

## AGENDA ITEM SUMMARY

☐ Ordinance                      ☐ Public Hearing

**Submitted For:** Palm Beach County Sheriff's Office

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** a Budget Transfer of \$220,879 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO).

**Summary:** Florida Statute 932.7055 requires that no less than 15% of the LETF's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2011 estimated donation requirement will not be finalized until year-end close-out. The funds are requested to aid qualified organizations that meet the requirements set forth in F.S. 932.7055. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The current State LETF balance is \$2,307,161. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$2,086,282. The year-to-date transfer for all donations after approval of this item is \$220,879. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective agency. No new positions are needed and no additional County funds are required. Countywide (DW)

ORGANIZATION	AMOUNT
Alzheimer's Community Care, Inc.	\$10,000
Area Agency on Aging Palm Beach, Treasure Coast, Inc.	\$15,000
Boys & Girls Club of Palm Beach County, Inc.	\$25,412
Children's Case Management Organization, Inc.	\$15,000
Crime Stoppers of Palm Beach County, Inc.	\$31,000
Gratitude House, Inc.	\$25,000
Lake Worth High School - Criminal Justice Academy	\$5,000
Project Lifesaver of Palm Beach County, Inc.	\$9,467
Propel, Inc.	\$10,000
The Lord's Place, Inc.	\$25,000
Palm Beach County PAL - KAPTA	\$50,000
Total Amount of Donations	\$220,879

**Background and Justification:** The Palm Beach County Sheriff's Office has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETF requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055.

**Attachments:**

1. Budget Transfer
2. LETF Donation Applications (11)

DATE \_\_\_\_\_

DATE \_\_\_\_\_

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures					
Operating Costs	\$220,879				
External Revenues	(\$220,879)				
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org \_\_\_\_\_ Object \_\_\_\_\_

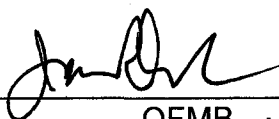
Reporting  
Category \_\_\_\_\_

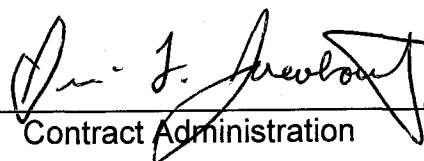
### B. Recommended Sources of Funds / Summary of Fiscal Impact:

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

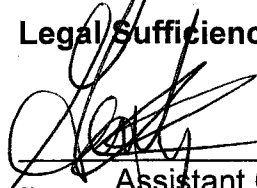
## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

  
\_\_\_\_\_  
OFMB  
JB 11/5  
SW 11/24/10  
11/23/10

  
\_\_\_\_\_  
Contract Administration

### B. Legal Sufficiency:

  
\_\_\_\_\_  
Assistant County Attorney  
11/10/10

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

11- 0083

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

Page 1 of 1 pages

FUND 1151 LAW ENFORCEMENT TRUST FUND

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Transfers</u>								
160-1690-9498	Trfr to PBSO Fd 1902	0	0	220,879	0	\$220,879		
<u>Reserves - New Projects</u>								
160-9900-9908	Reserves - New Projects	2,307,161	2,307,161	0	220,879	2,086,282		
TOTAL FUND				\$220,879	\$220,879			

Palm Beach County Sheriff's Office

Signatures

Date

By Board of County Commissioners  
At Meeting of November 16, 2010

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Deputy Clerk to the  
Board of County Commissioners

SN 11/4/10



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**APPLICATION**

1. **Legal name of Organization:** Alzheimer's Community Care, Inc.

Alzheimer's Community Care

NAME

2. **Address:**

800 Northpoint Parkway, Suite 101-B

STREET ADDRESS

West Palm Beach, FL 33407

CITY, STATE, ZIP

3. **Executive Director:**

Mary M. Barnes

NAME

*Mary M. Barnes*

SIGNATURE

(561) 683-2700

TELEPHONE NUMBER

mbarnes@alzcare.org

E-MAIL ADDRESS

**Tax ID #:** 31-1481653

4. **Fiscal Agent:**

Randy Dale, CFO

NAME

*Randy Dale*

SIGNATURE

(561) 683-2700

TELEPHONE NUMBER

rdale@alzcare.org

E-MAIL ADDRESS

5. **Date:**

6/23/10

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Alzheimer's Community Care

LETf Funding Request (MUST match total on Financial Application): \$10,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☐ Drug Treatment Program
- ☐ Crime Prevention
- ☒ Safe Neighborhood
- ☐ Drug Abuse Education
- ☐ Drug Prevention Programs

2. **Organization Purpose:** The mission of Alzheimer's Community Care is to promote and provide specialized quality compassionate care to Alzheimer's disease and related disorders patients and caregivers within a community-based environment.

3. Provide a brief summary of program's activities/services to be funded: Alzheimer's Community Care is requesting funding to help support the Alzheimer's 24-Hour Crisis Line (800 394-1771). The Crisis Line serves all of Palm Beach County and is staffed by registered nurses who specialize in dementia. There is a nurse on call 24 hours per day, 7 days per week. There are 48,000 people with Alzheimer's disease in the county, and 60% of are at risk for wandering and becoming lost. As the result of the disease, they become disoriented in familiar surroundings and are unable to find their way home. This is a very dangerous situation, as they are unable to take care of themselves. Other situations that may arise with dementia patients are reports of shoplifting, erratic driving or domestic assault. In each of these cases, chances are that law enforcement will be called. The 24-Hour Crisis Line connects law enforcement with a nurse specializing in dementia who can assist with the situation and help to avoid an inappropriate arrest or Baker Act. In addition, Alzheimer's Community Care provides quarterly education in dementia and dementia-specific crisis intervention to the Crisis Intervention Team (CIT) to assist first responders in working with individuals with possible dementia.

4. What results are you committed to achieving? 1) Respond to crisis calls from the Palm Beach County Sheriff's Office within 15 minutes, and assist deputies by providing crisis intervention via telephone or on-site. 2) Provide quarterly dementia training for CIT.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: 7 / 1 / 10 To: 6 / 30 / 11

No.	Expense	Program Total	LET Request	LET
1.	Salaries	\$18,000	\$8,000	44%
2.	Employee Benefits/Payroll Taxes	\$1,860	\$800	43%
3.	Professional Fees	\$2,400	\$1,200	50%
4.	Occupancy/Utilities	\$	\$	%
5.	Telephone	\$540	\$	%
6.	Postage/Shipping	\$180	\$	%
7.	Printing & Publications	\$2,250	\$	%
8.	Supplies	\$450	\$	%
9.	Travel	\$450	\$	%
10.	Meetings	\$	\$	%
11.	Miscellaneous Expenses	\$1,137	\$	%
	<b>Total Expenses</b>	<b>\$27,267</b>	<b>\$10,000</b>	<b>37%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application. You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): Family Nurse Consultants (7 registered nurses) rotate on-call responsibilities for the 24-Hour Crisis Line (average salary \$44,000). Each is paid an additional \$2.00 per hour for their on-call time and \$28.00 per hour for crisis work. The Education Program Manager (salary \$38,000) prepares for and provides quarterly CIT Training in Palm Beach County.

Professional Fees (list vendor and type of service provided): 211 answers calls that come in on the Crisis Line after business hours and on weekends. They immediately contact the nurse on call. The fee for this phone service is \$200 per month for a total of \$2,400 per year.

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers): A portion of each nurse's cell phone bill to cover the time they are on-call for the crisis line. (561) 310-1234, (561) 308-5530, (561) 308-5230, (561) 758-1259, (561) 310-5434, (772) 214-8016, (772) 807-2951



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

Printing & Publications (list type of material): Law enforcement Quick Reference Guides and Roll Call  
Training Videos, available at no charge to all law enforcement officers.

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Supplies (list supplies/equipment): General office supplies, training handouts

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Travel (individuals traveling, destination and purpose): Local travel at .44 per mile for nurses when  
responding to a crisis call and for Education Program Manager when providing quarterly CIT training.

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Meetings (attendees, purpose, items needed for meeting):

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Miscellaneous Expense (specify items): Allocated administrative expenses

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Mary M. Barnes  
Name (please print)

President and CEO  
Title (please print)

*Mary M. Barnes*  
Signature

6/23/10  
Date

**NOTARY SECTION:**

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 22<sup>nd</sup> day of June, 2010 by Mary M. Barnes (name of individual) as President and CEO (title) of Alzheimer's Community Care (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

*Judy J. Garrison*  
Notary Public

My Commission Expires: 2/25/2011





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

1. Legal name of Organization: Area Agency on Aging Palm Beach, Treasure Coast, Inc.

(Contact Person) Mary Jones—684-5885

NAME

2. Address:

4400 North Congress Ave.

STREET ADDRESS

West Palm Beach, FL 33407

CITY, STATE, ZIP

3. Executive Director:

Jaime Estremera-Fitzgerald, Chief Executive Officer

NAME

  
SIGNATURE

(561) 684-5885 estremeraj@elderaffairs.org

TELEPHONE NUMBER

E-MAIL ADDRESS

**FEID #:** 65-0087858

4. Fiscal Agent:

Joyce Norris, Chief Financial Officer

NAME

 CEO for CFO  
SIGNATURE

(561)684-5885

norrisj@elderaffairs.org

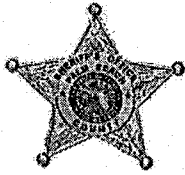
TELEPHONE NUMBER

E-MAIL ADDRESS

5. Date:

4/27/2010

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Area Agency on Aging Palm Beach

LETf Funding Request (MUST match total on Financial Application): \$15,000.00

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☐ Drug Treatment Program
- ☒ Crime Prevention
- ☐ Safe Neighborhood
- ☐ Drug Abuse Education
- ☐ Drug Prevention Programs

2. Organization Purpose: \_\_\_\_\_

To advocate, plan and promote the independence, dignity and health and well-being of seniors and their caregivers in a manner that embraces diversity and reflects the communities we serve.

3. Provide a brief summary of program's activities/services to be funded: \_\_\_\_\_

Over the past 11 years the Agency's Senior Advocacy Program has provided intervention and prevention assistance specifically geared to senior crime victims to prevent a domino effect which may result in one or more of the following: decrease in functional level, health deterioration, inability to financially recover and inability to live independently. This past year the program has assisted over 2,900 PBSO crime victims. This number does not reflect the many direct calls we receive from seniors asking for prevention information and assistance. The program will continue to expand its prevention services to all seniors within Palm Beach County. The services to be funded from this project include:

- attainment of credit reports, assistance in interpreting report results and correcting erroneous information
- crime prevention information such as protecting oneself from: home repair fraud, identity theft, financial exploitation, elder abuse, theft, domestic violence, stalking, scams and sexual assault
- identity theft recovery and assistance
- outreach into senior communities with prevention presentations

4. What results are you committed to achieving? \_\_\_\_\_

- 36 days of on-site credit report assistance for persons 60 years of age and older
- 20 senior community crime prevention presentations
- on-going assistance and dissemination of crime prevention information



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

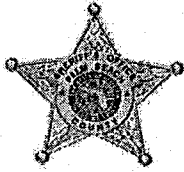
Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: 07/01/2010

To: 06/30/2011

No.	Expense	Program Total	LET Request	LET
1.	Salaries	\$68,635.00	\$5,000.00	7.28 %
2.	Employee Benefits/Payroll Taxes	\$20,237.00	\$382.50	1.89 %
3.	Professional Fees	\$0.00	\$0.00	%
4.	Occupancy/Utilities	\$10,140.00	\$1,885.00	18.58 %
5.	Telephone	\$0.00	\$1,800.00	100 %
6.	Postage/Shipping	\$0.00	\$1,200.00	100 %
7.	Printing & Publications	\$0.00	\$1,980.00	100 %
8.	Supplies	\$ 0.00	\$803.50	100 %
9.	Travel	\$0.00	\$1,949.00	100 %
10.	Meetings	\$0.00	\$0.00	%
11.	Miscellaneous Expenses	\$0.00	\$0.00	%
	<b>Total Expenses</b>	<b>\$99,012.00</b>	<b>\$15,000.00</b>	<b>15 %</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): One Part Time Elder Crime Intervention Specialist  
@ \$12.00 x 8hr. x 52 weeks = \$5,000.00 (rounded).

Professional Fees (list vendor and type of service provided): N/A

Occupancy/Utilities (list utilities):

64 square feet of space (8 x 8) cubicle x \$23 sq. ft. and Electricity @ \$34.41 x 12mo. (rounded).

Telephone (provide telephone numbers):

Monthly cellular, local and long distance phone service to communicate with seniors and family members.  
@ \$150 x 12mo.

Printing & Publications (list type of material):

Printing and copying costs for written communication, flyers, forms and any other material that needs to  
be relayed or communicated @ \$165 x 12mo.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment): \_\_\_\_\_

Office supplies includes folders, letterhead, envelopes, tape, pencils, pens, staples and paper.

@ \$66.95 x 12mo. (rounded).

Travel (individuals travelling, destination and purpose): \_\_\_\_\_

Staff & volunteer advocates mileage expense for 20 prevention presentations.

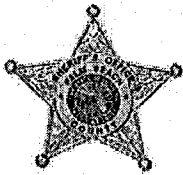
@ 365 miles X 12mo. X \$.445

Meetings (attendees, purpose, items needed for meeting): N/A

Miscellaneous Expense (specify items): \_\_\_\_\_

Postage and shipping for mailing communications and informational materials to seniors.

@ \$100 x 12mo.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Jamie Estrella Fitzgerald  
Name (please print)

CEO  
Title (please print)

[Signature]  
Signature

5-27-2010  
Date

**NOTARY SECTION:**

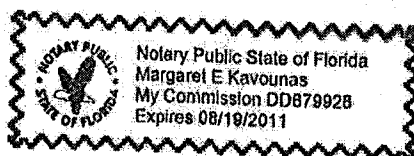
State of Florida

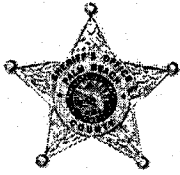
County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 27<sup>th</sup> day of May, 2010 by Jamie Estrella Fitzgerald (name of individual) as Chief Executive Officer (title) of One Agency on Aging Palm Beach, Success Coast, Inc. (name of organization/ agency) who is personally known to me or who produced as identification.

Margaret E. Kavounas  
Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**APPLICATION**

**Legal name of Organization:** Boys & Girls Clubs of Palm Beach County, Inc.,

Club Site: Belle Glade Teen Center

NAME

**1. Address:**

800 Northpoint Parkway, Suite 204

STREET ADDRESS

West Palm Beach, FL 33407-1978

CITY, STATE, ZIP

**2. Executive Director:** Mary T. O'Connor, President & CEO

NAME

*Mary T. O'Connor*

SIGNATURE

(561) 683-3287

TELEPHONE NUMBER

oconnor@bgcpbc.org

E-MAIL ADDRESS

FEID #: 23-7060561

**3. Fiscal Agent:**

Marcus Johnson, V.P. of Administration & CFO

NAME

*Marcus Johnson*

SIGNATURE

(561) 683-3287

TELEPHONE NUMBER

mjohnson@bgcpbc.org

E-MAIL ADDRESS

**4. Date:**

June 17, 2010

DATE





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Organization Name:** Boys & Girls Clubs of Palm Beach County, Inc.

**LETF Funding Request (MUST match total on Financial Application):** \$25,412

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☐ Drug Treatment Program
- ☒ Crime Prevention
- ☒ Safe Neighborhood
- ☒ Drug Abuse Education
- ☒ Drug Prevention Programs

3. Organization Purpose: The mission of the Boys & Girls Clubs of Palm Beach County is to inspire and assist all young people, especially those who need us most, to realize their full potential as productive, responsible and caring citizens.

4. Provide a brief summary of program's activities/services to be funded: The program to be funded is for services provided to the teen population in Belle Glade at our Teen Center, which is located at 350 S.W. 10<sup>th</sup> Street and Martin Luther King Boulevard. The Boys & Girls Club's Teen Center is open when teens need a safe haven during those critical hours after school and when school is not in session. The Center is open from 2:00 p.m. to 8:00 p.m. each day after school and from 7:30 a.m. to 6:00 p.m. on those days when school is not in session. The Club is also open for evening programs and on Saturdays for a variety of special events. Without the Club, the vast majority of these young people would spend those hours in unsupervised situations and statistically be far more likely to become involved in negative behaviors such as drug and/or alcohol abuse, gang involvement or other criminal activities, premature sexual activity, truancy and poor academic performance. Currently, the Teen Center serves more than 350 teenagers each year and provides a wide variety of programs such as: Education and Career Exploration; The Arts; Sport, Fitness and Recreation; Citizenship and Leadership; Health and Life Skills; and Technology. These



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

funds would be used to provide these young people with a host of caring adult role models and highly acclaimed programs to help them succeed. Exhibit "A" Attached & Included.

5. What results are you committed to achieving? The Boys & Girls Clubs is committed to keeping young people out of trouble with the law and in school. In addition to providing a safe, supervised and educational haven with caring adult role models, the Club provides an array of opportunities which help youth improve their academic performance. As youth who are significantly behind in school are much more likely to drop out, the Club works closely with the youth who are in need of academic assistance and provides certified teachers to work with them. Club staff members also provide encouragement and incentives for the youth. Attendance is tracked as well as reading and math FCAT scores, reading Lexile scores and school attendance. The Club experience does work as statistically, our young people stay in school longer, graduate at a much higher rate and outperform their same school peers.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

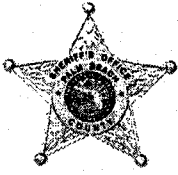
**Attachment A**

**FINANCIAL APPLICATION**

Period Covered (one year) From: 10/01/2010

To: 09/30/2011

No.	Expense	Program Total	LET Request	LET
1.	Salaries	\$242,225	\$22,765	9%
2.	Employee Benefits/Payroll Taxes	\$40,973	\$2,519	5%
3.	Professional Fees	\$2,500	\$0	0%
4.	Occupancy/Utilities	\$83,932	\$0	0%
5.	Telephone	\$11,809	\$0	0%
6.	Postage/Shipping	\$0	\$0	0%
7.	Printing & Publications	\$0	\$0	0%
8.	Supplies	\$20,396	\$128	0%
9.	Travel	\$23,000	\$0	0%
10.	Meetings	\$3,000	\$0	0%
11.	Miscellaneous Expenses	\$2,000	\$0	0%
	<b>Total Expenses</b>	<b>\$429,835</b>	<b>\$25,412</b>	<b>6%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

Supplies (list supplies/equipment): program supplies including sports equipment, arts supplies, and  
educational materials

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Travel (individuals traveling, destination and purpose): N/A

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Meetings (attendees, purpose, items needed for meeting): N/A

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Miscellaneous Expense (specify items): N/A

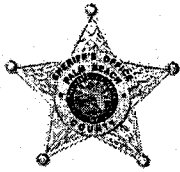
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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Mary T. O'Connor  
Name (please print)

President & CEO  
Title (please print)

Mary T. O'Connor  
Signature

June 17, 2010  
Date

**NOTARY SECTION:**

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 29<sup>th</sup> day of

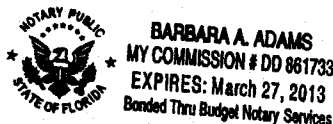
JUNE, 2010 by Mary T. O'Connor (name of individual) as President & CEO

(title) of Boys & Girls Clubs of Palm Beach County, Inc. (name of organization/ agency), who is

personally known to me or who produced \_\_\_\_\_ as  
identification.

Barbara A. Adams  
Notary Public

My Commission Expires: March 27, 2013



**BOYS & GIRLS CLUBS OF PALM BEACH COUNTY  
CRIME AND DRUG ABUSE PREVENTION PROGRAMS**

SMART Moves

The nationally acclaimed SMART Moves (Skills Mastery and Resistance Training) prevention/education program addresses problems such as drug and alcohol use and premature sexual activity. The program uses a team approach involving Club staff, peer leaders, parents and community representatives. More than simply emphasizing a "Say No" message, the program teaches young people ages 6 to 15 how to say no by involving them in discussion and role-playing, practicing resistance and refusal skills, developing assertiveness, strengthening decision-making skills and analyzing media and peer influence. The ultimate goal is to promote abstinence from substance abuse and adolescent sexual involvement through the practice of responsible behavior.

SMART Leaders

This is a booster program to SMART Moves. This program keeps teens involved in the SMART Moves program by reinforcing skills and knowledge youth learned in SMART Moves and prepares teens as leaders to help their peers resist using alcohol, tobacco, and other drugs, and postpone sexual activity.

SMART Girls

An outgrowth of the effective SMART Moves program, SMART Girls is a small-group health, fitness, prevention/education and self-esteem enhancement program designed to meet the developmental needs of girls ages 8-12 and 13-17. Through dynamic sessions, highly participatory activities, field trips and mentoring opportunities with adult women, Club girls explore their own and societal attitudes and values as they build skills for eating right, staying physically fit, getting good healthcare and developing positive relationships with peers and adults.

Passport to Manhood

Passport to Manhood promotes and teaches responsibility while reinforcing positive behavior in male Club members ages 11 to 14. Passport to Manhood consists of 14 small-group sessions, each of which concentrates on a specific aspect of manhood through highly interactive activities. Each participant is issued his own "Passport" to underscore the idea that he is on a journey of maturation and personal growth. Passport to Manhood represents a targeted effort to engage young boys in discussion activities that reinforce positive behavior. Passport to Manhood is a complement to SMART Girls.

Date SMART

This program, for members ages 13 to 18, is a supplement to SMART Girls and Passport to Manhood. Through fun and easy-to-use sessions, members learn how to achieve mutually supportive relationships free of violence and abuse. The program also encourages youth to become community advocates for relationships that promote equality and respect while combating the attitudes and behaviors that lead to dating, sexual and domestic violence.

### Bullying Hurts

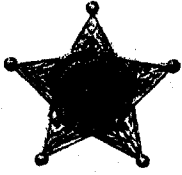
This program is a community service program that focuses on positive youth development and prevention of the anti-social behavior of bullying in schools and communities. Understanding the importance of role models, mentors and the idea that youth just naturally learn from their peers, the Bullying Hurts Program is presented to elementary grade children by more mature students who are members of high school youth groups in their local area. Equipped with workbooks, videos, posters and their own bullying stories, the high school students work with the younger students teaching them what bullying is and how to deal with bullying in their classrooms and communities. As both groups grow more familiar with each other the high school students become mentors of their younger peers giving them the confidence and tools they will need to seek out support to deal with bullying.

### Teen Time Survivor Skills

This Planned Parenthood sponsored program has 10 modules: introduction to sexuality including sex vs. sexuality; reproductive anatomy and physiology; human growth and development including puberty, hygiene, body image and self-esteem; personal skills including communications, values and decision making; abstinence and sexual health including preventing sexual risk-taking; relationships; disease prevention; teen pregnancy prevention; cultural and societal impact on teen sexuality; and a review of what the Club members have learned.

### Meth Awareness

The lethal scourge of methamphetamine abuse is spreading across the country and affects us all. "Meth" is a powerful, highly addictive stimulant that is cheap and easy to produce. It is the nation's fastest growing drug threat. Our Clubs participated in National Meth Awareness Day on November 30, 2008. This was a collaboration with local agencies and residents to raise awareness about Meth abuse and its terrible effects among all members of our community.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

1. **Legal name of Organization:** Children's Case Management Organization, Inc.

Julie Swindler, LCSW

NAME

2. **Address:**

3333 Forest Hill Blvd., 2<sup>nd</sup> Floor

STREET ADDRESS

West Palm Beach, FL 33406

CITY, STATE, ZIP

3. **Executive Director:**

Julie Swindler, LCSW

NAME



SIGNATURE

( 561 ) 721-2887

TELEPHONE NUMBER

jswindler@familiesfirstpbc.org

E-MAIL ADDRESS

**FEID #:** 65-0166352

4. **Fiscal Agent:**

N/A

NAME

SIGNATURE

( )

TELEPHONE NUMBER

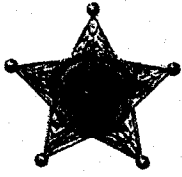
E-MAIL ADDRESS

5. **Date:**

6/22/10

DATE





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Children's Case Management Organization, Inc.

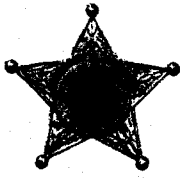
LETf Funding Request (MUST match total on Financial Application): \$15,000.00

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☐ Drug Treatment Program
- ☐ Crime Prevention
- ☐ Safe Neighborhood
- ☒ Drug Abuse Education
- ☐ Drug Prevention Programs

2. Organization Purpose: Children's Case Management Organization, Inc. (dba Families First of Palm Beach County) established in 1990, is a private, non-profit social service agency that provides family-centered, strength-based coordination of services, to families and children residing in Palm Beach County. Families First's mission is to create opportunities with families to embrace their hope, strength and potential for change. The Agency's vision is "Stronger Families – Stronger Communities". The focus of Families First services is to provide education, supportive counseling, as well as refer and link families and children to services meeting all domains of need (social, emotional, financial, medical, psychological, educational and legal).

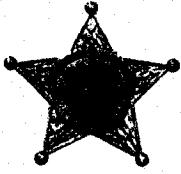
3. Provide a brief summary of program's activities/services to be funded: The Targeted Outreach for Pregnant Women Program, through this grant, will serve women of child bearing age residing in the Gun Club or Stockade as well as throughout Palm Beach County who are considered high risk for substance abuse, high risk for HIV or women who are HIV+. The women who are pregnant will receive education concerning their pregnancy, risk reduction information, referral and linkage to drug treatment facilities and ongoing medical care referrals. These women will be followed through ongoing case management through the Healthy Beginnings System of Care and other prevention and intervention community-based services to ensure healthy birth outcomes and assist the family with their sobriety. The women who are not pregnant and demonstrate high risk activities will receive drug prevention education to reinforce healthy behaviors and lifestyles including access to ongoing medical care and support services. All these services are also provided for women in the jail and upon their release.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

4. What results are you committed to achieving? 1. To ensure program participants are channeled into care network to change risk related behaviors; 2. To foster a change in risk-related behaviors among HIV+ women and women high risk for HIV; 3. To encourage women at high risk of becoming HIV infected to get tested for HIV by providing increased availability to HIV counseling and testing services; 4. To ensure that women needing substance abuse treatment are referred and linked to appropriate services; 5. To ensure that women served are referred and linked to appropriate medical providers.



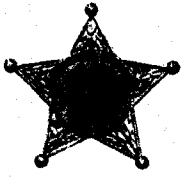
**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: 7 / 1 / 10 To: 6 / 30 / 11

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$ 135,543.00	\$11,836.00	9%
2.	Employee Benefits/Payroll Taxes	\$ 39,545.00	\$ 3,164.00	8%
3.	Professional Fees	\$	\$	%
4.	Occupancy/Utilities	\$	\$	%
5.	Telephone	\$ 1,180.00	\$	%
6.	Postage/Shipping	\$	\$	%
7.	Printing & Publications	\$	\$	%
8.	Supplies	\$ 2,732.00	\$	%
9.	Travel	\$ 12,000.00	\$	%
10.	Meetings	\$ 1,000.00	\$	%
11.	Miscellaneous Expenses	\$	\$	%
	<b>Total Expenses</b>	\$ 192,000.00	\$15,000.00	8%



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): Shantreirra Monroe – 1 FTE – Program Supervisor – Annual Salary \$43,000.00 plus payroll taxes \$3,290.00 for 12 months; Bridget Wilburn – 1 FTE – Outreach Worker – Annual Salary \$34,358 plus payroll taxes \$2,628 for 12 months; Jocelyne Dillard – 1 FTE – Outreach Worker – Annual Salary \$31,794 plus payroll taxes \$2,432 for 12 months; Wanda Jones – 1 Outreach Worker – Annual Salary \$26,390 plus payroll taxes \$2,019 for 12 months. Fringe Benefits totaling \$29,176 is the prorate share of health insurance (\$550.00 per month per employee) and retirement benefits (at 5% of salary).

Professional Fees (list vendor and type of service provided): N/A

Occupancy/Utilities (list utilities): N/A

Telephone (provide telephone numbers): Staff cell phones for four staff at \$98.33 a month.

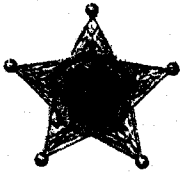
Printing & Publications (list type of material): N/A

Supplies (list supplies/equipment): \$227.67 is budgeted per month to pay for emergency assistance for clients for food or medicine.

Travel (individuals traveling, destination and purpose): \$12,000.00 is 24,000 local miles to be reimbursed at \$.50 per mile for TOPWA Program Staff using their private vehicles performing TOPWA activities.

Meetings (attendees, purpose, items needed for meeting): 4 employees attending educational trainings and workshops on substance abuse and HIV to equal \$1,000.00.

Miscellaneous Expense (specify items): N/A



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Julie Swindler  
Name (please print)

Chief Executive Officer  
Title (please print)

Julie Swindler  
Signature

6/22/10  
Date

NOTARY SECTION:

State of Florida

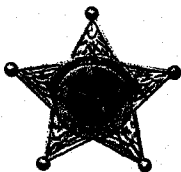
County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 22nd day of June, 2010 by Julie Swindler (name of individual) as Chief Executive Officer (title) of Children's Case Man. org. (name of organization/ agency), who is personally known to me or who produced personally known to me as identification.

Sharon Y. Wilson  
Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**APPLICATION**

1. **Legal name of Organization:** CRIME STOPPERS OF PALM BEACH COUNTY, INC

NAME

2. **Address:**

P.O. BOX 6245

STREET ADDRESS

WEST PALM BEACH, FLORIDA 33405

CITY, STATE, ZIP

3. **Executive Director:**

John Z. Shwiner

NAME

SIGNATURE

(561) 792-2294

TELEPHONE NUMBER

E-MAIL ADDRESS

**FEID #: 59-211274**

4. **Fiscal Agent:**

Russell O. Anderson

NAME

SIGNATURE

(561) 844-4431

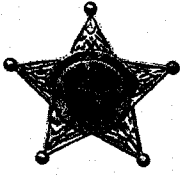
TELEPHONE NUMBER

E-MAIL ADDRESS

5. **Date:**

June 15.2010

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: CRIME STOPPERS OF PALM BEACH COUNTY, INC.

LETF Funding Request (MUST match total on Financial Application): \$31,000

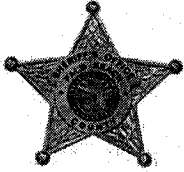
**1. What service will your organization provide through the use of Law Enforcement Trust Funds?**

- ☒ School Resource Officers
- ☐ Drug Treatment Program
- ☒ Crime Prevention
- ☒ Safe Neighborhood
- ☐ Drug Abuse Education
- ☐ Drug Prevention Programs

**2. Organization Purpose:** Assist all law enforcement agencies throughout Palm Beach County with vital information that will be beneficial in the apprehension of criminal activity. Provide Student Crime Stoppers information to all middle. high. private and alternative schools in Palm Beach County. Making our schools a safer place for education.

**3. Provide a brief summary of program's activities/services to be funded:** Providing Information materials to all middle. high. private and alternative schools in Palm Beach County. Increase the 'Wanted Fugitive' program throughout the media. Promote team building and problem solving with law enforcement, media and the civilian Board of Directors for Crime Stoppers of Palm Beach County. Inc., as a valuable component for the apprehension of criminals.

**4. What results are you committed to achieving?** Increasing public awareness of the Crime Stoppers and Student Crime Stoppers programs to all law enforcement agencies. Schools and to the citizens of Palm Beach County. Increase criminal apprehension. To promote and maintain Crime Stoppers and Student Crime Stoppers programs on a state, regional and international level as a role model organization for others.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: 10/1/2010

To: 6/30/2011

No.	Expense	Program Total	LET Request	LET
1.	Salaries	\$0	\$0	0%
2.	Employee Benefits/Payroll Taxes	\$0	\$0	0%
3.	Professional Fees	\$4,900	\$0	0%
4.	Occupancy/Utilities	\$3,000	\$0	0%
5.	Telephone	\$21,000	\$7,000	33%
6.	Postage/Shipping	\$1,100	\$0	0%
7.	Printing & Publications	\$65,000	\$20,000	30.8%
8.	Supplies	\$22,000	\$0	0%
9.	Travel	\$4,000	\$0	0%
10.	Meetings	\$500	\$0	0%
11.	Miscellaneous Expenses	\$30,000	\$4,000	13.3%
	<b>Total Expenses</b>	<b>\$151,500</b>	<b>\$31,000</b>	<b>20.4%</b>





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

**Salaries (list employees and individual compensation):** None

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**Professional Fees (list vendor and type of service provided):** None

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**Occupancy/Utilities (list utilities):** None

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**Telephone (provide telephone numbers):** 1-800-458-TIPS (8477) a twenty four (24) hour, seven (7) day per week anonymous phone line.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**Printing & Publications (list type of material):** PBSO Homicide Conference Portfolio's - Crime Stoppers pens for the public – Crime Stoppers Miscellaneous Advertisement - Other Crime Stoppers Promotional Items - Crime Stoppers (banners, bus shelter for violent crimes, billboards, etc) - Crime Stoppers Internet (equipment, programs, video equipment, etc for Twitter, Face Book & You Tube).

**Supplies (list supplies/equipment):** None

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**Travel (individuals traveling, destination and purpose):** None

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**Meetings (attendees, purpose, items needed for meeting):** None

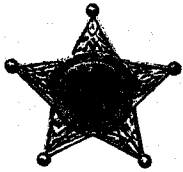
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**Miscellaneous Expense (specify items):** Officers & Directors Insurance – Organization Liability Insurance – Other Insurance Coverage.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

JOHN SHWINER  
Name (please print)

PRESIDENT  
Title (please print)

*John Shwiner*  
Signature

6/15/10  
Date

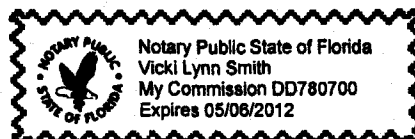
**NOTARY SECTION:**

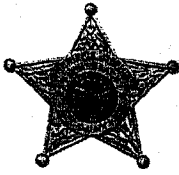
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 15<sup>th</sup> day of JUNE, 2010 by JOHN SHWINER (name of individual) as President (title) of Crime Stoppers of Palm Beach County (name of organization/ agency), who is personally known to me or who produced DRIVERS LICENSE as identification.

*Vicki Lynn Smith*  
Notary Public  
Vicki Lynn Smith  
My Commission Expires:  
May 6, 2012





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

1. Legal name of Organization: Gratitude House, Inc.

Angela Wing-Allen

NAME

2. Address:

1700 North Dixie Highway

STREET ADDRESS

West Palm Beach, FL 33407-6504

CITY, STATE, ZIP

3. Executive Director:

Linda Kane, Managing Director

NAME

SIGNATURE

(561) 833-6826

LindaK@GratitudeHouse.org

TELEPHONE NUMBER

E-MAIL ADDRESS

FEID #: 23-7215223

4. Fiscal Agent:

Patricia Barnett

NAME

SIGNATURE

(561) 833-6826 ext 224

patriciab@GratitudeHouse.org

TELEPHONE NUMBER

E-MAIL ADDRESS

5. Date:

6-29-10

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Gratitude House, Inc.

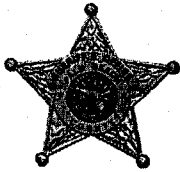
LETF Funding Request (MUST match total on Financial Application): \$25,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☒ **Drug Treatment Program**
- ☐ Crime Prevention
- ☐ Safe Neighborhood
- ☒ **Drug Abuse Education**
- ☐ Drug Prevention Programs

2. Organization Purpose: The mission of Gratitude House is to offer rehabilitation and support services with dignity and respect to the chemically dependent female 18 years and older in a nurturing, safe and caring environment. Our primary purpose is to return such women to society as self-sufficient, productive citizens.

3. Provide a brief summary of program's activities/services to be funded: Our Residential and Day Treatment Programs are to be funded. The women being treated come from the streets or are referred by the courts and other agencies. The majority of the clients have mental health issues in addition to being chemically dependent. We provide a very structured environment with individual counseling, group therapy, lectures and classes. Unlike a "28 day" program, Gratitude House is better able to delve into core issues. Our success is a result of our individualized, gender specific, long term continuum of care. Clients receive care prior to admission in the Drug Awareness Motivational program and after treatment they receive an aftercare counselor and attend weekly meetings. To help break the cycle of addiction, their families are encouraged to attend Family Night and their children attend Addiction Prevention Group. In addition to Master level counselors, we have a F/T Case Manager and Job Coach on staff to address the client's housing and employment challenges. Addressing the issues of parenting skills, child abuse and neglect, parenting classes are mandatory for all clients.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

4. What results are you committed to achieving? The Residential and Day/Night programs are divided into three distinct, progressive components or Phases. Each phase has a specific purpose, tasks, and privileges that support the development of basic life and recovery skills. The time in each phase is determined by the individual's rate of progress and achievement of treatment plan goals and objectives. 100% of the women will be clean and sober prior to completing treatment/graduating from Gratitude House. 100% will have a relapse prevention plan in place. 100% of the women completing the program will enhance their employment and parenting skills. 80% of the women completing the program will move towards financial independence by becoming employed, enrolling in school, or volunteering within the community.

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: 7/ 01/ 2010 To: 6 / 30 /2011

No.	Expense	Program Total	LET Request	LET F
1.	Salaries	\$ 252,522	\$15,000	5.9%
2.	Employee Benefits/Payroll Taxes	\$65,696.46	\$	%
3.	Professional Fees	\$ 39,640	\$	%
4.	Occupancy/Utilities	\$94,900	\$	%
5.	Telephone	\$5,550	\$	%
6.	Postage/Shipping	\$0	\$	%
7.	Printing & Publications	\$0	\$	%
8.	Supplies	\$52,742	\$10,000	19%
9.	Travel	\$11,168	\$	%
10.	Meetings	\$0	\$	%
11.	Miscellaneous Expenses	\$0	\$	%
	<b>Total Expenses</b>	<b>\$522,218.46</b>	<b>\$ 25,000.00</b>	<b>4.8 %</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): F/T R. Collins, Supervisor Residential Services  
\$43,413; F/T Residential Counselors: S. Davidson \$37,423; R. Bailis 31,366; F/T Day Counselor J.  
Digilio \$36,972; F/T Career Development Coordinator/ Job Coach \$36,400; F/T Nurse J. Kearns \$37,448  
Clinical Director: to be determined, 40% of her salary \$30,400.

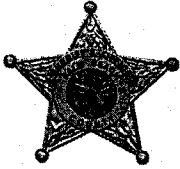
Professional Fees (list vendor and type of service provided): \$ 7,640.00 for Client Medical  
Services and 32,000 for Psych Services

Occupancy/Utilities (list utilities): FP&L, Maintenance, Mortgage interest and Insurance

Telephone (provide telephone numbers): Adminstation and General

Printing & Publications (list type of material): N/A





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

Supplies (list supplies/equipment): Clinical and Medical \$3258.00; House Supplies \$11,000; Food and Kitchen Supplies \$27,316

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Travel (individuals traveling, destination and purpose):  
Cost of van maintenance and gas to transport clients.

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Meetings (attendees, purpose, items needed for meeting): N/A

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Miscellaneous Expense (specify items): N/A

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Linda Kane  
Name (please print)

Interim Managing Director  
Title (please print)

[Signature]  
Signature

10-29-10  
Date

NOTARY SECTION:

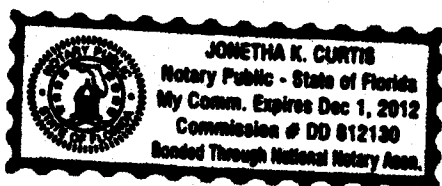
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 29<sup>th</sup> day of June, 2010 by Linda Kane (name of individual) as Interim Managing Director (title) of Gratitude House (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

[Signature]  
Notary Public

My Commission Expires: 12-1-2012





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

1. Legal name of Organization: LAKE WORTH HIGH SCHOOL

CRIMINAL JUSTICE ACADEMY

NAME

2. Address:

1701 LAKE WORTH RD.

STREET ADDRESS

LAKE WORTH, FL 33460

CITY, STATE, ZIP

3. Executive Director:

CAPT. ROBERT E. PRICE

NAME

SIGNATURE

(561) 540-6103  
TELEPHONE NUMBER

pricer@palmbeach.k12.fl.us  
E-MAIL ADDRESS

FEID #: 60-22-113432-53C

4. Fiscal Agent:

VICKIE SCHAFFER

NAME

SIGNATURE

(561) 533-6323  
TELEPHONE NUMBER

schaffer@palmbeach.k12.fl.us  
E-MAIL ADDRESS

5. Date:

6-4-10

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Organization Name:** CRIMINAL JUSTICE ACADEMY – LAKE WORTH HIGH SCHOOL

**LETF Funding Request (MUST match total on Financial Application):** \$5,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ School Resource Officers
- ☐ Drug Treatment Program
- ☒ Crime Prevention
- ☐ Safe Neighborhood
- ☒ Drug Abuse Education
- ☐ Drug Prevention Programs

2. Organization Purpose: Encourage and prepare high school students for a career in Law Enforcement, Corrections, Law, and Forensic Science, while developing good citizenship, critical thinking, and problem solving skills.

3. Provide a brief summary of program's activities/services to be funded: Students are educated in all aspects of Criminal Justice, including Police, Corrections, Legal Procedures, case and Constitutional Law, Juvenile Justice, Drug and Alcohol prevention, crime prevention, gang prevention, crime scene investigation, CPR, First Aid, etc. Students wear a Police-style uniform one day a week and participate in drills and statewide competition in events, i.e. Traffic Stops, Forensic Investigation, Crash Reporting, Case Analysis, CPR, Criminal Incident Investigation, Firearms, Defensive Tactics, etc. They also conduct Color Guard and Rifle Team presentations. Funding goes to Uniforms and equipment for the student training and functions.

4. What results are you committed to achieving? Encourage and train young people to be productive citizens, attend college, and achieve a successful career in the fields of the Criminal Justice System.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: 07/1/10

To: 06/30/11

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$	\$	%
2.	Employee Benefits/Payroll Taxes	\$	\$	%
3.	Professional Fees	\$	\$	%
4.	Occupancy/Utilities	\$	\$	%
5.	Telephone	\$	\$	%
6.	Postage/Shipping	\$	\$	%
7.	Printing & Publications	\$	\$	%
8.	Supplies	\$ 8,000.00	\$ 5,000.00	62.5%
9.	Travel	\$	\$	%
10.	Meetings	\$	\$	%
11.	Miscellaneous Expenses	\$	\$	%
	<b>Total Expenses</b>	<b>\$ 8,000.00</b>	<b>\$ 5,000.00</b>	<b>62.5%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): n/a

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Professional Fees (list vendor and type of service provided): n/a

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Occupancy/Utilities (list utilities): n/a

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Telephone (provide telephone numbers): n/a

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Printing & Publications (list type of material): n/a

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

Supplies (list supplies/equipment): Uniforms (shirts, pants, jackets, belts, polo and t-shirts) - \$2000  
training equipment - \$1000, textbooks and supplements - \$1000

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Travel (individuals traveling, destination and purpose): n/a

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Meetings (attendees, purpose, items needed for meeting): n/a

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Miscellaneous Expense (specify items): n/a

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

CAPT. ROBERT E. PRICE  
Name (please print)

*Capt. Robert E. Price*  
Signature

DEPARTMENT CHAIRMAN  
Title (please print)

6-4-10  
Date

**NOTARY SECTION:**

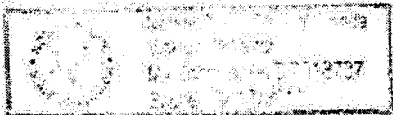
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 4th day of June, 2010 by Robert E. Price as Department Chair/Teacher of Lake Worth High School Criminal Justice Academy, who is personally known to me.

*Nickie L. Schaffer*  
Notary Public

My Commission Expires:







**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION**

1. Legal name of Organization: Project Lifesaver of Palm Beach County, Inc.

PLPBC

NAME

2. Address:

5800 Corporate Way

STREET ADDRESS

West Palm Beach, FL 33407

CITY, STATE, ZIP

3. Executive Director:

Michelle Damone

NAME

Michelle Damone

SIGNATURE

(561) 753-6053

TELEPHONE NUMBER

plpbcdamone@aol.com

E-MAIL ADDRESS

**FEID #: 26-4026664**

4. Fiscal Agent:

Elizabeth Lugo

NAME

Elizabeth Lugo

SIGNATURE

(561) 395-8320

TELEPHONE NUMBER

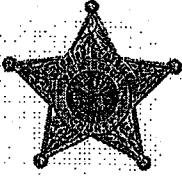
LugoE@maevolen.com

E-MAIL ADDRESS

5. Date:

8/7/10

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Organization Name:** Project Lifesaver of Palm Beach County, Inc.

LETF Funding Request (MUST match total on Financial Application): \$9,466.56

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☐ Drug Treatment Program
- ☐ Crime Prevention
- ☒ Safe Neighborhood
- ☐ Drug Abuse Education
- ☐ Drug Prevention Programs

2. Organization Purpose: PLPBC's mission is to support the efficient and safe return home for individuals who are "at risk" for wandering through the use of the most modern, reliable personal tracking equipment with the secondary impact of providing peace of mind to their caregivers.

3. Provide a brief summary of program's activities/services to be funded: It is the goal of the Board of Directors and all of PL's partnering agencies to provide personal locator transmitters known as wristbands to our most "at risk" population from wandering away from the safety of their homes at the most reduced cost to the caregivers so that a financial need does not prevent participation in the program. Although we have reduced all costs to manage the overall program our organization needs funding for basic operation costs including the program manager, continued training in the most current technology, web site, telephone, internet and promotional material. We must continue to provide training to law enforcement personnel on updated equipment to participate in PL search and rescues as well as provide continued education to all managing agencies enrolling new PL participants into the program.

4. What results are you committed to achieving? Since our inception in July of 2008, we have 7 recorded rescues here in Palm Beach County through the Palm Beach County Sheriff's office utilizing the Project Lifesaver equipment including the vital role of the database. The database includes all known personal information imperative to locating the missing wanderer quickly. The program has successfully prevented serious injury or death, reduced recovery time and has returned the missing loved one home to their caregiver in minutes versus hours providing peace of mind. Ultimately saving law enforcement both man power and resources.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**FINANCIAL APPLICATION**

Period Covered (one year) From: 07/01/2010

To: 06/30/20100

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$27,504.00	\$4,000.00	14%
2.	Employee Benefits/Payroll Taxes	\$0	\$0	%
3.	Professional Fees	\$1,800.00	\$180.00	10%
4.	Occupancy/Utilities	\$0	\$0	%
5.	Telephone	\$507.48	\$101.50	20%
6.	Postage/Shipping	\$120.00	\$24.00	20%
7.	Printing & Publications	\$180.00	\$36.00	%
8.	Supplies (including PL equip.)	\$11,156.04	\$3000.00	27%
9.	Travel	\$2,125.32	\$425.06	20%
10.	Meetings (training)	\$1,500.00	\$600.00	40%
11.	Miscellaneous Expenses	\$3,323.40	\$1,100.00	33%
	<b>Total Expenses</b>	<b>\$48,216.24</b>	<b>\$9,466.56</b>	<b>19%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

M. Damone – Independent Consultant- Executive Director

Professional Fees (list vendor and type of service provided):

P. Bartholomew- Web Master

No Vendor – Accountant If Needed

Occupancy/Utilities (list utilities):

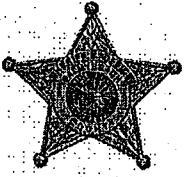
Executive Director donates location, storage and utilities.

Telephone (provide telephone numbers):

PLPBC Office Number – 561-753-6053

Printing & Publications (list type of material):

Flyers, tri-folds, posters and/or postcards for the purpose of promoting the PLPBC program.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment): Office supplies include for example, ink, printing paper, paper clips  
Project Lifesaver equipment supplies include personal locators units (wristbands), batteries, straps and  
tracking equipment.

Travel (individuals traveling, destination and purpose): Includes travel expense for Project Lifesaver  
International's annual conference which includes additional PL training at conference. Includes mileage  
reimbursement within Palm Beach County for the sole purpose of PLPBC.

Meetings (attendees, purpose, items needed for meeting):  
Since PLPBC does not operate out of a building therefore no rent or utilities is needed. From time to time  
meeting with managing agencies, volunteers, potential clients, funders, board meetings, corporate  
sponsors, training etc. requires meeting in a public place and can accumulate expenses. Both food  
and/or facility expense may occur.

Miscellaneous Expense (specify items): I have included our web site expenses, corporate fees, bank fees  
and insurance premiums in this category.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Michelle Damone  
Name (please print)

Executive Director  
Title (please print)

Michelle Damone  
Signature

8/4/10  
Date

**NOTARY SECTION:**

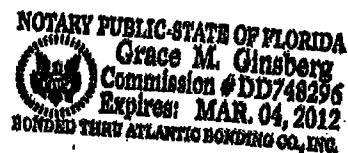
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 4 day of AUGUST, 2010 by MICHELLE DAMONE (name of individual) as EXECUTIVE DIRECTOR (title) of PROJECT LIFESAVER PBC INC. (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

Grace M. Ginsberg  
Notary Public

My Commission Expires: 8-04-2012





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**APPLICATION**

1. **Legal name of Organization:** PROPEL (People Reaching Out to Provide Education

And Leadership)

NAME

2. **Address:**

499 E. Palmetto Park RD. Suite 223

STREET ADDRESS

Boca Raton, FL 33432

CITY, STATE, ZIP

3. **Executive Director:**

Tolliver Miller III

NAME

*Tolliver Miller III*

SIGNATURE

(561) 955-8553

TELEPHONE NUMBER

tmiller@propelyourfuture.com

E-MAIL ADDRESS

**FEID #: 01- 0793986**

4. **Fiscal Agent:**

Joe Marcellino

NAME

*Joe Marcellino*

SIGNATURE

954 234 7105

TELEPHONE NUMBER

jvmARCELLINO@COMCAST.NET

E-MAIL ADDRESS

5. **Date:**

April 19, 2010

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**Organization Name:** PROPEL (People Reaching Out to Provide Education and Leadership)

**LETf Funding Request (MUST match total on Financial Application):** \$10,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☐ Drug Treatment Program
- ☐ Crime Prevention
- ☒ **Safe Neighborhood**
- ☒ **Drug Abuse Education**
- ☐ Drug Prevention Programs

2. Organization Purpose: The purpose of the organization is to provide community-based  
health and human services, including CARE coordination, educational programs and need-based services, to at risk youth, families and communities to catalyze change by facilitating synergistic relationships while working within communities to establish collaborative partnerships with residents and service providers.

3. Provide a brief summary of program's activities/services to be funded: Propel Summer  
**Blitz-** A 8 week summer program with individualized services based on analysis of participant needs. Middle school students will focus on FCAT, writing and study skills. High School students will prepare for SAT/ACT, Job Readiness and essays for college admission. All participants participate in some academic and some employment-related components, receive life skills training and have access to social/recreational activities and leadership opportunities.





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

4. What results are you committed to achieving? Propel gives at risk youth the opportunity to complete core education, vocational and/or technical training, and continue on to college. Propel seeks to empower at risk youths by providing avenues that prevent technical and financial illiteracy.

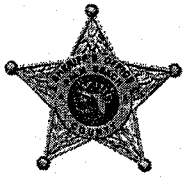
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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**FINANCIAL APPLICATION**

Period Covered (one year) From: 06/01/2010

To: 12/31/2010

No.	Expense	Program Total	LET Request	LET
1.	Salaries	\$0	\$0	0%
2.	Employee Benefits/Payroll Taxes	\$0	\$0	0%
3.	Professional Fees	\$4000	\$4000	40%
4.	Occupancy/Utilities	\$4000	\$4000	40%
5.	Telephone	\$0	\$0	0%
6.	Postage/Shipping	\$150	\$150	1.5%
7.	Printing & Publications	\$750	\$750	7.5%
8.	Supplies	\$ 600	\$600	6%
9.	Travel	\$0	\$0	0%
10.	Meetings	\$0	\$0	0%
11.	Miscellaneous Expenses	\$500	\$500	5%
	<b>Total Expenses</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>100%</b>



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): \_\_\_\_\_

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Professional Fees (list vendor and type of service provided): \$4000 – 6-Instructors from Royal  
Palm Academy. Fees for FCAT, SAT, ACT and Study Skills for 20 participants.

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Occupancy/Utilities (list utilities): \$4000- Classroom site for summer program. 600 sq feet located at  
Royal Palm Place for \$4000 (12 weeks).

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Telephone (provide telephone numbers): \_\_\_\_\_

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Printing & Publications (list type of material): \$750 – Study workbooks for 20 kids

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

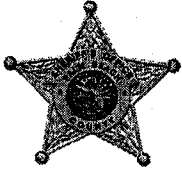
**Attachment A**

Supplies (list supplies/equipment): \$600 – binders, software, ink, cleaning and school supplies

Travel (individuals traveling, destination and purpose): \_\_\_\_\_

Meetings (attendees, purpose, items needed for meeting): \_\_\_\_\_

Miscellaneous Expense (specify items): \$500- snacks, water



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Tolliver Miller III  
Name (please print)

Executive Director  
Title (please print)

Tolliver Miller III  
Signature

26 Jul 2010  
Date

**NOTARY SECTION:**

State of Florida

County of Palm Beach

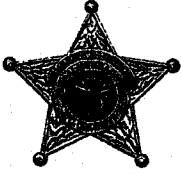
The foregoing Agreement was acknowledged and subscribed before me this 26<sup>th</sup> day of JULY, 20 10 by TOLLIVER MILLER III (name of individual) as EXECUTIVE DIRECTOR (title) of PROPEL, INC (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

Susan M. Paszko  
Notary Public

My Commission Expires: 12-20-2013



SUSAN M. PASZKO  
MY COMMISSION # DD 937975  
EXPIRES: December 20, 2013  
Bonded Thru Budget Notary Services



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**APPLICATION**

**1. Legal name of Organization:** The Lord's Place

Diana L. Stanley

NAME

**2. Address:**

2808 N. Australian Avenue

STREET ADDRESS

West Palm Beach, FL 33407-6504

CITY, STATE, ZIP

**3. Executive Director:**

Diana L. Stanley

NAME

*Diana L. Stanley*

SIGNATURE

(561) 628-8401

TELEPHONE NUMBER

dstanley@thelordsplace.org

E-MAIL ADDRESS

**FEID #:** 59-2240502

**4. Fiscal Agent:**

Pam Burns

NAME

*Pam Burns*

SIGNATURE

(561) 876-7119

TELEPHONE NUMBER

pburns@thelordsplace.org

E-MAIL ADDRESS

**5. Date:**

6/30/10

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**Organization Name:** The Lord's Place, Inc.

**LETF Funding Request (MUST match total on Financial Application):** \$25,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☐ Drug Treatment Program
- ☒ Crime Prevention
- ☒ Safe Neighborhood
- ☐ Drug Abuse Education
- ☐ Drug Prevention Programs

2. **Organization Purpose:** The Lord's Place is dedicated to breaking the cycle of homelessness by providing innovative, compassionate, and effective services to men, women, and children in our community.

We are a solution-focused agency. We constantly research 'best practice' programs throughout the nation and selectively incorporate components of these programs into our cohesive range of services tailored to the needs of our community and clients. Through our system of 'benchmarking,' we evaluate the outcomes of our programs to ascertain that we are changing lives. Our continuous quality improvement philosophy acts as a foundation to review our delivery of services so that we can offer stronger, more effective programs.

3. **Provide a brief summary of program's activities/services to be funded:**

For the past two years, over 26 partnering agencies, including representation from the Palm Beach Sheriff's office, participated in an 18 month planning process to address ex-offenders' needs in Palm Beach County. The outcome of this process was the development of a new community-based pilot project, "The Transition from Jail to Community (TJC) Project." The TJC Project has developed strategic partnerships between local agencies that will address gaps in services in jail re-entry in South Florida. The pilot will explore a multitude of needs, including housing, physical and mental healthcare, substance abuse recovery, employment, education, financial literacy, rights restoration, and family reunification. It will also align and systemically reform existing services so that ex-offenders receive seamless services which in turn will reduce the rate of recidivism in our community. The project will serve up to 50 men each year.

Thousands of people return to our community from the Palm Beach County jail every year. These individuals face enormous difficulties finding housing, securing employment, and reconnecting with their families. A significant number continue to experience substance abuse



## **PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

and mental health problems, which are often principal factors underlying involvement with crime. Many of these individuals will be rearrested and sentenced for new misdemeanor and low level felony offenses. This cycle of incarceration and release involving large numbers of mostly male offenders is increasingly concentrated in a small number of neighborhoods. These are the same neighborhoods in which many hard-working families remain relatively disconnected from the economic opportunities enjoyed by the community at large.

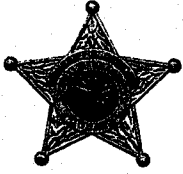
The TJC Program is represents a community's belief in gathering to break the cycle of incarceration and create a healthier and safer place to live and thrive. The Palm Beach Sheriff's Office (PBSO) operates one of the largest correctional systems in the nation, with an average daily population (ADP) of nearly 3,000 inmates in its three adult detention facilities and forecasted growth to 3,530 inmates by the year 2015. Approximately 17% of the ADP receive some form of mental health services, 4% (of the 17%) are taking medication for some type of mental health disorder, 2% (80 inmates) with SPMI, schizophrenia, or developmental disabilities are housed in one of four mental health units and approximately 80% of inmates housed in the County jail also have a substance abuse disorder.

Furthermore, over 2,400 individuals are incarcerated on any given day due to substance abuse problems. While the average length of stay for inmates in the general population is 33 days, those with mental health problems average 60 days in a setting not designed to meet their chronic needs. For many individuals unable to access care in the community, the only options to receive treatment is by accessing care through some of the most costly and inefficient points of entry into the healthcare delivery system including emergency rooms, acute crisis services, and ultimately the juvenile and criminal justice systems.

The TJC will work through a key alignment of networked, local agencies and providers to develop a cohesive and cost-efficient approach to this issue. Upon incarceration, the client will be given a battery of assessments, including education, mental and physical health, as well as program readiness. The client will then be assigned a re-entry coach, whose focus is to mentor the client prior to release, set up a personal plan for transition back into the community, and then administer the plan directly with the client upon release through the point of stability. Key areas of assistance will include physical and mental healthcare, as well as substance abuse recovery, housing, employment, education, finances/benefits, rights restoration, and family reunification.

Recently, this project has been awarded a four year national grant from the Robert Wood Johnson Foundation(RWJF). RWJF is funding \$125,000 per year with another \$125,000 from community funders. Support from the Palm Beach County Sherriff's Office Law Enforcement Trust Fund Donation will be used as a portion of the matching gifts. Currently, community funders committed to this initiative includes Department of Children and Family, the Quantum Foundation, Palm Health Care Foundation and Workforce Alliance.





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

3. What results are you committed to achieving? The ultimate goal of this project is to reduce recidivism and increase safety in our community, especially in the South portion of the County. Specific outcomes include:
1. At least 80% of all clients will stay out of jail, for the duration of the grant and beyond.
  2. All participants will be assessed, assigned a plan of action toward personal success, with at least 80% of clients maintaining the course of action through the duration of the grant and beyond.
  3. Existing "silo" oriented re-entry programs around the county will be aligned, more cost effective, and the pilot will expand to encompass at least 2 additional communities by the end of the grant.
  4. Comprehensive data collection and evaluation process will assist in highlighting needed systemic reform in the delivery of services to incarcerated individuals.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

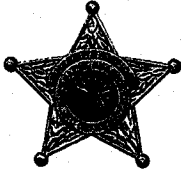
**Attachment A**

**FINANCIAL APPLICATION**

Period Covered (one year) From: 07/01/2011

To: 6/30/2011

No.	Expense	Program Total	LET Request	LET
1.	Salaries	\$ 106,500	\$ -0-	%
2.	Employee Benefits/Payroll Taxes	\$ 21,300	\$ -0-	%
3.	Professional Fees	\$ 318,783	\$ 25,000	%
4.	Occupancy/Utilities	\$ 245,500	\$ -0-	%
5.	Telephone	\$ 1,000	\$ -0-	%
6.	Postage/Shipping	\$ 1,000	\$ -0-	%
7.	Printing & Publications	\$ 2,000	\$ -0-	%
8.	Supplies	\$ 30,250	\$ -0-	%
9.	Travel	\$ 4,720	\$ -0-	%
10.	Meetings	\$ 500	\$ -0-	%
11.	Miscellaneous Expenses	\$ 50,514	\$ -0-	%
	<b>Total Expenses</b>	<b>\$ 782,067</b>	<b>\$ 25,000</b>	<b>%</b>



## **PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

### **Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application. You may attach additional sheets if necessary.**

**Salaries (list employees and individual compensation):** Program Director (0.25 FTE, annual salary \$58,333), Job Placement Coordinator (1.0 FTE, annual salary \$41,667), Job Training Instructor (1.0 FTE, annual salary \$40,000), Executive Assistant (0.15 FTE, annual salary \$35,000) and Controller (0.08 FTE, annual salary \$62,500)

**Professional Fees (list vendor and type of service provided):** Re-Entry Coaches (providing re-entry coaching services to clients), Housing Placement Specialist (providing housing placement services), Pre-Release Group Sessions (pre-release mental health and family reunification therapy services), Community-Based Group Sessions (post-release mental health and family reunification therapy services), Paralegal (paralegal services), Assessment Tools and Personnel – Pre-Release (identification and assessment of client candidates), CDOI Substance Abuse/Mental Health Therapist (mental health therapy services), Comprehensive Resource Guide (production and printing of a resource guide to be provided to individuals pre-release), Client Management Information System (use of networked client information computer system that allows all providers to share information about clients) and Evaluation (measurement of outcomes and other program evaluations).

**Occupancy/Utilities (list utilities):** Project Space (\$45,000 – prorated costs of the office space used by agency personnel working on the project), Transitional Housing (\$170,000 – temporary housing costs, zero to six months, for clients transitioning from incarceration) and Short-Term Rental Subsidies (\$30,000 – housing rental subsidies, zero to six months, for clients transitioning from incarceration)

**Telephone (provide telephone numbers):** Prorated costs for landline and cell phone costs for phones used by agency personnel working on the project.

**Printing & Publications (list type of material):** Prorated costs for printing and duplication materials used by agency personnel working on the project.

**Supplies (list supplies/equipment):** Office supplies, kitchen supplies, food, GED materials and various other supplies used by agency personnel working on the project.



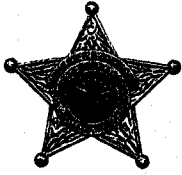
**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**Travel (individuals traveling, destination and purpose):** Prorated agency vehicle costs for transporting clients to and from various local program sites, and mileage reimbursement costs for personnel travel to and from various local program sites.

**Meetings (attendees, purpose, items needed for meeting):** Costs of meeting room rentals and meals and refreshments for attendees.

**Miscellaneous Expense (specify items):** Apprentice program stipends (\$22,500 – weekly stipends paid to clients transitioning from incarceration who enter apprentice programs during the transition period), AmeriCorps Members (\$10,000 – literacy services provided to clients), Countywide Coordinator (\$12,000 – Public defender staff that will identify program candidates in the jail system) and Indirect Administration Expenses (\$6,014 – allocated administrative overhead expenses required to provide program services to clients).



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

**APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Diana Stanley  
Name (please print)

Executive Director  
Title (please print)

Diana Stanley  
Signature

6.30.10  
Date

**NOTARY SECTION:**

State of Florida

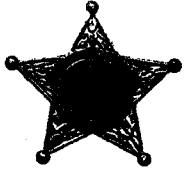
County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 30<sup>th</sup> day of June, 2010 by Diana Stanley (name of individual) as Executive Director (title) of The Lord's Place (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

Laura R Allianic  
Notary Public

My Commission Expires: 11/2/12

NOTARY PUBLIC-STATE OF FLORIDA  
Laura L. Allianic  
Commission #DD833960  
Expires: NOV. 02, 2012  
BONDED THRU ATLANTIC BONDING CO., INC.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**APPLICATION**

**1. Legal name of Organization:** Palm Beach County PAL, Inc. / "KAPTA"

Scott Scrivner/ D/S Peskowitz

NAME

**2. Address:**

3228 Gun Club Rd

STREET ADDRESS

West Palm Beach, FL 33406

CITY, STATE, ZIP

**3. Executive Director:**

Scott Scrivner

NAME



SIGNATURE

(561)688-4087

TELEPHONE NUMBER

scrivners@pbso.org

E-MAIL ADDRESS

**4. Fiscal Agent:**

**FEID #: 65-0461384**

Christopher Johnson

NAME



SIGNATURE

(561) 346-5893

TELEPHONE NUMBER

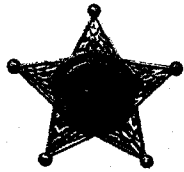
johnsonc1207@bellsouth.net

E-MAIL ADDRESS

**5. Date:**

09/07/2010

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Palm Beach County PAL, Inc.

LETf Funding Request (MUST match total on Financial Application): \$50,000

1. What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ School Resource Officers
- ☐ Drug Treatment Program
- ☒ Crime Prevention
- ☐ Safe Neighborhood
- ☐ Drug Abuse Education
- ☐ Drug Prevention Programs

2. Organization Purpose: Provide organized and supervised recreation and education  
programs under the leadership of law enforcement to help establish positive relationships  
between youth and their communities.

3. Provide a brief summary of program's activities/services to be funded: \_\_\_\_\_  
This project serves children from 3.5-18 years old providing them with tennis and academic  
assistance 2 times days per week from 5:00-7:00PM. The children participate in on-court  
and off-court activities. The Quickstart Format of play is utilized with all participants. We are  
seeking the grant to provide the necessary equipment, education and staff training to do  
this. We hope to teach the participants tennis via the Quickstart Format and have the feel a  
sense of success in a short period of time.

What results are you committed to achieving?

We need the LETf to assist financially with providing the equipment, training to the kids  
and staff to make this a quality program. These kids are very low-income, at-risk kids that  
attend a Title I School. 95% percent of the students that attend this program attend Hope-  
Centennial Elementary which is a Title I School where 98% of the students are eligible for  
Free lunch. These children need quality "off-the-streets" program that provides them with  
character building activities. The motto here for these children, "Our Courts or the Criminal  
Courts, you choose!"



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

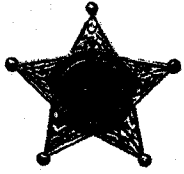
**FINANCIAL APPLICATION**

Period Covered (one year) From: 10/01/2010

To: 10/01/2011

No.	Expense	Program Total	LET Request	LET
1.	Salaries	\$ 0	\$ 0	0%
2.	Employee Benefits/Payroll Taxes	\$ 0	\$ 0	0%
3.	Professional Fees	\$ 10,000	\$ 10,000	100%
4.	Occupancy/Utilities	\$ 0	\$ 0	0%
5.	Telephone	\$ 2000	\$ 2000	100%
6.	Postage/Shipping	\$ 0	\$ 0	0%
7.	Printing & Publications	\$ 1000	\$ 1000	100%
8.	Supplies	\$ 2500	\$ 2500	100%
9.	Travel	\$ 5000	\$ 5000	100%
10.	Meetings	\$ 2500	\$ 2500	100%
11.	Miscellaneous Expenses	\$ 12,000	\$ 14,500	100%
12.	Equipment	\$ 15,000	\$ 15,000	100%
	<b>Total Expenses</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>100%</b>





**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

**Budget Narrative**

**Provide detailed description for each expense listed on the Financial Application.  
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation): None

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Professional Fees (list vendor and type of service provided):

USPTA – On-court tennis coordinator; First Serve of the Palm Beaches – Program Manager

Tutoring

Coordinator

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Occupancy/Utilities (list utilities): In-kind facilities

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Telephone (provide telephone numbers): Number unknown at this time but will be required by Program Manager

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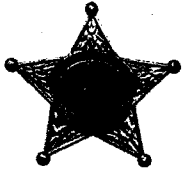
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Printing & Publications (list type of material): Program information contained in items such as brochures and banners to provide information for potential donors and sponsors.

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**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

**Attachment A**

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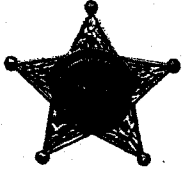
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**Supplies (list supplies/equipment):** Teaching materials for tutoring (i.e. pencils, crayons, paper, workbooks). Program certificates for KAPTA kids participation.

**Travel (individuals traveling, destination and purpose):** Executive Director to travel to and from conferences and local workshops. Room and board for tennis teachers conferences, USPTA and USTA annual meetings. Allow the Director and a staff member to travel to other KAPTA sites within the United States.

**Meetings (attendees, purpose, items needed for meeting):** Registration fees for tennis teachers conferences, USPTA, and USTA annual meeting for both Executive Director and Program Manager/ Staff Volunteer recognition event for those involved in KAPTA – event will include awards, food and venue.

**Miscellaneous Expense (specify items):** 250 of the 500 KAPTA children will be registered for the USTA Junior membership and registered for the initial season of the Junior Tennis Team. This provides each child with a free racquet and tennis balls, Nike dri-fit jersey, season awards and certificates. Within Palm Beach County we have KAPTA sites in District 3, 2, 10 and the Eagle Academy.



**PALM BEACH COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

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SCOTT SCRIVNER  
Name (please print)

DIRECTOR  
Title (please print)

[Signature]  
Signature

9/14/10  
Date

**NOTARY SECTION:**

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 14<sup>th</sup> day of September, 2010 by Scott Scrivner (name of individual) as Director (title) of Palm Beach County PAL Inc (name of organization/ agency), who is personally known to me or who produced \_\_\_\_\_ as identification.

Dawn S Hall  
Notary Public

My Commission Expires:

