business Phone: _____

Email Address: enviro1ia@yahoo.com Fax: _____

Mailing Address preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- IF (Native-American Female) IM (Native-American Indian Male)
- AF (Asian-American Female) AM (Asian-American Male)
- BF (African-American Female) BM (African-American Male)
- HF (Hispanic-American Female) HM (Hispanic-American Male)
- WF (Caucasian Female) WM (Caucasian Male)

Applicant's Signature: [Signature] Date: 8/6/10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Cindy DeJulippo for Comm. Karen T. Marcus Date: 8/23/10

Allen

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further please attach a biography or résumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Natural Areas Management Advisory Committee

At Large Appointment or District Appointment

Term of Appointment: 3 Years. From: 11/1/2010 To: 10/31/2013

Seat Requirement: Citizen having an interest in preservation and conservation of natural areas. Seat #: 7

*Reappointment or New Appointment

or to complete the term of _____ Due resignation other to: _____

Completion of term to expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Trey Allen
Last First Middle

Occupation/Affiliation: _____

Business Name: _____

Business Address: _____

Residence Address: 14939 Palmwood Rd Zip Code: 33410

City & State: Palm Beach Gardens FL Zip Code: 33410

Home Phone: _____ Zip Code: _____

Cell Phone: 561-625-6610 Business Phone: _____

Email Address: enviroline@yahoo.com Fax: _____

Mailing Address preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- IF (Native-American Female) IM (Native-American Indian Male)
- AF (Asian-American Female) AM (Asian-American Male)
- BF (African-American Female) BM (African-American Male)
- HF (Hispanic-American Female) HM (Hispanic-American Male)
- WF (Caucasian Female) WM (Caucasian Male)

Applicant's Signature: [Signature] Date: 8/16/10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 8/23/10

10

Allen

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further please attach a biography or resume to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Natural Areas Management Advisory Committee

At Large Appointment or District Appointment

Term of Appointment: 3 Years. From: 11/1/2010 To: 10/31/2013

Seat Requirement: Citizen having an interest in preservation and conservation of natural areas. Seat #: 7

*Reappointment or New Appointment

or to complete the term of _____ Due resignation other to: _____

Completion of term to expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Troy Allen
Last First Middle

Occupation/Affiliation: _____

Business Name: _____

Business Address: _____

Residence Address: 14939 Palmwood Rd Zip Code: 33410

City & State: Palm Beach Gardens FL Zip Code: 33410

Home Phone: _____

Cell Phone: 561-625-6610 Business Phone: _____

Email Address: enviro1ia@yahoo.com Fax: _____

Mailing Address preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- IF (Native-American Female) IM (Native-American Indian Male)
- AF (Asian-American Female) AM (Asian-American Male)
- BF (African-American Female) BM (African-American Male)
- HF (Hispanic-American Female) HM (Hispanic-American Male)
- WF (Caucasian Female) WM (Caucasian Male)

Applicant's Signature: Troy Allen Date: 8/6/10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

11

Allen

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further please attach a biography or resumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Natural Areas Management Advisory Committee

At Large Appointment or District Appointment

Term of Appointment: 3 Years. From: 11/1/2010 To: 10/31/2013

Seat Requirement: Citizen having an interest in preservation and conservation of natural areas. Seat #: 7

*Reappointment or New Appointment

or to complete the term of _____ Due resignation other to: _____

Completion of term to expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Treacy Allen
Last First Middle

Occupation/Affiliation: _____

Business Name: _____

Business Address: _____

Residence Address: 14939 Palmwood Rd Zip Code: 33410

City & State: Palm Beach Gardens FL Zip Code: 33410

Home Phone: _____ Zip Code: _____

Cell Phone: 561-625-6610 Business Phone: _____

Email Address: enviro1ia@yahoo.com Fax: _____

Mailing Address preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- IF (Native-American Female) IM (Native-American Indian Male)
- AF (Asian-American Female) AM (Asian-American Male)
- BF (African-American Female) BM (African-American Male)
- HF (Hispanic-American Female) HM (Hispanic-American Male)
- WF (Caucasian Female) WM (Caucasian Male)

Applicant's Signature: Treacy Allen Date: 8/6/10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: 10/10

Commissioner's Signature: Barbara Date: 9/23/10 12

Attachment 3

6000 Our Robbies Way
Jupiter, FL 33458

(w) 561-741-2334
(e) russr@jupiter.fl.us

Russell A. Ruskay

- Objective** To utilize my skill set in the administration of municipal operations for the provision of effective and efficient services to the citizens and businesses that interact with the Town government function.
- Experience** 2010-Present Town of Jupiter Jupiter, FL
Business Development Director
Responsible for the development and operation of a newly formed department/position. Responsibilities for this position include but are not limited to the following.
- Represent the Town to the business community and individual businesses, develop, manage business relations and development, including facilitate business forums and workshops, and promote networking opportunities.
- Develop, promote and market programs for ecotourism/heritage, including combine efforts of local businesses and other government agencies.
- Attend Economic Development Advisory Board and other business group meetings, serve as the first contact for economic development prospects, convene the Economic and Development Service Teams.
- Provide support for business attractions and retention strategies.
- Oversee and manage the Community Redevelopment Agency (CRA), Provide guidance and supervision of Riverwalk and Jupiter Inlet Village.
- 1985-2010 Town of Jupiter Jupiter, FL
Director of Parks and Recreation
The position provides for the development and implementation of recreation programs for the community along with planning and overseeing the development of parks, indoor facilities, beaches, and open space lands. Consult with town Manager, Town Council members, and other officials to review department operations and participate in strategic planning efforts.
- Coordinate department activities with other departments, other government agencies, regulatory agencies, local businesses, community organizations, or other public/private partnerships.
- Establish and implement strategic plans and long/short term goals and objectives for the department. Determine comprehensive plan data to

B

determine level of services standards.

Financial Administration

- Develop and implement department annual operating budget of \$3.8 million
- Administer a \$17 million bond program for land preservation
- Administer grants in the amount of \$5 million
- Develop and oversee current capital improvement budget

Staffing

- Supervise, direct, and evaluate assigned staff of approximately thirty-five employees

Land Acquisition and Preservation

- Acquire all lands used for all park development
- Acquire all property for open space and land preservation

Park Development and Maintenance

- Develop and maintain all Town parks within the municipal boundaries of approximately 300 acres of both passive, active, and open space uses
- Oversee three miles of oceanfront beach property
- Administer forty acres of open space properties which includes the development of management plans and maintenance

Facilities

- Develop and manage 100,000 square feet of indoor recreation facilities which includes a 65,000 square feet community center

Recreation Programs

- Direct planning, coordination and implementation of all recreation programs
- Direct planning, coordination and implementation of Town-sponsored special events

Grants

- Administer all grants which are related to the parks and recreation functions, land preservation program and beaches
- Administer over \$10 million in grants over the past eight years

Land Preservation

- Administer a \$17-million bond issue for Town's open space and land acquisitions
- Administer all development and management plans for the open space and land preservation program

Public Private Partnerships

- Coordinate all interlocal and shared-used agreements with both public and private schools
- Coordinate interlocal agreements with County and State agencies

124

- Coordinate both facility usage and programs with multi-jurisdictional youth athletic association
- Coordinate shared-use agreement with the Florida Marlins and St. Louis Cardinals regarding baseball facilities
- Coordinate business programs with the North Palm Beach County Chamber of Commerce

1983-1985 Medallion Sporting Goods Jupiter, FL
Store Manager

- Opened and managed the first sporting goods store in Jupiter

1974-1982 Village of North Palm Beach North Palm Beach, FL
Director of Parks and Recreation

- Responsible for the development and maintenance of all parks and recreation functions within the community
- Responsibilities include but not limited to budget, staffing, recreation programs, park development, park maintenance, facility development, facility maintenance, special events, and liaison to the local youth athletic association

Education

2006 Florida Atlantic University Jupiter, FL

- Bachelor of Public Management
- Program emphasis was on a wide variety of course studies directly related to local and state government. It provides a broad understanding of the administrative structures and functions found in the public sector organization in addition to equipping students with foundation skills relevant to work in public sector organizations.

Professional Memberships

- National Recreation and Parks Association
- Florida Recreation and Parks Association, Member
- Palm Beach County Beaches and Shores Council, Town Liaison
- Palm Beach County natural Areas Management Advisory Committee, Elected Member
- Roger Dean Stadium Advisory Committee, Appointed Member
- Ex-officio Board Member Jupiter-Tequesta Athletic Association, Town Liaison
- Palm Beach County Sports Commission
- Jupiter-Tequesta Chamber of Commerce Scholarship Committee, Appointed Member
- Florida Beaches and Shore Preservation Association
- North Palm Beach County Chamber of Commerce

Major Projects/ Accomplishments

- Selected as the Town's first Business Development Director in 2010
- Started the Jupiter Department of Parks and Recreation in 1985
- Administered the development of Jupiter Community Park (a 94-acre active recreational facility)
- Administered the construction of the Town of Jupiter Community Center (a 65,000-square feet indoor facility)
- Administered the recent acquisition and management of 40 acres of

15

open space properties

- Administered the three-mile A1A Beach Roadway project
- Chairman of the Town's Jupiter Jubilee, which is the municipality's largest special event
- Co-Chairman of the 2001, 2003-2005, Girls National Softball Association World Series involving over 500 teams for each event
- Coordinated a shared-use baseball field agreement with the Florida Marlins
- Town liaison for pending legislative bills providing for a national designation of the Jupiter Lighthouse Outstanding Natural Area, which would be only the second in the United States
- Coordinated the conveyance of 22 acres of waterfront park land to the town from the Bureau of Land Management at no cost
- Coordinated the operation of the 1942 World War II Barracks Building

Community Activities

- Cypress Drive Merchant's Association
- Abacoa Town Center Merchant's Association
- Jupiter High School Athletic Booster Club
- Jupiter Christian Football Program Committee, Member
- Dick Howser high School Baseball All-Star Game, Volunteer
- Palm Beach County Boating Needs Assessment Advisory Committee
- Jupiter Elementary School Historic Restoration, Committee, Member
- Jupiter High School Scholastic Pathfinder Interview Committee, Volunteer
- North Palm Beach County Chamber of Commerce Small Business Advisory Board

References

- Karen T. Marcus, Palm Beach County Commissioner District 1, Palm Beach County, FL
- Senator Jeff Atwater, The Florida Senate, Tallahassee, FL
- Representative Adam Hasner, Florida House of Representatives, Tallahassee, FL
- Ed Mitchell, City Administrator, City of West Palm Beach, FL

ALLEN TREFRY

EDUCATION

Palm Beach Community College Lake Worth, FL
A.A. Biology
Florida Atlantic University Boca Raton, FL
B. S. Biology
M. Public Administration

EXPERIENCE

7/29/06 **Retired**

10/87 – 7/06 **Palm Beach County**
Environmental Director
Department of Environmental Resources Management

1/83 – 10/87 **City of West Palm Beach**
Assistant Director
Public Utilities

1/75 – 12/82 **Palm Beach County Health Department**

4/70 – 4/73 **United States Army**

CURRENT VOLUNTEER ACTIVITIES

Water Catchment Area and Grassy Waters Preserve - 25 years
PBC Department of Environmental Resources Management – 22 years
SunFest – 19 years
Pack and Paddle Club – 18 years
Special Olympics – 17 years
Treasure Coast Eagle Scout Association – 15 years
Judge – Pathfinder Awards for Science – 10 years
Kravis Center for the Performing Arts – 10 years
Arthur R. Marshall Foundation – 10 years
Marathon of the Palm Beaches – 5 years
AARP Tax Preparer – 3 years
Historical Society – 1 ½ years
Loggerhead Marinelifelife Center – 1 year

MEMBERSHIPS

National Eagle Scout Association
The Nature Conservancy
Friends of the Kravis Center
Florida Atlantic University Alumnae Association
Habitat for Humanity
Friends of Jonathon Dickinson State Park
Special Olympics Partner
Historical Society of Palm Beach County
Grassy Waters Nature Center
Arthur R. Marshall Foundation

ADVISORY COMMITTEES

Natural Areas Management Advisory Committee (NAMAC) – Palm
Beach County Environmental Resources Management, Natural Resources
Stewardship
Groundwater and Natural Resources Protection – Palm Beach County
Environmental Resources Management, Resources Protection

Attachment 4



Department of Environmental
Resources Management
2300 North Jog Road, 4th Floor
West Palm Beach, FL 33411-2743
(561) 233-2400
FAX: (561) 233-2414
www.pbcgov.org/erm

Palm Beach County
Board of County
Commissioners

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair
Jeff Koons
Shelley Vana
Steven L. Abrams
Jess R. Santamaria
Priscilla A. Taylor

County Administrator
Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

DATE: August 2, 2010
TO: ADVISORY BOARD MEMBERS
FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR
RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &
CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: David Gillings, Environmental Manager. If you cannot access this document on the web, please contact David at 233-2477 for other arrangements.

Acknowledgment of Receipt

NAME: Russell Ruskay
Print or Type

ADVISORY BOARD(S): Natural Areas Management Advisory Board

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Date: 8/2/10 18

Please sign and return to Administration in self-addressed envelope provided
Revised 3/15/10



Department of Environmental
Resources Management
2300 North Jog Road, 4th Floor
West Palm Beach, FL 33411-2743
(561) 233-2400
FAX: (561) 233-2414
www.pbcgov.org/erm

Palm Beach County
Board of County
Commissioners

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair
Jeff Koons
Shelley Vana
Steven L. Abrams
Jess R. Santamaria
Priscilla A. Taylor

County Administrator
Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

DATE: August 2, 2010
TO: ADVISORY BOARD MEMBERS
FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR
RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &
CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: David Gillings, Environmental Manager. If you cannot access this document on the web, please contact David at 233-2477 for other arrangements.

Acknowledgment of Receipt

NAME: Alley Treney
Print or Type

ADVISORY BOARD(S): Groundwater & Natural Resources Protection
Natural Areas Management Advisory Committee

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: [Signature] **Date:** 8/6/10 19

Please sign and return to Administration in self-addressed envelope provided.
Revised 3/15/10



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____ Yes, submit a wavier to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact David Gillings, Environmental Manager at 233-2477 for other arrangements.

Acknowledgment of Receipt

NAME: Allen Trefry
Print/Type

FIRM/COMPANY/ORGANIZATION: _____

ADVISORY BOARD(S): Natural Areas Management Advisory Committee
~~Conservation and Natural Resources Protection Board~~

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Allen Trefry Date: 8/6/10 21

Please sign and return this FORM to Dave Gillings, Environmental Manager, Department of Environmental Resources Management, 2300 N Jog Road, 4th Floor, West Palm Beach, FL 33411. A self-addressed envelope has been provided for your convenience.

RESOLUTION NO. R-2009- 0319

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE; PROVIDING FOR MEMBERSHIP; PROVIDING FOR TERM AND REMOVAL; PROVIDING FOR MEETINGS AND ORGANIZATION; PROVIDING FOR DUTIES AND FUNCTIONS; PROVIDING THAT COMMITTEE ACTION IS ADVISORY ONLY; PROVIDING FOR ASSISTANCE TO THE COMMITTEE; PROVIDING FOR RATIFICATION; PROVIDING FOR REPEAL OF RESOLUTIONS 94-1051, 95-1455, 99-1188, AND 2003-0713.

WHEREAS, the Board of County Commissioners of Palm Beach County (the "Board") created the Natural Areas Management Advisory Committee by adoption of Resolution 94-1051, on August 16, 1994, to review and comment on management plans developed by staff for environmentally sensitive lands purchased or leased by the County and to hold public hearings on these plans prior to final adoption by the Board; and

WHEREAS, Resolution 94-1051 was amended by Resolutions 95-1455, 99-1188 and 2003-0713, and over the course of time certain portions of the Resolution and amendments have become obsolete; and

WHEREAS, the Board wishes to repeal the existing Resolutions pertaining to the Natural Areas Management Advisory Committee in order to remove obsolete provisions and to consolidate all necessary provisions into one Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. Creation. Upon adoption of this Resolution by the Board, there is created and established a committee to be known as the Palm Beach County Natural Areas Management Advisory Committee (the "Advisory Committee").

Section 2. Purpose. The purpose of the Advisory Committee is to review and comment on management plans developed by staff for natural areas and conservation lands managed by the Palm Beach County Department of Environmental Resources Management ("ERM"), with a specific focus on proposed public uses of these sites, and to make recommendations to staff on possible changes to each plan prior to making a recommendation to the Board on approval of the plan.

Section 3. Membership.

A. The Advisory Committee shall have seven (7) members who shall be appointed at large by the Board according to the provisions set forth herein. The composition of the Committee shall be as follows:

1. One (1) member with experience in the management of natural areas.
2. One (1) biological scientist.
3. One (1) professional educator with knowledge of South Florida ecosystems.
4. One (1) representative of a local municipal government parks and recreation program.
5. One (1) member of the Palm Beach County Parks and Recreation Department staff.
6. Two (2) citizens having an interest in preservation and conservation of natural areas.

B. Appointment of individuals to the Advisory Committee.

1. The Board, acting as a whole, shall appoint seven (7) individuals to fulfill the requirements of subparagraphs A.1-6 of this section.
2. The Board shall make its appointments from a list of nominees submitted by Board members or by ERM, which shall solicit nominees in order to fulfill the requirements of subparagraph A.1-6 of this section.
3. All members of the Advisory Committee except the citizen representatives shall have expertise in biology/ecology, conservation of natural resources, environmental education, environmental land management, or public recreation. Each nominee, except nominees for a citizen advisory position, shall submit to ERM written evidence of his or her expertise in any of the above.

C. All appointments except for a vacancy shall be for a term of three (3) years. A member appointed to fill the remaining term of a vacancy shall serve until the expiration of the unfulfilled term. No member shall be reappointed without approval by the Board at one of its regular meetings.

Section 4. Conditions of Appointment.

A. There shall be no limit on the number of terms that an individual may serve.

B. County employees shall not be appointed to the Advisory Committee, except that an employee of the School District of Palm Beach County may be appointed as a representative of the education community, as specified in subparagraph A.3. of Section 3 of this Resolution, and that an employee of the Palm Beach County Department of Parks and Recreation shall serve on the Advisory Committee, as specified in subparagraph A.5 of Section 3 of this Resolution.

C. An Advisory Committee member who is an employee of a local government shall not represent specific interests of the local government on Advisory Committee issues.

Section 5. Meetings and Organization.

A. The Advisory Committee shall establish a regular time and place to hold business meetings. Reasonable public notice of all Advisory Committee business meetings, field trips and public hearings shall be provided, and all such business meetings, field trips and public hearings shall be open to the public at all times and shall allow public comment.

B. A quorum must be present for the conduct of Advisory Committee business meetings. A majority of the members appointed shall constitute a quorum. All business meetings shall be governed by Robert's Rules of Order.

C. The Advisory Committee shall adopt any rules of organization and procedures that may be required. The Advisory Committee may elect a chairperson and vice chairperson, may establish subcommittees for specific subjects or tasks, and may invite participation in a subcommittee by nonmembers in order to obtain input from other sectors of the public interested in the management of natural areas and the duties of the Advisory Committee.

Section 6. Duties and Functions. The Advisory Committee shall have the following duties and functions:

A. To review and comment on initial and revised management plans developed by staff for natural areas and conservation lands managed by ERM, in accordance with the requirements of the Palm Beach County Natural Areas Ordinance (No. 94-13), as may be amended from time to time.

B. To hold a public hearing on each management plan, as required, to solicit input from the public.

C. To consider oral and written public comments at hearings and at Advisory Committee business meetings.

D. To make a recommendation to the Board regarding the approval of each management plan reviewed by the Advisory Committee.

E. To review and comment on conceptual site plans prepared by staff as part of grant applications for funding for acquisition and/or management of natural areas.

F. To review and comment on staff-proposed interim changes to management plans.

G. To review the results of ongoing monitoring of natural areas to determine whether management goals are being met.

H. To make recommendations to staff regarding policies related to the management of the natural areas.

I. To periodically review management plans for possible modification.

Section 7. Assistance to the Committee. The Advisory Committee may call upon any department or other agency of the County, regional, state, federal or local governments for information or advice in the performance of its work. Staff from ERM shall provide administrative support to the Advisory Committee. The County Attorney's Office shall act as legal counsel to the Advisory Committee at all its meetings and shall provide such legal advice and assistance as may be requested by the Advisory Committee.

Section 8. Committee Action Advisory Only. The actions, decisions and recommendations of the Advisory Committee are advisory only and shall not be binding on the Board or County staff.

Section 9. Ratification. Notwithstanding anything contained herein, this Resolution also hereby acknowledges, ratifies, and confirms all actions of the Advisory Committee known as the Natural Areas Management Advisory Committee as was previously approved and organized by the Board of County Commissioners prior to the formal adoption of this Resolution. This Resolution hereby acknowledges, ratifies, and confirms the appointment of each currently-serving member of the Advisory Committee appointed pursuant to Resolution 94-1051, as

amended, and each such member shall continue to serve on the Advisory Committee until such member's three (3)-year term under the previously existing Resolution 94-1051, as amended, expires.

Section 10. Severability. If any section, sentence, clause, phrase, or word of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holdings shall in no way affect the validity of the remaining portions of the Resolution.

Section 11. Repeal of Resolutions 94-1051, 95-1455, 99-1188 and 2003-0713.

This Resolution expressly repeals and supersedes Palm Beach County Resolutions 94-1051, 95-1455, 99-1188 and 2003-0713, except to the extent that certain actions taken thereunder are ratified as provided herein.

The foregoing Resolution was offered by Commissioner Marcus, who moved its adoption. The motion was seconded by Commissioner Aaronson, and upon being put to a vote, the vote was as follows:

District 1:	Karen T. Marcus	Aye
District 2:	John F. Koons	Aye
District 3:	Shelley Vana	Aye
District 4:		
District 5:	Burt Aaronson	Aye
District 6:	Jess R. Santamaria	Aye
District 7:	Addie L. Greene	Absent

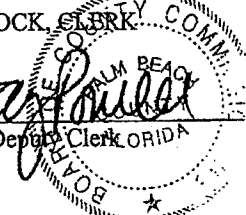
The Chair thereupon declared the Resolution duly passed and adopted this 24th day of February, 2009.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: [Signature]
County Attorney

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

By: [Signature]
Deputy Clerk ORIDA



STATE OF FLORIDA, COUNTY OF PALM BEACH
I, SHARON R. BOCK, Clerk & Comptroller certify
this to be a true and correct copy of the original
filed in my office on FEB 24 2009
dated at West Palm Beach, FL on 2/24/09
By: [Signature]
Deputy Clerk

