

**AGENDA ITEM**  
**CONTAINS MORE THAN 50 PAGES PALM BEACH COUNTY**  
**IT MAY BE VIEWED IN BOARD OF COUNTY COMMISSIONERS**  
**COUNTY ADMINISTRATION**

**AGENDA ITEM SUMMARY**

Meeting Date: November 16, 2010

[ X ] Consent

[ ] Regular

[ ] Public Hearing

Department: Housing and Community Development

Submitted By: Housing and Community Development

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** Three (3) Agreements under the FY 2010-2011 Community Development Block Grant (CDBG) totaling \$291,207 in the amounts indicated below for the period October 1, 2010 to September 30, 2011:

1. Children's Place at Home Safe, Inc. in the amount of \$61,750;
2. Redlands Christian Migrant Association, Inc. in the amount of \$35,592; and,
3. City of Belle Glade in the amount of \$193,865.

**Summary:** The FY 2010-2011 Action Plan approved by the Board of County Commissioners on July 20, 2010, (R2010-1156) allocated \$1,356,450 of CDBG funds for the provision of public services, fair housing activities and housing activity delivery costs. The services to be provided by the three agencies under the contracts for which approval is being sought are as follows: Children's Place at Home Safe, Inc. will provide emergency/transitional residential care and shelter to ninety (90) abused and neglected children; Redlands Christian Migrant Association will operate one (1) child development center in the Glades region to serve one hundred ten (110) children of migrant farmworkers; and the City of Belle Glade for activity delivery cost associated with the implementation of six (6) CDBG funded housing rehabilitations and four (4) CDBG funded demolitions. HCD staff reviewed agency program budgets to ensure no duplication in reimbursement of expenses from other County programs. **These are Federal funds that require no local match. (Countywide) (TKF)**

**Background and Justification:** Palm Beach County Housing and Community Development (HCD) receives CDBG funding from the U.S. Department of Housing and Urban Development (HUD). On July 20, 2010, the Board of County Commissioners (BCC) approved Document R2010-1156, "Palm Beach County Action Plan: October 2010-September 2011." The Plan contains a listing of the proposed CDBG projects for FY 2010-11, including twenty-two (22) activities involving the provision of public service and activity delivery costs. On October 19, 2010 the BCC approved eighteen (18) agreements that allocated \$997,991 of CDBG funds for public service projects and activity delivery costs. Approval of these three (3) agreements will allocate \$291,207 and the remaining agreement for \$67,252 will be brought forward to the BCC at a later date. The CDBG funding being requested for some of the activities will be used to pay salaries, however, based on HUD's recommendations to HCD, funding of salaries for public service activities are discouraged, therefore, these agreements are written to allow the county to reimburse the agencies for the provision of a quantifiable service to eligible beneficiaries.

**Attachments:**

1. Summary of Agreements/Scope of Services
2. Three (3) CDBG Agreements with Insurance Certificates

Recommended By:   
 Department Director

Date

11/1/2010

Approved By:   
 Assistant County Administrator

Date

11/2/2010

## II. FISCAL IMPACT ANALYSIS

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures					
Operating Costs		\$291,207			
External Revenues		(\$291,207)			
Program Income					
In-Kind Match (County)		-0-			
NET FISCAL IMPACT					

# ADDITIONAL FTE POSITIONS (Cumulative)		N/A			
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Is Item Included In Current Budget? Yes X No


Budget Account #: Fund 1101 Dept 143 Unit 1431 Object 8201/8101

Program Code/Program Period various/GY10

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Approval of this agenda item will appropriate \$97,342 of Community Development Block Grant Funds to two (2) non-profit agencies and \$193,865 of Community Development Block Funds to one (1) municipality in Palm Beach County.

### C. Departmental Fiscal Review:

  
Shairette Major, Fiscal Manager I

### III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB JB 11/1 10/23

Contract Dev. and Control  
E. Jones 11/2/10

**B. Legal Sufficiency:**

Those contracts comply with our review requirements.

Senior Assistant County Attorney

**C. Other Department Review:**

Department Director

**(Continued from page 1)**

The Plan contains a listing of the proposed CDBG projects for FY 2010-11, including twenty-two (22) activities involving the provision of public service and activity delivery costs.

On October 19, 2010 the BCC approved eighteen (18) agreements that allocated \$997,991 of CDBG funds for public service projects and activity delivery costs. Approval of these three (3) agreements will allocate \$291,207 and the remaining agreement for \$67,252 will be brought forward to the BCC at a later date. The CDBG funding being requested for some of the activities will be used to pay salaries, however, based on HUD's recommendations to HCD, funding of salaries for public service activities are discouraged, therefore, these agreements are written to allow the county to reimburse the agencies for the provision of a quantifiable service to eligible beneficiaries.

### **Summary of Agreements/Scope of Services**

- A. Children's Place at Home Safe, Inc. - Provision of emergency/transitional residential care and shelter to ninety (90) abused and neglected children.
- B. Redlands Christian Migrant Association – Provision for the operation of a child development center to serve one hundred ten (110) children of migrant farmworkers.
- C. City of Belle Glade - Activity delivery cost associated with the implementation of six (6) CDBG funded housing rehabilitations and four (4) CDBG funded demolitions.

# City of Belle Glade

Office of the City Manager



October 4, 2010

Mr. Clement Clarke, Planner  
Palm Beach County Housing and  
Community Development Department (HCD)  
160 Australian Avenue, Suite 500  
West Palm Beach, FL 33406

**SUBJECT:** *Community Development Block Grant Funding  
Fiscal Year 2010-2011*

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Fax: 561-992-2221

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Belle Glade, FL  
33430-3900

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## Commissioners

Steve B. Wilson  
*Mayor*

Gwendolyn J.L. Asia-Holley  
*Vice Mayor*

Michael C. Martin  
*Treasurer*

William A. Gear, Jr.  
*Commissioner*

Mary Ross Wilkerson  
*Commissioner*

Lomax Harrelle  
*City Manager*

Dear Mr. Clarke:

The City of Belle Glade is requesting a waiver pursuant to the Palm Beach County Code of Ethics for two (2) current employees/City Officials of the City of Belle Glade as follows:

- Mr. Steve B. Wilson, Mayor, a member of the Metropolitan Planning Organization and Water Resource Task Force
- Mr. William A. Gear, Jr., a member of the Homeless Advisory Board.

This request is being made as the City is slated to receive Fiscal Year 2010-2011 CDBG funding from the County, and in my opinion, the CDBG agreement will not create a conflict of interest with Mayor Wilson or Commissioner Gear's membership on the Palm Beach County Advisory Boards.

I request that the Palm Beach County Housing and Community Development staff seek approval for this waiver from the Board of County Commissioners. Thank you in advance for your continued support for the betterment of the City of Belle Glade.

Sincerely,

Lomax Harrelle, City Manager  
City of Belle Glade

LH:ajp

cc: Mayor and Commissioners  
Debra Buff, City Clerk  
Glen Torcivia, City Attorney  
Mark Kutney, Deputy City Manager  
Annette J. Parchment, Director of PCRS

Attachment 3