

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: November 16, 2010 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: (A) Ratify, on behalf of the Palm Beach County Sheriff's Office, the Chairperson's signature on the a U.S. Department of Justice, Community Oriented Policing Services, Child Sexual Predator Program Grant award in the amount of \$500,000 for the period of September 1, 2010 through August 31, 2012; **(B) Approve** a budget amendment of \$500,000 in the Sheriff's Grants fund.

Summary: On September 29, 2010, the Palm Beach County Sheriff's Office (PBSO) received an award to implement Palm Beach County's Child Sexual Predator Strategy. The purpose of the strategy is to enhance the PBSO's Sexual Predator Offender Tracking Unit; maintain PBSO's Strategically Targeting Online Predators Program at its current staffing level; develop a multidisciplinary team to assist in the development, implementation, and evaluation of the strategy; and to increase community awareness through education forums and a public awareness campaign. Funding provided will be used for: salaries and benefits of two positions previously funded by the FY2009 Recovery Act Edward Byrne Memorial Justice Assistance Grant; supplies, contractual services, and travel associated with the strategy. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required until grant funding expires in FY 2012. Countywide. (DW)

Background and Justification: The Child Sexual Predator Grant, administered by the U.S. Department of Justice, Community Oriented Policing Services, is aimed at reducing and preventing child endangerment and protecting communities from sexual predators. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 16.710 and the contract number is 2010-CS-WX-0016.

Attachments:

1. Budget Amendment
2. Award Letter

RECOMMENDED BY:

DEPARTMENT DIRECTOR

DATE _____

APPROVED BY:

COUNTY ADMINISTRATOR

DATE _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures	\$0				
Operating Costs	\$500,000	\$0	\$156,070	\$156,070	\$156,070
External Revenues	(\$500,000)				
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0	\$0	\$156,070	\$156,070	\$156,070
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund _____ Agency 160 Org _____ Object _____

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

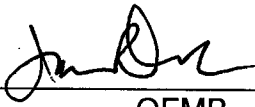
The Palm Beach County's Child Sexual Predator Strategy is funded by the Department of Justice, Community Oriented Policing Services, Child Sexual Predator Program. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required until grant funding expires in FY 2012.

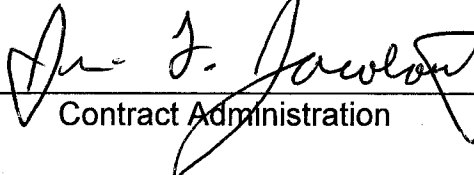
Figures for FY2013 through FY2015 are based on projected salaries and benefits for the two positions.

Palm Beach County's Child Sexual Predator Strategy	<u>\$500,000</u>
Total Program Budget	\$500,000


III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:


OFMB 11/5 11/4/10 11/3/10


Contract Administration 11/8/10

B. Legal Sufficiency:


Assistant County Attorney 11/10/10

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

11- 0079

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
Palm Beach County's Child Sexual Predator Strategy 160-2195-3129	Federal Grant - Other Public Safety	0	0	500,000		500,000		
TOTAL REVENUES		<u>4,760,729</u>	<u>5,846,761</u>	<u>\$500,000</u>	<u>\$0</u>	<u>6,346,761</u>		
Expenditures								
Palm Beach County's Child Sexual Predator Strategy 160-2195-9498	Transfer to Sheriff's Grant Fund	0	0	500,000		500,000		
TOTAL EXPENDITURES		<u>4,760,729</u>	<u>5,846,761</u>	<u>\$500,000</u>	<u>\$0</u>	<u>6,346,761</u>		

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

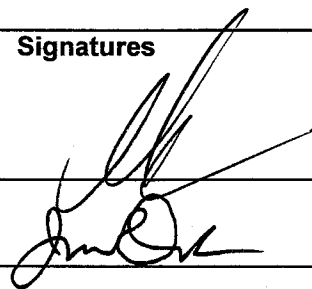
OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of November 16, 2010

Deputy Clerk to the
Board of County Commissioners



11-5-10

SN 11/4/10

Attachment #

1



U.S. Department of Justice

Office of Community Oriented Policing Services (COPS)

2010 SEP 29 AM 9:41

Office of the Director
1100 Vermont Ave., NW
Washington, DC 20530

September 29, 2010

Sheriff Ric Bradshaw
Palm Beach County
3228 Gun Club Road
P.O. Box 24681
West Palm Beach, FL 33406

Re: Child Sexual Predator Program Grant #2010CSWX0016
ORI#: FL05000

Dear Sheriff Bradshaw:

I would again like to congratulate you on receiving an award in the amount of \$500,000 under the COPS Child Sexual Predator Program (CSPP). Enclosed in this packet is your grant award. **The award document must be signed and returned to the COPS Office within 90 days from the date of this letter to officially accept your grant.** Beginning on the reverse side of the grant award is a list of conditions that apply to your grant. You should read and familiarize yourself with these conditions.

The official start date of your grant is September 1, 2010. Therefore, you can be reimbursed for approved expenditures made on or after this date. Please carefully review the Financial Clearance Memorandum included in your award package to determine your approved budget, as some of your requested items may not have been approved by the COPS Office during the budget review process, and grant funds may only be used for approved items. The Financial Clearance Memorandum will specify the final award amount, and will also identify any disallowed costs. Also, please be aware that any vendor or contractor who participated in drafting your grant application may not receive federal funding for any procurement under this award.

A supplemental online award package for 2010 Child Sexual Predator Program grantees can be found at <http://cops.usdoj.gov/Default.asp?Item=2442>. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents that will assist you with the implementation of your grant, including the CSPP Grant Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your grant. A Frequently Asked Questions (FAQ) document can also be found at this website, which will assist you with many questions you may have about your new CSPP award. In addition, within a few weeks you should receive a financial documentation package from the Office of the Chief Financial Officer, Office of Justice Programs. This important package will contain the forms and instructions necessary to begin drawing down funds for your grant.

Once again, congratulations on your CSPP award. If you have any questions about your grant, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 1.800.421.6770.

Sincerely,

Bernard K. Melekian
Director



U. S. Department of Justice
Community Oriented Policing Services
Grants Administration Division
Child Sexual Predator Program
Treasury Account Symbol (TAS) 15X0406

Grant #: 2010CSWX0016

ORI #: FL05000

Applicant Organization's Legal Name: Palm Beach County

OJP Vendor #: 596001785

DUNS #: 1828099210000

Law Enforcement Executive: Sheriff Ric L. Bradshaw

Address: 3228 Gun Club Road

P.O. Box 24681

City, State, Zip Code: West Palm Beach, FL 33406

Telephone: (561) 688-3021

Fax: (561) 688-3033

Government Executive: Chairperson Burt Aaronson

Address: 301 North Olive Avenue

City, State, Zip Code: West Palm Beach, FL 33401

Telephone: (561) 355-2201

Fax: (561) 355-6094

Award Start Date: 9/1/2010

Award End Date: 8/31/2012

Award Amount: \$ 500,000.00

Bernard Melekian
Director

SEP 1 0 2010
Date

By signing this award, the signatory officials are agreeing to abide by the 18 Conditions of Grant Award found on the reverse side of this document and the attached page:

Signature of Law Enforcement Official with the
Authority to Accept this Grant Award

Ric L. Bradshaw, Sheriff
Typed Name and Title of Law Enforcement
Official

10/7/10
Date

Signature of Government Official with the Authority to
Accept this Grant Award

Burt Aaronson, Chair
Typed Name and Title of Government Official

10/26/10
Date

False statements or claims made in connection with COPS grants may result in fines, imprisonment, debarment from participating in federal grants or contracts, and/or any remedy available by law to the Federal Government.

Award ID:
102245

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

BY
County Attorney

U.S. Department of Justice
Office of Community Oriented Policing Services
2010 Child Sexual Predator Program (CSPP) Grant Terms and Conditions

17. **False Statements.** False statements or claims made in connection with COPS grants may result in fines, imprisonment, or debarment from participating in federal grants or contracts, and/or any other remedy available by law.

18. **Additional High-Risk Grantee Requirements.** The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the awarding agency determines that the recipient is a high-risk grantee (28 C.F.R. Parts 66 and 70).

U.S. Department of Justice
Office of Community Oriented Policing Services
2010 Child Sexual Predator Program (CSPP) Grant Terms and Conditions

By signing the Award Document to accept this CSPP grant, your agency agrees to abide by the following grant conditions:

1. **Grant Owner's Manual.** The grantee agrees to comply with the terms, conditions and regulations as found in the 2010 COPS Child Sexual Predator Program Grant Owner's Manual; COPS statute (42 U.S.C. §. 3796dd, et seq.); 28 C.F.R. Part 66 or 28 C.F.R. Part 70 as applicable (governing administrative requirements for grants and cooperative agreements); 2 C.F.R. Part 225 (OMB Circular A-87), 2 C.F.R. Part 220 (OMB Circular A-21), 2 C.F.R. Part 230 (OMB Circular A-122) and 48 C.F.R. Part 31.000, et seq. (FAR 31.2) as applicable (governing cost principles); OMB Circular A-133 (governing audits); representations made in the COPS Child Sexual Predator Program grant application; and a other applicable program requirements, laws, orders, regulations, or circulars.

2. **Assurances and Certifications.** The grantee acknowledges its agreement to comply with the Assurances and Certifications forms that were submitted as part of its Child Sexual Predator Program application.

3. **Allowable Costs.** The funding under this project is for the payment of approved costs for activities related to the establishment and enhancement of a variety of problem-solving strategies to reduce child endangerment. The allowable costs for which your agency's grant has been approved are limited to those listed on the Financial Clearance Memorandum and Final Funding Memorandum, which are included in your agency's award package.

The Financial Clearance Memorandum specifies the exact items/services that your agency is allowed to fund with your Child Sexual Predator Program grant. The Final Funding Memorandum specifies the overall amount approved for each budget request category. It also describes any costs which have been disallowed after review of your proposed budget. **Your agency may not use Child Sexual Predator Program grant funds for any costs that are not identified as allowable in the Financial Clearance Memorandum and Final Funding Memorandum.**

4. **Travel Costs.** Travel costs for transportation, lodging and subsistence, and related items are allowable under the Child Sexual Predator Program with prior approval from the COPS Office. Payment for allowable travel costs will be in accordance with 2 C.F.R. Part 225 (OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments), 2 C.F.R. Part 220 (OMB Circular A-21, Cost Principles for Educational Institutions), 2 C.F.R. Part 230 (OMB Circular A-122, Cost Principles for Non-Profit Organizations), and 48 C.F.R. Part 31.000, et seq. (FAR-31.2, Cost Principles for Commercial Organizations), as applicable.

5. **Supplementing, Not Supplanting.** State, local, and tribal governments must use Child Sexual Predator Program grant funds to supplement, and not supplant, state, local, or Bureau of Indian Affairs funds that are already committed or otherwise would have been committed for grant purposes (hiring, training, purchases, and/or activities) during the grant period. In other words, grantees may not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that would have been dedicated to the COPS-funded item(s) in the absence of the COPS grant.

6. **Extensions.** Your agency may request an extension of the grant award period to receive additional time to implement your grant program. Such extensions do **not** provide additional funding. Only those grantees that can provide a reasonable justification for delays will be granted no-cost extensions. **Extension requests must be received prior to the end date of the award. Any extension requests received after an award has expired will be approved only under very limited circumstances.**

7. **Modifications.** Occasionally, a change in an agency's fiscal or law enforcement situation necessitates a change in its Child Sexual Predator Program award. Grant modifications under CSPP are evaluated on a case-by-case basis. All modification requests involving the purchase of new budget items must be approved, in writing, by the COPS Office prior to their implementation. In addition, please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

8. **Evaluations.** The COPS Office may conduct monitoring or sponsor national evaluations of the COPS Child Sexual Predator Program. The grantee agrees to cooperate with the monitors and evaluators.

9. **Reports.** To assist the COPS Office in the monitoring of your award, your agency will be responsible for submitting periodic programmatic progress reports and quarterly financial reports.

10. **Grant Monitoring Activities.** Federal law requires that law enforcement agencies receiving federal funding from the COPS Office must be monitored to ensure compliance with their grant conditions and other applicable statutory regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of grant implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Grant monitoring activities conducted by the COPS Office include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS CSPP grantee, you agree to cooperate with and respond to any requests for information pertaining to your grant.

11. **Equal Employment Opportunity Plan (EEO).** All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan (28 C.F.R. Part 42 subpart E).

12. **Criminal Intelligence Systems.** Grantees using Child Sexual Predator Program funds to operate an interjurisdictional criminal intelligence system must comply with operating principles of 28 C.F.R. Part 23. The grantee acknowledges that it has completed, signed and submitted with its grant application the relevant Special Condition certifying its compliance with 28 C.F.R. Part 23.

13. **Sole Source Justification.** Grantees who have been awarded funding for the procurement of an item (or group of items) or service in excess of \$100,000 and who plan to seek approval for use of a noncompetitive procurement process must provide a written sole source justification to the COPS Office for approval prior to obligating, expending, or drawing down grant funds for that item.

14. **Training and Technical Assistance.** To support the development of partnerships and the sharing of information and strategies, all Child Sexual Predator Program grantees will be required to attend a COPS-sponsored technical assistance "kickoff" conference (date and time to be determined).

15. **Employment Eligibility.** The grantee agrees to complete and keep on file, as appropriate, a Bureau of Citizenship and Immigration Services Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.

16. **Sex Offender Registration and Notification Act Compliance.** If applicable to the grantee's project, the grantee agrees to comply with the requirements and guidelines established by the Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (the SMART Office), a component of the DOJ Office of Justice Programs. The SMART Office is authorized by law to administer the standards for sex offender registration and notification that are set forth in the Sex Offender Registration and Notification Act (SORNA), Title I of the Adam Walsh Child Protection and Safety Act of 2006 (Public Law 248-109). [Please note that SORNA applies only to projects involving sex offender registration and notification, and does not apply to projects that fund costs associated only with investigations or prosecutions.]