

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 16, 2010 [X] Consent [] Regular
[] Workshop [] Public Hearing

Department: County Administration
Submitted By: County Administration
Submitted For: Economic Development Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) An Amendment to the program budget of the Community Development Block Grant (CDBG) Economic Set-Aside Program FY 2010/2011 in the amount of \$785,124.
- B) First Amendment to the FY 2010/2011 Annual Action Plan (R2010-1157) to provide funding for three (3) non-profit organizations and the Economic Development Office totaling \$785,124 under the Community Development Block Grant (CDBG) Economic Set-Aside Program FY 2010 / 2011.

Summary: The proposed Amendment will allow for the funding of three (3) non-profit organizations and the Economic Development Office to provide assistance and support services for the development of microenterprises. The individual organizations include: The Center for Technology, Enterprise and Development (TED Center), Inc. (\$190,080), the Enterprise Development Corporation (EDC) of South Florida, Inc. (\$63,360) and the Business Loan Fund (BLF) of the Palm Beaches, Inc. (\$144,000). These Funds were included in the approved FY2010 / 2011 budget. **These are Federal Community Development Block Grant funds which do not require local matching funds.** Countywide (DW)

Background and Policy Issues: Pursuant to the Housing and Urban Development (HUD) rules and regulations located at 24 CFR Part 91.505, Palm Beach County is required to make an amendment to its approved Annual Action Plan whenever it makes one of the following decisions: 1) to make a change in its allocation priorities or a change in the method of distribution of funds; 2) to carry out an activity, using funds from any program covered by the Annual Action Plan or Final Statement (i.e. CDBG, Home Investment Partnerships (HOME), Emergency Shelter Grant (ESG) Programs, and program income not previously described in the Plan; or 3) to change the purpose, scope, location, or beneficiaries of an activity. **Continued on Page 3**

- Attachments:**
1. Amendment No. 1 to the Annual Action Plan FY 2010 / 2011
 2. Copy of Public Notice

Recommended by: Sharon G. By 11-3-10
for Economic Development Director Date

Approved by: Sharon G. By 11-3-10
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>\$785,124</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>(\$785,124)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (PBC)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (PBC)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	==	==	==	==	==
# ADDITIONAL FTE					
POSITIONS (Cumulative)	—	—	—	—	—

Is Item Included In Current Budget? Yes x No

Budget Account No: Fund 1101 Agency 143 Org 1431 Object 8201

Program Code/Grant Year: BG70 / GY10

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

The remaining \$387,684 will go to the Economic Development Office.



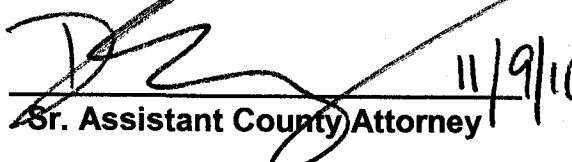
OFMB

SD 11/5/10
11/5/10



Contract Development and Control

B. Legal Sufficiency:



Sr. Assistant County Attorney

C. Other Department Review:



Department Director

This summary is not to be used as a basis for payment.

Background and Policy Issues:

On September 23, 2008, the BCC approved criteria changes to the CDBG Economic Set-Aside Program to allow for County designated sub-recipients to receive non-competitive funds for eligible special economic development activities (24 CFR570.203) that meet a U.S. Department of Housing and Urban Development (HUD) objective.

On July 20, 2010, the BCC adopted a Resolution (#R2010-1157) approving the Palm Beach County Action Plan for FY 2010 / 2011. The proposed Amendment No. 1 consists of changing the scope of the ten percent (10%) set-aside for economic development activities, which was approved as a part of the Annual Action Plan. The change of scope involves the identification of the funded activities. On September 28, 2010, the BCC approved the County's final budget, which included additional funding in the amount of \$50,000 for the CDBG Economic Set-Aside Program.

The proposed amendment consists of changing the scope of an activity previously identified under general description in the Annual Action Plan for Fiscal Year 2010 / 2011. Under the Department of Housing and Community Development's (HCD) Guidelines for Amendments and Revisions to the Annual Action Plan, this constitutes a regular amendment. Prior to amending the Annual Action Plan, Palm Beach County is required to provide citizens with reasonable notice and opportunity to comment on the proposed changes. Regular amendments do not require a comment period. The advertisement notifying the public of a regular amendment was published in the Palm Beach Post on September 30, 2010.

**Palm Beach County Economic Development Office
Notice to the Public**

The Palm Beach County Economic Development Office (EDO) proposes to amend the Annual Action Plan for Fiscal Year 2010/2011. Palm Beach County Department of Housing and Community Development (HCD) will notify the U.S. Department of Housing and Urban Development (HUD) of this amendment.

Proposed First (1st) Amendment to the FY 2010/2011 Annual Action Plan

The total amount of CDBG funds available in FY2010/2011 is \$7,501,246 under the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program for FY 2010/2011. The total CDBG funds available in FY 2010/2011 are \$7,501,246 which includes the entitlement amount of \$7,351,246 and estimated program income of \$150,000. The proposed first amendment includes:

CDBG ACTIVITY TO BE CHANGED IN SCOPE TO IDENTIFY FUNDING ACTIVITIES

Project Name/ Area:	Total Activity Changed in Funding:	Estimated Amount:
Economic Development Set-Aside	<p>Ten percent (10%) of the total CDBG entitlement amounting to \$735,124 was set aside to fund eligible economic development activities. A revision in this program to increase the program budget in the amount of \$50,000 was approved by the Board of County Commissioners on September 28, 2010.</p> <p>Activity/Location</p> <p>The following non-profit and governmental organizations assisting in microenterprise development countywide will be presented to the Board of County Commissioners for approval on November 16, 2010 for CDBG Economic Set-Aside Program funds; The Center for Technology, Enterprise & Development (TED), Inc., 401 West Atlantic Avenue, Suite 09, Delray Beach - \$190,080; The Enterprise Development Corporation (EDC) of South Florida, Inc., 3701 FAU Boulevard, Suite 210, Boca Raton - \$63,360; The Business Loan Fund of the Palm Beaches, Inc., 2200 N. Florida Mango, Suite 401, West Palm Beach - \$144,000; and Palm Beach County Economic Development Office, 301 N. Olive Avenue, 10th FL, West Palm Beach - \$387,684.</p>	\$785,124

This Amendment will be available for public inspection at EDO, and will become final after a 30-day public comment period and approval by the Board of County Commissioners. All comments must be in writing and received by the Economic Development Office at 301 North Olive Avenue, 10th FL, West Palm Beach, FL 33401, no later than October 29, 2010. **IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THIS AD AND DOCUMENTS LISTED ABOVE MAY BE REQUESTED IN AN ALTERNATE FORMAT, PLEASE CONTACT EDO AT (561)355-3624.**

PUBLISH: September 30, 2010

NO. 5572641
Palm Beach County
Economic Development Office
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Estimated Amount: \$785,124

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PUB: The Palm Beach Post
September 30, 2010

Ad shown is not actual print size