Agenda Item #: 54 - /

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: December 7, 2010

Department: Environmental Resources Management

Advisory Board: Natural Areas Management Advisory Committee

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the nomination of Eric M. Call, Director, Palm Beach County Department of Parks and Recreation to the Natural Areas Management Advisory Committee (NAMAC) Seat 5, as a member of the Palm Beach County Parks and Recreation Department staff, beginning on December 7, 2010 and extending through October 31, 2012.

Appointment	Representing	<u>Seat No</u>	Nominated by
Eric M. Call	Dept of Parks & Recreation	5	Commissioner Abrams
:			Commissioner Marcus
			Commissioner Santamaria
			Commissioner Taylor
			Commissioner Vana
			Commissioner Burdick
)			Commissioner Aaronson

Summary: On February 24, 2009, the Board of County Commissioners (BCC) adopted Resolution No. 2009-0319 which established NAMAC with seven (7) at-large members. The composition of the Committee shall be as follows: one (1) member with experience in the management of natural areas, one (1) biological scientist, one (1) professional educator with knowledge of South Florida ecosystems, one (1) representative of a local municipal government public recreation program, one (1) member of the Palm Beach County Parks and Recreation Department staff, two (2) citizens having an interest in preservation and conservation of natural areas. A memorandum from Environmental Resources Management (ERM) was sent to the BCC on October 14, 2010 requesting nominations for Seat 5. Countywide (SF)

Background and Justification: The BCC determined that it is in the best interest of the citizens of Palm Beach County that NAMAC be formed to evaluate and comment on staff-developed management plans with a specific focus on public uses of the site and to make recommendations to staff on possible changes with final approval by the BCC. The diversity breakdown of the Committee membership is six (6) Caucasian males and one (1) Hispanic female.

Attachments:

- 1. Memorandum to Board of County Commissioners
- 2. Nomination forms
- 3. Resume
- 4. Acknowledgement of State Guide to the Sunshine Amendment and Code of Ethics
- 5. Acknowledgement of Palm Beach County Code of Ethics
- 6. Resolution establishing Committee

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Recommended by:	<u>Machend</u> <u>Okulul</u> Department Director	1/8/10 A Date
Legal Sufficiency:	Mar 707	11/12/10
5	Assistant County Attorney	Data

Assistant County Attorney

Date

	INTERDEPARTMENTAL MEMORANDUM Palm Beach County Environmental Resources Management
DATE:	October 14, 2010
ТО:	Commissioner Burt Aaronson, Chair, and Members of the Board of County Commissioners
FROM:	Richard E. Walesky, Director Environmental Resources Management

SUBJECT: APPOINTMENT TO NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE

Seat 5 on the Natural Areas Management Advisory Committee (NAMAC) was vacated on September 30, 2010 with the retirement of Mr. Dennis Eshleman. Mr. Eric Call, the new Director of the Department of Parks and Recreation has expressed a desire to fill the Seat 5 opening.

Please be advised that the resolution establishing the Natural Areas Management Advisory Committee states: One (1) member with experience in the management of natural areas; One (1) biological scientist; One (1) professional educator with knowledge of South Florida ecosystems; One (1) representative of a local municipal government parks and recreation program; One (1) member of the PBC Parks and Recreation Department staff; and Two (2) citizens having an interest in preservation and conservation of natural areas.

The following items are attached for your information: nomination form, current resume, a signed memo acknowledging that the nominee is familiar with the State Guide to the Sunshine Amendment and Code of Ethics, a signed memo acknowledging that the nominee is familiar with the Palm Beach County Code of Ethics, and a copy of the resolution establishing NAMAC. Staff respectfully requests that nomination forms be returned to David Gillings of our department by October 29, 2010. If you have any questions regarding this appointment, please do not hesitate to contact me at 233-2400 or David Gillings at 233-2477.

REW:DKG:dwo

Attachments (5)

cc: (without attachments)

R. Weisman, County Administrator Shannon Fox, Esq., Assistant County Attorney Patty Hindle, Agenda Coordinator

Attachment	2
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Revised 1/2010

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS ADVISORY BOARD NOMINEE INFORMATION FOI

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Occupation/Affiliation:	Director, P	alm Beach C	ounty Parks and Re	creation Dept.
Business Name:	Palm Beac	n County Bo	ard of County Comm	issioners - Parks
Business Address:		ation Dept. venue South	, Lake Worth, Flor	ida 33461
Residence Address:	7117 Catalina	Way, Lake 1	North Zip Code	33467
City & State Home Phone:	Lake Worth	Florid	aZip Code	
Cell Phone:	561-308-4081	Bu	siness Phone:5	61-966-6613
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Business Address:	and Recrea 2700 6th Av			Lake Worth,	Florida	33461		
Residence Address:	7117 Catalina	Way, L	ake Wo	rth Zip	Code:	33467		
City & State Home Phone:	Lake Worth	Fle	orida	Zip	Code:	, 		
Cell Phone: Email Address:	561-308-4081 ecall@pbcgov.	org	_ Busin _ Fax:	ess Phone: 561–963–67		66–661	3	
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Commissioner's Signature:_

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Date: 10/19/18

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Residence Address:	7117 Catalina	Way, Lal	ke Wor	th Zij	o Code	: 33467		
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Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by member of the public.

ERIC MARK CALL Director, Palm Beach County Parks & Recreation Department

BIOGRAPHY

EDUCATION

Bachelor of Science – Recreation – University of Florida – December 1983

EMPLOYMENT HISTORY

Director, Parks and Recreation October 1, 2010 to Present

Assistant Director of Parks and Recreation Palm Beach County Parks and Recreation Department December 1995 to September 30, 2010

Responsible for the administrative work assisting in the direction and coordination of all divisions and sections of the Parks and Recreation Department. Work involves administrative oversight of a \$71 million general operating budget, review and coordination of recreation programs, long range planning and park design, general grounds and facility maintenance, marketing and public information, automated technical support, volunteer services coordination and personnel services for 720 full-time and 515 part-time employees. (14th largest Parks and Recreation Department in the Nation.)

Director of Park Operations Palm Beach County Parks and Recreation Department May 1992 – December 1995

Responsible for directing the construction, development, maintenance and operations of Palm Beach County parks. Work involved coordinating and directing park construction and the work of skilled trades, fleet and heavy equipment management, natural land management, athletic field development and maintenance, landscape and general park management. Responsible for the personnel services of 230 full-time employees and an operating budget of \$15 million.

Assistant Director, Parks Operations Palm Beach County Parks and Recreation Department August 1989 – May 1992

District Operations Supervisor Palm Beach County Parks and Recreation Department December 1987 – August 1989

Athletic Field Coordinator Palm Beach County Parks and Recreation Department October 1986 – December 1987 **Community Center Manager Palm Beach County Parks and Recreation Department** February 1984 – October 1986

PROFESSIONAL AFFILIATIONS

National Recreation and Park Association Florida Recreation and Parks Association Florida Institute of Park Personnel

HONORS AND HIGHLIGHTS

Honorary Lifetime Member – Florida Institute of Park Personnel, 1999 President, Florida Institute of Park Personnel, 1993 – 1995 Member of the Year – Florida Institute of Park Personnel, 1990 Member of the Year – Florida Recreation and Park Association, 1986 Expert panelist and lecturist at numerous conferences throughout the country on topics such as:

- Dealing with Organizational Change
- Outsourcing and Privatization
- Liability in Parks
- Teamwork and Motivation
- Conflict Resolution
- Emergency Preparedness and Disaster Mitigation
- Athletic Field Maintenance and Management
- Supervision and Effective Leadership
- Quality Performance Management
- Labor Relations and Contract Negotiating

Prepared October 7, 2010

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TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN, COUNTY ADMINISTRATOR

RE: STATE GUIDE TO THE SUNSHINE AMENDMENT & CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <u>http://www.pbcgov.com/ethics/advisory.htm</u>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: David Gillings, Department of Environmental Resources Management. If you cannot access this document on the web, please contact David Gillings at 233-2477 for other arrangements.

Acknowledgment of Receipt

NAME: ____ Eric Call

Print or Type

ADVISORY BOARD(S): _____ Natural Areas Management Advisory Committee (NAMAC)

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: _____ Caee Date: _____

Revised 3/15/10

AND REACH CONTRACTOR	Attachment 5
TO:	ADVISORY BOARD MEMBERS
FROM:	ROBERT WEISMAN COUNTY ADMINISTRATOR

PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <u>http://www.pbcgov.com/ethics/advisory.htm</u>

Type of Contract	Which Department/Division	Effective Date	Term	
<u></u>	,			
	· ·			

Yes, submit a wavier to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

XX At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable access the training and/or Ordinance on the web, please contact {Insert Liaison Name Here} at {Insert Telephone Number Here} for other arrangements.

Acknowledgment of Receipt

NAME: _____

RE:

Print or Type

Eric Call

FIRM/COMPANY/ORGANIZATION: Palm Beach County Parks & Recreation Dept.

ADVISORY BOARD(S): _____ Natural Areas Management Advisory Committee

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

____ Date: <u>/0////0</u> ell Signature:

Please sign and return this FORM to {Insert Liaison Name Here} {Insert Address Here}. A selfaddressed envelope has been provided for your convenience.

RESOLUTION NO. R-2009- 0319

THE BOARD OF COUNTY RESOLUTION OF PALM OF BEACH COUNTY, COMMISSIONERS · CREATING AREAS FLORIDA, THE NATURAL MANAGEMENT ADVISORY COMMITTEE; PROVIDING FOR MEMBERSHIP; PROVIDING FOR TERM AND MEETINGS REMOVAL; PROVIDING FOR AND ORGANIZATION; PROVIDING FOR DUTIES AND FUNCTIONS; PROVIDING THAT COMMITTEE ACTION IS ADVISORY ONLY; PROVIDING FOR ASSISTANCE TO THE COMMITTEE; PROVIDING FOR RATIFICATION; **PROVIDING FOR REPEAL OF RESOLUTIONS 94-1051,** 95-1455, 99-1188, AND 2003-0713.

WHEREAS, the Board of County Commissioners of Palm Beach County (the "Board") created the Natural Areas Management Advisory Committee by adoption of Resolution 94-1051, on August 16, 1994, to review and comment on management plans developed by staff for environmentally sensitive lands purchased or leased by the County and to hold public hearings on these plans prior to final adoption by the Board; and

WHEREAS, Resolution 94-1051 was amended by Resolutions 95-1455, 99-1188 and 2003-0713, and over the course of time certain portions of the Resolution and amendments have become obsolete; and

WHEREAS, the Board wishes to repeal the existing Resolutions pertaining to the Natural Areas Management Advisory Committee in order to remove obsolete provisions and to consolidate all necessary provisions into one Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. <u>Creation</u>. Upon adoption of this Resolution by the Board, there is created and established a committee to be known as the Palm Beach County Natural Areas Management Advisory Committee (the "Advisory Committee").

Section 2. <u>Purpose</u>. The purpose of the Advisory Committee is to review and comment on management plans developed by staff for natural areas and conservation lands managed by the Palm Beach County Department of Environmental Resources Management ("ERM"), with a specific focus on proposed public uses of these sites, and to make recommendations to staff on possible changes to each plan prior to making a recommendation to the Board on approval of the plan.

Section 3. Membership.

A. The Advisory Committee shall have seven (7) members who shall be appointed at large by the Board according to the provisions set forth herein. The composition of the Committee shall be as follows:

- 1. One (1) member with experience in the management of natural areas.
- 2. One (1) biological scientist.
- One (1) professional educator with knowledge of South Florida ecosystems.
- 4. One (1) representative of a local municipal government parks and recreation program.
- One (1) member of the Palm Beach County Parks and Recreation Department staff.
- Two (2) citizens having an interest in preservation and conservation of natural areas.
- B.

Appointment of individuals to the Advisory Committee.

1. The Board, acting as a whole, shall appoint seven (7) individuals to fulfill the requirements of subparagraphs A.1-6 of this section.

2. The Board shall make its appointments from a list of nominees submitted by Board members or by ERM, which shall solicit nominees in order to fulfill the requirements of subparagraph A.1-6 of this section.

3. All members of the Advisory Committee except the citizen representatives shall have expertise in biology/ecology, conservation of natural resources, environmental education, environmental land management, or public recreation. Each nominee, except nominees for a citizen advisory position, shall submit to ERM written evidence of his or her expertise in any of the above.

C. All appointments except for a vacancy shall be for a term of three (3) years. A member appointed to fill the remaining term of a vacancy shall serve until the expiration of the unfulfilled term. No member shall be reappointed without approval by the Board at one of its regular meetings.

Section 4. Conditions of Appointment.

serve.

B. County employees shall not be appointed to the Advisory Committee, except that an employee of the School District of Palm Beach County may be appointed as a representative of the education community, as specified in subparagraph A.3. of Section 3 of this Resolution, and that an employee of the Palm Beach County Department of Parks and Recreation shall serve on the Advisory Committee, as specified in subparagraph A.5 of Section 3 of this Resolution.

There shall be no limit on the number of terms that an individual may

C. An Advisory Committee member who is an employee of a local government shall not represent specific interests of the local government on Advisory Committee issues.

Section 5. Meetings and Organization.

A. The Advisory Committee shall establish a regular time and place to hold business meetings. Reasonable public notice of all Advisory Committee business meetings, field trips and public hearings shall be provided, and all such business meetings, field trips and public hearings shall be open to the public at all times and shall allow public comment.

B. A quorum must be present for the conduct of Advisory Committee business meetings. A majority of the members appointed shall constitute a quorum. All business meetings shall be governed by Robert's Rules of Order.

C. The Advisory Committee shall adopt any rules of organization and procedures that may be required. The Advisory Committee may elect a chairperson and vice chairperson, may establish subcommittees for specific subjects or tasks, and may invite participation in a subcommittee by nonmembers in order to obtain input from other sectors of the public interested in the management of natural areas and the duties of the Advisory Committee.

Section 6. <u>Duties and Functions</u>. The Advisory Committee shall have the following duties and functions:

A. To review and comment on initial and revised management plans developed by staff for natural areas and conservation lands managed by ERM, in accordance with the requirements of the Palm Beach County Natural Areas Ordinance (No. 94-13), as may be amended from time to time.

B. To hold a public hearing on each management plan, as required, to solicit input from the public.

C. To consider oral and written public comments at hearings and at Advisory Committee business meetings.

D. To make a recommendation to the Board regarding the approval of each management plan reviewed by the Advisory Committee.

E. To review and comment on conceptual site plans prepared by staff as part of grant applications for funding for acquisition and/or management of natural areas.

F. To review and comment on staff-proposed interim changes to management plans.

G. To review the results of ongoing monitoring of natural areas to determine whether management goals are being met.

H. To make recommendations to staff regarding policies related to the management of the natural areas.

I. To periodically review management plans for possible modification.

Section 7. Assistance to the Committee. The Advisory Committee may call upon any department or other agency of the County, regional, state, federal or local governments for information or advice in the performance of its work. Staff from ERM shall provide administrative support to the Advisory Committee. The County Attorney's Office shall act as legal counsel to the Advisory Committee at all its meetings and shall provide such legal advice and assistance as may be requested by the Advisory Committee.

Section 8. <u>Committee Action Advisory Only</u>. The actions, decisions and recommendations of the Advisory Committee are advisory only and shall not be binding on the Board or County staff.

Section 9. <u>Ratification</u>. Notwithstanding anything contained herein, this Resolution also hereby acknowledges, ratifies, and confirms all actions of the Advisory Committee known as the Natural Areas Management Advisory Committee as was previously approved and organized by the Board of County Commissioners prior to the formal adoption of this Resolution. This Resolution hereby acknowledges, ratifies, and confirms the appointment of each currentlyserving member of the Advisory Committee appointed pursuant to Resolution 94-1051, as amended, and each such member shall continue to serve on the Advisory Committee until such member's three (3)-year term under the previously existing Resolution 94-1051, as amended, expires.

Section 10. <u>Severability</u>. If any section, sentence, clause, phrase, or word of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holdings shall in no way affect the validity of the remaining portions of the Resolution.

Section 11. Repeal of Resolutions 94-1051, 95-1455, 99-1188 and 2003-0713.

This Resolution expressly repeals and supersedes Palm Beach County Resolutions 94-1051, 95-1455, 99-1188 and 2003-0713, except to the extent that certain actions taken thereunder are ratified as provided herein.

The foregoing Resolution was offered by Commissioner Marcus , who moved its adoption. The motion was seconded by Commissioner Aaronson , and upon being put to a vote, the vote was as follows:

District	1. K	aren T. M	farme		Aye	
District		hn F. Ko			Ave	
District	전에 다섯 명이 있는 것이 많이 많이 했다.	helley Va			Aye	
District					a Jegui	
District		urt Aaron	ISON		Aye	
District	지수는 것은 것이 있는 것이 없다.	ss R. San	경기 가슴이 많았어?		Aye Absen	
District		ddie L. G	reene		ADSEL	5

The Chair thereupon declared the Resolution duly passed and adopted this _24th

day of February , 2009.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

 ∂ 0 7 11 By: **County Attorney**

SHARON R. BOC

STATE OF FLORIDA, COUNTY OF PALM BEACH I, SHARON R. BOCK, Clerk & Comptroller certify this to be a true and correct copy of the original filed in my office on FEB 2 4 2009 dated at West Palm Beach. FL on FEB 2 4 2009