

AGENDA ITEM  
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COUNTY ADMINISTRATION

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 16, 2010

[X] Consent [ ] Regular  
[ ] Public Hearing

Department: Housing and Community Development

Submitted By: Housing and Community Development

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: **A)** a waiver of prohibited relationship pursuant to Ordinance 2009-051, the Palm Beach County Code of Ethics, for Sergio Palacio of the Farmworker Coordinating Council, a member of the Victim Coordinating Council; and **B)** three (3) Agreements under the FY 2010-2011 Emergency Shelter Grant Program (ESGP) totaling \$84,168 in the amounts indicated below for the period October 1, 2010 to September 30, 2011:

1. Center for Family Services, Inc. in the amount of \$28,050;
2. Farmworker Coordinating Council in the amount of \$31,118; and,
3. Children's Place at Home Safe, Inc. in the amount of \$25,000.

**Summary:** The FY 2010-2011 Action Plan (R2010-1156) approved by the Board of County Commissioners (BCC) on July 20, 2010, allocated \$299,384 of ESGP funds to provide assistance countywide to the homeless and those at risk of becoming homeless. The three (3) agreements being presented for approval will distribute \$84,168 in ESGP funds for the operation and maintenance of emergency shelters, transitional housing facilities, and homeless prevention activities, as follows: Center for Family Services, Inc. benefits 45 families, or 135 individuals, Children's Place at Home Safe, Inc. benefits 90 abused, neglected and homeless children/teens, and Farmworker Coordinating Council prevents homelessness of 117 farmworker families, or 564 individuals. A prohibited relationship waiver is being recommended for Sergio Palacio of Farmworker Coordinating Council, who serves on the Victim Coordinating Council. Sergio Palacio has disclosed his relationship and is requesting a waiver pursuant to Section 3.D. of the Code of Ethics. The waiver is being recommended based on staff determination that the execution of this contract will not create a conflict of interest with Mr. Palacio's continued service on the Victim Coordinating Council. HCD staff reviews agency program budgets to ensure no duplication in reimbursement of expenses from other County programs. These Federal funds require a matching contribution which will be provided by the agencies. Countywide (TKF)

**Background and Justification or Background and Policy Issues:** Palm Beach County Housing and Community Development (HCD) receives ESGP funding from the U.S. Department of Housing and Urban Development (HUD). The Plan funded eleven (11) ESGP projects for FY 2010-11 in the amount of \$299,384. Palm Beach County deducted \$14,969 (5.0% of the initial amount) from the total entitlement to be used to cover costs incurred in administering the program.

(Background continued on page two (2))

**Attachments:**

1. Summary of Agreements with services
2. Three (3) ESGP Agreements with Insurance Certificates

Recommended By:

Department Director

10/22/2010  
Date

Approved By:

Assistant County Administrator

11/3/2010  
Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

| Fiscal Years           | 2010 | 2011       | 2012 | 2013 | 2014 |
|------------------------|------|------------|------|------|------|
| Capital Expenditures   |      |            |      |      |      |
| Operating Costs        |      | \$84,168   |      |      |      |
| External Revenues      |      | (\$84,168) |      |      |      |
| Program Income         |      |            |      |      |      |
| In-Kind Match (County) |      |            |      |      |      |
| NET FISCAL IMPACT      |      |            |      |      |      |

|   |  |     |  |  |  |
|---|--|-----|--|--|--|
| # ADDITIONAL FTE POSITIONS (Cumulative) |  | N/A |  |  |  |
|---|--|-----|--|--|--|

Is Item Included In Current Budget? Yes X No \_\_\_\_\_  
 Budget Account No.:

Fund 1101 Dept 143 Unit 1435 Object 8201 Program Code/Period VARIOUS / GY10

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

**Approval of this Agenda Item will appropriate \$84,168 of Emergency Shelter Grant funds to three (3) non-profit agencies throughout Palm Beach County.**

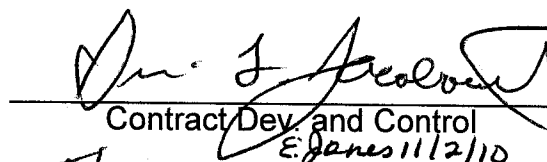
### C. Departmental Fiscal Review:

 10-21-10  
 Fiscal Manager I

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

 OFMB

 11/21/10  
 Contract Dev. and Control  
 E. Jones 11/21/10

### B. Legal Sufficiency:

 11/3/10  
 Senior Assistant County Attorney

These contracts comply with our review requirements.

### C. Other Department Review:

\_\_\_\_\_  
 Department Director

**(Continued from page 1)**

The Palm Beach County ESGP Advisory Board, whose members were nominated by the Homeless Coalition of Palm Beach County, Inc. and appointed by the BCC, reviewed all applications through a series of meetings and recommended these levels of funding. On October 19, 2010, the BCC approved eight (8) ESGP Agreements to allocate \$200,247 of the FY 2010-2011 ESGP entitlement. Approval of these agreements will allocate the remaining \$84,168 which will complete the allocation of the entire FY 2010-2011 ESGP entitlement of \$299,384.

**Summary of Emergency Shelter Grants Program (ESGP) Agreements with Services**

- A) Center for Family Services, Inc. - \$28,050 for the operation and maintenance of an emergency shelter/transitional living facility, and homeless prevention services including hotel/motel vouchers to homeless individuals and families to benefit a total of 45 families, or 135 individuals.
- B) Children's Place at Home Safe, Inc. - \$25,000 for transitional housing and enhanced specialized therapeutic group care at five residential group homes in Boca Raton, Lake Worth, and West Palm Beach to 90 abused, neglected and homeless children and teens.
- C) Farmworker Coordinating Council - \$31,118 for emergency rent and utilities payments to prevent homelessness of 117 farmworker families, or 564 individuals

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