5B-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 16, 2010 ()Consent (X)Regular ()Ordinance ()Public Hearing							
Department Submitted By: Community Services							
Submitted For: <u>Division of Senior Services (DOSS)</u>							
1. EXECUTIVE BRIEF							
Motion and Title: Staff recommends motion to adopt: resolution authorizing the County Administrator or his designee signatory authority on individual amendments to Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA) grant agreements/contracts, for not more than 10 percent of the grant award/agreement or \$150,000, whichever is greater, for the period November 16, 2010, through November 15, 2013.							
Summary: The Division of Senior Services receives Federal and State grant funds annually through agreements or contracts with the AAA. These contracts are adjusted periodically to align budgetary priorities and to adjust grant amounts when unused federal funds become available for distribution. Delegating signatory authority to the County Administrator or his designee on agreement/contract amendments within the defined threshold would facilitate the spending of funds in a timely manner in compliance with the grant mandates. The authority would allow for reallocation of funding for not more than 10 percent of the contracted amount or \$150,000, whichever is greater, based on the recommendations of DOSS staff. Agreements/Contract amendments signed by the County Administrator or his designee will be brought before the BCC as receive and file documents in accordance with PPM CW-O-051. Countywide (TKF)							
Background and Justification: DOSS has been receiving federal Older American's Act funds from the State Department of Elder Affairs since 1984. These funds are now distributed by the AAA. To ensure that funds are spent in a prudent and efficient manner, delegation of signatory authority to the County Administrator or his designee is recommended to expedite grant agreement amendments.							
Attachment: Resolution							
Recommended By:							
Approved By: Assistant County Administrator Date							

II. FISCAL IMPACT ANALYSIS

A. Five fear Sun	imary of Fisca	i impact:				
Fiscal Years	2011	<u>2012</u>	2013	<u>2014</u>	<u>2015</u>	
Capital Expenditures Operating Costs External Revenue Program Income (Coun In-Kind Match (County)	ty)					
NET FISCAL IMPACT	-0~	see below				
# ADDITIONAL FTE POSITIONS (Cumulativ	re)					
Is Item Included in Curr Budget Account No.: F			No Unit	Object		
B. Recommended	Sources of Fu	nds/Summary	of Fiscal In	npact:		
Departmental Fis		IEW COMMEN				
A. OFMB Fiscal and	d/or Contract Ac	Iministration C	omments:			
Jan OF	M		1/	Administration	118/	りつ
B. Legal Sufficiency Assistant Co	DD 11/	19/10				
C. Other Departmen	nt Review:					
Departme	ent Director	<u>. </u>				

RESOLUTION NO.

COUNTY RESOLUTION OF THE **BOARD OF** COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, **AUTHORIZING** THE **COUNTY ADMINISTRATOR** OR **DESIGNEE SIGNATORY AUTHORITY** ON **INDIVIDUAL** AMENDMENTS TO AREA AGENCY ON AGING OF PALM **GRANT** INC. **BEACH/TREASURE** COAST, (AAA) AGREEMENTS/CONTRACTS FOR NOT **MORE THAN** PERCENT OF THE CONTRACTED AMOUNT OR \$150,000, WHICHEVER IS GREATER.

WHEREAS, Palm Beach County has adopted an optional Home Rule Charter pursuant to Section 1(g) of Article VIII of the Florida State Constitution and Chapter 125 of the Florida Statutes; and

WHEREAS, Section 125.85, Florida Statutes, authorizes the delegation of any powers and duties not set forth therein by resolution or ordinance of the Board of County Commissioners; and

WHEREAS, the delegation of signing authority to the County Administrator or his designee, on contract amendments to AAA agreements/contracts for the program periods, November 16, 2010 through November 15, 2013, for not more than 10% of the total grant award/agreement amount or \$150,000, whichever is greater, would facilitate timely spending of grant funds which must be spent within a program year; and

WHEREAS, the delegation of signatory authority to the County Administrator or his designee on amendments to AAA agreements/contracts would also allow for reallocation of funding in a more expeditious manner and would eliminate delays caused by such items to be brought before the Board of County Commissioners and would therefore be consistent with the goal of the grantee to expend funds in compliance with grant requirements; and

WHEREAS, Countywide PPM#CW-O-051 establishes procedures and policy regarding delegated authority for execution of County contracts, agreements, and grants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

- 1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.
- 2. The County Administrator, or his designee, is hereby expressly authorized to execute, on behalf of the Board of County Commissioners, agreement/contract amendments within the defined threshold for the indicated time period.
- 3. This delegation of signature authority shall be implemented in accordance with the provisions of Countywide PPM #CW-0-051.

, who moved its The foregoing Resolution was offered by Commissioner adoption. The motion was seconded by Commissioner , and upon being put to a vote, the vote was as follows: District 1: KAREN T. MARCUS District 2: SHELLY VANA District 3: STEVE L. ABRAMS District 4: **BURT AARONSON** District 5: District 6: District 7: The Chair thereupon declared the Resolution duly passed and adopted this _____ day ____, 2010. PALM BEACH COUNTY, FLORIDA, BY ITS LEGAL APPROVED AS TO FORM **BOARD OF COUNTY COMMISSIONERS SUFFICIENCY** SHARON R. BOCK, CLERK/COMPTROLLER

By: _

Assistant County Attorney

Deputy Clerk