

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

34-3

Meeting Date: December 7, 2010 Consent Regular
 Ordinance Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: An annual contract with Tecta America South Florida, Inc., in an amount not to exceed \$1,500,000 as one (1) of a pool of seven (7) approved roofing contractors.

Summary: This contract is for one (1) year and is an indefinite-quantity contract with a maximum value of \$1,500,000. The contract will terminate when a total of \$1,500,000 in work orders is issued among the pool of approved roofing contractors or when the one-year time period has expired, whichever occurs first. Each contract has a maximum value of \$1,500,000 in the event that a single contractor is successful in all quotes. However, only a total of \$1,500,000 is budgeted annually for all seven (7) contracts. The contract provides for up to four (4) – one (1) year renewals, each for a not-to-exceed amount of \$1,500,000. Staff will review the status of the contractor's certifications annually, prior to renewal, to ensure the firm remains qualified under the original pre-qualification criteria. The work is to be awarded as work orders on a lump-sum, competitively quoted basis among the pool of seven (7) roofing contractors. Any work performed will be in accordance with the Contract. The specific magnitude of the work shall be determined by individual work orders issued by Palm Beach County. The goal for Small Business Enterprise (SBE) participation is 15% and will be tracked cumulatively for each work order issued. This is a bond-waiver contract. The cumulative value of active work orders at any time will be limited to \$200,000 per contractor. Tecta America South Florida, Inc. is a Broward County company. (FD&O Admin) Countywide (JM)

Background and Justification: Bids were opened on November 2, 2010, for "Annual Contract: Roofing" and Tecta America South Florida, Inc. was one (1) of seven (7) roofing contractors to submit a pre-qualification package that met the established criteria for acceptance as one of our Annual Roofing Contractors. The contract is effective for a period of twelve (12) months or at the point where the maximum potential contract amount of \$1,500,000 is reached among this pool of seven (7) Annual Roofing Contractors.

Contract is more than 100 pages and may be viewed in Minutes.

Recommended by:

Ann May Wolf

Department Director

11/10/10

Date

Approved by:

[Signature]

County Administrator

12/10/10

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures	\$0	\$0	\$0	\$0	\$0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	\$0 <i>see below</i>	\$0	\$0	\$0	\$0
# Additional FTE Positions (Cumulative)	0	0	0	0	0

Is Item Included in Current Budget: Yes _____ No _____

Budget Account No: _____

Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No fiscal impact associated with this item. Potential maximum fiscal impact is \$1,500,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

OFMB *[Signature]* 11/22/10
11/19/10 *11/18/10*

Contract Dev. and Control *[Signature]* 11/22/10
Edman 11/22/10

This Contract complies with our contract review requirements.

A. Legal Sufficiency:

[Signature] 11/24/10
 Assistant County Attorney

A. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.