

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: January 11, 2011	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Submitted By: Administration
Submitted For: Administration

I. EXECUTIVE BRIEF

Motion and Title: Staff requests Board direction: Regarding the possibility of holding some Board of County Commissioner's meetings at night.

Summary: At the request of Commissioners Santamaria and Burdick, staff has researched the possibility of conducting some BCC meetings at night. Currently, all regular BCC meetings are conducted during the day, and include live broadcast on channel 20 as well as live streaming video on the internet. Pursuant to law, the two public budget hearings are held at night, after 5 p.m. Numerous issues will need to be addressed including; staffing, security, and transportation.


Background and Policy Issues: Staff has researched the practice in other counties, and most of the larger counties conduct their regular meetings during the day. Additionally, conducting night meetings will require the following issues be addressed:

Security: Staff schedules will have to be adjusted to have staff present in the chambers, and they will need to provide staff in the parking garage during and after the meetings. Additionally, the Sheriff provides a deputy in the Chambers during our Commission meetings so the Sheriff's office will need to be notified of the schedule change so staff can be provided for the night meetings.

Staffing: Departmental staff having items on the agenda will also need to be present at the meetings to answer questions for the Board or make their presentations to the Board. Public Affairs staff will also need to adjust schedules to be present at the meetings to assist with comment cards and questions from the public. Channel 20 will also need to adjust staff schedules to broadcast the meetings. The Clerk's Minutes Department will need to adjust their staff's schedules to accommodate the meetings.

Transportation: Palm Tran Connection may need to adjust schedules to provide service to the disabled community that frequently attend the meetings. Proclamations involving students and youth groups that come to the meetings during the school year may have a problem attending night meetings if transportation is provided by the school. Tour groups from schools may not be able to attend the meetings if they are held at night.

Attachments:
None

Recommended By: _____	N/A
Department Director	Date
Approved By: 	1/7/11
Assistant County Administrator	Date

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2012</u>		
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>*</u>	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Dept _____ Unit _____ Object _____
Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* Unable to determine fiscal impact at this time

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

[Signature] 1/7/2011
OFMB/Budget

[Signature] 1/7/11
Contract Development and Control

B. Legal Sufficiency:

[Signature] 1/10/11
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.